

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC, FCPC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

CHANTEL PIERRE, CPA
FINANCE DIRECTOR

AGENDA
CITY COMMISSION MEETING
April 9, 2026 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. March 26, 2026

3. PUBLIC RECOGNITION/PRESENTATIONS (SPEAKERS LIMITED TO FIVE MINUTES - NO ACTION TAKEN ON ITEMS)

- a. VFW honoring the Firefighter and Police officer of the year. Gerald Donally, Commander of the Veteran of Foreign War Post 3349
- b. Proclamation - Earth Day 2026 - Jessica Finch
- c. Heart of Putnam

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Airport Report
- b. City Manager Report

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA (STAFF RECOMMENDS PULLING ITEM "D" FOR FURTHER DISCUSSION AND REVIEW)

- a. **Adopt Resolution 2026-R-55** Approving of Special Magistrate Ron Brown's contract to preside over the Municipal Civil Infraction cases.
- b. **Adopt Resolution 2026-R-42** A RESOLUTION OF THE CITY OF PALATKA, FLORIDA FINDING THE PALATKA HOUSING AUTHORITY RESIDENT INVEST VEHICLE FOR ECONOMIC RESILIENCE PROGRAM CONSISTENT WITH THE COMPREHENSIVE PLAN AND ZONING CODE.
- c. **Adopt Resolution 2026-R-56** ACCEPTANCE OF AMENDMENT 2 FOR FDOC CONTRACT I0146, HARDENING OF PRICE MARTIN BUILDING, EXTENDING THE DEADLINE
- d. **Adopt Resolution 2026-R-57** Approval of Change Order #4 Repairing and replacing damaged siding and repainting exterior of Bronson -Mulholland House
- e. **Resolution 2026-R-58**-Approving Change Order #2 for Palatka Streetscapes in an amount of \$107,662.30

- f. Reappoint Deputy Chief Branford to the Firefighters Pension Board
- g. Appoint Ms. Audrey Wise to Public Arts Committee
- h. **Adopt Resolution 2026-R-60** Authorizing a change order for the WTP Piping Project
- i. **Adopt Resolution 2026-R-59** Approving the proposal from Florida Airfield Maintenance to repaint the runway and taxiway markings
- j. **Adopt Resolution 2026-R-63** A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, GRANTING A SPECIAL EVENTS PERMIT TO THE PALATKA PD FOR THE 2026 PUTNAM COUNTY POLICE MEMORIAL, SETTING FORTH THE PROVISIONS OF THE PERMIT; ROAD CLOSURES AND AMPLIFIED SOUND PROVIDING FOR SCRIVENER'S ERRORS.

7. DISCUSSION/DIRECTION

- a. Employee Cost Savings Incentive Program

8. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.

9. PUBLIC HEARINGS

- a. **Second Reading: Adopt Ordinance 2026-26** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY PROVIDING FOR AN UPDATE TO THE BENEFITS PAYABLE TO POLICE PENSION RETIREES; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR PUBLICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

10. COMMISSIONER COMMENTS

11. ADJOURN

Upcoming Events Wednesday: April 8, 2026, 1 st Budget Workshop 6:00 p.m. Thursday: April 9, 2026, Regular Commission Meeting 6:00 p.m. Tuesday: April 21, 2026, Special Magistrate 1:30 p.m. Monday: April 20, 2026, CRA Meeting 5:00 p.m. Monday: April 20, 2026, Commission Workshop immediately following. Thursday: April 23, 2026, Regular Commission Meeting 6:00 p.m. Wednesday: April 28, 2026, Audit Committee Meeting 4:00 pm Wednesday April 29, 2026, 2 nd Budget Workshop 6:00 p.m. Wednesday April 29, 2026, Airport Advisory Board, 12:00 p.m.	Board Vacancies Airport Advisory Board - 2 vacancies Board of Zoning Appeals - 3 vacancies Tree Committee - 1 vacancy Public Arts Committee - 5 Vacancies
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Regular meetings 2nd and 4th Thursdays of each month at 6:00 PM

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CHANTEL PIERRE
FINANCE DIRECTOR

City Commission Meeting March 26, 2026, Minutes

Invocation

Invocation was led by Commissioner Campbell

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Davis

Roll Call

Commissioner Jones, Commissioner Campbell, Commissioner Davis and Mayor Correa were present. Commissioner Borom was excused.

Approval of the Minutes

March 12, 2026

Commissioner Campbell moved to approve the minutes. Commissioner Davis seconded the motion which passed unanimously.

Public Recognitions/Presentations

Department of the Quarter

The city recognized the **Water Treatment Plant Department** as Department of the Quarter.

Honorees include: Shawn Bruneau (Superintendent), Shannon Alford, Nicco Gause, Cody Hayley, Erik Johnson, Zachary McCann, and Eli Tincher.

Shawn Bruneau stated the department achieved full regulatory compliance for the first time in City history (FLDEP, SJRWMD, EPA). They met all required water quality standards including TTHM and HAA5. Improved operational efficiency, team alignment, communication, and interdepartmental cooperation. Advanced critical infrastructure work: aeration tower rebuilds, repainting of tanks and buildings, weld rehabilitation, high-service pump overhauls, full SCADA system rebuild. Superintendent Bruneau obtained Class A Water Operator Certification in four years instead of five. Significant cost savings achieved by completing major work in-house. Superintendent Bruneau thanked staff for their dedication and highlighted the contributions of lead mechanic Cody Hayley for extensive cost savings.

Recognition of Women in the City of Palatka

201 N. 2nd STREET • PALATKA, FLORIDA • 32177

PHONE: 386-329-0100

www.palatka-fl.gov

FAX: 386-329-0106

The city recognized Women's History Month and honored several women for outstanding community contributions: Dr. Yvette Jones, Laura France, Aria Aguayo, Laquisha Rayburn, Allegra Kitchens, Margaret Ellington, Erin Hewes, Sheila McCoy, Audrey Wise, Takiara Sessions, Julianne Young (not present), Christina Williams (not present), Theresa Jackson (not present).

Proclamation - Autism Awareness Month

The city proclaimed April as Autism Awareness Month.

Members of Zeta Phi Beta Sorority, Zeta Mu Zeta Chapter accepted the proclamation and invited the public to an Autism Awareness Fair at C.L. Overturf Cafeteria.

Proclamation - Water Conservation Month

The City proclaimed April as **Water Conservation Month**.

The Water Management District representative provided an update on regional drought conditions, aquifer levels, and enhanced water conservation measures.

City Manager and Administrative Reports

Financial Report - February 2026

Ms. Pierre presented the mid-year dashboard and stated the city finances remain stable at 41% through the fiscal year. Certain areas (airport and utility revenues) will continue to be monitored. Jenkins Gymnasium project reflected in departmental expenditures. Reserves remain consistent with prior reports.

The Commission requested clear explanation for any item marked "corrective action." Future reports to summarize actions taken to address deficiencies. Clarification on enterprise fund reserve standards.

City Manager Report

Ms. Carty gave updates on: Floating dock nearing completion, projected by April 1. Reported 430 million gallons of water billed this fiscal year. She introduced the new HR Director, Mary Trapani, bringing 32 years of HR experience including union relations, compliance, organizational development, and employment law. Ms. Carty also stated the Engineer and Senior Planner positions have been filled. Updated job description for "Commissioner Aide." Completed City diversity report. The city is also beginning the salary study process. Ms. Carty also mentioned the Legislature adjourned without a state budget, monitoring discussions regarding statewide property tax proposals.

Final Revenues & Expenditures, Audit

Finance submitted final audited numbers as required by statute.

Commission expressed appreciation for timely compliance and improved reporting.

Public Comment

Mr. Brinson complained about the dust from construction affecting his car-wash business. Joe Verrechio stated the contractor is directed to water the area twice daily and the dirt piles to be relocated. The contractor was asked to prioritize completion of Mr. Brinson's section. He also stated staff will explore temporary ground covering options.

Jeremy LeCourt from Preferred Governmental Insurance Trust Representative: Provided information on insurance services and invited the City to obtain a competitive quote during renewal season.

Ms. Kitchens Praised Water and Streets Department for prompt service after a line break at a radio station. Encouraged recognition of staff.

Mr. Gibson expressed general concern about civic engagement and upcoming city leadership decisions; encouraged voter participation.

Ms. Grace (Historical Society) Provided update on progress at the Bronson-Mulholland House; expressed appreciation for City collaboration.

Consent Agenda

The mayor requested to pull Items B and F from the Consent Agenda. Commissioners additionally requested to pull Items E and M.

Commissioner moved to approve the Consent Agenda excluding Item B, E, F and M.

Commissioner Davis seconded the motion which passed unanimously.

B: Adopt Resolution 2026-R-45 granting a special events permit to Lee Hall for the Easter Funday event which will be held 04/05/2026 from 2pm-7pm.

Mr. Cutwright, Community Affairs director, explained the event was reclassified as a Class B event after further review. There will be road closure proposed for 14th Street from Crill to Carr. There will be additional law enforcement requested for safety. The applicant is requesting amplified sound permitted (limited). Also, the event includes Easter basket giveaway and one vendor.

Commissioner Davis wanted to confirm if extra police officers are a cost to the organizer. Mr. Cutwright confirmed. Commissioner Davis stated she wanted to remind everyone that previous unrelated event issues should not be attributed to current organizers.

Public Comment

Ms. Kitchens raised some concerns about past unrelated incidents at the same park; but she is supportive because of the added police presence.

Vote: Commissioner Davis moves to accept Resolution 2026-R-45 with the noted changes.

Commissioner Campbell seconded the motion which passed unanimously.

E. Adopt Resolution 2026-R-47 Approving Amendment 2 to Grant Agreement 25PLN18, FDEP Vulnerability Assessment Mapping.

Commissioner Davis asked what prompted the extension due to the project starting in 2024. Christopher Glymph, Grants Writer, explained project requires time extension; GIS and vulnerability analysis nearing completion. The final draft was delayed slightly but expected within weeks and the consultant is going to produce final deliverables by September 2026.

Vote: Commissioner Davis moved to accept Resolution 2026-R-47. Commissioner Campbell seconded the motion which passed unanimously.

F. Adopt Resolution 2026-R-48, Approval of change order for St. Johns Avenue Streetscape improvements. Change order no longer needed; electrical conduit concerns proven incorrect after review. David Bumgarner, Project manager, explained the project is expected to move forward without the change order.

Vote: Commissioner Campbell move to deny Resolution 2026-R-48. Commissioner Davis seconded the motion which passed unanimously.

M. Adopt Resolution 2026-R-54 Approving the purchase and installation of a Splash Pad for \$484,421.25 to Aqua Underground

Commissioner Davis asked whether full project scope was included (benches, shade, walkways, fencing), quality consistent with Riverfront Park also future maintenance costs, sanitation, accessibility, and design safety.

Joe Verrechio stated the increased cost due to installation needs and time delay. The current budget covers splash pad, concrete area and the perimeter barrier. Mr. Verrechio also explained the additional benches and site improvements fall under park budget, not the splash pad cost. Also, some design adjustments may occur once footprint is physically placed.

After discussion the Commission agreed they would like a completed site plan before final approval. The understanding total project cost (regardless of funding source). Also avoiding piecemeal improvements. They also noted the urgency due to vendor pricing increases if PO delayed. It was also mentioned that the safety of the children and they would like to make sure they do not run through the grass, so benches are necessary next to the splash pad.

Vote: Commissioner Jones moved to approve Resolution 2026-R-54. Commissioner Davis seconded the motion which passed unanimously.

Public Comment

Ms. Kitchens spoke about the splash pad and the sanitation for the kids and would prefer wood benches and not metal ones.

Mike Gibson stated he feels this is a value versus money topic. He is hoping the commission can work it out.

Discussion/Direction

Renaming Napoleon Street

Ms. Carty spoke about the renaming of Napoleon Street and asked direction from the commission. Ms. Carty explained there was a misunderstanding on what needed to be done. Ms. West stated street renaming requires Putnam County 911 Coordination to avoid address conflicts. The City must eventually ratify the name change but county initiates approval. The applicant already gathered over 100 signatures, but the County requires 80% of affected residents, not citywide signatures. Ms. Carty stated she is going to investigate the past renaming (e.g., A. Philip Randolph Blvd., MLK) were likely honorary, not legal name changes.

Commissioners requested that there be an investigation into historical naming of "Napoleon Street". They would like clarification of processes used in prior street renaming. The commission also requested staff to develop a formal city policy and checklist and consider honoring Mr. Brooks with an honorary street sign pending deeper review.

Public Comment

Ms. Kitchens stated it concerns her about logistical and financial burden on residents from legal street renaming (licenses, utilities, banking, taxes) and encouraged proper research before making changes.

Mary Lawson-Brown stated she would suggest the city contact Florida League of Cities and ask them what the correct way to renaming a street.

REGULAR BUSINESS

Adopt Resolution 2026-R-39, Purchase of 225 N 2nd St (Liberty Church) for \$175,000.

Ms. Carty stated this property would be used for community outreach, housing economic opportunity and administrative uses.

Commissioners expressed strong consensus not to consider purchase, citing for numerous reasons: Multiple existing unused/underused properties, need for a broader city facilities plan, future renovation/maintenance costs, fiscal caution given uncertainty over state tax proposals and building perceived as overpriced; no comparable sales available.

Public Comment

Ms. Kitchens stated she thinks it is a good idea to purchase that property. Because of the expansion of City Hall and it would help remain at the beginning of town.

Ms. Wise stated she agreed with the commission on not buying the property.

Vote: Commissioner Campbell moved to deny Resolution 2026-R-39. Commissioner Jones seconded the motion which passed unanimously.

Public Hearings

Second Reading: Ordinance 2026-19: AN ORDINANCE 2026-19 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY PROVIDING FOR AN UPDATE TO THE BENEFITS PAYABLE TO FIREFIGHTER PENSION RETIREES; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR PUBLICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

Vote: Commissioner Campbell moved to approve Ordinance 2026-19. Commissioner Davis seconded the motion which passed unanimously.

Second Reading: Ordinance 2026-22: AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, CALLING AND PROVIDING FOR A REFERENDUM ELECTION FOR SUBMISSION TO THE ELECTORS OF THE CITY OF PALATKA OF PROPOSED AMENDMENTS TO THE CITY CHARTER PURSUANT TO SECTION 166.031, FLORIDA STATUTES; PROVIDING BALLOT TITLES AND BALLOT SUMMARIES FOR PROPOSED CHARTER AMENDMENTS; PROVIDING FOR THE ELECTION DATE, FORM OF BALLOT, NOTICE, AND ADMINISTRATION OF THE ELECTION BY THE PUTNAM COUNTY SUPERVISOR OF ELECTIONS; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION, AN EFFECTIVE DATE, AND SCRIVENER'S ERRORS.

Vote: Commissioner Campbell moved to approve Ordinance 2026-19. Commissioner Davis seconded the motion which passed unanimously.

First Reading: Adopt Ordinance 2026-26 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY PROVIDING FOR AN UPDATE TO THE BENEFITS PAYABLE TO POLICE PENSION RETIREES; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR PUBLICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE. Ms. Jones Human Resource Manager explained that this was the same Ordinance as the firefighter Ordinance.

Vote: Commissioner Davis moved to approve. Commissioner Campbell seconded the motion which passed unanimously.

COMMISSIONER COMMENTS

Commissioner Campbell announced the board vacancies (Airport Advisory, BZA, Planning Board, Tree Committee, Public Art Committee). Ms. West stated the that Planning Board composition changes require ordinance and public notice which will be at the second meeting in April. Mr. Campbell also reminded everyone about Hippy Hoppity Easter Event. Commissioners Jones recognized Women's History Month participants and staff. Commissioner Davis made positive remarks on improvements at Jenkins Community Center. Mayor Correa noted upcoming Sunnyland Antique Boat gathering.

Adjourn

Commissioner Campbell moved to adjourn. Commissioner Jones seconded the motion which passed unanimously.

VFW POST 3349
P.O. BOX 218, PALATKA, FL 32178
PHONE: 386-328-2863



FROM THE POST COMMANDER
Gerald Donnelly
April 2026



From Commander Gerald Donnelly

Greetings Comrades:

Our monthly meeting will be April 8th where we will nominate and elect officers for next year. Please attend and show your support for the candidates that can best support the business of the Post and Veterans of Foreign Wars. This is the most important meeting of the year.

On April 9th, the Post is attending the City of Palatka Council meeting to present the Post Fireman of the Year and Police Officer of the Year with recognition and awards. Congratulation to Firefighter Ben Stevens and Police Officer Mathew Keith. The City Council Meeting will be at city hall at 6 PM.

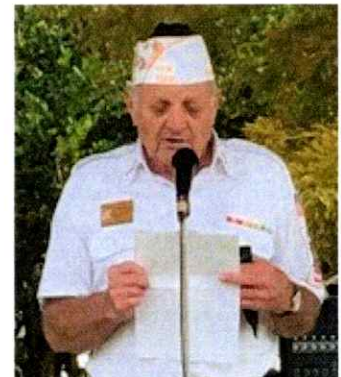
On Saturday April 11th, the post will feed the 993rd Army Reserve Unit at 1130 hours at the Post. The event will be catered.

On Tuesday April 14th from 0900 to 1100 hours, the Post will hold a Veteran Benefits Seminar on VA benefits. The Pact Act will be explained in detail. We have scheduled two Veteran Service Officers (VSO) for the event; Al Buquo of Putnam County VSO and Charles Foster from the state of Florida VSO.

On Saturday April 25th, we will be attending the Veterans Freedom Fest at the Palatka Fair Grounds. Please come out and support this event which is designed to support our veterans community and provide camaraderie between all county veteran organizations. This will be a major membership drive opportunity.

I would like to have someone step up and help me with the Memorial Day Parade. I am working with the American Legion on planning the parade. The parade starts at 1000 hours. We will have more details in next months newsletter.

Gerald Donnelly
Veteran of Foreign War Post 3349
Commander



**CITY OF PALATKA, FLORIDA
PROCLAMATION
EARTH DAY – APRIL 22, 2026**

WHEREAS, Earth Day was first celebrated on April 22, 1970, and has grown into a global observance dedicated to environmental protection, sustainability, and stewardship of the planet; and

WHEREAS, the City of Palatka recognizes the importance of preserving natural resources, protecting ecosystems, and promoting environmental awareness for the health, safety, and welfare of current and future generations; and

WHEREAS, the residents of Palatka benefit from the City’s natural assets, including the St. Johns River, Ravine Gardens State Park, our green spaces, and diverse wildlife, which contribute to the community’s quality of life and economic vitality; and

WHEREAS, responsible environmental practices, including water conservation, pollution reduction, and sustainable development, are essential to maintaining a clean and resilient environment; and

WHEREAS, Earth Day provides an opportunity for residents, businesses, schools, and civic organizations to participate in activities that promote environmental education, community engagement, and stewardship; and

WHEREAS, the City of Palatka encourages all citizens to take an active role in protecting the environment through individual and collective actions that support sustainability and conservation efforts;

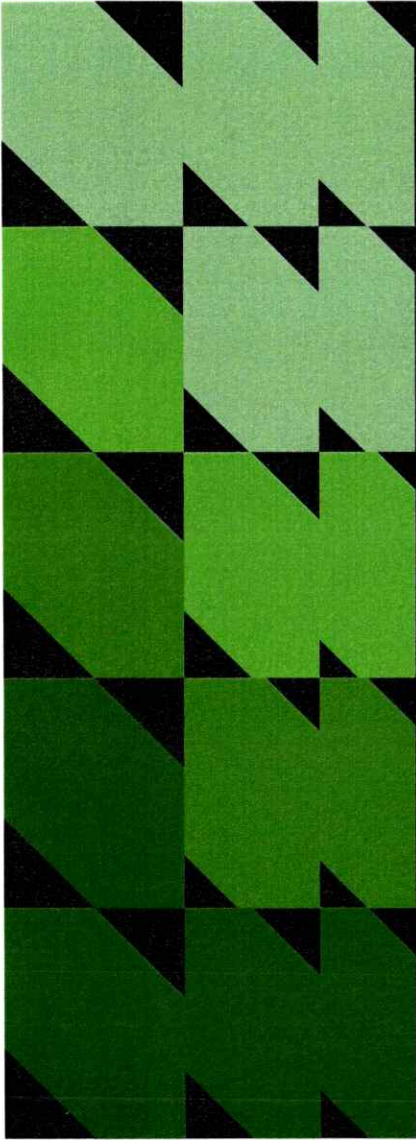
NOW, THEREFORE, I, Roberta Correa, Mayor of the City of Palatka, Florida, do hereby proclaim April 22, 2026, as EARTH DAY in the City of Palatka, and urge all residents to observe this day by participating in activities that promote environmental awareness, conservation, and the protection of our natural resources.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Palatka, Florida, to be affixed this 9th day of April 2026.

Roberta Correa
Mayor, City of Palatka

ATTEST:

Karen Hayes, FCPC,
City Clerk



Heart of Putnam Residential Initiative for Stability and Employment (R.I.S.E.)

Our mission

The R.I.S.E. Initiative is dedicated to transforming Putnam County's response to homelessness by establishing a centralized, low-barrier hub that provides immediate access to coordinated entry, comprehensive support services, and clear pathways to stable housing and self-sufficiency. Through phased implementation, strong community partnerships, rural outreach, workforce engagement, and data-driven accountability, we strive to make homelessness rare, brief, and non-recurring—ensuring every individual and family in Putnam County experiences dignity, stability, and the opportunity to rebuild their lives.

WHY R.I.S.E.



Community Need:

- Rural Composition: The county consists of 689 square miles of rural area and 38 square miles of urban area.
- 76 individuals counted in 2025 PIT Count (true need higher)
- Fragmented services → delayed access
- Rural transportation barriers & reliance on costly emergency services

R.I.S.E. Approach:

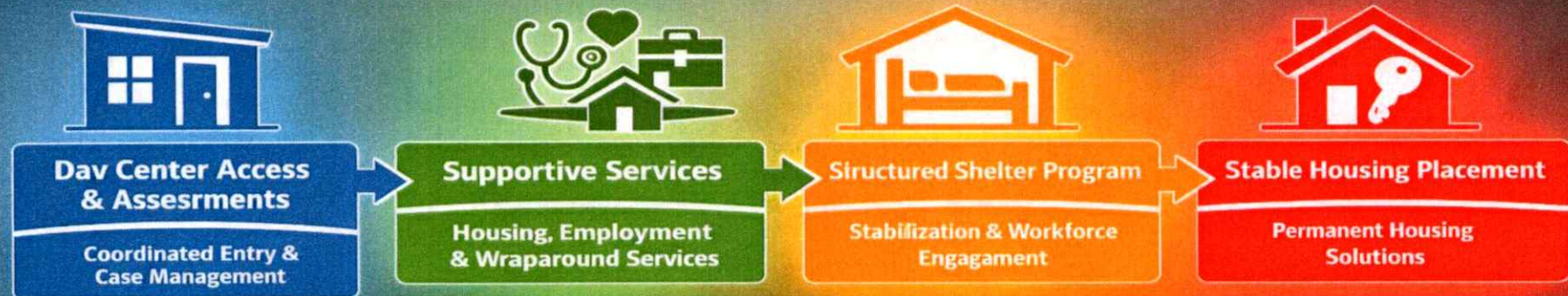
- Centralized Day Center (Phase 1) → “No Wrong Door” access
- Structured Participation Shelter (Phase 2) → stability & accountability
- Coordinated partnerships with local providers

HOW R.I.S.E. WORKS

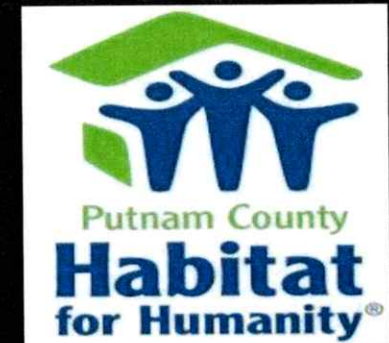
Core Services:

- Coordinated Entry & case management
- Housing navigation & placement
- Employment & workforce development
- Healthcare, benefits assistance & basic needs support

How R.I.S.E. Works



**PARTNERING
THROUGHOUT
PUTNAM
COUNTY AND
COORDINATING
OUR
RESOURCES**



STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

BACKGROUND

This report provides an update on recent operational achievements, regulatory compliance activities, and ongoing project work at the City of Palatka Airport. The intent is to keep the Commission informed of completed improvements, current federal and state coordination efforts, and upcoming project requirements associated with continued airport development and compliance.

PROJECT ANALYSIS

Recent Accomplishments

Regulatory Compliance

Successfully passed the FDOT Annual Airfield Inspection.

Passed the Annual Fuel Quality Assurance Inspection.

Passed the Alachua County Environmental Protection Inspection.

1. FDOT Capital Projects Completed

Airfield Pavement Marking Project, all striping and surface painting completed.

Tree Obstruction Removal Project, completed in accordance with FAA and FDOT regulatory standards.

2. Emergency Power Systems

Substantial completion of installation and replacement of emergency generator.

Terminal Building

Fuel Farm

These upgrades enhance airport resiliency, operational reliability, and emergency response capacity.

Active Projects & Current Coordination

1. FAA Part 13 Complaint – Building W4 & Skeet Range

FAA is actively reviewing documentation submitted by the City regarding compliance issues associated with Building W4 and the former skeet range area.

Awaiting FAA feedback and required next steps.

2. Land Release 2

FAA has raised concerns regarding impacts to the Runway Visibility Zone (RVZ).
 FAA has provided three (3) potential options for the City to consider addressing RVZ concerns.
 Completion of RVZ resolution is required before FAA will initiate Federal Register Public Notice, which is the next phase in the land-release process.

3. Standard Aircraft Storage / Commercial Lease Update

Ongoing review and update of the City's standard aircraft storage and commercial lease agreements.

Focus areas include:

Compliance with FAA leasing policies

Rate structure evaluation

Consistency in lease terms

Modernization of lease formats and obligations

Staff Recommendation

The Airport continues to demonstrate strong operational performance, regulatory compliance, and progress on critical infrastructure projects. Staff will provide additional updates as FAA reviews continue and as lease, finance, and land-release processes advance.

ATTACHMENTS

1.	28J Airport Overview For City Commissioners April 2026
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Palatka Municipal Airport Overview

For Palatka City Commissioners

April 2026

Palatka Municipal Airport

- Recent Accomplishments
- State System Position (Traffic)
- Traffic Origins and Destinations
- What's Happening Today
- Where Are We Going
- What's Coming

Palatka Municipal Airport

Recent Accomplishments

1. **Successfully passed the annual FDOT Airfield Inspection, annual Fuel Quality Assurance Inspection and the Alachua County Environmental Protection Inspection.**
2. **Completed FDOT Project Airfield Pavement (Painting) Markings.**
3. **Completed FDOT Project Tree Obstruction Removal.**
4. **Substantially Completed Installation and Replacement of Emergency Generators (Terminal Building and Fuel Farm).**



Palatka Municipal Airport

8th Busiest Non-towered Airport in FL

FY2026 FCT Outreach — Table 1

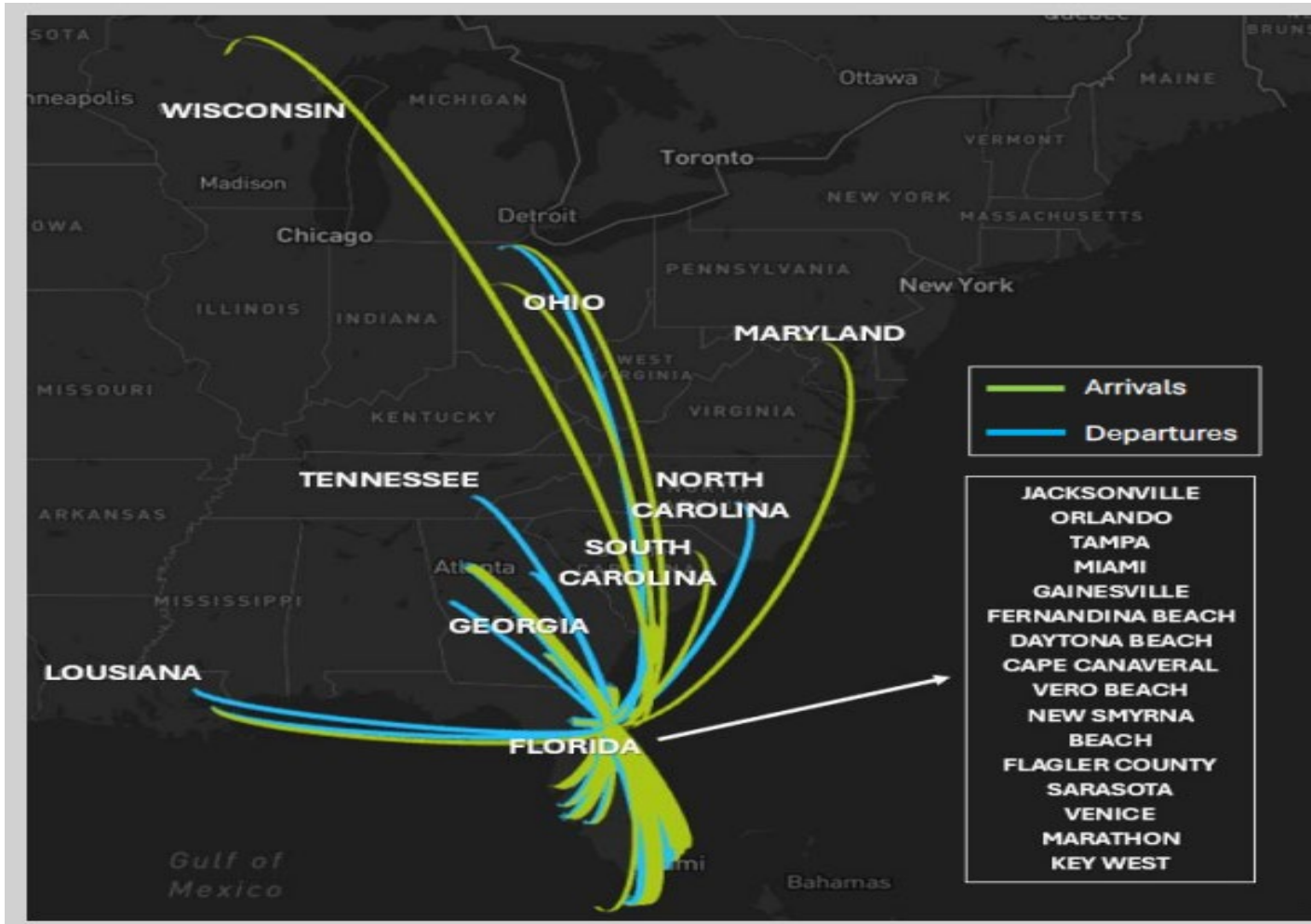
Shortlist B feasibility table for high-ops non-towered sponsor outreach.

Shortlist B (Feasible) — High-Ops Non-Towered Outreach (ADS-B-derived 2025 indicators)

LID	Airport	2025 Ops (ADS-B)	Ops/Day
X51	Miami Homestead General Aviation	157,083	430.4
DED	DeLand Municipal / Sidney H. Taylor Field	139,484	382.1
X59	Valkaria	122,658	336.0
F45	North Palm Beach County General Aviation	117,731	322.6
VNC	Venice Municipal	116,638	319.6
COI	Merritt Island	115,565	316.6
LNA	Palm Beach County Park	112,385	307.9
28J	Palatka Municipal / Lt. Kay Larkin Field	100,422	275.1
GIF	Winter Haven Regional	93,303	255.6
PHK	Palm Beach County Glades	90,136	246.9
VDF	Tampa Executive	86,261	236.3
X26	Sebastian Municipal	84,785	232.3
OBE	Okeechobee County	83,387	228.5
MKY	Marco Island Executive	68,316	187.2
IMM	Immokalee Regional	65,279	178.8

Source: approved AO proposal; operational indicators derived from ADS-B data (VirTower).

Palatka Municipal Airport



Palatka Municipal Airport



PASSERO
architecture engineering

PHASE 1 - CORPORATE JET CENTER CONCEPT

2400010.0075
AUGUST 27, 2025
PALATKA, FLORIDA

CITY of *Palatka*

Palatka Municipal Airport



PASSERO
architecture engineering

PHASE 2 - CORPORATE JET CENTER CONCEPT

2400010.0075
AUGUST 27, 2025
PALATKA, FLORIDA

CITY of *Palatka*

Palatka Municipal Airport



PASSERO
architecture engineering

PHASE 1-TAXIWAY E CORPORATE HANGAR DEVELOPMENT CONCEPT

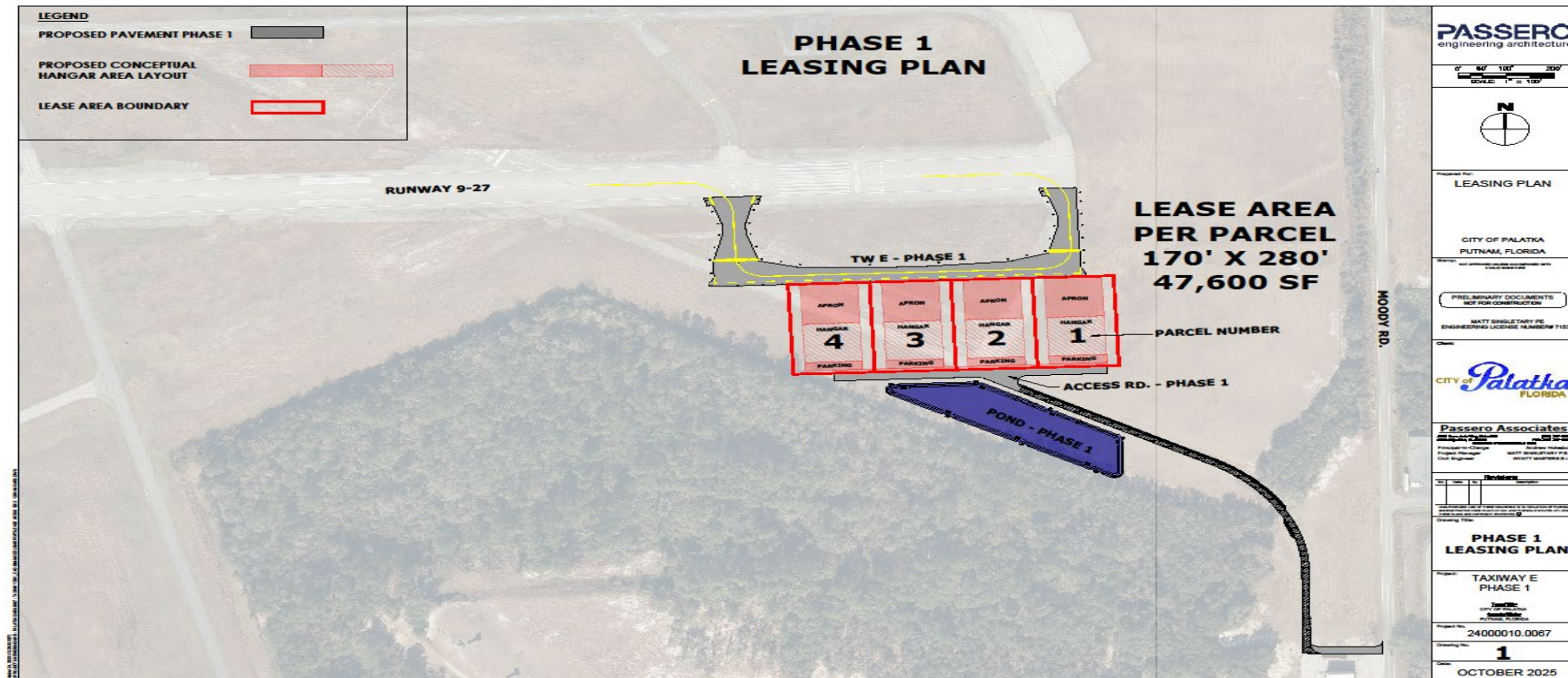
2400010.0067
AUGUST 27, 2025
PALATKA, FLORIDA

CITY of *Palatka*

What's Happening (Corporate Hangar Complex)



Palatka Municipal Airport



Palatka Municipal Airport

Compliance Activity



1. **Active FAA Part 13 regarding Building W4 and Skeet Range.**
(FAA is reviewing requested documentation from the City of Palatka)
2. **Land Release 2**
The FAA has expressed concerns regarding the Runway Visibility Zone (RVZ) and has provided the City of Palatka with three (3) options to consider in order to move forward with the next step of the release process, which consists of public notice in the Federal Register.
3. **Standard Aircraft Storage/Commercial Lease Update/Replacement**
4. **Finance/Accounting Compliance Assessment**

Palatka Municipal Airport

- Where Are We Going



Palatka Municipal Airport

- What's Coming (eVTOL Aircraft Solution) 2028



City Manager Report

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

BACKGROUND

At each commission meeting, the City Manager will present a few pertinent items which may trigger discussion among the board. There is attached a powerpoint presentation highlighting three (3) matters - fire department assessment as a hazard resource, police in collaboration with FPL placing LED lights throughout the City, and a legislative update summary from the lobbyist firm.

PROJECT ANALYSIS

Staff Recommendation

Receive and review the information submitted.

ATTACHMENTS

1.	CITY MANAGER REPORT 04-09-26
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A decorative graphic on the left side of the slide, featuring a diagonal white line that divides the space. The top-left triangle is blue with a white dot. The bottom-left triangle is divided into several colored sections: orange, green, blue, and yellow. A semi-circle with concentric blue lines is positioned on the orange section. A pink hatched triangle is on the right side of the diagonal line.

CITY MANAGER REPORT

APRIL 09, 2026



ITEMS

- I. Hazardous Materials Response Team
- II. FPL Streetlights Update
- III. Legislative Update

HAZARDOUS MATERIALS RESPONSE TEAM ASSESSMENT – FIRE DEPARTMENT



This administrative assessment was conducted in alignment with the Specialty Response Team Capability Assessment Self-Assessment Tool (Version 1.0 – Aug 2025) and FEMA’s Resource Typing Library Tool (RTLTL). The focus was to evaluate the team’s organizational readiness, operational depth, documentation accuracy, and alignment with national standards. On March 7, 2026, the review consisted of:

- Verification of submitted team data
- Observation of capital cache and MRP equipment
- Review of personnel rosters, PTBs (where applicable), training logs
- Confirmation of administrative documents (MOUs, SOPs, insurance)

The City of Palatka has a growing HazMat Program that is very active. With an investment of public, nonprofit, or donor funding, PFD is staged to become a more capable and responsive Type III program that services Northeast Florida and surrounding communities.

PFD is in a unique position to provide a critical service in the near future. By growing a paramedic program, PFD could easily scale up to a Toxmedic program.

CONCLUSION – The City of Palatka Fire Department team demonstrated that it is administratively Capable across the evaluated areas.



FPL LED streetlights Update

FPL streetlight upgrades are currently underway (pending any weather or emergency events):

Phase 1 – High Crime Areas WR# 14490066 - Crill Ave – Upgrading 36 lights – Will be completed on or before 4/30/26, \$18,327.

Phase 2 – Hot Spot Areas WR# 14490128 – Bronson St – Upgrading 115 lights – Will be completed on or before 5/24/2026, \$54,609.

Phase 3 – WR# 144897345 – St Johns Ave and 5th Ave – Upgrading 108 lights – Will be completed on or before 7/4/2026, \$120,121.

LEGISLATIVE UPDATE

During the 2026 regular legislative session, lawmakers passed **SB 1134 Official Actions of Local Government** that significantly restricts how counties and municipalities may fund, promote, or engage in activities related to diversity, equity, and inclusion (DEI).

The proposed funding for the City of Palatka:

City of Palatka Master Sanitary Lift Station (*Rep. Sapp/Sen. Leek*)
House = \$0; Senate = \$0

City of Palatka Fire Department Ladder Truck (*Rep. Sapp/Sen. Leek*)
House = \$187,500; Senate = \$0

City of Palatka Runway 9-27 Extension (*Rep. Sapp/Sen. Leek*)
House = \$450,000; Senate = \$0

LEGISLATIVE UPDATE

Top 12 Issues in 2026 Florida Legislative Session

Artificial Intelligence
Education
Election law
Sovereign Immunity
Growth Management
Guns
Healthcare
Medical Malpractice
Rural Renaissance
Data Centers
Diversity Equity and Inclusion
Affordable Housing

Adopt Resolution 2026-R-55 Approving of Special Magistrate Ron Brown's contract to preside over the Municipal Civil Infraction cases.

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

Approve resolution

BACKGROUND

The City of Palatka has adopted a Municipal Civil Infraction Ordinance codified in Chapter 46, Article I of the City Code and the City requires the services of a qualified Special Magistrate to hear and decide municipal civil infraction matters.

PROJECT ANALYSIS

Ronald W. Brown, Esquire, currently serves as the City's Special Magistrate for code enforcement cases and is familiar with the procedural due process requirements of running special magistrate hearings. Ron Brown is qualified and willing to serve as Special Magistrate under the terms set forth in the agreement. The Agreement provides for monthly hearings, additional hearings as needed, compensation, and other terms governing the provision of such services. The Special Magistrate is paid out of GL Account 001-19-521-3-3100 Professional Services.

Staff Recommendation

Approve of the resolution.

ATTACHMENTS

1.	SPECIAL MAGISTRATE AGREEMENT - MUNICIPAL CIVIL INFRACTIONS (3)
2.	55. Resolution 2026-R-55 Special Magistrate Municipal Civil Infraction

SPECIAL MAGISTRATE AGREEMENT
(MUNICIPAL CIVIL INFRACTION SERVICES)

This AGREEMENT is hereby made and entered into this 9th day of April 2026, by and between the City of Palatka, 201 N. 2nd Street, Palatka, Florida 32177 (hereinafter "the City") and Ronald W. Brown, Esquire, Counselor at Law, 216 History Place, St. Augustine, Florida 32095 (hereinafter "Brown").

1. Appointment and Duties

The City hereby appoints and authorizes Brown to act as Special Magistrate to hear and decide municipal civil infraction matters as provided in Section 46-8, Article I, Chapter 46 of the City of Palatka Code of Ordinances (Municipal Civil Infraction Ordinance) and applicable law.

Brown shall:

- a. Attend and conduct a minimum of one (1) hearing day per month on a set day, time, and place, and shall hear the entire docket scheduled for that day. As of the effective date of this agreement, the Municipal Civil Infraction cases shall be heard immediately following the Code Enforcement cases on the third Tuesday of every month; and
- b. Be available for special set hearings as requested by the City, provided that the City coordinates with Brown prior to scheduling any special hearings; and
- c. Render a decision in the form of a written Order promptly after closing the hearing on each case. Said Order shall include findings of fact, conclusions of law, and any penalties imposed in accordance with the Municipal Civil Infraction Ordinance.

2. City Support

The City agrees to provide incidental clerical support to Brown related to the Special Magistrate position, including, but not limited to, case maintenance, setting the hearing docket, and any associated typing, mailing, and copying requirements.

3. Compensation

The Parties agree that:

- a. Brown shall receive a base fee of Five Hundred Dollars (\$500.00) per month, which covers the regularly scheduled monthly hearing and all matters incident thereto, including the preparation of orders;
- b. Brown shall set aside a minimum of two (2) hours on an established date and time each month to hear one (1) docket of cases. If Brown fails to attend a scheduled hearing day, for any reason, and the City is compelled to retain an alternate Special Magistrate or cancel the proceedings, Brown shall not be paid the base fee for that month;
- c. If additional hearings are held in any month, the fee shall be Two Hundred Five Hundred Dollars (\$250.00) per hour for all matters related to such hearings, with no minimum charge.
- d. In the event that a hearing is not needed for any given month due to a lack of cases, the City shall notify Brown at least ten (10) days in advance in writing. The City shall not be obligated to pay the base fee, or any other fee, for hearings that are cancelled at least ten (10) days in advance.

4. Invoicing and Payment

Brown agrees to submit monthly statements for the prior month's work, and the City agrees to pay such statements within thirty (30) days of receipt.

5. Termination

Either Party may terminate this Agreement without cause with sixty (60) days prior written notice to the other Party.

6. Term

The term of this Agreement shall commence on **April 9, 2026**, and shall continue through **September 30, 2028**.

This Agreement shall automatically renew for successive one (1) year terms thereafter unless terminated by either Party pursuant to Paragraph 5 above.

7. Conflict of Interest

Brown represents that he presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the City's interest or the performance of services required in this Agreement, as provided by applicable law.

8. Indemnification

Subject to and within the limitations set forth in Section 768.28, Florida Statutes, and without waiver of sovereign immunity, each Party shall mutually defend, indemnify, and hold harmless the other Party and its officers, employees, and agents from claims arising from the negligent acts or omissions of the indemnifying Party in the performance of this Agreement.

9. Severability

In the event any provision of this Agreement is held invalid, such invalidity shall not affect the remaining portions, which shall remain in full force and effect.

10. Public Records

Brown understands that all documents, records, and materials generated pursuant to this Agreement are the property of the City and are subject to Chapter 119, Florida Statutes.

IF MR. BROWN HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO HIS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, HE SHOULD CONTACT THE CITY ATTORNEY'S OFFICE AT: 386-329-0100 EXT. 219, CITY OF PALATKA, 201 N. 2ND STREET, PALATKA, FLORIDA 32177.

11. Entire Agreement

This Agreement represents the entire understanding between the parties and supersedes all prior negotiations, representations, or agreements.

12. Independent Contractor

Nothing herein shall be interpreted to create an attorney-client relationship or employer-employee relationship. Brown shall act as an independent contractor.

SIGNATURES

CITY OF PALATKA

RONALD W. BROWN, ESQUIRE

By: _____

Roberta M. Correa, Mayor

Date: _____

By: _____

Ronald W. Brown, Esquire

Date: _____

ATTEST:

Karen Hayes, FCPC, City Clerk

APPROVED AS TO FORM AND CORRECTNESS

Jane West ESQ. City Attorney

RESOLUTION NO. 2026-R-55

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, APPROVING THE SPECIAL MAGISTRATE AGREEMENT FOR MUNICIPAL CIVIL INFRACTION SERVICES BETWEEN THE CITY OF PALATKA AND RONALD W. BROWN, ESQUIRE; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; PROVIDING FOR SCRIVENER’S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palatka has adopted a Municipal Civil Infraction Ordinance codified in Chapter 46, Article I of the City Code; and

WHEREAS, the City requires the services of a qualified Special Magistrate to hear and decide municipal civil infraction matters; and

WHEREAS, Ronald W. Brown, Esquire, is qualified and willing to serve as Special Magistrate under the terms set forth in the agreement; and

WHEREAS, the Agreement provides for monthly hearings, additional hearings as needed, compensation, and other terms governing the provision of such services ; and

WHEREAS, the City Commission finds that approval of the Agreement is in the best interests of the City.

WHEREAS, The Special Magistrate is paid out of GL Account 001-19-521-3-3100 Professional Services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA:

SECTION 1. Approval of Agreement.

The City Commission hereby approves that certain Special Magistrate Agreement (Municipal Civil Infraction Services) between the City of Palatka and Ronald W. Brown, Esquire, dated April 9, 2026, attached hereto as *Exhibit “A”* and incorporated herein by reference.

SECTION 2. Authorization to Execute.

The Mayor is hereby authorized to execute the Agreement on behalf of the City, and the City Clerk is authorized to attest the same.

SECTION 3. Scrivener’s Errors.

The City Manager or designee is authorized to correct typographical and scrivener’s errors in this Resolution and the Agreement without further action by the City Commission, provided that such corrections do not affect the substantive terms. The City Clerk shall post a corrected copy of this Resolution and the Agreement as needed.

SECTION 4. Effective Date.

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED in regular session of the City Commission of the City of Palatka, Florida, this 9th day of April 2026.

CITY OF PALATKA, FLORIDA

By: _____
Mayor: Roberta Correa

ATTEST:

City Clerk: Karen Hayes, FCPC

APPROVED AS TO FORM AND CORRECTNESS:

Adopt Resolution 2026-R-42 A RESOLUTION OF THE CITY OF PALATKA, FLORIDA FINDING THE PALATKA HOUSING AUTHORITY RESIDENT INVEST VEHICLE FOR ECONOMIC RESILIENCE PROGRAM CONSISTENT WITH THE COMPREHENSIVE PLAN AND ZONING CODE.

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

A Resolution by the City Commission finding the Palatka Housing Authority Resident Invest Vehicle For Economic Resilience Program consistent with local plans and zoning regulations

BACKGROUND

The Palatka Housing Authority is promoting its RIVER Program by participating in the Florida Community Contribution Tax Credit Program (CCTCP) administered by the Florida Department of Commerce. The CCTCP requires that the participating project is consistent with local plans and zoning regulations.

PROJECT ANALYSIS

Staff reviewed the Palatka Housing Authority RIVER Program and found it to be consistent with the city's Comprehensive Plan and Zoning Code.

Staff Recommendation

Staff recommends the City Commission to adopt Resolution No. 2026-R-42.

ATTACHMENTS

1.	42. Resolution 2026-R-42 PHA Florida Community Contribution Tax Credit Program
2.	PHA River Program

RESOLUTION NO. 2026-R-42

**A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,
AUTHORIZING THE MAYOR TO SIGN AND CERTIFY THE PALATKA
HOUSING AUTHORITY'S RESIDENT INVEST VEHICLE FOR
ECONOMIC RESILIENCE PROGRAM IS CONSISTENT WITH THE
CITY OF PALATKA COMPREHENSIVE PLAN AND ZONING
REGULATIONS; PROVIDING FOR SCRIVENER'S ERRORS**

WHEREAS, the Palatka Housing Authority (PHA) is promoting its Resident Invest Vehicle for Economic Resilience Program- RIVER, and wishes to participate in the Florida Community Contribution Tax Credit Program- CCTCP; and

WHEREAS, the CCTCP requires the RIVER Program to be consistent with local plans and;

WHEREAS, the Palatka Housing Authority has requested such action by the City of Palatka, to be signed by the Mayor of the City of Palatka, and Staff has reviewed the RIVER Program and determined that it is consistent the City's local plans and zoning regulations,

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka, Florida that:

1. The City Commission hereby determine that the Palatka Housing Authority Resident Invest Vehicle for Economic Resilience Program is consistent with the Palatka Comprehensive Plan and Zoning Code.
2. The City Manager or designee, without public hearing, is authorized to correct any typographical scrivener's errors, which do not affect the intent of this resolution. A corrected copy shall be posted in the public record by the City Clerk.

PASSED by the City Commission of the City of Palatka, Florida, this 9th day of April 2026.

CITY OF PALATKA

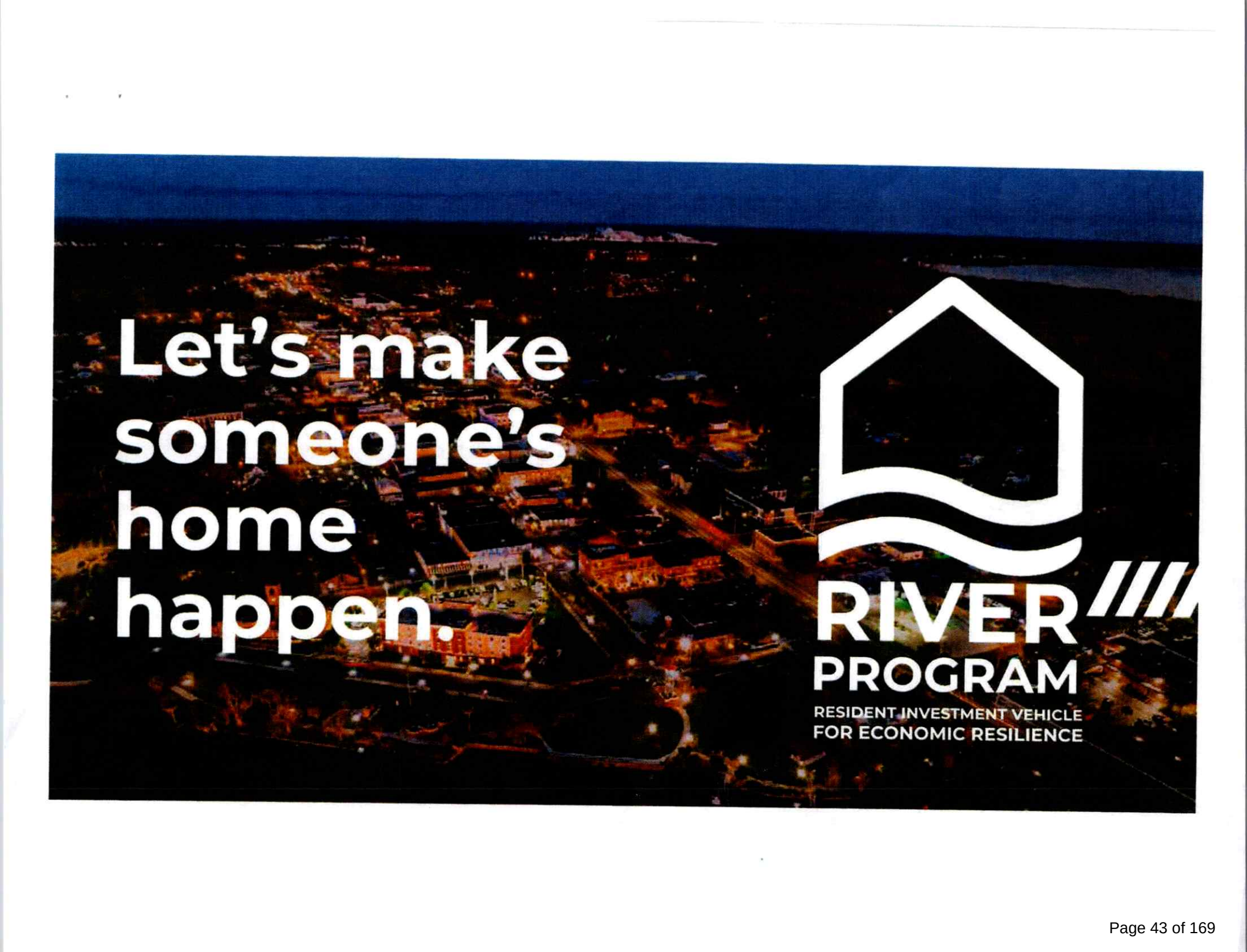
Mayor: Roberta Correa

ATTEST:

CITY CLERK: Karen Hayes, FCPC

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY: Jane West, ESQ



Let's make
someone's
home
happen.



RIVER 
PROGRAM

RESIDENT INVESTMENT VEHICLE
FOR ECONOMIC RESILIENCE

How we make homeownership home happen...



Home OWNership

Residents don't just need housing. They need ownership. We have developed a program that addresses the pitfalls of traditional homeownership programs.

Issues

- Low-opportunity neighborhoods
- Low-quality units that don't appreciate in value
- Restrictive clauses = no economic pathways

Solutions

- Strategically located in economically diverse areas
 - Multi-unit newly built units hold value better than older SFR
 - Exit options: purchase, lease, or resale
- www.palatkahousing.org

Systemic Challenges in Traditional Homeownership Programs

- Post-sale support is nonexistent—buyers are left to figure it out alone
- Home is treated as a shelter, not a strategic asset
- No framework for choosing an exit strategy or long-term wealth plan
- Buyers often only qualify for distressed properties in declining areas
- Property values are speculative and tied to fragile neighborhood growth



RIVER Solutions to Homeownership Program Shortcomings

- Provides 5-year pre/post-purchase support: refinancing, reserves, legal
- Teaches equity leverage: refi, HELOC, rental income, resale strategy
- Prepares residents with multiple exit pathways and financial coaching
- Offers new construction in opportunity zones with better baseline value
- Anchors wealth to rent rolls—not speculative home values

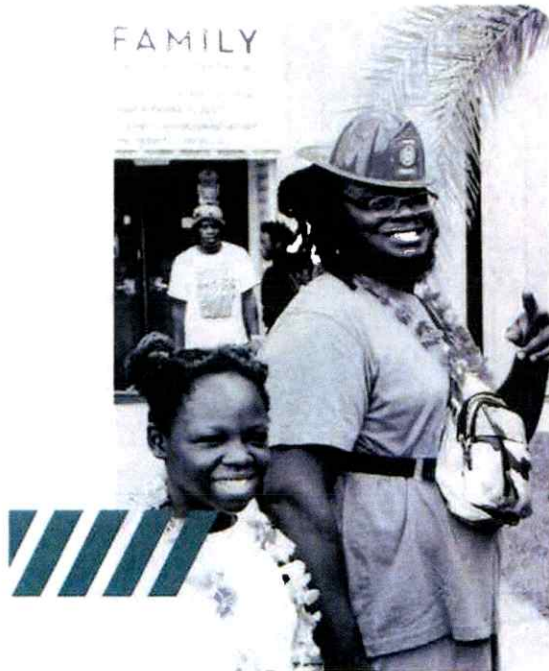


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Target Participants

Criteria

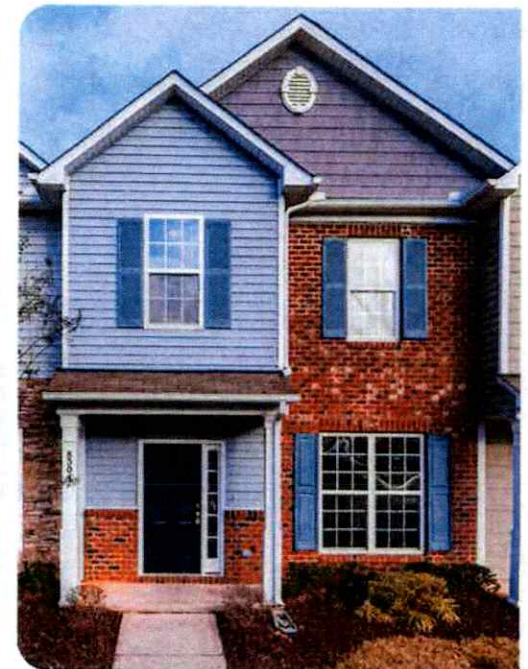
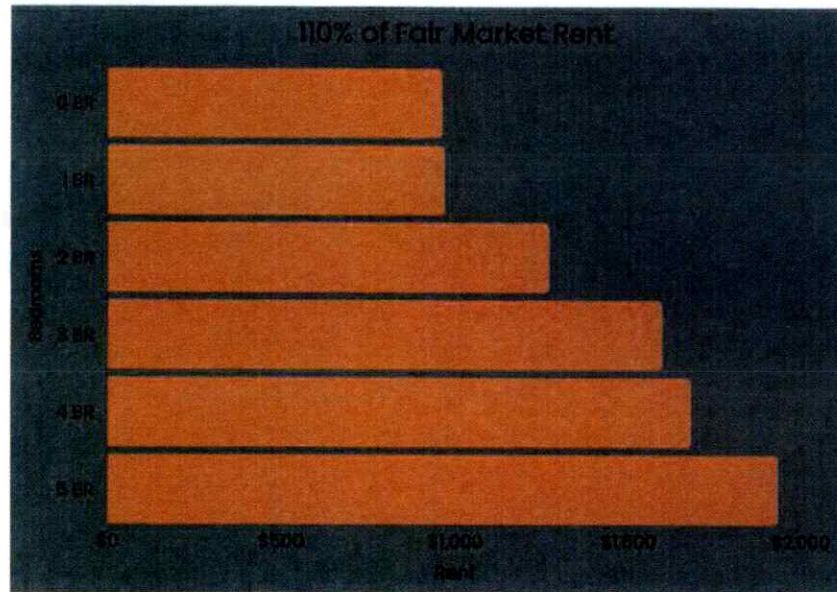
- - HUD-assisted renters
- - 12 months on-time rent
- - \$1,000+ monthly rent

Attributes

- - Excellent housekeeping
- - Strong desire for self-improvement and ownership

www.palatkahousing.org

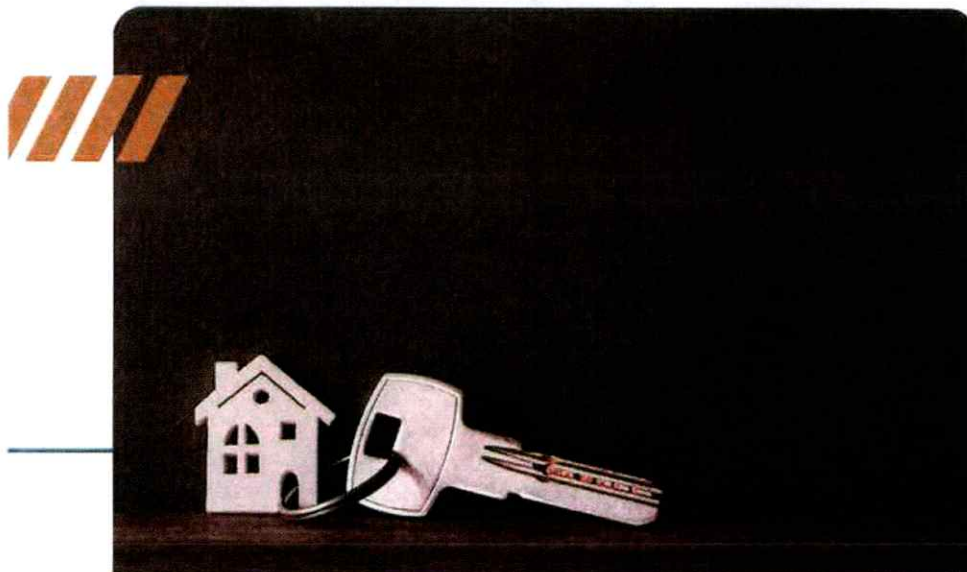
FY 2026 Payment Standards - Putnam County



Search...

www.palatkahousing.org

How we make wealth building happen...



Landlord School

We are answering the question...What can happen when renters become landlords? We carry the conviction that with the right tools and support, we can equip our residents to own, manage, and run their own real estate holdings.

How RIVER Trains World-Class Landlords

- **Phased Learning Model** – Blends pre-acquisition readiness with 36 months of real-world, hands-on management.
- **Industry Certification** – Aligns with national property management standards and HUD compliance training.
- **Operational Excellence** – Trains residents in budgeting, maintenance, tenant relations, and quality upkeep.

www.palatkahousing.org

RIVER Curriculum Timeline

Money Literacy,
mindset, credit
readiness: **6
mos**



Lending,
homebuying and
rent rolls: **3 mos**



Investor
shadowing,
mock closings: **6
mos**



Property
management
certification, legal
training: **12 mos**



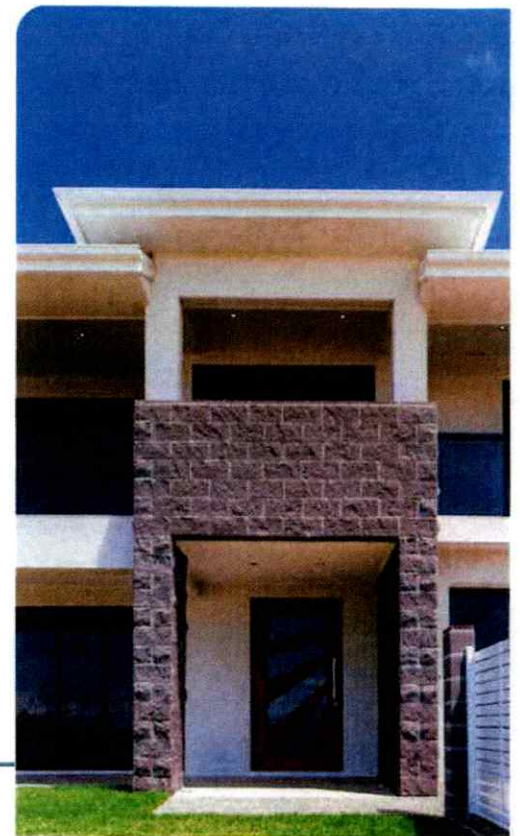
Tenant
management,
landlord
support, repairs: **12 mos**



Leasing, property
management
prep: **9 mos**



Negotiation,
offboarding,
deal analysis: **12
mos**



RIVER 5-year Curriculum

Phase	Duration	Frequency	Delivery	Curriculum Focus
Orientation & Readiness	Months 1–3	Biweekly	In-Person / Peer Cohort	Mindset shift from tenant to owner, financial basics, credit improvement, goal setting
Housing Business Bootcamp	Months 4–9	Weekly	Workshop Series	Rental math, mortgage terms, maintenance costs, construction literacy, acquisition strategy
Shadowing & Simulation	Months 10–15	Monthly + Field Visits	Experiential / Site-Based	Hands-on walkthroughs, mock closings, resident interviews, deal flow simulations
Pre-Acquisition Ownership Prep	Months 16–24	Biweekly	In-Person / Guided Sessions	Lease drafting, rent collection, legal compliance, marketing vacancies, budgeting repairs
Live Ownership Coaching	Year 3	Monthly	1-on-1 + Group Coaching	Conflict resolution, repair bids, resident relations, cash flow management, PHA oversight
Property Management Certification	Year 4	Quarterly Intensives	In-Person / Credentialed	HUD guidelines, Fair Housing law, evictions, inspections, risk management, documentation
Ownership Independence & Exit Strategy	Year 5	Quarterly	Mentorship + Planning Labs	Self-management vs hiring, negotiating with firms, equity reinvestment, long-term wealth planning





Inputs and Outcomes

Resident Investment Vehicle for Economic Resilience

- **\$8M** investment over 5 years
- Resident homeownership and asset-building
- **10** new homeowner-landlords
- **40+** new townhome units constructed



www.palatkahousing.org

Thank you!

We look forward to partnering with you to launch this world-class homeownership program!



**Adopt Resolution 2026-R-56 ACCEPTANCE OF AMENDMENT 2 FOR FDOC CONTRACT I0146,
HARDENING OF PRICE MARTIN BUILDING, EXTENDING THE DEADLINE
Resolution 2026-R-56 Extending the Deadline for Hardening of Price Martin Center**

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

It is requested that the Commission approve Resolution 2026-R-56

BACKGROUND

The City of Palatka has received a grant from the Florida Department of Commerce to support the hardening of Price Martin Center against natural disasters totaling \$1,176,315. This project has required additional funding and time to complete due to additional complications and needs identified during the construction process. The additional time has been granted by the FDOC in the form of Amendment 2, extending the deadline to 2/16/2027.

PROJECT ANALYSIS

This project is important to the City and will provide a secure location during hurricanes and other severe weather events.

Staff Recommendation

Staff recommends the approval of Resolution 2026-R-56

ATTACHMENTS

1.	I0146 A2
2.	56. Resolution 2026-R-56 APPROVAL OF AMENDMENT 2 FOR PRICE MARTIN DEADLINE EXTENSION

Commerce Agreement Number: I0146

**AMENDMENT TWO
TO THE FEDERALLY FUNDED
COMMUNITY DEVELOPMENT BLOCK GRANT
MITIGATION PROGRAM (CDBG-MIT)
SUBRECIPIENT AGREEMENT**

On **February 17, 2022**, the State of Florida, Department of Commerce ("Commerce"), formerly known as the Florida Department of Economic Opportunity, and the **City of Palatka, Florida** ("Subrecipient") entered into agreement **I0146** ("Agreement"). Commerce and the Subrecipient may individually be referred to herein as a "Party" or collectively as the "Parties."

WHEREAS, Section 5, Modification of Agreement, of the Agreement provides that any amendment to the Agreement shall be in writing executed by the Parties thereto; and

WHEREAS the Agreement was previously amended on **December 20, 2022**, and

WHEREAS the Parties wish to amend the Agreement as set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and obligations set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following:

1. On July 1, 2023, the Florida Department of Economic Opportunity was renamed to the Florida Department of Commerce ("Commerce"). Effective July 1, 2023, all references throughout the Agreement to "Department of Economic Opportunity" or "DEO" are replaced with "Department of Commerce" or "Commerce" as appropriate.
2. This Agreement is hereby reinstated as though it had not expired.
3. **Section 3, Period of Agreement**, is hereby deleted in its entirety and replaced with the following:

(3) Period of Agreement. This Agreement begins February 17, 2022, (the "Effective Date") and ends February 16, 2027, unless otherwise terminated as provided in this Agreement. Commerce shall not grant any extension of this Agreement unless Subrecipient provides justification satisfactory to Commerce in its sole discretion and Commerce's Deputy Secretary of the Division of Community Development approves such.

4. **Section (7) Audit Requirement**, Subsection (a) is hereby deleted in its entirety and replaced with the following:

(a) The Subrecipient shall conduct a single or program-specific audit in accordance with the provisions of 2 CFR part 200 if it expends one million dollars (\$1,000,000) or more in Federal awards from all sources during its fiscal year.

5. **Section 15, Citizen Complaints**, is hereby deleted in its entirety and replaced with the following:

(15) Citizen Complaints. The goal of Commerce is to provide an opportunity to resolve citizen complaints in a timely manner, usually within fifteen (15) business days of the receipt of the complaint as expected by HUD, if practicable, and to provide the right to participate in the process

Commerce Agreement Number: I0146

and appeal a decision when there is reason for an applicant to believe its application was not handled according to program policies. All applications, guidelines and websites will include details on the right to file a complaint or appeal and the process for filing a complaint or beginning an appeal.

The Subrecipient will handle citizen complaints by:

- (a) Conducting investigations, as necessary.
- (b) Finding a resolution; or
- (c) Conducting follow-up actions.

Program Appeals

Applicants may appeal program decisions related to one of the following activities:

- (a) A program eligibility determination.
- (b) A program assistance award calculation; or
- (c) A program decision concerning housing unit damage and the resulting program outcome.

Citizens may file a written complaint or appeal with the Office of Long-Term Resiliency by email at CDBG-DR@commerce.fl.gov or by mail to the following address:

Attention: Office of Long-Term Resiliency
Florida Department of Commerce
107 East Madison Street
The Caldwell Building, MSC 420
Tallahassee, Florida 32399

HUD Complaints

If the complainant is not satisfied by the Subrecipient's determination or Commerce's response, then the complainant may file a written appeal by following the instructions issued in the letter of response. If the complainant has not been satisfied with the response at the conclusion of the complaint or appeals process, a formal complaint may then be addressed directly to the regional Department of Housing and Urban Development (HUD) at:

Department of Housing & Urban Development
Charles E. Bennet Federal Building
400 West Bay Street, Suite 1015
Jacksonville, FL 32202

Fair Housing Complaints

The Florida Office of Long-Term Resiliency operates in Accordance with the Federal Fair Housing Law (The Fair Housing Amendments Act of 1988). Anyone who feels he or she has been discriminated against may file a complaint of housing discrimination: 1-800-669-9777 (Toll Free), 1-800-927-9275 (TTY) or www.hud.gov/fairhousing.

6. **Section 28, Employment Eligibility Verification**, is hereby deleted in its entirety and replaced with the following:

(28) Employment Eligibility Verification

- A. E-Verify is an Internet-based system that allows an employer, using information reported on an

Commerce Agreement Number: I0146
employee's Form I-9, Employment Eligibility Verification, to determine the eligibility of all new employees hired to work in the United States. There is no charge to employers to use E-Verify. The Department of Homeland Security's E-Verify system can be found at: <https://www.e-verify.gov/>.

- B.** In accordance with section 448.095, F.S., the State of Florida expressly requires the following:
- (1) Every public agency and its contractors and subcontractors shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public agency or a contractor or subcontractor thereof may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.
 - (2) An employer shall verify each new employee's employment eligibility within three (3) business days after the first day that the new employee begins working for pay as required under 8 C.F.R. 274a. Beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility.
- C.** If an entity does not use E-Verify, the entity shall enroll in the E-Verify system prior to hiring any new employee or retaining any contract employee after the effective date of this Agreement.
7. This Agreement is hereby amended to add the following:

(32) CONTRACTING WITH ENTITIES OF FOREIGN COUNTRIES OF CONCERN PROHIBITED

If applicable, and in accordance with section 287.138, F.S., a contract between a governmental entity and an entity which would give access to an individual's personal identifying information which is executed, extended, or renewed on or after the dates provided in section 287.138(4), F.S., must include an attestation by the entity on Form PUR 1355, "Foreign Country of Concern Attestation Form," which is incorporated herein by reference.

If applicable, Subrecipient must provide Commerce with a signed Foreign Country of Concern Attestation Form pursuant to section 287.138(4), F.S., and rule 60A-1.020, F.A.C.

(33) FOREIGN INFLUENCE

In accordance with section 286.101, F.S., if this Agreement has a value of \$100,000 or more, Subrecipient shall disclose to Commerce any current or prior interest of, any contract with, or any grant or gift received from a foreign country of concern if such interest, contract, or grant or gift has a value of \$50,000 or more and such interest existed at any time or such contract or grant or gift was received or in force at any time during the previous five (5) years. The disclosure requirements are more fully defined within the statute. Subrecipient represents that it is, and for the duration of this Agreement will remain, in compliance with section 286.101, F.S.

(34) HUMAN TRAFFICKING

If applicable, and in accordance with section 787.06, F.S., when a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in that statute.

Commerce Agreement Number: I0146

If applicable, Subrecipient must provide Commerce with an affidavit signed by an officer or a representative of Subrecipient under penalty of perjury attesting that Subrecipient does not use coercion for labor or services as defined in section 787.06, F.S.

8. **Attachment A, Project Description and Deliverables**, is hereby deleted in its entirety and replaced with the attached Attachment A – Project Description and Deliverables:
9. **Attachment G, Reports, Section 3**, is hereby deleted in its entirety and replaced with the following:
 3. The Subrecipient shall closeout its use of the CDBG-MIT funds and its obligations under this Agreement by complying with the closeout procedures in 2 CFR § 200.344. Activities during this close-out period may include, but are not limited to making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances and accounts receivable to the Subrecipient) and determining the custodianship of records.

Notwithstanding the terms of 2 CFR 200.344, upon the expiration of this Agreement, the Subrecipient shall transfer to the recipient any CDBG-MIT funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG-MIT funds. Further, any real property under the Subrecipient's control that was acquired or improved as a whole or in part with CDBG-MIT funds (including CDBG-MIT funds provided to the Subrecipient in the form of a loan) shall be treated in accordance with 24 CFR 570.503(b)(7).
10. **Attachment G, Reports, Section 6**, is hereby deleted in its entirety and replaced with the following:
 6. Section 3 Quarterly Reporting Requirements. Reporting of labor hours for Section 3 projects must comply with 24 CFR §75.25(a). Subrecipients must report the following: (i) the total number of labor hours worked; (ii) the total number of labor hours worked by Section 3 workers; and (iii) the total number of labor hours worked by Targeted Section 3 workers. If Section 3 benchmarks are not met, the subrecipient's qualitative efforts must be reported in a manner required by 24 CFR §75.25(b).

Subrecipients shall provide Section 3 Reporting quarterly to Commerce by the 10th of each quarter (January 10, April 10, July 10, and October 10). For Section 3 Reporting, Subrecipients should complete and return the Project Implementation Plan template to Commerce.
11. **Attachment I, Audit Requirements**, is hereby deleted in its entirety and replaced with the attached **Attachment I – Audit Requirements**.
12. **Attachment J, Audit Compliance Certification**, is hereby deleted in its entirety and replaced with the attached **Attachment J- Audit Compliance Certification**
13. All other terms and conditions of the Subrecipient Agreement not otherwise amended remain in full force and effect.

Commerce Agreement Number: I0146

IN WITNESS HEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of Commerce Agreement Number **I0146**, as amended. This Amendment is effective on the date the last Party signs this Amendment.

CITY OF PALATKA, FLORIDA	FLORIDA DEPARTMENT OF COMMERCE
SIGNED:	SIGNED:
ROBBI CORREA	J. ALEX KELLY
MAYOR	SECRETARY
DATE:	DATE:

Approved as to form and legal sufficiency, subject only to full and proper execution by the Parties.

**OFFICE OF GENERAL COUNSEL
FLORIDA DEPARTMENT OF COMMERCE**

By: _____

Approved Date: _____

Attachment A – Project Description and Deliverables or (Scope of Work)

1. **PROGRAM DESCRIPTION:** In April 2018, the U.S. Department of Housing and Urban Development (HUD) announced the State of Florida, Department of Commerce (Commerce) would receive \$633,485,000 in funding to support long-term mitigation efforts following declared disasters in 2016 and 2017 through HUD's Community Development Block Grant Mitigation (CDBG-MIT) program. Awards were distributed on a competitive basis targeting HUD designated Most Impacted and Distressed (MID) Areas, primarily addressing the Benefits to Low-to-Moderate Income (LMI) National Objective. Additional information may be found in the Federal Register, Vol. 84, No. 169.

The Florida Department of Commerce (Commerce) has apportioned the Federal Award to include the following initiatives: Critical Facility Hardening Program \$75,000,000; General Planning Support Program \$20,000,000; General Infrastructure Program \$475,000,000; and State Planning and Administration \$63,485,000.

This award has been granted under the **Critical Facility Hardening Program**. Projects eligible for funding under this program must harden critical buildings that serve a public safety purpose for local communities.

- Portable water facilities
- Wastewater facilities
- Police departments
- Fire departments
- Hospitals
- Emergency operation centers
- Emergency Shelters

2. **PROJECT DESCRIPTION:** The City of Palatka, Florida has been awarded One Million One Hundred Seventy-Six Thousand Three Hundred Fifteen Dollars and Zero Cents (\$1,176,315.00) in CDBG-MIT (Community Development Block Grant - Mitigation) funding to harden the Price Martin Community Center sufficient to be used as a hurricane shelter. Plans include hardening the roof structure, installing new Heating, Ventilation and Air Conditioning (HVAC) equipment to handle increased capacity, replacing existing doors and windows, replacing masonry in building front to withstand high winds, and installation of an emergency generator. The area of benefit for the shelter is 57.49% Low-to-Moderate Income (LMI) residents, therefore, the project will the LMI National Objective. There are no leveraged funds associated with this project.

3. **SUBRECIPIENT RESPONSIBILITIES:**

- A. Complete and submit the following items to Commerce within thirty (30) calendar days of execution of the agreement:
 1. Organizational chart with contact information.
 2. Job descriptions for Subrecipient's employees, contracted staff, vendors, and contractors. If staffing changes, there must be a submittal stating the names and job descriptions on the monthly report deadline.
 3. Attachment B, Project Budget – Develop and submit to Commerce a detailed budget for implementation of the project.
 4. Attachment C, Activity Work Plan – Develop and submit to Commerce a detailed timeline for implementation consistent with the milestones outlined in the Mitigation Program Guidelines.

Commerce Agreement Number: I0146

Should any changes to the organizational chart, Attachment B or Attachment C be deemed necessary, an updated plan must be submitted to Commerce with your monthly report for review and approval by the Commerce Grant Manager.

- B. Develop and submit a copy of the following policies and procedures to the Commerce Grant Manager for review and approval within thirty (30) calendar days of Agreement execution. The Commerce Grant Manager will provide approval in writing prior to the policies and procedures being implemented.
 - a. Procurement policies and procedures that incorporate 2 CFR 200.317-327.
 - b. Administrative financial management policies, which must comply with all applicable HUD CDBG-MIT and State of Florida rules.
 - c. Quality assurance and quality control system policies and procedures that comply with all applicable HUD CDGB-MIT and Commerce policies.
 - d. Policies and procedures to detect and prevent fraud, waste and abuse that describe how the subrecipient will verify the accuracy of monitoring policy indicating how and why monitoring is conducted, the frequency of monitoring policy, and which items will be monitored, and procedures for referring instances of fraud, waste and abuse to HUD IOG Fraud Hotline (phone: 1-800-347-3735 or email hotline@hudoig.gov).
- C. Attend fraud-related training offered by HUD OIG to assist in the proper management of the CDBG- MIT grant funds when available.
- D. Upload required documents into a system of record provided by Commerce.
- E. Maintain organized subrecipient agreement files and make them accessible to Commerce or its representatives, upon request.
- F. Comply with all terms and conditions of the subrecipient agreement, Mitigation Program Guidelines, Action Plan amendments, and Federal, State, and local laws.
- G. Provide copies of all proposed procurement documents to Commerce ten (10) business days prior to posting as detailed in Attachment D of Subrecipient Agreement. The proposed procurement documents will be reviewed and approved by the Commerce Grant Manager. Should the procurement documents require revisions based on state or federal requirements, Subrecipient will be required to postpone procurement and submit revised documents for review and approval.
- H. Provide the following information on a quarterly basis within ten (10) calendar days after the end of each quarter: Monthly and Quarterly Reports as detailed in Attachment G.
- I. Close out report will be due no later than sixty (60) calendar days after this Agreement ends or is otherwise terminated.
- J. Subrecipient shall provide pictures to document progress and completion of tasks and final project.

4. ELIGIBLE TASKS AND DELIVERABLES:

A. Deliverable 1 – Project Implementation

Tasks that are eligible for reimbursement are as follows:

- 1. Grant Management to include invoicing, record keeping, prepare and award a bid to a vendor.
- 2. Project Closeout, Engineer's Certification of Completion, Grant Closeout Package Completed and Submitted to Commerce.

B. Deliverable 2 – Engineering Services

Subrecipient shall:

- 1. Conduct an Environmental Review/Assessment in accordance with Commerce Policies and the National Environmental Policy Act.
- 2. Obtain all necessary construction permits for the project.

C. Deliverable 3 – Construction

Subrecipient shall hire Florida licensed contractor to:

1. Professional services to the City for technical assistance and program management (Davis Bacon review, Section 3 activities) include the review of contractor payrolls and construction employee interviews to determine compliance with Davis-Bacon Act, the Contract Work Hours and Safety Standards Act, and the Copeland "Anti-kickback" Act, as well as the Section 3 monitoring and reporting.
2. Engineer to inspect the construction site weekly to observe the progress of the various aspects of the contractor's work.
3. Engineer is to conduct semi-final inspection(s) work at substantial completion of construction.
4. Engineer will work with the construction contractor and the town on any necessary change orders, prepare and co-execute any necessary change orders if required.
5. Engineer will review and approve all construction pay requests.
6. Contractor Mobilization
7. Remove and properly dispose of existing roof membranes, flashing and insulation down to the metal roof deck. Add structural supports and install new rigid insulation, roofing and flashing to meet local hurricane code rating.
8. Make modifications to the existing parapet wall in accordance with design drawings to meet local hurricane code.
9. Make modifications to the existing supporting exterior walls in accordance with design drawings to meet local hurricane code.
10. Remove and properly dispose of existing HV AC equipment screens and install new HVAC equipment screens to meet local hurricane code.
11. Remove and properly dispose of five (5) existing exterior double doors and three (3) single doors and replace with like-sized hurricane impact resistant doors.
12. Remove and properly dispose of three (3) existing windows and replace with like-size hurricane impact resistant windows.
13. Restore interior finishes disturbed during roof, wall, window and door installation/ repair.
14. Upgrade interior lighting for compatibility with shelter operations

D. Deliverable 4 – Generator Installation

1. Subrecipient shall purchase and install a new emergency electrical generator commensurate with design requirements, including transfer switch, associated electrical upgrades and generator pad/hurricane code compliant enclosure.

5. DELIVERABLES:

Subrecipient agrees to provide the following services as specified:

Commerce Agreement Number: I0146

Deliverable No. 1 – Project Implementation		
Tasks	Minimum Level of Service	Financial Consequences
Subrecipient shall provide project implementation activities as identified in Section 4.A., which shall be reimbursed upon satisfactory completion of an eligible task as detailed, in Deliverable 2-4.	Subrecipient may request reimbursement upon completion of a minimum of one task on a per completed task basis as identified in Section 4.A associated with a completed task as identified in Deliverables 2- 4.as evidenced by submittal of the following documentation: 1. Summary of Environmental Review activities performed if applicable); 2. Copy of Completed Environmental Review (if applicable); 3. Payroll/ Time sheet documentation; 4. Copy of bid documents (if applicable); and 5. Invoice package in accordance with Section 7 of this Scope of Work.	Failure to complete the Minimum Level of Service as specified shall result in non-payment for this deliverable.
Deliverable No. 1 Cost: \$58,815.00		
Deliverable No. 2 – Engineering Services		
Tasks	Minimum Level of Service	Financial Consequences
Subrecipient shall complete task as detailed in Section 4.B. of this Scope of Work	Subrecipient may request reimbursement upon completion of the tasks listed in Section 4.B of this Scope of Work as evidenced by submittal of the following documentation: 1. Copy of final design package including working drawings and cost estimates; 2. Copy of all required permits; and 3. Invoice package in accordance with Section 7 of this Scope of Work	Failure to complete the Minimum Level of Service as specified shall result in non-payment for this deliverable.
Deliverable No. 2 Cost: \$120,990.00		
Deliverable No. 3 – Construction		
Tasks	Minimum Level of Service	Financial Consequences

Commerce Agreement Number: I0146

Subrecipient shall complete task as detailed in Section 4.C. of this Scope of Work	Subrecipient may request reimbursement upon completion of construction at the 30%, 60%, 90% and closeout milestones in accordance with Section 4.C. of this Scope of Work. All reimbursement requests must be evidenced by submittal of the following documentation: 1. AIA forms G702 and G703 or their substantive equivalent, certifying that the project, or a quantifiable portion of the project is complete; 2. Photographs of the project in progress; and 3. Invoice package in accordance with Section 7 of this Scope of Work.	Failure to complete the Minimum Level of Service as specified shall result in non-payment for this deliverable.
Deliverable No. 3 Cost: \$821,510.00		
Deliverable No. 4 – Emergency Electrical Generator Installation		
Tasks	Minimum Level of Service	Financial Consequences

Commerce Agreement Number: I0146

Subrecipient shall complete task as detailed in Section 4.D of this Scope of Work	Subrecipient may request reimbursement upon completion of installation at the 30%, 60%, 90% and closeout milestones in accordance with Section 4.D. of this Scope of Work. All reimbursement requests must be evidenced by submittal of the following documentation: 1. AIA forms G702, G703 or their substantive equivalent, certifying that the project, or a quantifiable portion of the project is complete. 2. Photographs of the project in progress; and 3. Invoice package in accordance with Section 7 of this Scope of Work.	Failure to complete the Minimum Level of Service as specified shall result in non-payment for this deliverable.
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Total Deliverable 4 Cost: \$175,000.00
TOTAL PROJECT COST NOT TO EXCEED \$1,176,315.00

COST SHIFTING: The deliverable amounts specified within the Eligible Tasks and Deliverables section 5 tables above are established based on the Parties estimation of sufficient delivery of services fulfilling grant purposes under the Agreement in order to designate payment points during the Agreement Period; however, this is not intended to restrict Commerce's ability to approve and reimburse allowable costs Subrecipient incurred providing the deliverables herein. Prior written approval from Commerce's Grant Manager is required for changes to the above Deliverable amounts that do not exceed **10%** of each deliverable total funding amount. Changes that exceed **10%** of each deliverable total funding amount will require a formal written amendment request from Subrecipient, as described in **Modification** section of the Agreement. Regardless, in no event shall Commerce reimburse costs of more than the total amount of this Agreement.

6. COMMERCE RESPONSIBILITIES:

- A. Monitor the ongoing activities of Subrecipient to ensure all activities are being performed in accordance with the Agreement to the extent required by law or deemed necessary be Commerce in its discretion.
- B. Assign a Grant Manager as a point of contact for Subrecipient.
- C. Review Subrecipient's invoices described herein and process them on a timely basis.
- D. Commerce shall monitor progress, review reports, conduct site visits, as Commerce determines necessary at Commerce's sole and absolute discretion, and process payments to Subrecipient.

7. INVOICE SUBMITTAL:

Commerce shall reimburse the Subrecipient in accordance with Section 5, above. In accordance with the Funding Requirements of s. 215.971(1), F.S. and Section 21 of this Agreement, the Subrecipient and its subcontractors may only expend funding under this Agreement for allowable costs resulting from obligations incurred during this Agreement. To be eligible for reimbursement, costs must be in compliance with laws, rules and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures (<https://www.myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf>).

- A. Subrecipient shall provide one invoice per month for services rendered during the applicable period of time as defined in the Deliverable table. In any month no Deliverable has been completed, the subrecipient will provide notice that no invoicing will be submitted.
- B. The following documents shall be submitted with the itemized invoice:
 1. A cover letter signed by Subrecipient's Agreement Manager certifying that the costs being claimed in the invoice package: (1) are specifically for the project represented to the State in the budget appropriation; (2) are for one or more of the components as stated in Section 5, DELIVERABLES, of this SCOPE OF WORK; (3) have been paid; and (4) were incurred during this Agreement.
 2. Subrecipient's invoices shall include the date, period in which work was performed, amount of reimbursement, and work completed to date.
3. A certification by a licensed professional using AIA forms G702 and G703, or their substantive equivalents, certifying that the project, or a quantifiable portion of the project, is completed if applicable to your program
 4. Photographs of the project in progress and completed work.
 5. A copy of all supporting documentation for vendor payments; and
 6. A copy of the bank statement that includes the cancelled check or evidence of electronic funds transfer. The State may require any other information from Subrecipient that the State deems necessary to verify that the services have been rendered under this Agreement.
- C. If the Subrecipient is a county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., the payment of submitted invoices may be issued for verified and eligible performance that has been completed in accordance with the terms and conditions set forth in this Agreement to the extent that federal or state law, rule, or other regulations allows such payments. Upon meeting either of the criteria set forth below, the subrecipient may elect in writing to exercise this provision.
 1. A county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., that demonstrates financial hardship; or
 2. A county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., and which is located in a fiscally constrained county, as defined in section 218.67(1), F.S. If the Subrecipient meets the criteria set forth in this paragraph, then the Subrecipient is deemed to have demonstrated financial hardship.
- D. The Subrecipient's invoice and all documentation necessary to support payment requests must be submitted to Commerce's Subrecipient Enterprise Resource Application (SERA). Further instruction on SERA invoicing and reporting, along with a copy of the invoice template, will be provided upon execution of the agreement.

Attachment I – Audit Requirements

The administration of resources awarded by Commerce to the Subrecipient may be subject to audits and/or monitoring by Commerce as described in this section.

MONITORING

In addition to reviews of audits conducted in accordance with 2 C.F.R. 200 Subpart F (Audit Requirements) and section 215.97, F.S., as revised (see “AUDITS” below), monitoring procedures may include, but not be limited to, on-site visits by Commerce staff, limited scope audits as defined by 2 C.F.R. part 200, as revised, and/or other procedures. By entering into this Agreement, the Subrecipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by Commerce. In the event Commerce determines that a limited scope audit of the Subrecipient is appropriate, the Subrecipient agrees to comply with any additional instructions provided by Commerce staff to the Subrecipient regarding such audit. The Subrecipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the Subrecipient is a State or local government, or a non-profit organization as defined in 2 C.F.R. part 200, as revised.

1. In the event that the Subrecipient expends \$1,000,000 or more in federal awards in its fiscal year, the Subrecipient must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200 Subpart F (Audit Requirements), as revised. In determining the federal awards expended in its fiscal year, the Subrecipient shall consider all sources of federal awards, including federal resources received from Commerce. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 C.F.R. 200 Subpart F (Audit Requirements), as revised. An audit of the Subrecipient conducted by the Auditor General in accordance with the provisions of 2 C.F.R. 200 Subpart F (Audit Requirements), as revised, will meet the requirements of this part.
2. In connection with the audit requirements addressed in Part I, paragraph 1, the Subrecipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 C.F.R. 200 Subpart F (Audit Requirements), as revised.
3. If the Subrecipient expends less than \$1,000,000 in federal awards in its fiscal year, an audit conducted in accordance with the provisions of 2 C.F.R. 200 Subpart F (Audit Requirements), as revised, is not required. In the event that the Subrecipient expends less than \$1,000,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 C.F.R. 200 Subpart F (Audit Requirements), as revised, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from Subrecipient resources obtained from other than federal entities).

Commerce Agreement Number: I0146

4. Although 2 C.F.R. 200 Subpart F (Audit Requirements) does not apply to commercial (for-profit) organizations, the pass-through entity has an obligation to ensure that for-profit Sub-subrecipients that expend \$1,000,000 or more in federal awards must comply with federal awards guidelines (see 2 C.F.R. 200.501(h)). Additionally, for-profit entities may be subject to certain specific audit requirements of individual federal grantor agencies.

Additional Federal Single Audit Act resources can be found at:

<https://harvester.census.gov/facweb/Resources.aspx>

PART II: STATE FUNDED

This part is applicable if the Subrecipient is a non-state entity as defined by section 215.97(2), F.S.

1. In the event that the Subrecipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such Subrecipient, the Subrecipient must have a State single or project-specific audit for such fiscal year in accordance with section 215.97, F.S.; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. In determining the state financial assistance expended in its fiscal year, the Subrecipient shall consider all sources of state financial assistance, including state financial assistance received from Commerce, other state agencies, and other non-state entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a non-state entity for federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1, the Subrecipient shall ensure that the audit complies with the requirements of section 215.97(8), F.S. This includes submission of a financial reporting package as defined by section 215.97(2), F.S., and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the Subrecipient expends less than \$750,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of section 215.97, F.S., is not required. In the event that the Subrecipient expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of section 215.97, F.S., the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the Subrecipient's resources obtained from other than State entities).

Additional information regarding the Florida Single Audit Act can be found at:

<https://apps.fldfs.com/fsaa/>

PART III: OTHER AUDIT REQUIREMENTS

(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to section 215.97(8), F.S., State agencies may conduct or arrange for audits of state financial assistance that are in addition to audits conducted in accordance with section 215.97, F.S. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)

N/A

PART IV: REPORT SUBMISSION

Commerce Agreement Number: I0146

1. Copies of reporting packages, to include any management letter issued by the auditor, for audits conducted in accordance with 2 C.F.R. 200 Subpart F (Audit Requirements), as revised, and required by PART I of this Exhibit Agreement shall be submitted by or on behalf of the Subrecipient directly to each of the following at the address indicated:
 - A. Florida Department of Commerce
Financial Monitoring and Accountability (FMA)
The copy submitted to the FMA section should be sent via email to: FMA-RWB@commerce.fl.gov
 - B. The Federal Audit Clearinghouse designated in 2 C.F.R. 200 Subpart F (Audit Requirements), as revised, electronically at: <https://harvester.census.gov/facweb/>
2. Copies of audit reports for audits conducted in accordance with 2 C.F.R. 200 Subpart F (Audit Requirements), as revised, and required by Part I (in correspondence accompanying the audit report, indicate the date that the Subrecipient received the audit report); copies of the reporting package described in Section .512(c), 2 C.F.R. 200 Subpart F (Audit Requirements), as revised, and any management letters issued by the auditor; copies of reports required by Part II of this Exhibit must be sent to Commerce at the addresses listed in paragraph three (3) below.
3. Copies of financial reporting packages required by PART II of this Agreement shall be submitted by or on behalf of the Subrecipient directly to each of the following:
 - A. Commerce at the following address:

Electronic copies: Audit@commerce.fl.gov
 - B. The Auditor General's Office at the following address:

Auditor General
Local Government Audits/342
Claude Pepper Building, Room 401
111 West Madison Street
Tallahassee, FL 32399-1450

Email Address: flaudgen_localgovt@aud.state.fl.us
4. Any reports, management letter, or other information required to be submitted to Commerce pursuant to this Agreement shall be submitted timely in accordance with 2 C.F.R. part 200 subpart F, section 215.97 F.S., and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
5. Subrecipients and Sub-subrecipients, when submitting financial reporting packages to Commerce for audits done in accordance with Chapter 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the Subrecipient/Sub-subrecipient in correspondence accompanying the reporting package.

PART V: RECORD RETENTION

The Subrecipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of six (6) years from the date the audit report is issued, or five (5) state fiscal years after all reporting requirements are satisfied and final payments have been received, or for a period of three (3) years from the date that Commerce closes out the CDBG program year(s) from which the funds were awarded by the U.S. Department of Housing and Urban Development, whichever period is longer, and shall allow Commerce, or its designee, the Chief Financial Officer (CFO), or Auditor General access to such records upon request. In addition, if any litigation, claim, negotiation, audit, or other action involving the records has been started prior to the expiration of the controlling period as identified above, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the controlling period as identified above, whichever is longer. The Subrecipient shall ensure that audit working papers are made available to Commerce, or its designee, CFO, or Auditor General upon request for a period of six (6) years from the date the audit report is issued, unless extended in writing by Commerce.

RESOLUTION 2026-R-56

**A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,
AUTHORIZING THE ACCEPTANCE OF AMENDMENT 2 FOR FDOC
CONTRACT I0146, HARDENING OF PRICE MARTIN BUILDING,
EXTENDING THE DEADLINE, AND PROVIDING FOR SCRIVENER'S
ERRORS.**

WHEREAS, the City of Palatka has received a grant from the Florida Department of Commerce (FDOC) in the amount of \$1,176,315 for the hardening of Price Martin Center; and

WHEREAS, the City of Palatka has encountered unforeseen delays in the completion of this project such that the original deadline no longer provides enough time to complete the project; and

WHEREAS, FDOC has provided Amendment 3 which extends the deadline to February 16, 2027; and

WHEREAS, the City of Palatka finds that it is in its best interest to accept the amendment to the contract to allow for the timely completion of all deliverables;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka of Putnam County, Florida:

1. The City Commission hereby approves Amendment 3 for FDOC contract I0146 to extend the deadline for the project to February 16, 2027.
2. The City Manager or designee, without public hearing, is authorized to correct any typographical scrivener's errors, which do not affect the intent of this Resolution. A corrected copy shall be posted in the public record by the City Clerk.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 9th day of April 2026.

CITY OF PALATKA, FLORIDA

By: _____
Mayor: Roberta Correa

ATTEST:

City Clerk: Karen Hayes, FCPC

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney: Jane West, Esq.

Adopt Resolution 2026-R-57 Approval of Change Order #4 Repairing and replacing damaged siding and repainting exterior of Bronson -Mulholland House

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

Adopt Resolution 2026-R-57

BACKGROUND

We are requesting approval for an extension of the contract ,so the GC can also replace all damaged, rotten, missing siding and to also paint the entire exterior of the building. This will improve the exterior of the historic landmark to match the new construction prior to its Grand Reopening.

PROJECT ANALYSIS

The Requested amount is for \$120,000.00 which changes the following :

GL 101-18-519-8-8943 GRANT \$367,900.00

GL 101-18-519-6-6477 CITY MATCH \$134,634.00

NEW AMOUNT

GL 101-18-519-8-8943 GRANT \$367,900.00

GL 101-18-519-6-6477 CITY MATCH \$254.634.00

Staff Recommendation

Staff recommends adoption of Resolution 2026-R-57

ATTACHMENTS

1.	bronson house
2.	ESX-BronsonHouseRepaintRequestforCO
3.	Bronson-Mulholland CO 4
4.	57. Resolution 2026-R-57 Approving Change Order #4 for Bronson-Mulholland House (1)

Bronson House















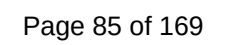












ESX CONSTRUCTION LLC

28720 COLUMBIA RD. TAVARES FL. 32778
PH: 352-267-2870

APRIL 3, 2026

CLIENT: CITY OF PALATKA

ATTN: DAVID BRUMGARNER

REQUEST FOR CHANGE ORDER

PROJECT:	BRONSON-MULHOLLAND HOUSE PORCH RENOVATION		
START:	APRIL 6	2026	
FINISH:	MAY 4	2026	
ESTIMATOR			E. RANDY SAXON

CONSTRUCTION SERVICES

WE PROPOSE TO FURNISH ALL LABOR AND EQUIPMENT FOR THE SUCCESSFUL COMPLETION OF THE ITEMS LISTED BELOW:

- REPLACE ALL VISIBLE ROTTEN WOOD SIDING & TRIM
LUMP SUM \$70,000.00
- SCRAPE, SAND & PAINT ENTIRE EXTERIOR OF BUILDING
LUMP SUM \$50,000.00
- TOTAL PRICE —
LUMP SUM \$120,000.00

QUALIFICATIONS

- PROPOSAL BASED ON VISUAL INSPECTION OF EXTERIOR
- ALL LABOR IS BASED ON A FORTY (40) HOUR WORK WEEK. (M-F 8:00AM-5:00PM)
- INSTALLATION BASED ON OSHA SUB-PART "R" STANDARDS.
- WORK TO PROCEED WHILE CONTRACTOR IS STILL ONSITE.
- HIDDEN ROT NOT INCLUDED.

ESX CONSTRUCTION LL
AUTHORIZED SIGNATURE



E. RANDY SAXON

ACCEPTANCE OF PROPOSAL
AUTHORIZED SIGNATURE _____
DATE OF ACCEPTANCE _____



BRONSON HOUSE
CHANGE ORDER NO. 4

Project No. 2360

Date April 1, 2026

Owner: City of Palatka

Contractor: ESX Construction LLC.

Change Ordered:

Replacing ALL visable damaged or rotten wood and siding and Scrape, Sand, Paint complete exterior of building :

CONTRACT AMOUNT

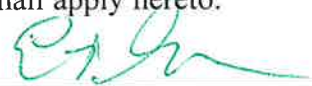
Original Contract Amount \$ 424,007.00

Previous Change Orders \$ 52,106.50

Change order Addition \$ 120,000.00

Revised Contract Amount \$ 596,113.50

This document shall become an amendment to the Contract and all stipulations and covenants of the Contract shall apply hereto.



Contractor

4/2/20

Date

Owner (City)

Date

RESOLUTION 2026-R-57

**A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,
AUTHORIZING THE ACCEPTANCE OF CHANGE ORDER #4 TO
REPAIR AND REPLACE DAMAGED SIDING AND PAINT EXTERIOR
FOR \$120,000.000, AND PROVIDING FOR SCRIVENER’S ERRORS.**

WHEREAS, the City of Palatka has received a grant from the Florida Department of State (FDOS) in the amount of \$367,900 and approved a City match of \$134,634 to replace the upper and lower porches and columns of the Bronson-Mulholland House; and

WHEREAS, the Bronson-Mulholland House exterior is in need of repair and repainting before the Grand Reopening so it can blend seamlessly with the new construction; and

WHEREAS, the City of Palatka has contracted with ESX Construction, LLC for the grant funded replacement of upper and lower porches; and

WHEREAS, the scope of work in the original grant agreement includes repair and replacement of damaged ; and

WHEREAS, the original contract with ESX Construction does not include additional work to repair the rest of the exterior to match the new porches and columns; and

WHEREAS, ESX Construction has provided an estimate for said repairs and repainting to occur during the painting portion of their current contract;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka of Putnam County, Florida:

1. the FY 2025-2026 Budget transfer is authorized as follows:

GL Line	Description	Last Approved	Recommended Amendments	As Amended
041-29-536-9-9123	TRANSFER TO BETTER PLACE FUND	\$400,000	\$120,000	\$520,000
041-13-536-3-5330	ROAD REPAIRS	\$470,000	-\$120,000	\$350,000
101-00-381-0-1300	TRANSFER FROM UTILITY FUND	\$400,000	\$120,000	\$520,000
101-18-519-6-6477	CITY MATCH BRONSON HOUSE	\$134,634.00	\$120,000	\$254,634

2. The City Commission hereby approves Change Order #4 for the restoration of the Bronson-Mullholland House in the amount of \$120,000.
3. The City Manager or designee, without public hearing, is authorized to correct any typographical scrivener’s errors, which do not affect the intent of this Resolution. A corrected copy shall be posted in the public record by the City Clerk.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 9th day of April 2026.

CITY OF PALATKA, FLORIDA

By: _____
Mayor: Roberta Correa

ATTEST:

City Clerk: Karen Hayes, FCPC

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney: Jane West, Esq.

Resolution 2026-R-58-Approving Change Order #2 for Palatka Streetscapes in an amount of \$107,662.30

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

BACKGROUND

During the initiation of electrical work for the Streetscapes project, the electrical engineer discovered that the electrical cables in the approved final project plans were insufficient to manage the needs of the project and that the planned conduit system was not capable of handling the appropriate sized cables. This discovery prompted a review of the electrical needs and the generation of new electrical system plans which required a change order to allow for such a significant change to the original plans. City staff, while reviewing the proposed changes, discovered that the power allocation downline was unnecessary and not part of the plans. The new parameters allowed for a new set of revised plans and a new change order that was one fourth of the previous one. This accurate Change Order is Change Order 2 and carries an additional cost of \$107,662.30 to implement.

Budget Transfer as follows:

GL Line	Description	Last Approved	Recommended Amendments	As Amended
101-18-519-6-6467	City Share Downtown Streetscapes	\$1,011,079	\$107,662.30	\$1,118,741.30

GL Line	Description	Last Approved	Recommended Amendments	As Amended
101-18-519-6-6455	Resurfacing & Striping	\$500,000	-\$107,662.30	\$392,337.70

PROJECT ANALYSIS

This change order is necessary to complete the Streetscapes project, which is an improvement

of the downtown area's streets and sidewalks. Refusing the change order will require a rewrite of the plans that will set the project back by several months, extending the amount of time that the project impacts the downtown vendors. The changes outlined will provide adequate power utility down the line without requiring a complete overhaul of the current system.

Staff Recommendation

Staff recommends the adoption of Resolution 2026-R-58

ATTACHMENTS

1.	Palatka St. Johns Ave Construction Bulletin 1
2.	Palatka St. Johns SS Impro COR #002
3.	Palatka - Phase 2 Electrical - RFI 0001
4.	58. Resolution 2026-R-58 APPROVING THE CHANGE ORDER 2 FOR ST JOHNS AVENUE STREETSCAPES IMPROVEMENT (1)

CONSTRUCTION BULLETIN NO. 1

03/24/2026

PROJECT: City of Palatka St. John's Ave from 11th to 4th Street
Palatka, Florida
March 2026

PREPARED BY: Ayres Associates
1700 MN-36 Suite 700
Saint Paul, MN 55113
(651) 639-9606

This Construction Bulletin is issued to describe proposed modifications to the Contract Documents. This is not a Change Order, Change Directive, or direction to proceed with the work described in the proposed modifications.

General Description:

The construction bulletin reflects modifications to the electrical plans to reflect a removal of food truck power from the project and changes to the branch circuitry for some seasonal lighting receptacles.

CHANGES TO DRAWINGS

- Item CB1-1. Sheet ELECTRICAL SITE PLAN (1). Revise panelboard and circuit numbers for receptacles.
- Item CB1-2. Sheet ELECTRICAL SITE PLAN (2). Revise panelboard and circuit numbers for receptacles.
- Item CB1-3. Sheet ELECTRICAL SITE PLAN (5). Move location of existing electrical panels.
- Item CB1-4. Sheet ELECTRICAL SITE PLAN (5). Add notes pertaining to conduit installation in private business parking lot.
- Item CB1-5. Sheet ELECTRICAL SITE PLAN (7). Remove food truck receptacles and associated keynotes.
- Item CB1-6. Sheet ELECTRICAL SITE PLAN (8). Remove food truck receptacles and associated keynotes.
- Item CB1-7. Sheet ELECTRICAL SITE PLAN (9). Move location of existing electrical panels.
- Item CB1-8. Sheet ELECTRICAL SITE PLAN (9). Remove new electrical panel 6TH STRT P3.
- Item CB1-9. Sheet ELECTRICAL SITE PLAN (9). Remove food truck receptacles and associated keynotes.
- Item CB1-10. Sheet ELECTRICAL SITE PLAN (9). Add notes pertaining to conduit installation in private business parking lot.
- Item CB1-11. Sheet ELECTRICAL SITE PLAN (10). Remove food truck receptacles and associated keynotes.
- Item CB1-12. Sheet ELECTRICAL SITE PLAN (11). Remove food truck receptacles and associated keynotes.
- Item CB1-13. Sheet ELECTRICAL SCHEDULES. Add panel schedule notes for conductor sizing of branch circuits.

Item CB1-14. Sheet ELECTRICAL SCHEDULES. Remove panelboard schedule for removed 6th STRT P3.

Item CB1-15. Sheet ELECTRICAL SCHEDULES. Add circuits in 9th STRT P2 for seasonal lighting receptacles.

ATTACHMENTS

Electrical Drawing Set (14 Total sheets)

CONTRACTOR RESPONSE

If executed, would this change result in a change in contract price:
If Yes, what would be the proposed change value?

☐ Yes ☐ No

OWNER RESPONSE

The Contractor Response is approved:
If Yes, and a cost change was proposed, see forthcoming Change Order No.:

☐ Yes ☐ No

MAER Construction

PROJECT: St. Johns Avenue Streetscape Improvements
CONTRACT: N/A
FIN NO: 445796-1-54-01
TO: Mike Silverstein

CHANGE ORDER REQUEST
No. 2

DATE: 3/31/2026

CHANGE ORDER ITEMS:

Item No.	Description	Approx Quantity	Unit	Unit Cost	Total Cost
0630 2 11	Conduit, Furnish & Install (Conduit with Wire)	-8000	LF	\$ 13.27	\$ (106,160.00)
0635 1 11	Pull and Junction Box (For Electrical Wires)	-4	EA	\$ 1,300.00	\$ (5,200.00)
0635 1 30	Pull & Junction Boxes, Install (Vendor Power 30A / 50A Ground Box)	-14	EA	\$ 2,200.00	\$ (30,800.00)
0639 1 23	Electrical Power Service (Includes Cost of New 200A Panel)	-1	EA	\$ 18,000.00	\$ (18,000.00)
0715 52 8	Lighting, Receptacle Bollard	-52	EA	\$ 500.00	\$ (26,000.00)
0630 2 11	Conduit, Furnish & Install	8560	LF	\$ 13.35	\$ 114,276.00
0635 1 11	Pull and Junction Box (For Electrical Wires)	24	EA	\$ 1,300.00	\$ 31,200.00
0630 2 12	Conduit, Furnish & Install, Directional Drill	390	LF	\$ 38.89	\$ 15,167.10
0639 2 1	Electrical Service Wire, Furnish & Install	35420	LF	\$ 3.76	\$ 133,179.20
				COR TOTAL AMOUNT	\$ 107,662.30

Notes: Pricing is based on RFI0001 Electrical Plans dated 2026-03-24.

The directional drill line item is based on the additional that are needed beyond what is on the FPL asbuilt that was provided by The City of Palatka.

SUBMITTED BY: Kenneth A. Goetzman
Kenneth A. Goetzman, Project Manager

RESPONSE:

Authorized to Proceed: YES _____

NO _____

Attachments: YES _____

NO _____

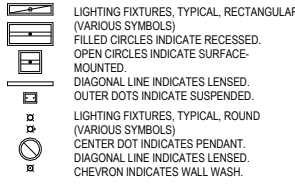
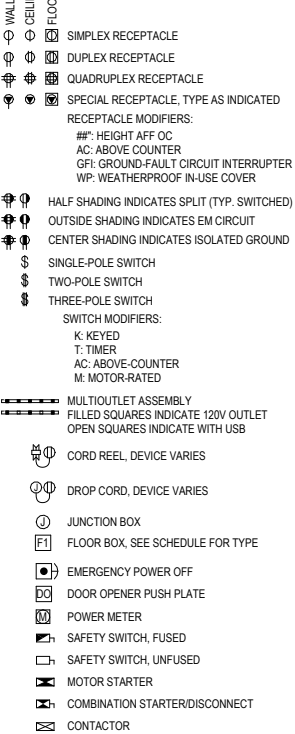
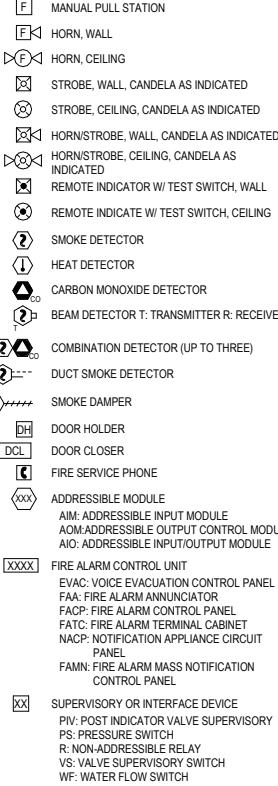
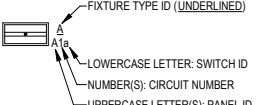
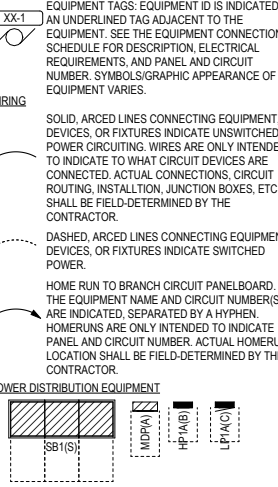
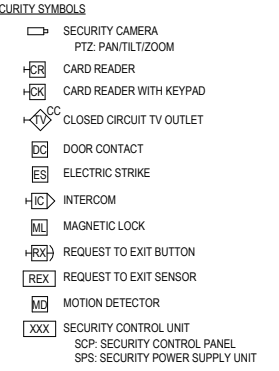
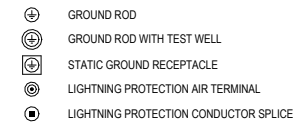
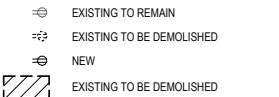
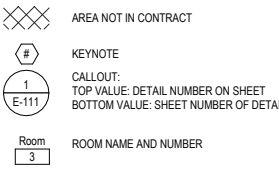
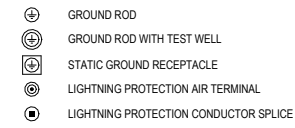
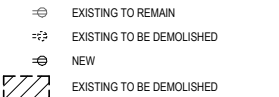
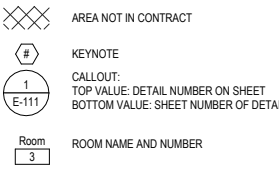
Change to Contract Plans: YES _____

NO _____

APPROVED BY: _____

DATE: _____

ELECTRICAL ABBREVIATIONS					
1P	1 POLE (2P, 3P, 4P, ETC.)	MAG.S	MAGNETIC STARTER	VOL	VOLUME
A	AMP AMPERE	MC	MOMENTARY CONTACT	W	WATT
AC	ABOVE COUNTER	MCB	MECHANICAL CONTRACTOR	W/	WITH
ACLG	ABOVE CEILING	MCC	MOTOR CONTROL CENTER	WG	WIRE GUARD
ADO	AUTOMATIC DOOR OPENER	MDC	MAIN DISTRIBUTION CENTER	WH	WATER HEATER
AF	AMP FRAME	MDP	MAIN DISTRIBUTION PANEL	W/O	WITHOUT
AFF	ABOVE FINISHED FLOOR	MFR	MANUFACTURER	WP	WEATHERPROOF
AFG	ABOVE FINISHED GRADE	MFS	MAIN FUSED DISCONNECT	XFR	TRANSFER
AFI	ARC FAULT CIRCUIT INTERRUPTER		SWITCH	XFR	TRANSFER
AHU	AIR HANDLING UNIT	MH	MANHOLE	∠	ANGLE
AL	ALUMINUM	MIC	MICROPHONE	@	AT
ALT	ALTERNATE	MIN	MINIMUM	Δ	DELTA
AMP	AMPERE	MISC	MISCELLANEOUS	°	DEGREES
AMPL	AMPLIFIER	MLO	MAIN LUGS ONLY	"	INCHES
ANNUN	ANNUNCIATOR	MMS	MAIN LUGS ONLY	#	NUMBER
APPROX	APPROXIMATELY	MOA	MAIN LUGS ONLY	Ø	PHASE
AQ-STAT	AQUASTAT	MSP	MOTOR STARTER	CL	CENTER LINE
ARCH	ARCHITECT, ARCHITECTURAL		PANELBOARD	P	PLATE
AS	AMP SWITCH				
AT	AMP TRIP	MSBD	MAIN SWITCHBOARD		
ATS	AUTOMATIC TRANSFER SWITCH	MSS	MOTOR STARTER SWITCH		
AUTO	AUTOMATIC	MT	MOUNT		
AUX	AUXILIARY	MT.C	EMPTY CONDUIT		
AV	AUDIO VISUAL	MTS	MANUAL TRANSFER SWITCH		
AWG	AMERICAN WIRE GAUGE	MTR	MOTOR, MOTORIZED		
BATT	BATTERY	N.C.	NORMALLY CLOSED		
BD	BOARD	NEC	NATIONAL ELECTRICAL CODE		
BLDG	BUILDING	NEMA	NATIONAL ELECTRICAL		
BMS	BUILDING MANAGEMENT SYSTEM		MANUFACTURER'S		
C	CONDUIT		ASSOCIATION		
CAB	CABINET	NFDS	NON-FUSED SAFETY		
CAT	CATALOG		DISCONNECT SWITCH		
CATV	CABLE TELEVISION	NIC	NOT IN CONTRACT		
CB	CIRCUIT BREAKER	NL	NIGHT LIGHT		
CCTV	CLOSED CIRCUIT TELEVISION	N.O.	NORMALLY OPEN		
CKT	CIRCUIT	NPF	NORMAL POWER FACTOR		
CLG	CEILING	NTS	NOT TO SCALE		
COMB	COMBINATION	OC	ON CENTER		
CMPR	COMPRESSOR	OH	OVERHEAD		
CONN	CONNECTION	OL	OVERLOADS		
CONST	CONSTRUCTION	PA	PUBLIC ADDRESS		
CONT	CONTINUATION OR CONTINUOUS	PB	PULL BOX OR PUSHBUTTON		
CONTR	CONTRACTOR	PE	PNEUMATIC ELECTRIC		
CONV	CONVECTOR	PED	PEDESTAL		
CP	CIRCULATING PUMP	PF	POWER FACTOR		
CRT	CATHODE-RAY TUBE	PH	PHASE		
CT	CURRENT TRANSFORMER	PIV	POST INDICATING VALVE		
CTR	CENTER	PNL	PANEL		
CU	COPPER	PP	POWER POLE		
DCP	DOMESTIC CIRCULATING PUMP	PR	PAIR		
DEPT	DEPARTMENT	PRI	PRIMARY		
DET	DETAIL	PROJ	PROJECTION		
DIA	DIAMETER	PRV	POWER ROOF VENTILATOR		
DISC	DISCONNECT	PT	POTENTIAL TRANSFORMER		
DIST	DISTRIBUTION	PVC	POLYVINYL CHLORIDE		
DN	DOWN		(CONDUIT)		
DPR	DAMPER	PWR	POWER		
DS	SAFETY DISCONNECT SWITCH	QUAN	QUANTITY		
DT	DOUBLE THROW	RCPT	RECEPTACLE		
DWG	DRAWING	REQD	REQUIRED		
(E)	EXISTING TO REMAIN	RM	ROOM		
EC	ELECTRICAL CONTRACTOR	RSC	RIGID STEEL CONDUIT		
ELEC	ELECTRIC, ELECTRICAL	RTU	ROOF TOP UNIT		
ELEV	ELEVATOR	SC	SURFACE CONDUIT		
ELU	EMERGENCY LIGHTING UNIT	SEC	SECONDARY		
EM	EMERGENCY	SHT	SHEET		
EMS	ENERGY MANAGEMENT SYSTEM	SM	SIMILAR		
EMT	ELECTRICAL METALLIC TUBING	SLD	SINGLE-LINE DIAGRAM		
EP	ELECTRIC PNEUMATIC	SN	SOLID NEUTRAL		
EQUIP	EQUIPMENT	SPEC	SPECIFICATION		
EWC	ELECTRIC WATER COOLER	SPKR	SPEAKER		
EXIST	EXISTING	SP	SPARE		
EXH	EXHAUST	SPP	SINGLE-POINT POWER		
EXP	EXPLOSION PROOF	SR	SURFACE RACEWAY		
FA	FIRE ALARM	SS	STAINLESS STEEL		
FABP	FIRE ALARM BOOSTER POWER	SSW	SELECTOR SWITCH		
		SSTA	STOP/START PUSHBUTTONS		
FACP	FIRE ALARM CONTROL PANEL	STA	STATION		
FCU	FAN COIL UNIT	STD	STANDARD		
FIXT	FIXTURE	SURF	SURFACE MOUNTED		
FLR	FLOOR	SW	SWITCH		
FLUOR	FLUORESCENT	SWBD	SWITCHBOARD		
FU	FUSE	SYM	SYMMETRICAL		
FUDS	FUSED SAFETY DISCONNECT SWITCH	SYS	SYSTEM		
GA	GAUGE	TEL	TELEPHONE		
GAL	GALLON	TERM	TERMINAL		
GALV	GALVANIZED	TL	TWIST LOCK		
GC	GENERAL CONTRACTOR	TR	TAMPER RESISTANT		
GEN	GENERATOR	T-STAT	THERMOSTAT		
GFI	GROUND FAULT CIRCUIT	TTC	TELEPHONE TERMINAL		
	INTERRUPTER	TV	TELEVISION		
GFP	GROUND FAULT PROTECTOR	TVTC	TELEVISION TERMINAL		
GND	GROUND		CABINET		
GRS	GALVANIZED RIGID STEEL	TYP	TYPICAL		
(CONDUIT)		UC	UNDER COUNTER		
GYP BD	GYPSUM BOARD	UE	UNDERGROUND ELECTRICAL		
HOA	HANDS-OFF-AUTOMATIC SWITCH	UG	UNDERGROUND		
HORIZ	HORIZONTAL	UH	UNIT HEATER		
HP	HORSEPOWER	UT	UNDERGROUND TELEPHONE		
HPF	HIGH POWER FACTOR	UTIL	UTILITY		
HT	HEIGHT	UV	ULTRAVIOLET		
HTG	HEATING	V	VOLT		
HTR	HEATER	VA	VOLT-AMPERES		
HV	HIGH VOLTAGE	VDT	VIDEO DISPLAY TERMINAL		
HVAC	HEATING, VENTILATING AND AIR	VERT	VERTICAL		
	CONDITIONING	VFD	VARIABLE FREQUENCY DRIVE		
IC	INTERRUPTING CAPACITY				
IG	ISOLATED GROUND				

ELECTRICAL SYMBOL LEGEND					
LIGHTING SYMBOLS		POWER SYMBOLS		DEVICES AND FIXTURES ARE TAGGED WITH PANEL ID AND CIRCUIT NUMBER. FOR EXAMPLE, A DEVICE TAGGED WITH "A1" INDICATES THE DEVICE IS CIRCUITED TO PANEL DESIGNATED "A" CIRCUIT NUMBER 1. THE PANEL SCHEDULE CIRCUIT NUMBER CONTAINS BOTH THE PANEL ABBREVIATION AND THE CIRCUIT NUMBER.	
					
					
					
GROUNDING AND LIGHTNING PROTECTION SYMBOLS		CONSTRUCTION PHASING (TYPICAL ALL SYMBOLS AND EQUIPMENT)		MISCELLANEOUS	
					

GENERAL NOTES

A. CONDUCTORS OPERATING AT 50 VOLTS OR GREATER SHALL BE IN RACEWAY. RACEWAY WITHIN THE STRUCTURE ABOVE THE FLOOR SLAB SHALL BE METAL. RACEWAY BELOW THE FLOOR SLAB AND UNDERGROUND RACEWAY OUTSIDE THE STRUCTURE SHALL BE PVC.

B. LOW VOLTAGE CABLES OR CONDUCTORS OPERATING AT LESS THAN 50 VOLTS SHALL BE IN METAL RACEWAY WHERE INSTALLED WITHIN WALLS OR INACCESSIBLE SPACES. LOW VOLTAGE CABLES MAY BE RUN IN CABLE TRAY WHERE NOTED. LOW VOLTAGE CABLES MAY BE RUN IN CABLE SUPPORT HOOKS ABOVE ACCESSIBLE CEILINGS WHERE NOTED. LOW VOLTAGE CABLE SHALL BE PLENUM RATED IN PLENUM SPACES.

C. LOW VOLTAGE CABLES OR CONDUCTORS OPERATING AT LESS THAN 50 VOLTS SHALL BE IN METAL RACEWAY. LOW VOLTAGE CABLES MAY BE RUN IN CABLE TRAY WHERE NOTED. LOW VOLTAGE CABLE SHALL BE PLENUM RATED IN PLENUM SPACES.

D. COORDINATE LOCATIONS OF DEVICES WITH ARCHITECTURAL ELEVATIONS AND DETAILS. ARCHITECTURAL ELEVATIONS AND DETAILS TAKE PRECEDENCE OVER LOCATIONS SHOWN ON ELECTRICAL DRAWINGS.

E. PROVIDE CABLE OR CONDUIT AND WIRE AS REQUIRED TO ACHIEVE CIRCUITING SHOWN. SIZE CONDUCTORS PER NEC AMPACITY AND WIRE FILL CRITERIA. PROVIDE DEDICATED NEUTRAL AND GROUND CONDUCTORS FOR CIRCUITING, UNLESS NOTED OTHERWISE. INCREASE BRANCH CIRCUIT AND/OR FEEDER CONDUCTORS INCLUDING EQUIPMENT GROUNDING CONDUCTORS PROPORTIONALLY FOR A MAXIMUM OF 5% VOLTAGE DROP TOTAL PER ENERGY CODE.

F. IT IS THE RESPONSIBILITY OF THIS CONTRACTOR TO COORDINATE INSTALLATION OF ELECTRICAL SYSTEMS AND THOSE REQUIRING ELECTRICAL CONNECTIONS TO MAINTAIN NEC REQUIRED CLEARANCES, INCLUDED BUT NOT LIMITED TO AREAS ABOVE ACCESSIBLE CEILINGS.

G. COORDINATE WITH OTHER TRADES FOR PROPER INSTALLATION OF EQUIPMENT. CONSULT THE DRAWINGS OF OTHER TRADES OR CRAFTS TO AVOID CONFLICTS WITH EQUIPMENT, ETC. CONFLICTS SHALL BE RESOLVED PRIOR TO ROUGH-IN AND AT NO ADDITIONAL COST TO THE OWNER.

H. LEAVE THE SITE CLEAN AND READY FOR OCCUPANCY. REMOVE DIRT, DEBRIS, EMPTY CARTONS, TOOLS, CONDUIT AND WIRE SCRAPS, AND MISCELLANEOUS SPARE EQUIPMENT AND MATERIALS USED IN THIS DIVISION OF THE WORK DURING CONSTRUCTION. COMPONENTS SHALL BE FREE OF DUST, GRIT, AND FOREIGN MATERIALS AND LEFT AS NEW BEFORE FINAL ACCEPTANCE OF WORK.

I. THE SYMBOLS AND ABBREVIATIONS SHOWN ON THIS SHEET MAY OR MAY NOT BE USED IN THIS SET OF DRAWINGS.

J. PERFORM WORK TO COMPLY WITH THE STANDARD PRACTICES FOR GOOD WORKMANSHIP PUBLISHED BY NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION (NECA), COMPLY WITH THE LATEST ENFORCED EDITION OF THE NATIONAL ELECTRICAL CODE (NEC), LOCAL CODES, AMENDMENTS, AND ORDINANCES.

K. FIELD COORDINATE FINAL MECHANICAL AND EQUIPMENT LOCATIONS ALONG WITH CONNECTION REQUIREMENTS AND CONTROL WIRING PRIOR TO ROUGH-IN. ADJUST CORRESPONDING CIRCUIT BREAKER RATINGS AND BRANCH CIRCUITING ACCORDINGLY.

L. ELECTRICAL WORK SHALL BE PERFORMED UNDER THE SUPERVISION OF A LICENSED MASTER ELECTRICIAN. PROCURE PERMITS AND LICENSES AND PAY FEES ASSOCIATED WITH THIS WORK.

M. MATERIALS FURNISHED FOR THIS PROJECT SHALL BE NEW, COMMERCIAL GRADE, FREE OF DEFECTS, AND LISTED BY A NATIONALLY RECOGNIZED TESTING LABORATORY UNLESS NOTED OTHERWISE.

N. PROVIDE COMPLETE OPERATION & MAINTENANCE MANUAL INCLUDING APPROVED SUBMITTAL DRAWINGS, WARRANTY INFORMATION FOR PRODUCT SUPPLIED, AND MANUFACTURER'S OPERATION AND MAINTENANCE INSTRUCTIONS.

O. THE CONTRACTOR IS RESPONSIBLE FOR MAKING FINAL WIRING TERMINATIONS TO PRE-INSTALLED RECEPTACLES IN OFFICE FURNITURE. CONTRACTOR IS RESPONSIBLE FOR WIRING AND INSTALLING VOICE/DATA DEVICES IN OFFICE FURNITURE. COORDINATE PLACEMENT OF DEVICES WITH FURNITURE LAY-OUT.

P. SECURITY SYSTEM TO BE PROVIDED UNDER SEPARATE CONTRACT. IT IS THE RESPONSIBILITY OF THIS CONTRACTOR TO PROVIDE CONDUIT PROVISIONS, BACK BOXES, ROUGH-INS, SLEEVES AND POWER TO HEAD END EQUIPMENT FOR EXACT REQUIREMENTS PRIOR TO START OF WORK.

Q. CONDUIT AND WIRE SHALL NOT BE INSTALLED BELOW FLOOR SLAB UNLESS INDICATED ON PLAN BY DASHED CONDUIT.

R. CONTRACTOR SHALL BE RESPONSIBLE FOR WIRING ELECTRICAL ITEMS SHOWN ON DRAWINGS UNLESS NOTED OTHERWISE.

FIRE RATING NOTES

A. PENETRATIONS IN WALLS REQUIRING PROTECTION BE FIRESTOPPED WITH AN APPROVED MATERIAL.

B. CONDUITS MAY PENETRATE WALLS OR PARTITIONS, PROVIDED THEY ARE FIRESTOPPED.

C. OPENINGS FOR STEEL ELECTRICAL BOXES NOT EXCEEDING 16 SQUARE INCHES ARE PERMITTED PROVIDED OPENINGS DO NOT AGGREGATE MORE THAN 100 SQUARE INCHES FOR ANY 100 SQUARE FEET OF WALL OR PARTITION.

D. OUTLET BOXES ON OPPOSITE SIDES OF WALLS OR PARTITIONS MUST BE SEPARATED BY A HORIZONTAL DISTANCE OF 24 INCHES.

E. LIGHT FIXTURES AND OTHER APPARATUS SUPPORTED BY THE ACOUSTICAL CEILING GRID MUST MEET THE REQUIREMENTS OF NEC SECTION 410.16, MEANS OF SUPPORT.

F. RECESSED LIGHTING FIXTURES INSTALLED IN FIRE RATED CEILING ASSEMBLIES SHALL BE FIRE RATED FIXTURES BEARING THE UL FIRE RATED LABEL. FIXTURES SHALL BE INSTALLED IN ACCORDANCE WITH THE UL FIRE RESISTANCE DIRECTORY, AND SHALL INCLUDE A FIRE RATED ENCLOSURE INSTALLED OVER THE FIXTURE THAT MEETS THE REQUIREMENTS OF THE UL FIRE RESISTANCE DIRECTORY.

REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113	CITY OF Palatka PUBLIC WORKS	COUNTY PUTNAM	STREET NAME ST JOHNS AVE	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION					
2026-03-24	RFI0001 Response							

THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE DIGITALLY SIGNED AND SEALED UNDER RULE61G15-23.004, F.A.C.

- KEYNOTES
- 1

PROVIDE WEATHERPROOF, GFCI PROTECTED DUPLEX RECEPTACLE FOR SEASONAL LIGHTING. REFER TO DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS.
- 2

EXISTING LIGHT POLE AND LIGHT FIXTURES TO REMAIN. PROTECT AND PRESERVE IN-GRADE JUNCTION BOX NEAR THE LIGHT POLE AND POLE FOUNDATION.

- SITE SHEET NOTES
- A.

ALL LIGHTING AND POWER CONDUCTORS SHALL BE INSTALLED BETWEEN 24" (MINIMUM) AND 36" (MAXIMUM) BELOW FINISHED GRADE.
- B.

ALL COMMUNICATIONS CONDUIT AND CABLES SHALL BE INSTALLED 36" (MINIMUM) BELOW FINISHED GRADE.
- C.

ALL CONDUCTORS FOR EXTERIOR LIGHTING AND POWER CIRCUITS SHALL BE #10 AWG MINIMUM.
- D.

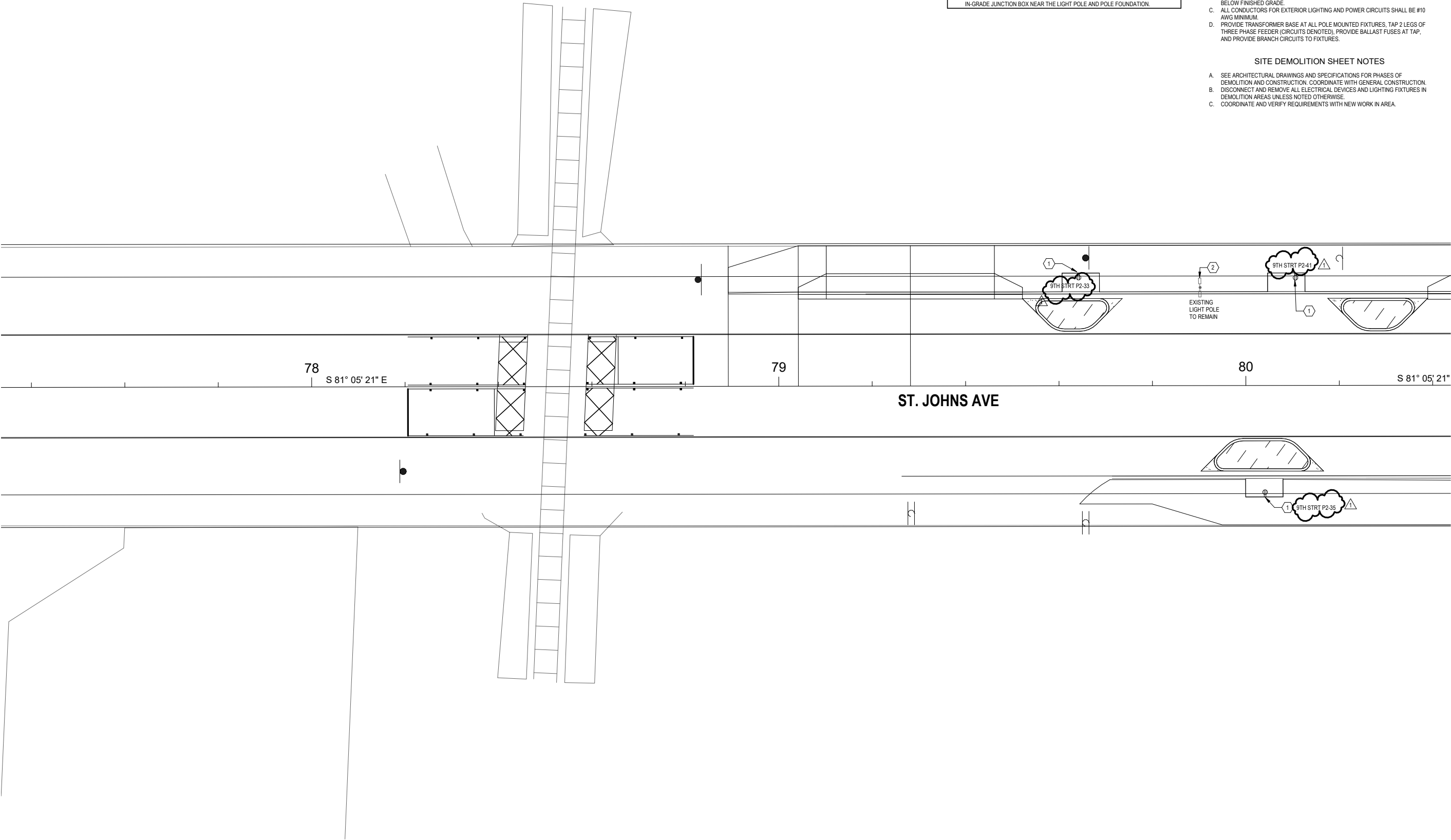
PROVIDE TRANSFORMER BASE AT ALL POLE MOUNTED FIXTURES, TAP 2 LEGS OF THREE PHASE FEEDER (CIRCUITS DENOTED), PROVIDE BALLAST FUSES AT TAP, AND PROVIDE BRANCH CIRCUITS TO FIXTURES.

- SITE DEMOLITION SHEET NOTES
- A.

SEE ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR PHASES OF DEMOLITION AND CONSTRUCTION. COORDINATE WITH GENERAL CONSTRUCTION.
- B.

DISCONNECT AND REMOVE ALL ELECTRICAL DEVICES AND LIGHTING FIXTURES IN DEMOLITION AREAS UNLESS NOTED OTHERWISE.
- C.

COORDINATE AND VERIFY REQUIREMENTS WITH NEW WORK IN AREA.



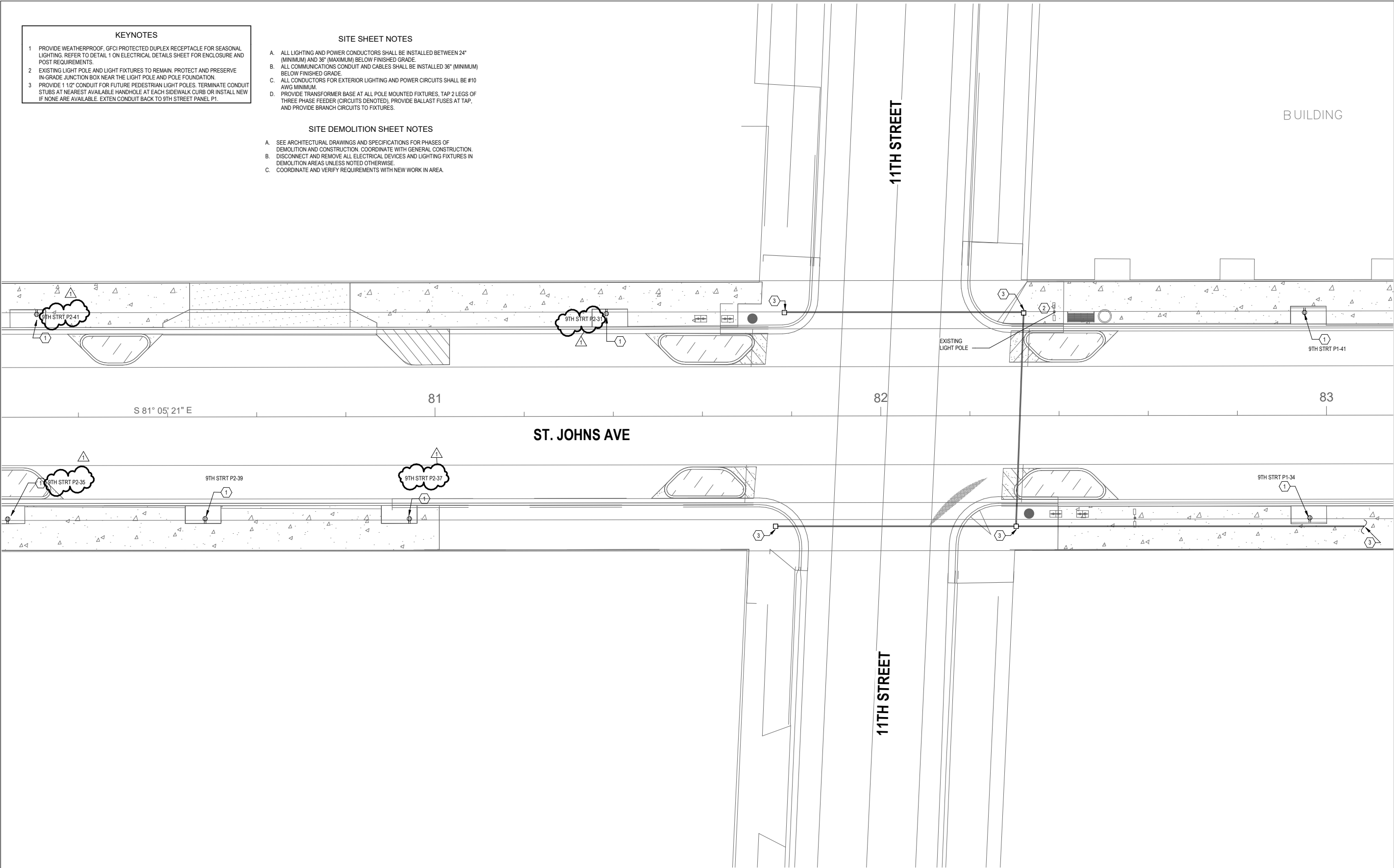
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REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (1)	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response					PUTNAM	ST JOHNS AVE		

- KEYNOTES**
- 1 PROVIDE WEATHERPROOF, GFCI PROTECTED DUPLEX RECEPTACLE FOR SEASONAL LIGHTING. REFER TO DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS.
 - 2 EXISTING LIGHT POLE AND LIGHT FIXTURES TO REMAIN. PROTECT AND PRESERVE IN-GRADE JUNCTION BOX NEAR THE LIGHT POLE AND POLE FOUNDATION.
 - 3 PROVIDE 1 1/2" CONDUIT FOR FUTURE PEDESTRIAN LIGHT POLES. TERMINATE CONDUIT STUBS AT NEAREST AVAILABLE HANDHOLE AT EACH SIDEWALK CURB OR INSTALL NEW IF NONE ARE AVAILABLE. EXTEN CONDUIT BACK TO 9TH STREET PANEL P1.

- SITE SHEET NOTES**
- A. ALL LIGHTING AND POWER CONDUCTORS SHALL BE INSTALLED BETWEEN 24" (MINIMUM) AND 36" (MAXIMUM) BELOW FINISHED GRADE.
 - B. ALL COMMUNICATIONS CONDUIT AND CABLES SHALL BE INSTALLED 36" (MINIMUM) BELOW FINISHED GRADE.
 - C. ALL CONDUCTORS FOR EXTERIOR LIGHTING AND POWER CIRCUITS SHALL BE #10 AWG MINIMUM.
 - D. PROVIDE TRANSFORMER BASE AT ALL POLE MOUNTED FIXTURES. TAP 2 LEGS OF THREE PHASE FEEDER (CIRCUITS DENOTED), PROVIDE BALLAST FUSES AT TAP, AND PROVIDE BRANCH CIRCUITS TO FIXTURES.

- SITE DEMOLITION SHEET NOTES**
- A. SEE ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR PHASES OF DEMOLITION AND CONSTRUCTION. COORDINATE WITH GENERAL CONSTRUCTION.
 - B. DISCONNECT AND REMOVE ALL ELECTRICAL DEVICES AND LIGHTING FIXTURES IN DEMOLITION AREAS UNLESS NOTED OTHERWISE.
 - C. COORDINATE AND VERIFY REQUIREMENTS WITH NEW WORK IN AREA.



REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (2)	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response					PUTNAM	ST JOHNS AVE		

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SITE SHEET NOTES

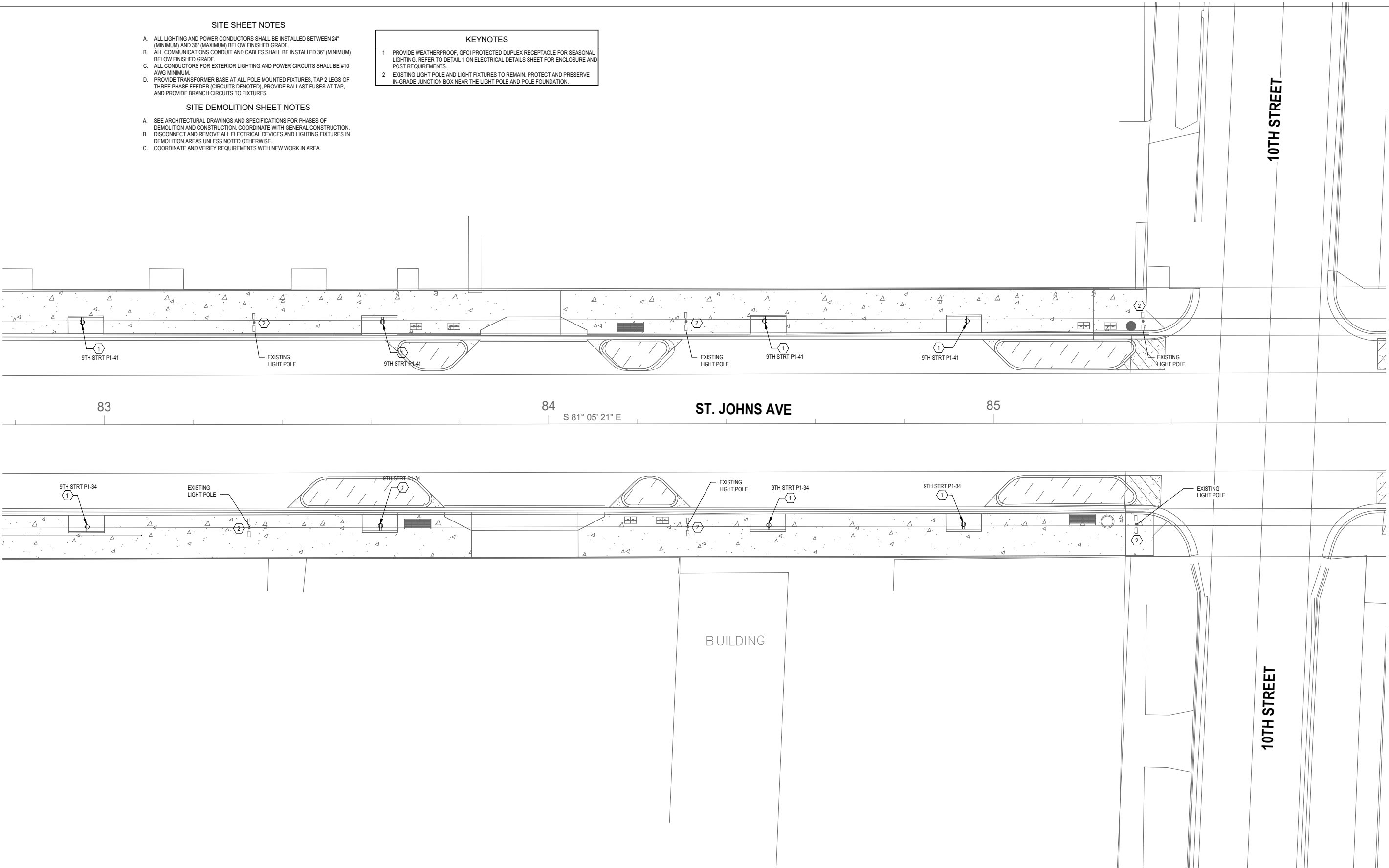
- A. ALL LIGHTING AND POWER CONDUCTORS SHALL BE INSTALLED BETWEEN 24" (MINIMUM) AND 36" (MAXIMUM) BELOW FINISHED GRADE.
- B. ALL COMMUNICATIONS CONDUIT AND CABLES SHALL BE INSTALLED 36" (MINIMUM) BELOW FINISHED GRADE.
- C. ALL CONDUCTORS FOR EXTERIOR LIGHTING AND POWER CIRCUITS SHALL BE #10 AWG MINIMUM.
- D. PROVIDE TRANSFORMER BASE AT ALL POLE MOUNTED FIXTURES, TAP 2 LEGS OF THREE PHASE FEEDER (CIRCUITS DENOTED), PROVIDE BALLAST FUSES AT TAP, AND PROVIDE BRANCH CIRCUITS TO FIXTURES.

SITE DEMOLITION SHEET NOTES

- A. SEE ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR PHASES OF DEMOLITION AND CONSTRUCTION. COORDINATE WITH GENERAL CONSTRUCTION.
- B. DISCONNECT AND REMOVE ALL ELECTRICAL DEVICES AND LIGHTING FIXTURES IN DEMOLITION AREAS UNLESS NOTED OTHERWISE.
- C. COORDINATE AND VERIFY REQUIREMENTS WITH NEW WORK IN AREA.

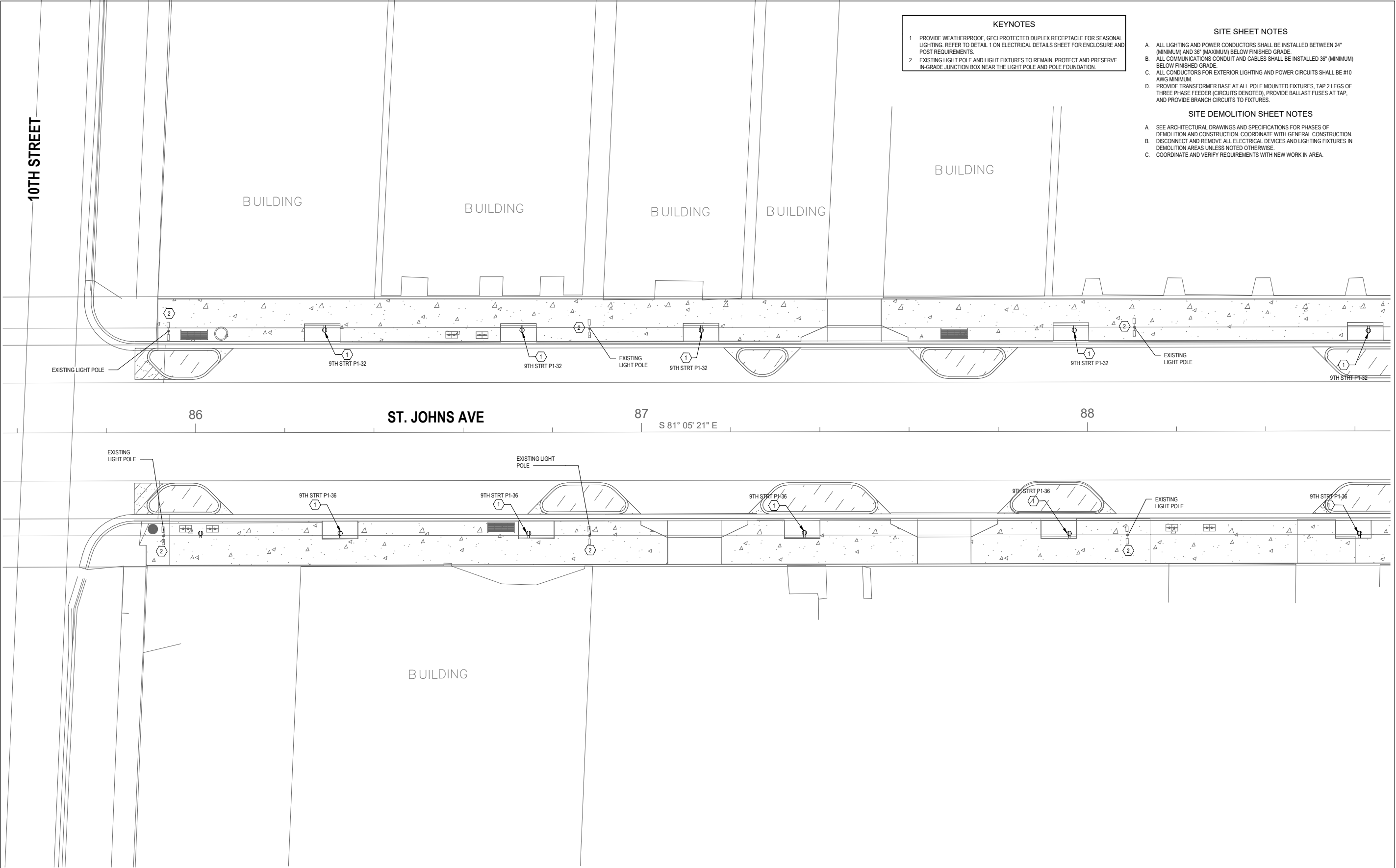
KEYNOTES

- 1 PROVIDE WEATHERPROOF, GFCI PROTECTED DUPLEX RECEPTACLE FOR SEASONAL LIGHTING. REFER TO DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS.
- 2 EXISTING LIGHT POLE AND LIGHT FIXTURES TO REMAIN. PROTECT AND PRESERVE IN-GRADE JUNCTION BOX NEAR THE LIGHT POLE AND POLE FOUNDATION.



REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (3)	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response					PUTNAM	ST JOHNS AVE		

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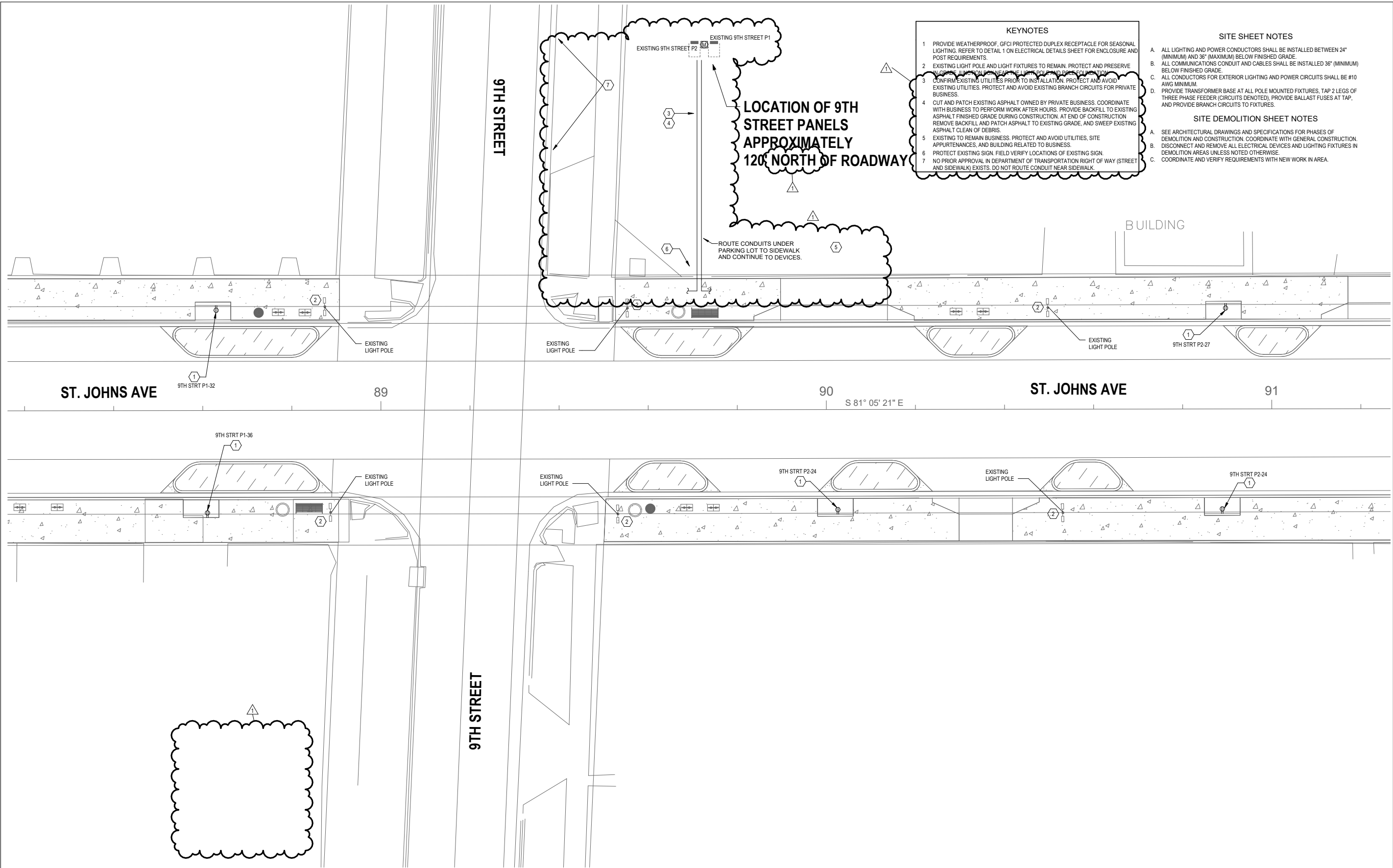
- KEYNOTES**
- 1 PROVIDE WEATHERPROOF, GFCI PROTECTED DUPLEX RECEPTACLE FOR SEASONAL LIGHTING. REFER TO DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS.
 - 2 EXISTING LIGHT POLE AND LIGHT FIXTURES TO REMAIN. PROTECT AND PRESERVE IN-GRADE JUNCTION BOX NEAR THE LIGHT POLE AND POLE FOUNDATION.

- SITE SHEET NOTES**
- A. ALL LIGHTING AND POWER CONDUCTORS SHALL BE INSTALLED BETWEEN 24" (MINIMUM) AND 36" (MAXIMUM) BELOW FINISHED GRADE.
 - B. ALL COMMUNICATIONS CONDUIT AND CABLES SHALL BE INSTALLED 36" (MINIMUM) BELOW FINISHED GRADE.
 - C. ALL CONDUCTORS FOR EXTERIOR LIGHTING AND POWER CIRCUITS SHALL BE #10 AWG MINIMUM.
 - D. PROVIDE TRANSFORMER BASE AT ALL POLE MOUNTED FIXTURES. TAP 2 LEGS OF THREE PHASE FEEDER (CIRCUITS DENOTED), PROVIDE BALLAST FUSES AT TAP, AND PROVIDE BRANCH CIRCUITS TO FIXTURES.

- SITE DEMOLITION SHEET NOTES**
- A. SEE ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR PHASES OF DEMOLITION AND CONSTRUCTION. COORDINATE WITH GENERAL CONSTRUCTION.
 - B. DISCONNECT AND REMOVE ALL ELECTRICAL DEVICES AND LIGHTING FIXTURES IN DEMOLITION AREAS UNLESS NOTED OTHERWISE.
 - C. COORDINATE AND VERIFY REQUIREMENTS WITH NEW WORK IN AREA.

REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (4)	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response					PUTNAM	ST JOHNS AVE		

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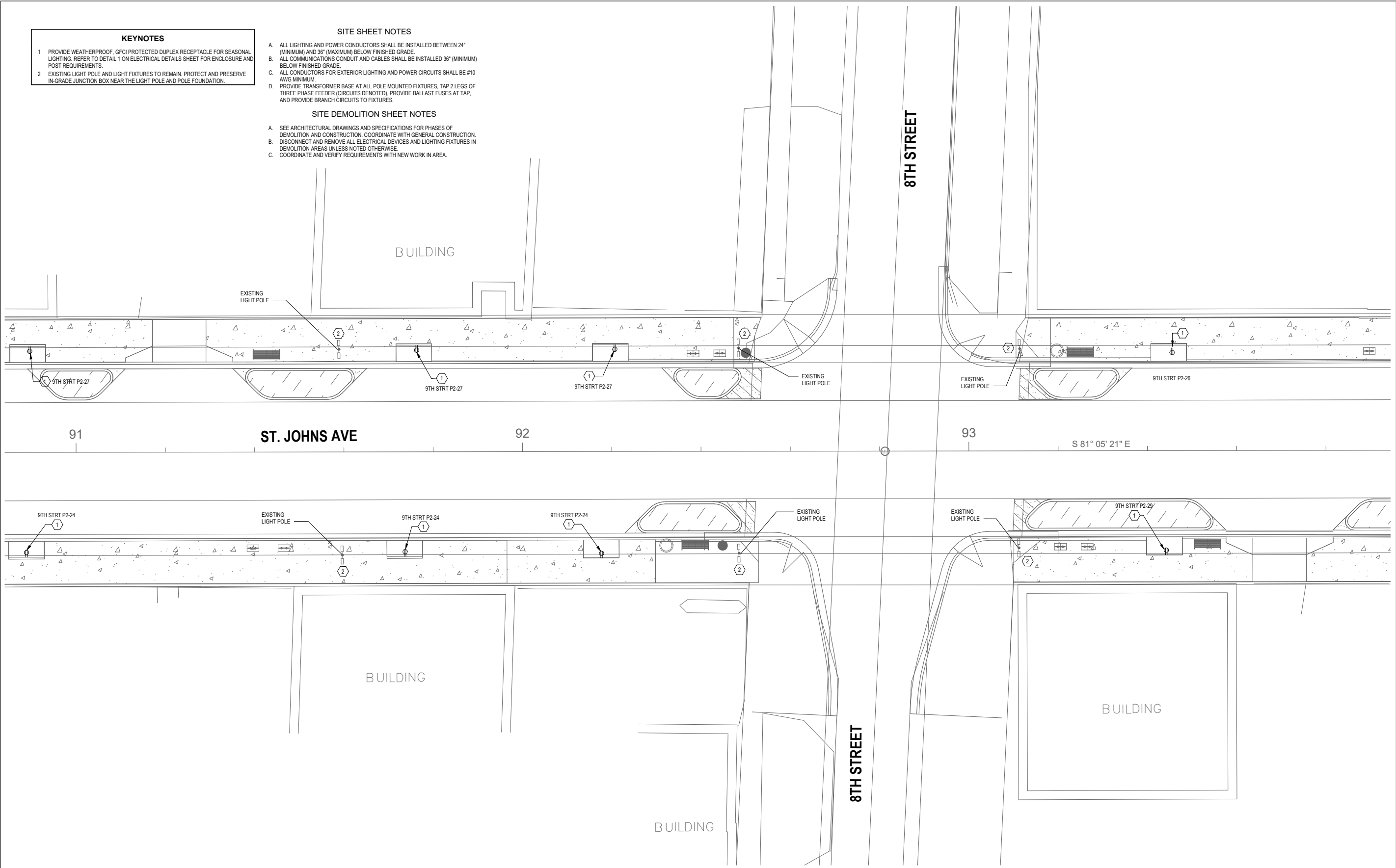


- KEYNOTES**
- 1 PROVIDE WEATHERPROOF, GFCI PROTECTED DUPLEX RECEPTACLE FOR SEASONAL LIGHTING. REFER TO DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS.
 - 2 EXISTING LIGHT POLE AND LIGHT FIXTURES TO REMAIN. PROTECT AND PRESERVE EXISTING LIGHT POLE AND LIGHT FIXTURES. (SEE DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS)
 - 3 CONFIRM EXISTING UTILITIES PRIOR TO INSTALLATION. PROTECT AND AVOID EXISTING UTILITIES. PROTECT AND AVOID EXISTING BRANCH CIRCUITS FOR PRIVATE BUSINESS.
 - 4 CUT AND PATCH EXISTING ASPHALT OWNED BY PRIVATE BUSINESS. COORDINATE WITH BUSINESS TO PERFORM WORK AFTER HOURS. PROVIDE BACKFILL TO EXISTING ASPHALT FINISHED GRADE DURING CONSTRUCTION. AT END OF CONSTRUCTION REMOVE BACKFILL AND PATCH ASPHALT TO EXISTING GRADE, AND SWEEP EXISTING ASPHALT CLEAN OF DEBRIS.
 - 5 EXISTING TO REMAIN BUSINESS. PROTECT AND AVOID UTILITIES, SITE APPURTENANCES, AND BUILDING RELATED TO BUSINESS.
 - 6 PROTECT EXISTING SIGN. FIELD VERIFY LOCATIONS OF EXISTING SIGN.
 - 7 NO PRIOR APPROVAL IN DEPARTMENT OF TRANSPORTATION RIGHT OF WAY (STREET AND SIDEWALK) EXISTS. DO NOT ROUTE CONDUIT NEAR SIDEWALK.

- SITE SHEET NOTES**
- A. ALL LIGHTING AND POWER CONDUCTORS SHALL BE INSTALLED BETWEEN 24" (MINIMUM) AND 36" (MAXIMUM) BELOW FINISHED GRADE.
 - B. ALL COMMUNICATIONS CONDUIT AND CABLES SHALL BE INSTALLED 36" (MINIMUM) BELOW FINISHED GRADE.
 - C. ALL CONDUCTORS FOR EXTERIOR LIGHTING AND POWER CIRCUITS SHALL BE #10 AWG MINIMUM.
 - D. PROVIDE TRANSFORMER BASE AT ALL POLE MOUNTED FIXTURES, TAP 2 LEGS OF THREE PHASE FEEDER (CIRCUITS DENOTED), PROVIDE BALLAST FUSES AT TAP, AND PROVIDE BRANCH CIRCUITS TO FIXTURES.
- SITE DEMOLITION SHEET NOTES**
- A. SEE ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR PHASES OF DEMOLITION AND CONSTRUCTION. COORDINATE WITH GENERAL CONSTRUCTION.
 - B. DISCONNECT AND REMOVE ALL ELECTRICAL DEVICES AND LIGHTING FIXTURES IN DEMOLITION AREAS UNLESS NOTED OTHERWISE.
 - C. COORDINATE AND VERIFY REQUIREMENTS WITH NEW WORK IN AREA.

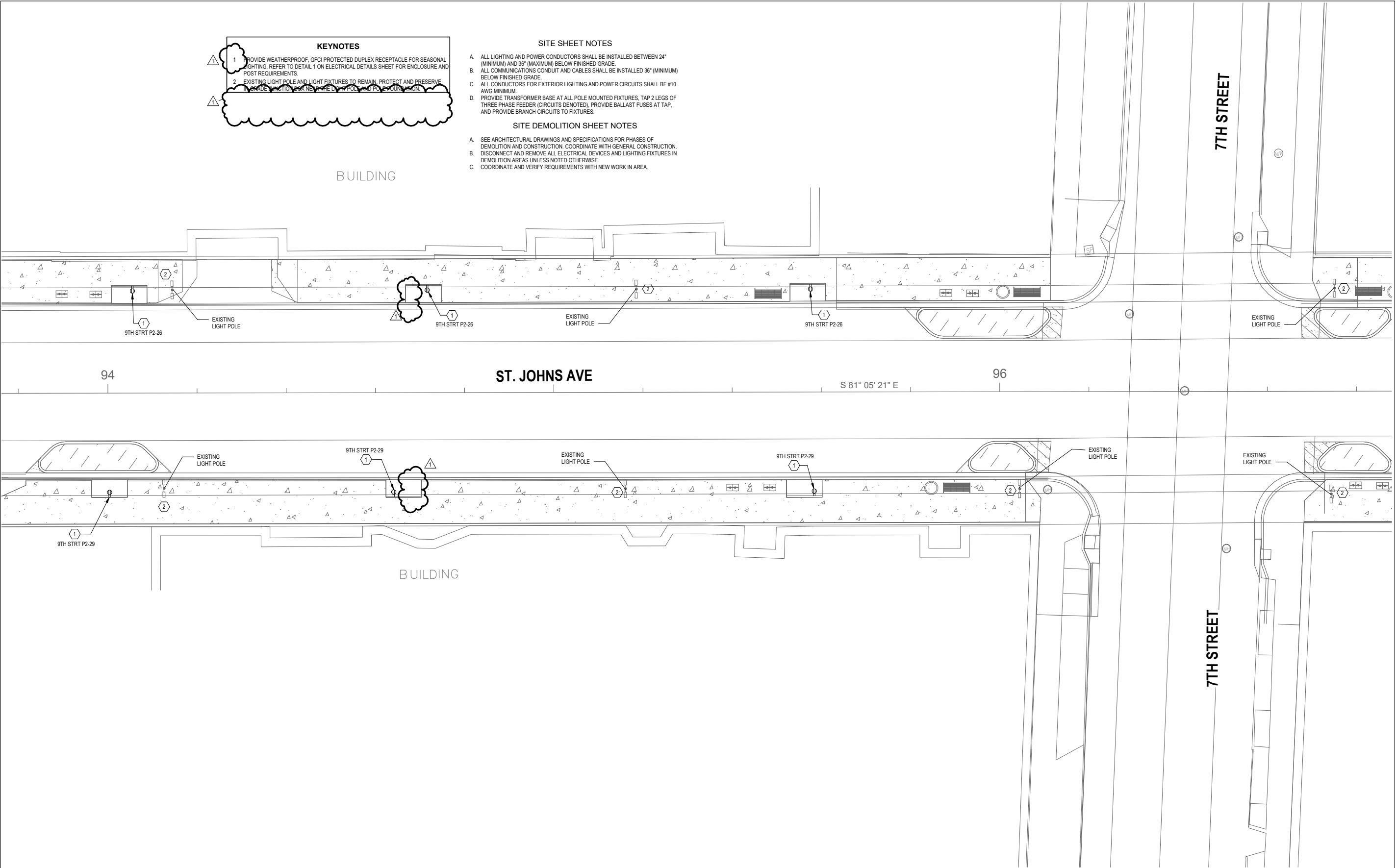
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REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (5)	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response					PUTNAM	ST JOHNS AVE		



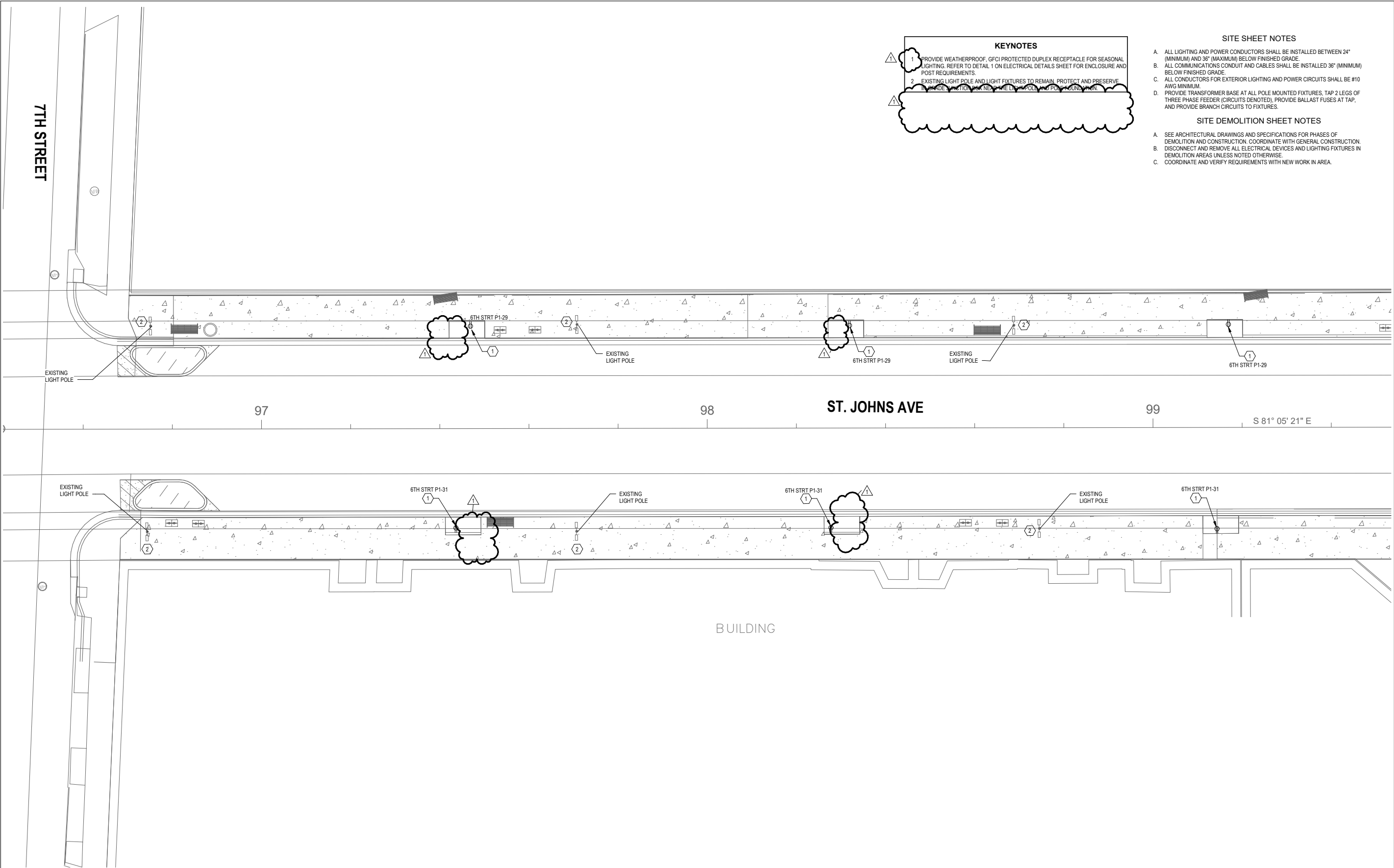
THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE DIGITALLY SIGNED AND SEALED UNDER RULE61G15-23.004, F.A.C.

DATE		DESCRIPTION		REVISIONS		ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (6)		SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME			
2026-03-24	RFI0001 Response							PUTNAM	ST JOHNS AVE			



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DATE		DESCRIPTION		REVISIONS		ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (7)	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response							PUTNAM	ST JOHNS AVE		



KEYNOTES

1

PROVIDE WEATHERPROOF, GFCI PROTECTED DUPLEX RECEPTACLE FOR SEASONAL LIGHTING. REFER TO DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS.

2

EXISTING LIGHT POLE AND LIGHT FIXTURES TO REMAIN. PROTECT AND PRESERVE EXISTING UTILITIES AND NEW UTILITIES. PROVIDE NEW LIGHT POLE FOUNDATION.

- SITE SHEET NOTES
- A.

ALL LIGHTING AND POWER CONDUCTORS SHALL BE INSTALLED BETWEEN 24" (MINIMUM) AND 36" (MAXIMUM) BELOW FINISHED GRADE.
- B.

ALL COMMUNICATIONS CONDUIT AND CABLES SHALL BE INSTALLED 36" (MINIMUM) BELOW FINISHED GRADE.
- C.

ALL CONDUCTORS FOR EXTERIOR LIGHTING AND POWER CIRCUITS SHALL BE #10 AWG MINIMUM.
- D.

PROVIDE TRANSFORMER BASE AT ALL POLE MOUNTED FIXTURES, TAP 2 LEGS OF THREE PHASE FEEDER (CIRCUITS DENOTED), PROVIDE BALLAST FUSES AT TAP, AND PROVIDE BRANCH CIRCUITS TO FIXTURES.

- SITE DEMOLITION SHEET NOTES
- A.

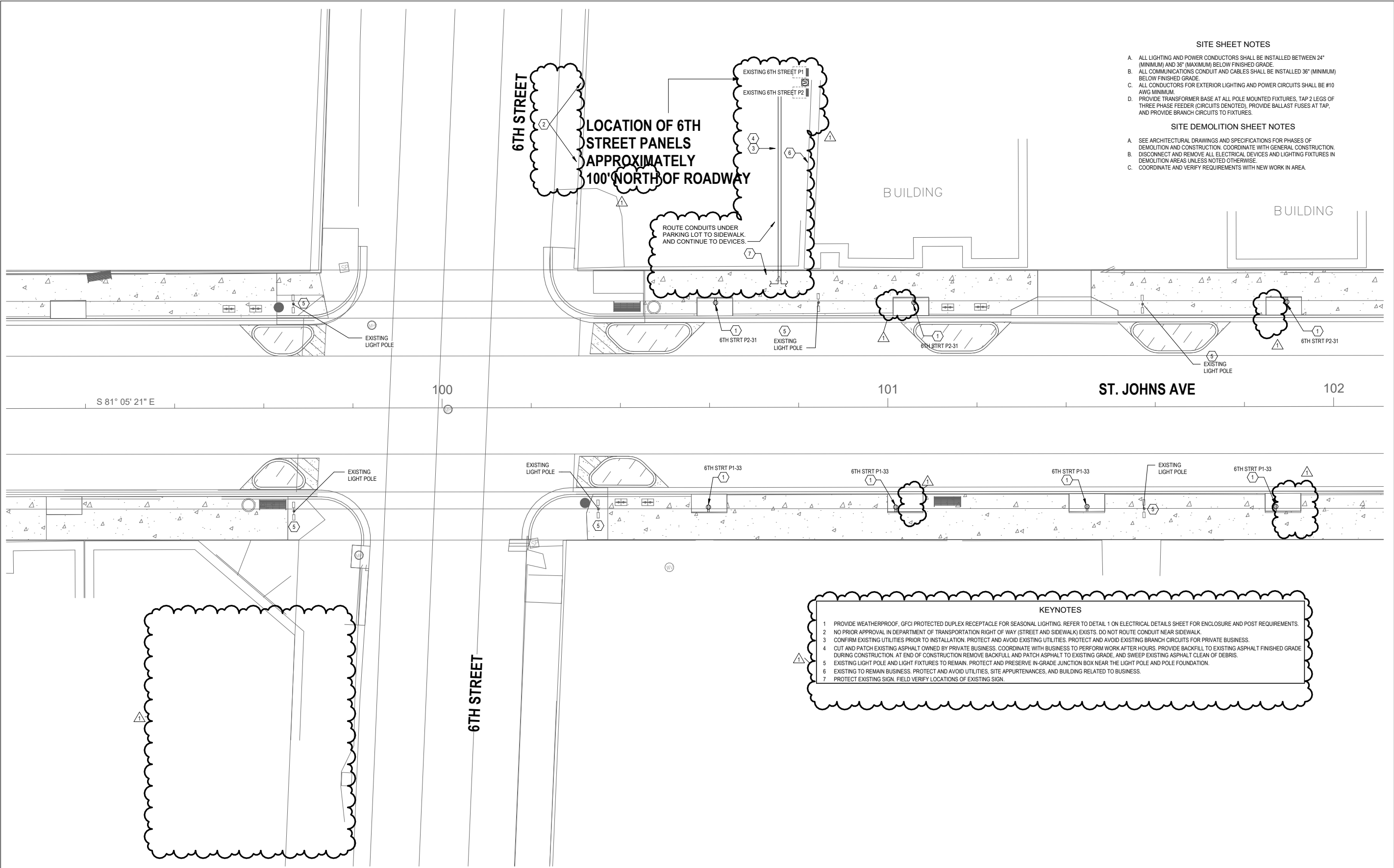
SEE ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR PHASES OF DEMOLITION AND CONSTRUCTION. COORDINATE WITH GENERAL CONSTRUCTION.
- B.

DISCONNECT AND REMOVE ALL ELECTRICAL DEVICES AND LIGHTING FIXTURES IN DEMOLITION AREAS UNLESS NOTED OTHERWISE.
- C.

COORDINATE AND VERIFY REQUIREMENTS WITH NEW WORK IN AREA.

DATE		DESCRIPTION		REVISIONS		ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113	CITY ofPalatkaFLORIDA	CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (8)	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response							PUTNAM	ST JOHNS AVE		

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- SITE SHEET NOTES**
- A. ALL LIGHTING AND POWER CONDUCTORS SHALL BE INSTALLED BETWEEN 24" (MINIMUM) AND 36" (MAXIMUM) BELOW FINISHED GRADE.
 - B. ALL COMMUNICATIONS CONDUIT AND CABLES SHALL BE INSTALLED 36" (MINIMUM) BELOW FINISHED GRADE.
 - C. ALL CONDUCTORS FOR EXTERIOR LIGHTING AND POWER CIRCUITS SHALL BE #10 AWG MINIMUM.
 - D. PROVIDE TRANSFORMER BASE AT ALL POLE MOUNTED FIXTURES, TAP 2 LEGS OF THREE PHASE FEEDER (CIRCUITS DENOTED), PROVIDE BALLAST FUSES AT TAP, AND PROVIDE BRANCH CIRCUITS TO FIXTURES.
- SITE DEMOLITION SHEET NOTES**
- A. SEE ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR PHASES OF DEMOLITION AND CONSTRUCTION. COORDINATE WITH GENERAL CONSTRUCTION.
 - B. DISCONNECT AND REMOVE ALL ELECTRICAL DEVICES AND LIGHTING FIXTURES IN DEMOLITION AREAS UNLESS NOTED OTHERWISE.
 - C. COORDINATE AND VERIFY REQUIREMENTS WITH NEW WORK IN AREA.

- KEYNOTES**
- 1. PROVIDE WEATHERPROOF, GFCI PROTECTED DUPLEX RECEPTACLE FOR SEASONAL LIGHTING. REFER TO DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS.
 - 2. NO PRIOR APPROVAL IN DEPARTMENT OF TRANSPORTATION RIGHT OF WAY (STREET AND SIDEWALK) EXISTS. DO NOT ROUTE CONDUIT NEAR SIDEWALK.
 - 3. CONFIRM EXISTING UTILITIES PRIOR TO INSTALLATION. PROTECT AND AVOID EXISTING UTILITIES. PROTECT AND AVOID EXISTING BRANCH CIRCUITS FOR PRIVATE BUSINESS.
 - 4. CUT AND PATCH EXISTING ASPHALT OWNED BY PRIVATE BUSINESS. COORDINATE WITH BUSINESS TO PERFORM WORK AFTER HOURS. PROVIDE BACKFILL TO EXISTING ASPHALT FINISHED GRADE DURING CONSTRUCTION. AT END OF CONSTRUCTION REMOVE BACKFILL AND PATCH ASPHALT TO EXISTING GRADE, AND SWEEP EXISTING ASPHALT CLEAN OF DEBRIS.
 - 5. EXISTING LIGHT POLE AND LIGHT FIXTURES TO REMAIN. PROTECT AND PRESERVE IN-GRADE JUNCTION BOX NEAR THE LIGHT POLE AND POLE FOUNDATION.
 - 6. EXISTING TO REMAIN BUSINESS. PROTECT AND AVOID UTILITIES, SITE APPURTENANCES, AND BUILDING RELATED TO BUSINESS.
 - 7. PROTECT EXISTING SIGN. FIELD VERIFY LOCATIONS OF EXISTING SIGN.

DATE		DESCRIPTION		REVISIONS	
DATE	DESCRIPTION	DATE	DESCRIPTION	DATE	DESCRIPTION
2026-03-24	RFI0001 Response				

ANTHONY BASDEN, PE
P.E. LICENSE NUMBER 98353
AYRES
1700 HWY 36 SUITE 700
ROSEVILLE, MN 55113

CITY ofPalatkaFLORIDA

CITY OF PALATKA
PUBLIC WORKS

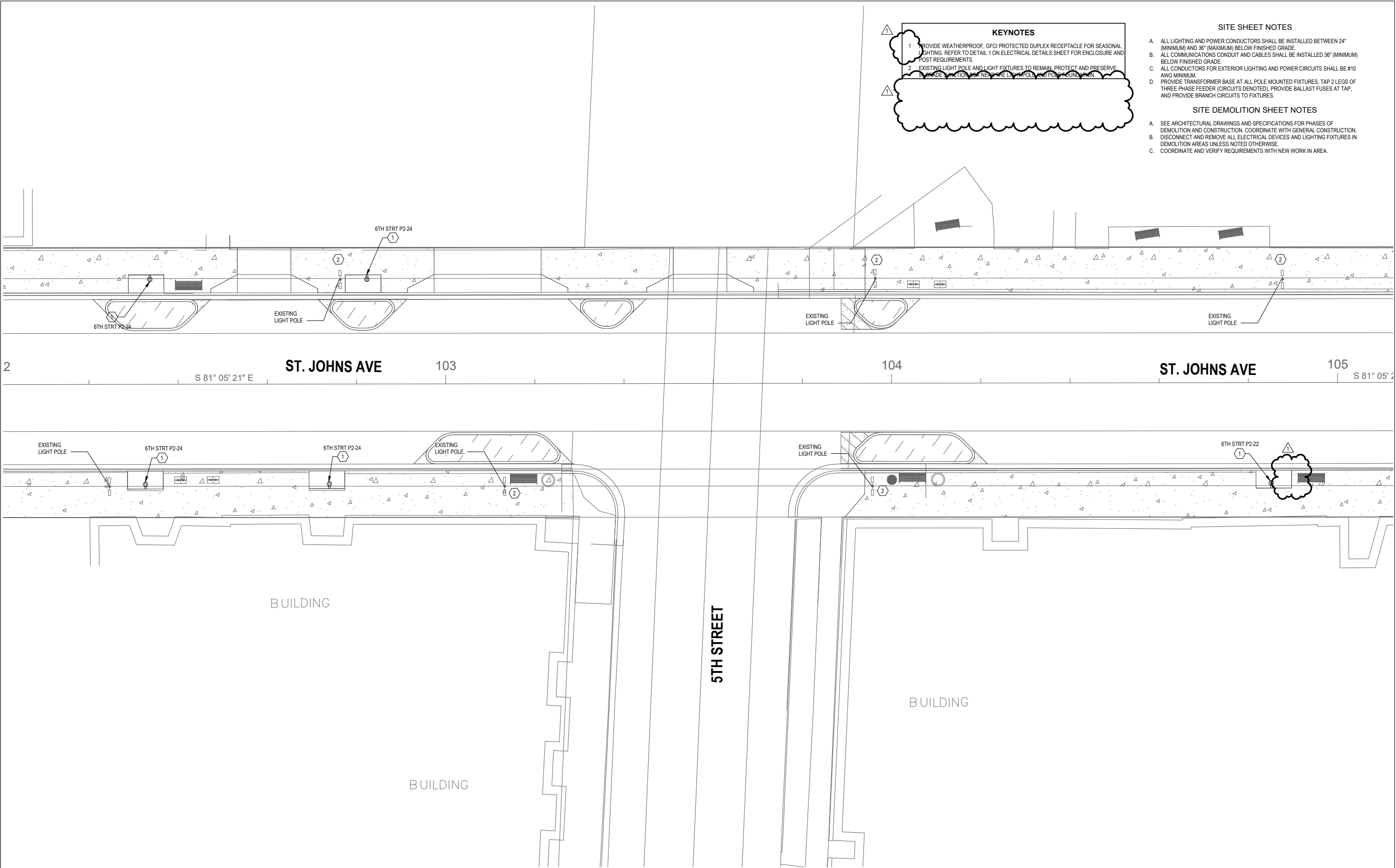
COUNTY
PUTNAM

STREET NAME
ST JOHNS AVE

ELECTRICAL SITE PLAN (9)

SHEET NO.

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KEYNOTES

1 PROVIDE WEATHERPROOF, GFCI PROTECTED DUPLEX RECEPTACLE FOR SEASONAL LIGHTING. REFER TO DETAIL 1 ON ELECTRICAL DETAILS SHEET FOR ENCLOSURE AND POST REQUIREMENTS.

2 EXISTING LIGHT POLE AND LIGHT FIXTURES TO REMAIN. PROTECT AND PRESERVE. PROVIDE 1/2" DIA. NEW WIRE BELL AND POLY CONDUIT.

- SITE SHEET NOTES**

A. ALL LIGHTING AND POWER CONDUCTORS SHALL BE INSTALLED BETWEEN 24" (MINIMUM) AND 36" (MAXIMUM) BELOW FINISHED GRADE.

B. ALL COMMUNICATIONS CONDUIT AND CABLES SHALL BE INSTALLED 36" (MINIMUM) BELOW FINISHED GRADE.

C. ALL CONDUCTORS FOR EXTERIOR LIGHTING AND POWER CIRCUITS SHALL BE #10 AWG MINIMUM.

D. PROVIDE TRANSFORMER BASE AT ALL POLE MOUNTED FIXTURES, TAP 2 LEGS OF THREE PHASE FEEDER (CIRCUITS DENOTED), PROVIDE BALLAST FUSES AT TAP, AND PROVIDE BRANCH CIRCUITS TO FIXTURES.
- SITE DEMOLITION SHEET NOTES**

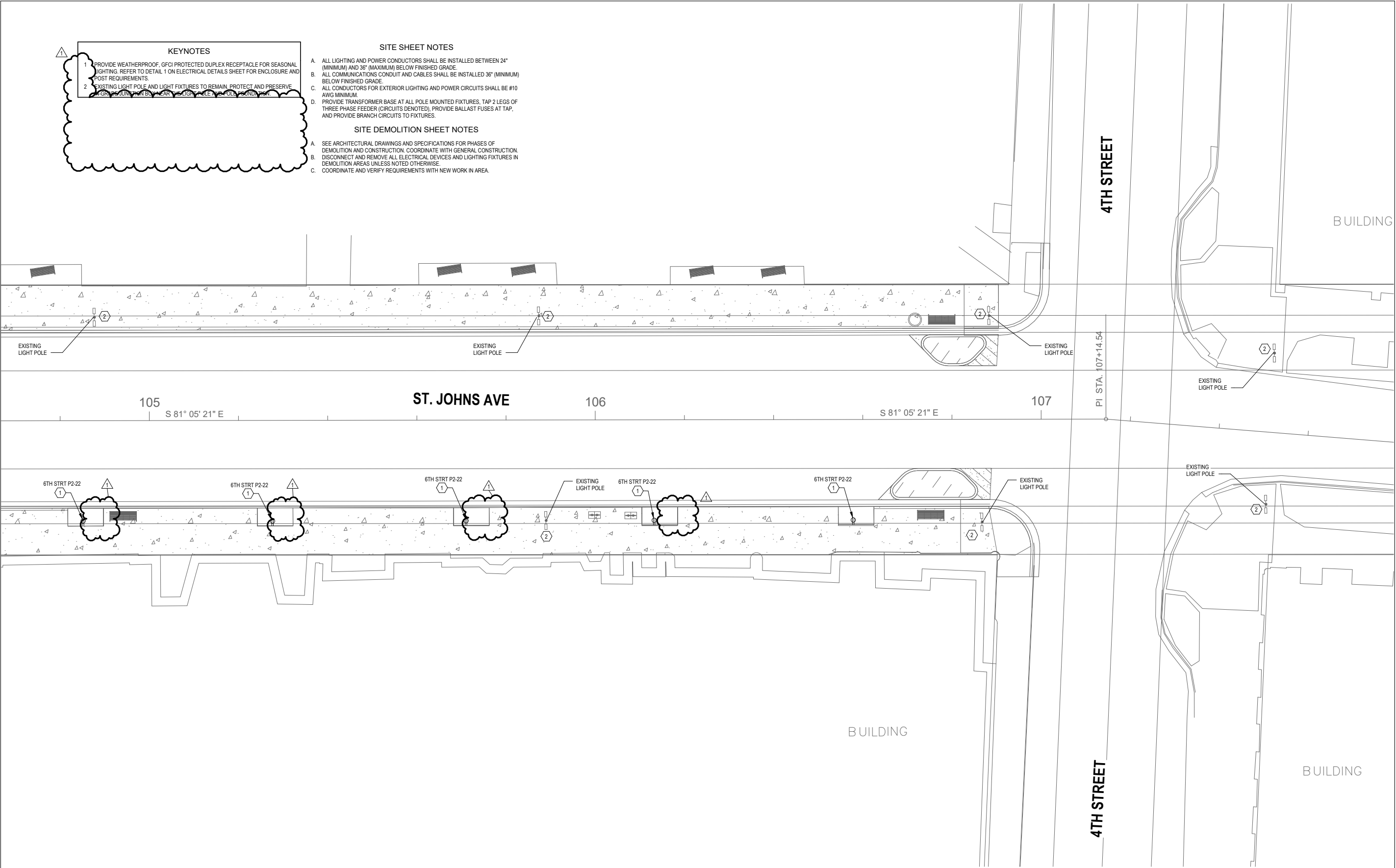
A. SEE ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR PHASES OF DEMOLITION AND CONSTRUCTION. COORDINATE WITH GENERAL CONSTRUCTION.

B. DISCONNECT AND REMOVE ALL ELECTRICAL DEVICES AND LIGHTING FIXTURES IN DEMOLITION AREAS UNLESS NOTED OTHERWISE.

C. COORDINATE AND VERIFY REQUIREMENTS WITH NEW WORK IN AREA.

DATE		DESCRIPTION		REVISIONS		ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (10)		SHEET NO.
DATE		DESCRIPTION		DATE	DESCRIPTION			COUNTY	STREET NAME			
2026-03-24		RFI0001 Response						PUTNAM	ST JOHNS AVE			

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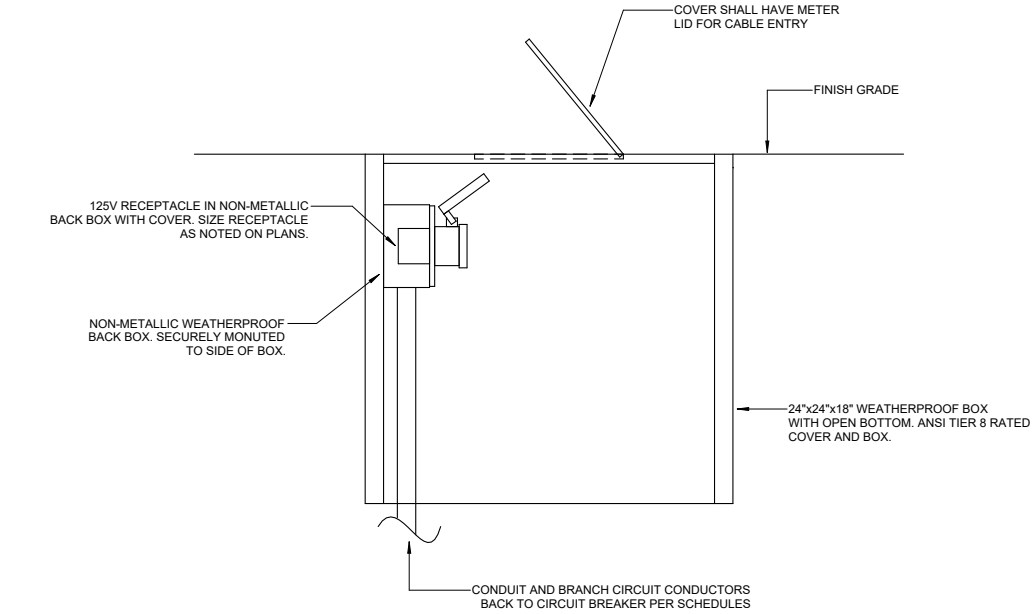
REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113		CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SITE PLAN (11)	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response					PUTNAM	ST JOHNS AVE		

CONDUIT & WIRE SCHEDULE						
FEEDER TYPE	COPPER CONDUCTORS		CONDUIT SIZE			
	Ø & N	GND	2Ø+N+GND	3Ø+GND	3Ø+N+GND	3Ø+2N+2GND
20	#12	#12	16 (1/2")	16 (1/2")	16 (1/2")	21 (3/4")
30	#10	#10	16 (1/2")	16 (1/2")	21 (3/4")	21 (3/4")
40	#8	#10	21 (3/4")	21 (3/4")	27 (1")	27 (1")
55	#6	#10	27 (1")	27 (1")	27 (1")	27 (1")
70	#4	#8	35 (1 1/4")	35 (1 1/4")	35 (1 1/4")	35 (1 1/4")
85	#3	#8	35 (1 1/4")	35 (1 1/4")	35 (1 1/4")	41 (1 1/2")
95	#2	#8	35 (1 1/4")	35 (1 1/4")	41 (1 1/2")	41 (1 1/2")
110	#1	#6	41 (1 1/2")	41 (1 1/2")	41 (1 1/2")	53 (2")
150	#1/0	#6	41 (1 1/2")	41 (1 1/2")	53 (2")	53 (2")
175	#2/0	#6	53 (2")	53 (2")	53 (2")	63 (2 1/2")
200	#3/0	#6	53 (2")	53 (2")	53 (2")	63 (2 1/2")
230	#4/0	#4	53 (2")	53 (2")	63 (2 1/2")	63 (2 1/2")
255	250 kCM	#4	63 (2 1/2")	63 (2 1/2")	63 (2 1/2")	78 (3")
285	300 kCM	#4	63 (2 1/2")	78 (3")	78 (3")	78 (3")
310	350 kCM	#3	78 (3")	78 (3")	78 (3")	91 (3 1/2")
335	400 kCM	#3	78 (3")	78 (3")	78 (3")	91 (3 1/2")
380	500 kCM	#3	78 (3")	78 (3")	91 (3 1/2")	103 (4")
510	(2)250 kCM	(2)#1	(2)63 (2 1/2")	(2)63 (2 1/2")	(2)78 (3")	(2)78 (3")
570	(2)300 kCM	(2)#1	(2)63 (2 1/2")	(2)63 (2 1/2")	(2)78 (3")	(2)91 (3 1/2")
620	(2)350 kCM	(2)#1	(2)78 (3")	(2)78 (3")	(2)78 (3")	(2)91 (3 1/2")
760	(2)500 kCM	(2)#1/0	(2)78 (3")	(2)78 (3")	(2)91 (3 1/2")	(2)103 (4")
1005	(3)400 kCM	(3)#2/0	(3)78 (3")	(3)78 (3")	(3)78 (3")	(3)91 (3 1/2")
1240	(4)350 kCM	(4)#3/0	(4)78 (3")	(4)78 (3")	(4)78 (3")	(4)91 (3 1/2")
1260	(3)600 kCM	(3)#3/0	(3)91 (3 1/2")	(3)91 (3 1/2")	(3)103 (4")	(3)129 (5")
1675	(5)400 kCM	(5)#4/0	(5)78 (3")	(5)78 (3")	(5)91 (3 1/2")	(5)103 (4")
1680	(4)600 kCM	(4)#4/0	(4)91 (3 1/2")	(4)91 (3 1/2")	(4)103 (4")	(4)129 (5")
2010	(6)400 kCM	(6)250 kCM	(6)78 (3")	(6)78 (3")	(6)91 (3 1/2")	(6)103 (4")
2100	(5)600 kCM	(5)250 kCM	(5)91 (3 1/2")	(5)91 (3 1/2")	(5)103 (4")	(5)129 (5")
2520	(6)600 kCM	(6)350 kCM	(6)91 (3 1/2")	(6)91 (3 1/2")	(6)103 (4")	(6)129 (5")
2660	(7)500 kCM	(7)350 kCM	(7)91 (3 1/2")	(7)91 (3 1/2")	(7)91 (3 1/2")	(7)129 (5")
3040	(8)500 kCM	(8)400 kCM	(8)91 (3 1/2")	(8)91 (3 1/2")	(8)91 (3 1/2")	(8)129 (5")
4275	(8)750 kCM	(8)500 kCM	(8)103 (4")	(8)103 (4")	(8)129 (5")	(8)129 (5")
EQ	EQUIPMENT FEEDER - REFER TO ELECTRICAL EQUIPMENT SCHEDULE					
200 - 4 - 1G FEEDER DESIGNATION GROUND CONDUCTORS: (Ø) - NO GROUND (1G) - EQUIPMENT GND OR ISOLATED GND (2G) - EQUIPMENT GND AND ISOLATED GND SYSTEM DESCRIPTION: (3) - 1Ø, 3W OR 3Ø, 3W (4) - 3Ø, 4W (5) - 3Ø, 5W (2 NEUTRALS) CONDUCTOR AMPACITY: (SEE FEEDER SCHEDULE)						
GENERAL NOTES: A. THE ABOVE FEEDER SCHEDULE IS A SCHEDULE OF TYPICAL FEEDERS AND SOME SIZES MAY NOT BE UTILIZED. B. ALL CONDUCTOR AMPACITIES ARE BASED ON TABLE 310-15(B)(16) OF THE NEC FOR COPPER CONDUCTOR TYPE THW/THWN. C. FEEDER SIZES SHOWN ON THE RISER DIAGRAM INDICATE FEEDER AMPACITIES AND DO NOT NECESSARILY CORRESPOND TO CIRCUIT BREAKER AMPACITIES. CERTAIN FEEDERS MAY BE SIZED FOR THE DERATION FACTORS REQUIRED BY CODE AND/OR ARE OVERSIZED FOR VOLTAGE DROP. D. WHERE MULTIPLE CONDUITS AND CONDUCTORS ARE INDICATED FOR A SINGLE FEEDER, EACH CONDUIT SHALL CONTAIN 1 PARALLEL PHASE, NEUTRAL, AND GROUND CONDUCTORS INDICATED. E. CONDUIT ABOVE GRADE INDOORS SHALL BE EMT. CONDUIT ABOVE GRADE OUTDOORS SHALL BE GALVANIZED IMC OR RMC. CONDUIT BELOW GRADE SHALL BE PVC WITH GALVANIZED RMC ELBOWS. CONDUIT SIZE INDICATED IS MINIMUM SIZE REGARDLESS OF CONDUIT TYPE. F. CONDUITS SIZED LARGER THAN INDICATED SHALL BE PERMITTED FOR RUNS WITH UP TO (4)90° ELBOWS, OR FOR PULLING LONGER RUNS.						

4

GENERAL CONDUIT AND WIRE SCHEDULE

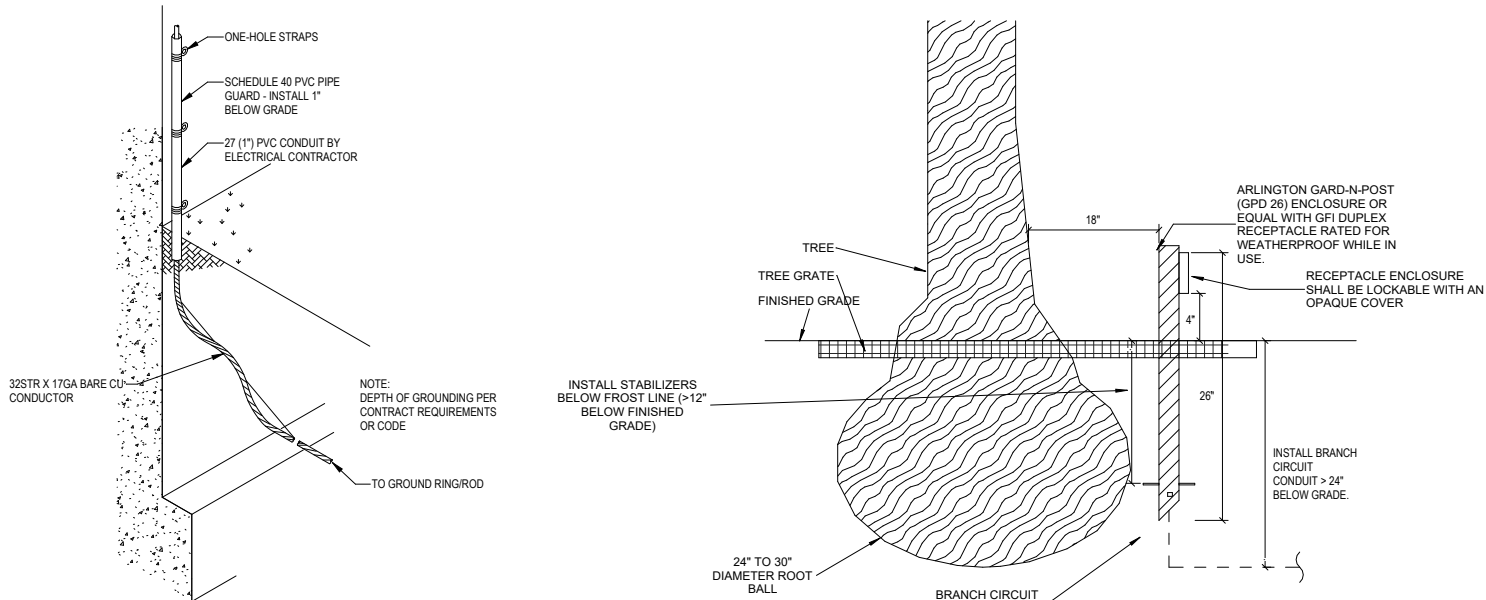
1/8" = 1'-0"



3

FOOD TRUCK POWER VAULT INSTALLATION DETAIL

NOT TO SCALE



2

GROUND DETAIL

NOT TO SCALE

1

TREE GRATE DETAIL

NOT TO SCALE

REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113	CITY OF Palatka FLORIDA	CITY OF PALATKA PUBLIC WORKS		ELECTRICAL DETAILS	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response					PUTNAM	ST JOHNS AVE		

THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE DIGITALLY SIGNED AND SEALED UNDER RULE61G15-23.004, F.A.C.

Panelboard: 6TH STRT P1

LOCATION: 6TH STREET
SUPPLY:
MOUNTING: EXISTING
ENCLOSURE: EXISTING

VOLTAGE: 240 V, 1Ø, 3W
BUS RATING: 100 A
NEUTRAL: 100%
FEED-THRU: No
FEATURES &
MODIFICATIONS: -

MAINS TYPE: MCB
MAINS RATING: 100 A
MAINS FMINOTE: -
SCCR: 10 kA

PANEL IS EXISTING TO REMAIN

CKT	DESCRIPTION	TRIP (A)	POLES	FN/NOTE	PHASE A LOAD (VA)	PHASE B LOAD (VA)	FN/NOTE	POLES	TRIP (A)	DESCRIPTION	CKT
1	EXISTING LOAD	20	1		500	--		1	--	Space	2
3	RV RECEPTACLE	50	2			4000	--	1	--	Space	4
5					4000	--		1	--	Space	6
7	EXISTING LOAD	20	1			500	--	1	--	Space	8
9	EXISTING LOAD	20	1		250	--		1	--	Space	10
11	EXISTING LOAD	20	1			250	--	1	--	Space	12
13	EXISTING LOAD	20	1		250	250		1	20	EXISTING LOAD	14
15	EXISTING LOAD	20	1			250	250	1	20	EXISTING LOAD	16
17	EXISTING LOAD	20	2		250	250		1	20	EXISTING LOAD	18
21	SPARE	30	2		0	0		2	20	EXISTING LOAD	20
23						0	--	1	--	Space	22
25	SPARE	30	2		0	--		1	--	Space	24
27						0	--	1	--	Space	26
31	RCPT - SEASONAL LIGHTING	20	1	a	540	--		1	--	Space	28
33	RCPT - SEASONAL LIGHTING	20	1	a	720	--		1	--	Space	30
35	Space	--	1		--	--		1	--	Space	32
37	Space	--	1		--	--		1	--	Space	34
39	Space	--	1		--	--		1	--	Space	36
41	Space	--	1		--	--		1	--	Space	38

Connected Load: 7 kVA
Connected Current: 58 A

Load Classification	Connected	Demand
Power Non-Continuous - Seasonal	1800 VA	1800 VA

Panel Totals
Connected Load: 13 kVA
Connected Current: 55 A
Demand Load: 13 kVA
Demand Current: 55 A

Notes:
a. USE 2#10 + #10G WIRE b. USE 2#8 + #8G WIRE c. USE 2#6 + #6G WIRE

Panelboard: 6TH STRT P2

LOCATION: 6TH STREET
SUPPLY:
MOUNTING: EXISTING
ENCLOSURE: EXISTING

VOLTAGE: 240 V, 1Ø, 3W
BUS RATING: 100 A
NEUTRAL: 100%
FEED-THRU: No
FEATURES &
MODIFICATIONS: -

MAINS TYPE: MCB
MAINS RATING: 100 A
MAINS FMINOTE: -
SCCR: 10 kA

PANEL IS EXISTING TO REMAIN

CKT	DESCRIPTION	TRIP (A)	POLES	FN/NOTE	PHASE A LOAD (VA)	PHASE B LOAD (VA)	FN/NOTE	POLES	TRIP (A)	DESCRIPTION	CKT	
1	MAIN CIRCUIT BREAKER	100	2		0	0		1	15	CLOCK	2	
3						0	--	1	--	SPACE	4	
5	SPACE	--	1		--	--		1	--	SPACE	6	
7	RECEPTACLE	20	1			180	180	1	20	RECEPTACLE	8	
9	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	10	
11	RECEPTACLE	20	1			180	180	1	20	RECEPTACLE	12	
13	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	14	
15	RECEPTACLE	20	1			180	3000	2	40	RECEPTACLE	16	
17	RECEPTACLE	20	1		180	3000		1	20	RECEPTACLE	18	
19	RECEPTACLE	20	1		180	900		1	20	RCPT - SEASONAL LIGHTING	20	
21	RECEPTACLE	20	1			1000	720	1	20	RCPT - SEASONAL LIGHTING	22	
23	RECEPTACLE	30	2		1000	0		2	30	SPARE	24	
25						0	0				26	
27	SPARE	20	2		0	--		1	--	SPACE	28	
29						--	540		1	--	SPACE	30
31	RCPT - SEASONAL LIGHTING	20	1	a	--	--		1	--	SPACE	32	
33	SPACE	--	1		--	--		1	--	SPACE	34	
35	SPACE	--	1		--	--		1	--	SPACE	36	
37	SPACE	--	1		--	--		1	--	SPACE	38	
39	SPACE	--	1		--	--		1	--	SPACE	40	
41	SPACE	--	1		--	--		1	--	SPACE	42	

Connected Load: 6 kVA
Connected Current: 50 A

Load Classification	Connected	Demand
Power Non-Continuous - Seasonal	2160 VA	2160 VA

Panel Totals
Connected Load: 13 kVA
Connected Current: 52 A
Demand Load: 13 kVA
Demand Current: 52 A

Notes:
a. USE 2#10 + #10G WIRE b. USE 2#8 + #8G WIRE c. USE 2#6 + #6G WIRE

Panelboard: 9TH STRT P1

LOCATION: 9TH STREET
SUPPLY:
MOUNTING: EXISTING
ENCLOSURE: EXISTING

VOLTAGE: 240 V, 1Ø, 3W
BUS RATING: 100 A
NEUTRAL: 100%
FEED-THRU: No
FEATURES &
MODIFICATIONS: -

MAINS TYPE: MCB
MAINS RATING: 100 A
MAINS FMINOTE: -
SCCR: 10 kA

PANEL IS EXISTING TO REMAIN

CKT	DESCRIPTION	TRIP (A)	POLES	FN/NOTE	PHASE A LOAD (VA)	PHASE B LOAD (VA)	FN/NOTE	POLES	TRIP (A)	DESCRIPTION	CKT
1	MAIN CIRCUIT BREAKER	100	2		0	0		1	15	CLOCK	2
3						0	--	1	--	SPACE	4
5	SPACE	--	1		--	--		1	--	SPACE	6
7	RECEPTACLE	20	1			180	180	1	20	RECEPTACLE	8
9	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	10
11	RECEPTACLE	20	1			180	180	1	20	RECEPTACLE	12
13	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	14
15	RECEPTACLE	20	1			180	180	1	20	RECEPTACLE	16
17	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	18
19	RECEPTACLE	20	1			180	180	1	20	RECEPTACLE	20
21	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	22
23	RECEPTACLE	20	1			180	180	1	20	RECEPTACLE	24
25	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	26
27	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	28
29	RECEPTACLE	20	1		180	180		1	20	RECEPTACLE	30
31	SPARE	30	2		0	720	0	1	20	RCPT - SEASONAL LIGHTING	32
33					0	720	0	1	20	RCPT - SEASONAL LIGHTING	34
35	SPARE	30	2		0	--		1	20	RCPT - SEASONAL LIGHTING	36
37					0	--		1	--	Space	38
39	SPARE	20	1			720	--	1	--	Space	40
41	RCPT - SEASONAL LIGHTING	20	1			720	--	1	--	FUTURE PEDESTRIAN LIGHTING	42

Connected Load: 4 kVA
Connected Current: 30 A

Load Classification	Connected	Demand
Power Non-Continuous - Seasonal	3420 VA	3420 VA

Panel Totals
Connected Load: 8 kVA
Connected Current: 32 A
Demand Load: 8 kVA
Demand Current: 32 A

Notes:
a. USE 2#10 + #10G WIRE b. USE 2#8 + #8G WIRE c. USE 2#6 + #6G WIRE

Panelboard: 9TH STRT P2

LOCATION: 9TH STREET
SUPPLY:
MOUNTING: EXISTING
ENCLOSURE: EXISTING

VOLTAGE: 240 V, 1Ø, 3W
BUS RATING: 100 A
NEUTRAL: 100%
FEED-THRU: No
FEATURES &
MODIFICATIONS: -

MAINS TYPE: MCB
MAINS RATING: 100 A
MAINS FMINOTE: -
SCCR: 10 kA

PANEL IS EXISTING TO REMAIN

CKT	DESCRIPTION	TRIP (A)	POLES	FN/NOTE	PHASE A LOAD (VA)	PHASE B LOAD (VA)	FN/NOTE	POLES	TRIP (A)	DESCRIPTION	CKT
1	MAIN CIRCUIT BREAKER	100	2		0	0		1	15	CLOCK	2
3						0	--	1	--	SPACE	4
5	SPACE	--	1		--	--		1	--	SPACE	6
7	DOUBLE LIGHTS	20	1			500	500	1	20	DOUBLE LIGHTS	8
9	DOUBLE LIGHTS	20	1		500	500		1	20	DOUBLE LIGHTS	10
11	DOUBLE LIGHTS	20	1			500	500	1	20	DOUBLE LIGHTS	12
13	DOUBLE LIGHTS	20	1		500	500		1	20	DOUBLE LIGHTS	14
15	DOUBLE LIGHTS	20	1			500	500	2	20	DOUBLE LIGHTS	16
17	SPACE	--	1		--	500					18
19	DOUBLE LIGHTS	20	2		500	500		2	20	DOUBLE LIGHTS	20
21					500	500	720	1	20	RCPT - SEASONAL LIGHTING	22
23	DOUBLE LIGHTS	20	2			500	720	1	20	RCPT - SEASONAL LIGHTING	24
25						540	--	1	--	Space	26
27	RCPT - SEASONAL LIGHTING	20	1	a		--		1	--	Space	28
29	RCPT - SEASONAL LIGHTING	20	1	b	720	--		1	--	Space	30
31	RCPT - SEASONAL LIGHTING	20	1	a		--		1	--	Space	32
33	RCPT - SEASONAL LIGHTING	20	1	a	180	--		1	--	Space	34
35	RCPT - SEASONAL LIGHTING	20	1	a		180	--	1	--	Space	36
37	RCPT - SEASONAL LIGHTING	20	1	a	180	--		1	--	Space	38
39	RCPT - SEASONAL LIGHTING	20	1	a		180	--	1	--	Space	40
41	RCPT - SEASONAL LIGHTING	20	1	a	180	--		1	--	Space	42

Connected Load: 6 kVA
Connected Current: 50 A

Load Classification	Connected	Demand
Power Non-Continuous - Seasonal	3780 VA	3780 VA

Panel Totals
Connected Load: 12 kVA
Connected Current: 51 A
Demand Load: 12 kVA
Demand Current: 51 A

Notes:
a. USE 2#10 + #10G WIRE b. USE 2#8 + #8G WIRE c. USE 2#6 + #6G WIRE

GENERAL ELECTRICAL SCHEDULE NOTES

A. PRIOR TO COMPLETION OF PROJECT, PROVIDE SPACE COVERS FOR ALL LISTED SPACES OR REMAINING EXPOSED ELECTRICAL COMPONENTS FOR ALL PANELS ASSOCIATED WITH SCOPE OF WORK. ENSURE THAT ALL WORK IS DONE TO RETAIN THE UL LISTING OF ALL EQUIPMENT.

REVISIONS				ANTHONY BASDEN, PE P.E. LICENSE NUMBER 98353 AYRES 1700 HWY 36 SUITE 700 ROSEVILLE, MN 55113	CITY OF Palatka FLORIDA	CITY OF PALATKA PUBLIC WORKS		ELECTRICAL SCHEDULES	SHEET NO.
DATE	DESCRIPTION	DATE	DESCRIPTION			COUNTY	STREET NAME		
2026-03-24	RFI0001 Response					PUTNAM	ST JOHNS AVE		

THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE DIGITALLY SIGNED AND SEALED UNDER RULE61G15-23.004, F.A.C.

RESOLUTION 2026-R-58

**A RESOLUTION OF THE CITY OF PALATKA, FLORIDA,
AUTHORIZING THE ACCEPTANCE OF CHANGE ORDER 2 FOR THE
ST JOHNS AVENUE STREETSCAPES IMPROVEMENT PROJECT FOR
A TOTAL OF \$107,662.30, AND PROVIDING FOR SCRIVENER’S
ERRORS.**

WHEREAS, the City of Palatka has received a grant from the Florida Department of Transportation (FDOT) in the amount of \$1,500,000 (\$1,060,333.11 currently unspent) for Phase 2 of the St Johns Ave Streetscapes Improvement Project and has assigned \$605,166.00 from City Match funds towards the same; and

WHEREAS, the City of Palatka has contracted with DCCM, Ayres Associates, and MAER Construction for this project; and

WHEREAS, the original approved plans for the project were insufficient to handle the power needs for the project which require a change to the plans representing an additional \$107,662.30 expense; and

WHEREAS, the City of Palatka finds that it is in its best interest to accept the changes to the project to allow for the completion of all deliverables; and

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka of Putnam County, Florida:

1. the FY 2025-2026 transfer is authorized as follows:

GL Line	Description	Last Approved	Recommended Amendments	As Amended
101-18-519-6-6467	City Share Downtown Streetscapes	\$1,011,079.00	\$107,662.30	\$1,118,741.30

GL Line	Description	Last Approved	Recommended Amendments	As Amended
101-18-519-6-6455	Resurfacing & Striping	\$500,000.00	-\$107,662.30	\$392,337.70

2. The City Commission hereby approves Change Order 2 for the St Johns Avenue Streetscapes Improvement Project for a total of \$107,662.30.
3. The City Manager or designee, without public hearing, is authorized to correct any typographical scrivener’s errors, which do not affect the intent of this Resolution. A corrected copy shall be posted in the public record by the City Clerk.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 9th day of April 2026.

CITY OF PALATKA, FLORIDA

By: _____
Mayor: Roberta Correa

ATTEST:

City Clerk: Karen Hayes, FCPC

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney: Jane West, Esq.

ROBERTA M. CORREA
MAYOR-COMMISSIONER

ANNIE HENDERSON-DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



CITY of *Palatka*
FLORIDA

MARCIA CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC, FCPC
CITY CLERK

CHANTEL PIERRE, CPA
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT.

CITY OF PALATKA BOARD/COMMITTEE APPLICATION

I, Chad A. Crawford (print full name), wish to apply for ☐ appointment or ☐ reappointment (check one) to the following Board/Committee (check one):

- | | |
|--|--|
| ☐ Airport Advisory Board | ☐ Palatka Housing Authority |
| ☐ Board of Zoning Appeals | ☐ Planning Board |
| ☐ Community Redevelopment Agency (advisory) | ☐ Police Officers' Pension Board |
| ☒ Firefighters Pension Board | ☐ Public Arts Committee |
| ☐ General Employees' Pension Board | ☐ Putnam County Library Board |
| ☐ Historic Preservation Board | ☐ Tax Increment Advisory Committee (advisory) |
| ☐ Palatka Gas Authority | ☐ Tree Committee (advisory) |

Residential address: 10275 NE 211th Pl. Ft. McCoy FL 32134

Business name and address: Palatka Fire Dept. 100 N. 11th St. 32177

Phone: 386-983-1666

E-mail: C Crawford@palatka-fl.gov

(City residents or business/property owners will be given preference when board/committee member residency is not specified by statute or city ordinance)

PROFESSIONAL QUALIFICATIONS (include occupation - attach additional sheet[s] if necessary)

Firefighter/Emt

WHAT GOVERNMENT BOARDS HAVE YOU SERVED ON IN THE PAST OR CURRENTLY?

Fire pension board

201 N. 2nd STREET • PALATKA, FLORIDA • 32177

PHONE: 386-329-0100

www.palatka-fl.gov

FAX: 386-329-0106

OTHER COMMENTS OR INFORMATION:

In accord with F.S. 760.80(4) Please indicate the following:

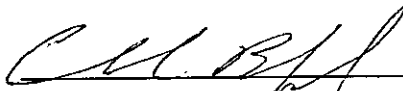
Applicant's race: white

Ethnicity: _____

Gender: male

Physical disability, if any: _____

AGREEMENT: *I hereby certify that all the information contained herein is true to the best of my knowledge. I hereby agree and understand that this document, once submitted, is an official/public record of the City of Palatka. I understand that the Palatka City Commission may require an interview at a publicly held meeting to consider my application. I understand that, if appointed, I will serve in a volunteer capacity on this board/committee. I also understand that, if appointed, the State of Florida may require me to file a financial disclosure with the Putnam County Supervisor of Elections within thirty (30) days of my appointment, and each year thereafter, covering my term. I understand that per the Florida Constitution I cannot serve on more than one board/committee, unless the board/committee's responsibilities are strictly advisory.*



SIGNATURE OF APPLICANT

3/31/26

DATE

ROBERTA M. CORREA
MAYOR-COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



CITY of *Palatka*
FLORIDA

JONATHAN C. GRIFFITH
INTERIM CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

MARCIA G. CARTY, CPA
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT.

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

CITY OF PALATKA BOARD/COMMITTEE APPLICATION

I, Audrey Wise (print full name), wish to apply for ☒ appointment or
☐ reappointment (check one) to the following Board/Committee (check one):

- ☐ Airport Advisory Board
- ☐ Board of Zoning Appeals
- ☒ Charter Review Committee (advisory)
- ☐ Community Redevelopment Agency (advisory)
- ☐ Firefighters Pension Board
- ☐ General Employees' Pension Board
- ☐ Historic Preservation Board
- ☐ Palatka Gas Authority

☒ Public Arts

- ☐ Palatka Housing Authority
- ☒ Planning Board
- ☐ Police Officers' Pension Board
- ☐ Putnam County Better Place Plan Oversight Committee
- ☐ Putnam County Library Board
- ☐ Tax Increment Advisory Committee (advisory)
- ☐ Tree Committee (advisory)

Residential address: 1610 Edgemoor Street Palatka, FL

Business name and address: _____

Phone: 908-783-7214

E-mail: sugarjah36@aol.com

(City residents or business/property owners will be given preference when board/committee member residency is not specified by statute or city ordinance)

PROFESSIONAL QUALIFICATIONS (include occupation - attach additional sheet[s] if necessary)

social worker/retired

WHAT GOVERNMENT BOARDS HAVE YOU SERVED ON IN THE PAST OR CURRENTLY?

Lakewood N.J. Planning Board Chair, Board Director Lakewood Housing Authority

Director, Lakewood Affordable Housing Non Profit, 2nd Vice President Lakewood Chapter N.A.A.C.P., Secretary Lakewood

N.A.A.C.P., Advisory Committee Member of Strand Theatre

201 N. 2nd STREET • PALATKA, FLORIDA • 32177

PHONE: 386-329-0100

www.palatka-fl.gov

FAX: 386-329-0106

OTHER COMMENTS OR INFORMATION:

In accord with F.S. 760.80(4) Please indicate the following:

Applicant's race: Black

Ethnicity: _____

Gender: Female

Physical disability, if any: none

AGREEMENT: *I hereby certify that all the information contained herein is true to the best of my knowledge. I hereby agree and understand that this document, once submitted, is an official/public record of the City of Palatka. I understand that the Palatka City Commission may require an interview at a publicly held meeting to consider my application. I understand that, if appointed, I will serve in a volunteer capacity on this board/committee. I also understand that, if appointed, the State of Florida may require me to file a financial disclosure with the Putnam County Supervisor of Elections within thirty (30) days of my appointment, and each year thereafter, covering my term. I understand that per the Florida Constitution I cannot serve on more than one board/committee, unless the board/committee's responsibilities are strictly advisory.*

Audrey Wise

3-27-26

SIGNATURE OF APPLICANT

DATE

Adopt Resolution 2026-R-60 Authorizing a change order for the WTP Piping Project

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

Adopt resolution

BACKGROUND

The Water Treatment Plant is working on a piping project that requires the disassembly of the existing yard pipe. The contractor, SGS Contracting Services, Inc., will reassemble the yard pipe at a lower elevation to allow water to flow as gravity dictates. The exact elevations will be verified in the field and confirmed with the engineer prior to work completion in order to prevent placing the pipe at an elevation that would prevent gravitational water flow. The change order is for \$155,980.85. This change order will be paid out of GL #300-65-559-8-5100.

PROJECT ANALYSIS

Staff Recommendation

Adopt resolution

ATTACHMENTS

1.	SGS Contracting
2.	60. Resolution 2026-R-60 SGS WTP Change Order



PROPOSAL

PROJECT: Palatka RC Willis WTP Yard Piping Imp.

DATE: 03/26/2026

DESCRIPTION: Lower Existing Yard Pipe

SCOPE OF WORK:

Disassemble existing yard pipe. Reassemble yard pipe at lowest elevations available. Exact elevations to be verified in the field and confirmed with owner and engineer prior to work completion.

MATERIALS

SUBTOTAL FROM SHEET	\$11,500.00	
SALES TAX	\$690.00	6 %
FREIGHT EXTRA	\$0.00	
REVISED SUBTOTAL	\$12,190.00	
CONTRACTOR MARKUP	\$1,828.50	15 %
TOTAL	\$14,018.50	

SUBCONTRACTORS

SUBTOTAL FROM SHEET	\$0.00	
CONTRACTOR MARKUP	\$0.00	15 %
TOTAL	\$0.00	

TOOLS & EQUIPMENT \$20,900.00

LABOR \$117,000.00

ADJUSTMENTS \$630.00

MISC

ADDITIONAL INSURANCE	\$1,525.49	1.00 %
ADDITIONAL BOND	\$1,906.86	1.25 %
MISC. EXTRA (SEE NOTES)	\$	
TOTAL	\$3,432.35	

FINAL QUOTE TOTAL: \$155,980.85

DAYS ADDED TO THE CONTRACT: 42

LABOR ESTIMATE

[illegible]

EQUIPMENT ESTIMATE

OWNED	DESCRIPTION	QTY	UNIT	RATE	TOTAL	NOTES
	Mob/Demob (Heavy)		EACH	\$ 1,000.00		
	Mob/Demob (less than 10K)	24	EACH	\$ 500.00	\$12,000.00	
	Skid Steer		DAY	\$ 325.00		
	Excavator (less than 10K)		DAY	\$ 325.00		
	Rubber Tire Backhoe		DAY	\$ 375.00		
	Grading Tractor		DAY	\$ 250.00		
	Welding Machine		HOUR	\$ 75.00		
	Cutting torches, tips and gases		DAY	\$ 200.00		
	Plasma Cutter		HOUR	\$ 75.00		
	Tool Trailer and/or Service Truck	24	DAY	\$ 200.00	\$4,800.00	
					\$16,800.00	
RENTALS	DESCRIPTION	QTY	UNIT	RATE	TOTAL	NOTES
	Excavator (United Rentals)	1	MONTH	\$4,100.00	\$4,100.00	
					\$4,100.00	
SPECIAL TOOLS	DESCRIPTION			RATE	TOTAL	NOTES
CONSUMABLES	DESCRIPTION			REF	TOTAL	NOTES
Fuel	15% of Equipment			15%	\$0.00	See Adjustments Page
Welding	15% of Welding			15%		
					\$0.00	
EQUIPMENT SUBTOTAL					\$20,900.00	

MATERIAL ESTIMATE

[illegible]

MATERIAL SUBTOTAL	\$11,500.00
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SUBCONTRACTOR ESTIMATE

[illegible]

SUBCONTRACTOR SUBTOTAL	\$0.00
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ADJUSTMENTS & NOTES

ADJUSTMENTS	QTY	UNIT	UNIT RATE	TOTAL	NOTES
Rental Fuel	1	MONTH	\$630.00	\$630.00	

ADJUSTMENT SUBTOTAL	\$630.00
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NOTES:

RESOLUTION NO. 2026-R-60

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING A CHANGE ORDER FOR THE WATER TREATMENT PLANT YARD PIPING PROJECT WITH SGS CONTRACTING SERVICES, INC.; PROVIDING FOR FUNDING; PROVIDING FOR SCRIVENER’S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palatka is undertaking improvements to the Water Treatment Plant, including the Yard Piping Project; and

WHEREAS, during the course of the project it has been determined that the existing yard piping must be disassembled and reassembled at a lower elevation to ensure proper gravity flow of water; and

WHEREAS, SGS Contracting Services, Inc., the project contractor, has submitted a change order proposal to perform this additional work, including field verification of elevations in coordination with the project engineer; and

WHEREAS, the total cost of the change order is One Hundred Fifty-Five Thousand Nine Hundred Eighty Dollars and Eighty-Five Cents (\$155,980.85); and

WHEREAS, funding for this change order is available in GL Account No. 300-65-559-8-5100; and

WHEREAS, City staff recommends approval of this change order as necessary to complete the project and ensure proper system functionality.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA:

SECTION 1. The City Commission hereby approves the change order with SGS Contracting Services, Inc. for the Water Treatment Plant Yard Piping Project in the amount of \$155,980.85.

SECTION 2. The City Manager, or designee, is hereby authorized to execute the change order and any related documents necessary to effectuate this Resolution.

SECTION 3. Funding for this change order shall be paid from GL Account No. 300-65-559-8-5100.

SECTION 4. SCRIVENER’S ERRORS. The City Manager or designee is hereby authorized to correct typographical and scrivener’s errors in this Resolution and related documents that do not affect the intent of this Resolution, without the need for further public hearing. The City Clerk is directed to post any corrected version of this Resolution.

SECTION 5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, this 9th day of April 2026.

CITY OF PALATKA, FLORIDA

By: _____
Mayor: Roberta Correa

ATTEST:

City Clerk: Karen Hayes, FCPC

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney: Jane West, Esq.

Adopt Resolution 2026-R-59 Approving the proposal from Florida Airfield Maintenance to repaint the runway and taxiway markings
Resolution 2026-R-59 ACCEPTING THE PROPOSAL FOR AIRPORT MARKING REHABILITATION FROM FLORIDA AIRFIELD MAINTENANCE

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

Accept the proposal from Florida Airfield Maintenance

BACKGROUND

The City of Palatka received a grant from FDOT for \$200,000 to provide for the repainting of the runway and taxiway lines at Palatka Sgt Kay Larkin Municipal Airport (28J). Florida Airfield Maintenance is the state contractor for this project, which is 100% funded by FDOT, which removes the requirement of putting the job out to bid. The Project will be paid using grant funds, GL Account 005-05-542-8-6326 FDOT AIRWAY RUNWAY MARKING REHAB

PROJECT ANALYSIS

The proposal from Florida Airfield Maintenance is within the bounds of the grant award and will not cost the City of Palatka anything additional.

Staff Recommendation

Staff recommends adopting Resolution 2026-R-59

ATTACHMENTS

1.	FAM JV Proposal Palatka Municipal Airport
2.	FDOT Statewide Airfield Marking Contract
3.	Resolution 2025-R-61 Airfield Markings
4.	59. Resolution 2026-R-59 ACCEPTING THE PROPOSAL FOR AIRPORT MARKING REHABILITATION FROM FLORIDA AIRFIELD MAINTENANCE



Florida Airfield Maintenance, JV

119 Commerce Way, Suite B Sanford, FL 32771

Phone: (321) 439-0311 Fax: (321) 363-4395

Date: 1/13/2022

CUSTOMER
Matt Singletary, PE Project Manager Palatka Municipal Airport 335 S. Legacy Trail, Suite B-102 St. Augustine, FL 32092

PROJECT
Palatka Municipal Airport RWY 14/32 Clean & Restripe RWY 9/27 RWY 17/35 TWY Markings DATE: 12/3/2025 FAM Proposal # 25-0017

ITEM No.	DESCRIPTION	UM	QTY	UNIT PRICE	SUBTOTAL
RWY 9/27					
P-101-5-2	Cleaning of Existing Markings	SF	73,499.00	\$0.15	\$11,024.85
P-620-1-1	Runway/Taxiway Painting - White	SF	54,023.00	\$0.27	\$14,586.21
P-620-1-3	Runway/Taxiway Painting - Black	SF	19,476.00	\$0.30	\$5,842.80
P-620-2-2	Reflective Media - Type III	SF	54,023.00	\$0.70	\$37,816.10
P-620-3-1-1	Paint Enhancements - Biocide Additive	SF	54,023.00	\$0.10	\$5,402.30
P-620-5-2	Nighttime Marking Work Required Due to Airport Schedule (Paint)	SF	73,499.00	\$0.15	\$11,024.85
P-620-5-2i	Nighttime Marking Work Required Due to Airport Schedule (Clean/Remove/Rubber)	SF	73,499.00	\$0.09	\$6,614.91
RWY 17/35					
P-101-5-2	Cleaning of Existing Markings	SF	57,184.00	\$0.15	\$8,577.60
P-620-1-1	Runway/Taxiway Painting - White	SF	38,891.00	\$0.27	\$10,500.57
P-620-1-3	Runway/Taxiway Painting - Black	SF	18,293.00	\$0.30	\$5,487.90
P-620-2-2	Reflective Media - Type III	SF	38,891.00	\$0.70	\$27,223.70
P-620-3-1-1	Paint Enhancements - Biocide Additive	SF	38,891.00	\$0.10	\$3,889.10
TWY Markings					
P-101-5-2	Cleaning of Existing Markings	SF	49,724.50	\$0.15	\$7,458.68
P-620-1-2	Runway/Taxiway Painting - Yellow	SF	14,420.00	\$0.27	\$3,893.40
P-620-1-3	Runway/Taxiway Painting - Black	SF	22,521.00	\$0.30	\$6,756.30
P-620-2-1	Reflective Media - Type I	SF	12,636.00	\$0.50	\$6,318.00
P-620-2-2	Reflective Media - Type III	SF	1,170.00	\$0.70	\$819.00
P-620-3-1-1	Paint Enhancements - Biocide Additive	SF	14,420.00	\$0.10	\$1,442.00
SUBTOTAL					\$174,678.27
S-105-1-1	MOBILIZATION			10%	\$17,467.83
TOTAL					\$192,146.09

Scope of Work: This proposal is for RWY 9/27 to have all runway markings CLEANED and RESTRIPEd with Type III beads during night time operations. RWY 17/35 will be CLEANED and RESTRIPEd during day time operations with Type III beads As well as the TWY Markings CLEANED and RESTRIPEd with Type I beads. HOLD BARS will be installed with Type III beads. A high capacity clean water source and disposal site to be provided by customer. MOT to be provided by customer.

Specifications: Work shall be completed in accordance with the current FAA Advisory Circular 150/5370 Standards for Specifying Construction of Airports, 150/5340 Standards for Airport Markings, Innovative Pavement Research Foundation IPRF01-G-002-05-1 Airfield Marking Handbook, and Florida Administrative Code Chapter 14-60 Airport Licensing, Registration, and Airspace Protection.

Submitted By: Lisandro Rosales
 Program Manager
 Florida Airfield Maintenance, JV

Accepted By: _____
Date: _____

EXHIBIT “A”
SCOPE OF SERVICES

Statewide Airport Marking Program
Florida Department of Transportation Aviation Office

I. Objective

The Florida Department of Transportation (FDOT) Aviation Office (AO) desires to implement a comprehensive Statewide Airport Marking Program (SAMP) to assist participating public-use airport facilities in Florida. Airfield pavement markings are a major component of an airport’s visual navigation infrastructure. Markings provide a critical function: to serve as visual guidance for pilots, ground vehicles, and ground personnel to safely navigate and operationally maneuver within an airfield.

The objective of this program is to provide a statewide airport marking program enabling airport sponsors to procure competitively priced vendor airfield pavement marking services for paved airfield runways, taxiways, taxilanes, surface painted signs, and/or ramps/aprons by exceptionally qualified vendors with direct experience with Federal Aviation Administration airfield pavement marking projects. This program provides airports with two distinct and separate options:

- 1. **Airport Pavement Marking Condition Assessment Services**
and/or
- 2. **Airport Pavement Marking and Related Services**

It is important to note that this program is intended to save airports time in re-marking airfield pavements by eliminating the need for typical contractor procurement processes. However, the airport sponsor remains solely responsible for the engineering/surveying requirements associated with identifying the initial “starting point” for the layout of the pavement markings. No engineering or surveying services are provided under this contract. This means, for example, runway end points will not be verified for a runway marking project. Although the vendor shall be responsible for complying with required spacing, line widths, tolerances, and similar characteristics, any adjustments required in the “starting point” for the markings to be applied shall be coordinated by the airport sponsor prior to application.

The airport sponsor is solely responsible for any engineering and/or surveying requirements needed to confirm the layout and configuration of the pavement markings.

This program does not directly fund the scope of services and there is no obligation to use it. The purpose of the program is to statewide contracting mechanism with pre-negotiated rates to support airports in need of a pavement marking condition assessment or procurement of qualified pavement marking contractor services.

layout and vendor for airports provide a

II. Overview

This Scope of Services describes the services to be performed in support of the SAMP. The SAMP, in general, consists of the two services which can be completed in conjunction with each other or exclusive of each other:

1. **Airport Pavement Marking Condition Assessment Services:** these services utilize qualified and certified professionals to evaluate existing airport pavement marking conditions, including marking reflectivity, conditions, dimensions, etc., and to identify pavement marking replacement needs per applicable federal, state, and industry standards. Airport pavement marking conditions are typically evaluated based on three primary characteristics: visibility, durability, and compliance.

and/or

2. **Airport Pavement Marking and Related Services:** these services utilize qualified and certified contractors with specific experience in installing airport pavement markings per applicable federal, state, and industry standards to clean existing pavement markings, remove rubber, remove existing mold/algae, reapply pavement markings, and/or similar services. Marking shall be installed in the configuration of the existing markings, unless otherwise directed by the airport sponsor prior to the field work.

The Airport Pavement Marking Condition Assessment Services are intended to provide airports with technical support through qualified professional services. If performed in conjunction with Airport Pavement Marking and Related Services, then the specific vendor team members performing the Airport Pavement Marking Condition Assessment Services must be independent of the vendor team members performing the Airport Pavement Marking and Related Services.

All services shall be performed by qualified and certified contractors with specific experience in installing airport pavement markings in accordance with the documents referenced in Section III. In conjunction with the vendor's completion of the requested services, an Independent Quality Assurance review (by a separate vendor assigned by the FDOT AO under a separate contract) may be performed to independently check the quality and accuracy of the vendor's work. Failure to meet applicable federal, state, or industry standards referenced in Section III will necessitate corrective actions by the vendor prior to payment.

In conjunction with the vendor's completion of the requested services, an Independent Quality Assurance review by a separate reviewer designated by FDOT may be performed to independently check the quality and accuracy of the vendor's work.

III. Adherence to Federal, State, & Industry Standards

With the exception of the airport-provided reference point/line (i.e. "starting point/line") for the layout of pavement markings, all vendor services shall comply with the standards contained in the following documents:

- [FAA Advisory Circular 150/5370-10H \(or most current edition\) Standards for Specifying Construction of Airports](#)
- [FAA AC 150/5340-1M \(or most current edition\) Standards for Airport Markings](#)
- [Innovative Pavement Research Foundation Report IPRF 01-G-002-05-1 Airfield Marking Handbook](#)
- [Florida Administrative Code Chapter 14-60 Airport Licensing, Registration, and Airspace Protection](#)

The airport sponsor shall retain sole responsibility for locating accurate runway end points or other reference points (or lines) to serve as the starting point for applying markings. From the given reference point identified by the airport sponsor, the vendor shall be responsible for ensuring airfield pavement markings are in accordance with the latest applicable standards. With the exception of the reference point for initiating the marking layout, the vendor shall accept sole responsibility of ensuring all work performed under this contract complies with the listed documents.

IV. Contractor Scope of Services

The following two services can be completed in conjunction with each other or exclusive of each other.

Part 1—Airport Pavement Marking Condition Assessment Services

For each Airport Pavement Marking Condition Assessment authorization under this program, the vendor shall be required to schedule and attend a pre-project meeting to ensure project expectations are well coordinated. The vendor shall also schedule and attend a post-project meeting to ensure expectations were achieved.

The vendor must provide qualified and experienced personnel to perform Airport Pavement Marking Condition Assessment services at the request of airport sponsors wishing to evaluate the condition of existing pavement markings prior to development of a scope of services for Part 2 if desired. These assessment services must be performed by qualified personnel with direct airport experience in:

- Performing objective pavement marking condition evaluations
- Determining pavement marking quantities
- Understanding pavement marking design and application

Vendor personnel should be able to demonstrate annual training and/or certification of personnel to confirm adequate understanding of airport pavement markings. Vendor personnel should have at least ten (10) years of airfield construction projects (with at least five projects in the last two years) or substantial experience installing airfield pavement markings that are representative of airport size and NPIAS classifications for the Florida Airport System.

Vendor Team Role and Qualifications

Process	Purpose	Vendor Team Member Type	Qualifications
Airport Pavement Marking Condition Assessment Services	Identify airport pavement marking deficiencies and replacement needs (determine quantity in accordance with bid form)	Pavement Marking Expert/Consultant	Registered Professional Engineer -or- Demonstrated experience in airfield pavement marking design, specifications, and condition assessments

At the request and authorization of the participating airports, vendor personnel will perform an objective pavement marking condition assessment and evaluation of the airport's airfield pavement marking assets. The vendor shall provide a technical memorandum to the airport staff summarizing the following:

- Airport pavement marking inventory, identifying limits of assessment
- Airport Pavement Marking Condition Assessment report, identifying the condition of the existing pavement markings (including reflectivity) per applicable standards
- Recommended Airport Pavement Marking Repair Program, identifying the Scope of Services and corresponding quantities in accordance with the items contained in **Exhibit "C" Price Proposal** and defined below:

	Item	Item Description	Unit	Method of Measurement
1	CA-100-1-1	Condition Assessment of Markings – Commercial Service Airports	Per SF	Number of Square Feet (SF) of existing airfield pavement markings to be evaluated
2	CA-100-1-2	Condition Assessment of Markings – General Aviation Airports	Per SF	Number of SF of existing airfield pavement markings to be evaluated

There is no requirement for airport sponsors to request an Airport Pavement Marking Condition Assessment. If one is not requested, then it is recommended that airport sponsors otherwise provide confirmation of quantities and supporting documentation for the Airport Pavement Marking and Related Services to be performed in Part 2.

Part 2—Airport Pavement Marking and Related Services:

For each Airport Pavement Marking and Related Services authorization under this program, the vendor must provide qualified and experienced personnel to perform the various services identified in **Exhibit "C"**. Vendor personnel submittal of a Contractor Experience Form, Experience in Pavement Markings ([FDOT Form 850-070-06](#)) is required to be submitted with the bid proposal. Additionally vendors must have direct experience with airport pavement marking projects and have successfully demonstrated successful execution of pavement

marking construction in strict adherence to the FAA AC 150/5370-10 (latest edition) *Standards for Specifying Construction of Airports* with specific understanding of the following items:

- Section 100 Contractor Quality Control Program
- Section 105 Mobilization
- Item P-101 Surface Preparation
- Item P-620 Runway and Taxiway Marking

Vendor Team Role and Qualifications

Process	Purpose	Vendor Team Member Type	Qualifications
Airport Pavement Marking and Related Services	Construct new pavement markings in general accordance with 150/5340-1 and 150/5370-10 (current editions)	Pavement Marking Contractor	Contractor with experience in the placement of airfield pavement marking features in accordance with FAA AC 150/5370-10 (current edition)

The vendor will provide individual and specific price proposals for each of the state's seven (7) FDOT Districts to perform the specific pay items identified in **Exhibit "C"**. Pay items identified and procured through **Exhibit "C"** shall conform to the standards cited in Section III. The pay items shall be defined and measured as follows:

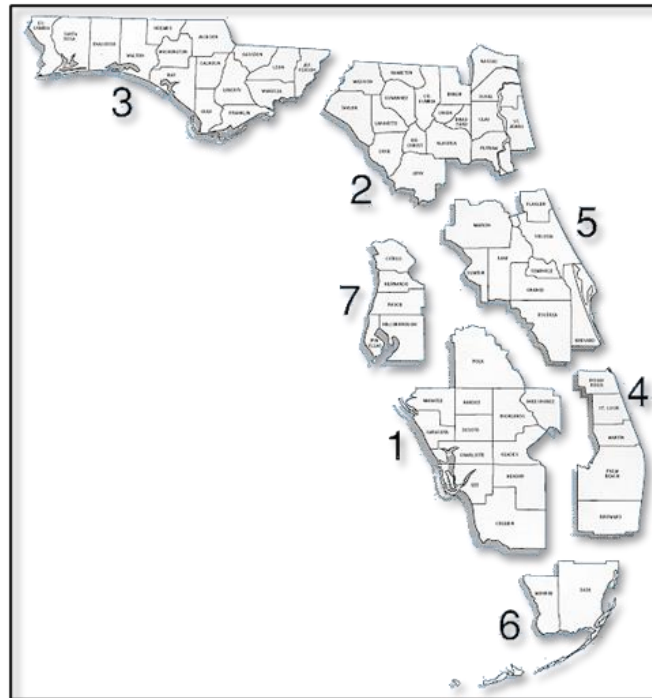
	Item	Item Description	Unit	Method of Measurement
1	P-101-5-1	Rubber Removal	Per SF	Number of Square Feet (SF) in area designated for rubber removal
2	P-101-5-2	Cleaning of Existing Markings	Per SF	Number of SF in the area(s) designated for rubber removal
3	P-101-5-2	Surface Preparation	Per SF	Number of SF of Surface Preparation, excluding areas measured under Cleaning of Existing Markings
4	P-101-5-3	Paint Removal (Grinding)	Per SF	Number of SF in the area(s) designated for Paint Removal by Grinding
5	P-101-5-4	Paint Removal (Water blasting)	Per SF	Number of SF in the area(s) designated for Paint Removal by water blasting
6	P-620-1-1	Runway/Taxiway Painting – White	Per SF	Number of SF of white paint applied (reflective media measured and paid for separately)
7	P-620-1-2	Runway/Taxiway Painting – Yellow	Per SF	Number of SF of yellow paint applied (reflective media measured and paid for
8	P-620-1-3	Runway/Taxiway Painting – Black	Per SF	Number of SF of black paint applied (no reflective media)
9	P-620-1-4	Runway/Taxiway Painting – Red	Per SF	Number of SF of red paint applied (no reflective media)
10	P-620-1-5	Runway/Taxiway Painting – Green	Per SF	Number of SF of green paint applied (no reflective media)
11	P-620-1-6	Runway/Taxiway Painting – Temporary, Primer Coat	Per SF	Number of SF of temporary paint applied in a primer coat (reflective media measured and paid separately)
12	P-620-2-1	Reflective Media – Type I	Per SF	Number of SF of Type I reflective media applied to paint
13	P-620-2-2	Reflective Media – Type III	Per SF	Number of SF of Type III reflective media applied to paint
14	P-620-3-1-1	Paint Enhancements – Biocide Additive	Per SF	Number of SF of marking receiving the enhancements
15	P-620-3-1-2	Paint Enhancements – Rust Discoloration	Per SF	Number of SF of marking receiving the enhancements
16	P-620-4-1	Surface Painted Signs - Waterborne	Per SF	Number of SF of surface painted signs
17	P-620-4-2	Surface Painted Signs - Preformed Thermoplastic	Per SF	Number of SF of surface painted signs
18	P-620-5-2	Nighttime Marking Work Required due to Airport	Per SF	Number of SF of all pavement areas receiving paint

Upon summing the Part 2 costs from the pay items above, a Mobilization amount shall be added to the Part 2 costs for each District. This Mobilization Cost shall equal the product of the vendor-submitted Mobilization percentage multiplied by the sum of the Part 2 costs.

19	S-105-1-1 Mobilization	%	This percentage of the Part 2 subtotal shall be added to the Part 2 price
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The vendor must provide a price proposal for each district that considers all geographical factors for accessing publicly owned, public-use airport facilities. The FDOT Districts are defined as follows:

District Number	District Description	District Counties
1	Southwest Florida	Charlotte, Collier, De Soto, Glades, Hardee, Hendry, Highlands, Lee, Manatee, Okeechobee, Polk, and Sarasota
2	Northeast Florida	Alachua, Baker, Bradford, Clay, Columbia, Dixie, Duval, Gilchrist, Hamilton, Lafayette, Levy, Madison, Nassau, Putnam, St. Johns, Suwannee, Taylor, and Union
3	Northwest Florida	Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Okaloosa, Santa Rosa, Wakulla, Walton, and Washington
4	Southeast Florida	Broward, Indian River, Martin, Palm Beach, and St. Lucie
5	Central Florida	Brevard, Flagler, Lake, Marion, Orange, Osceola, Seminole, Sumter, and Volusia
6	South Florida	Miami-Dade and Monroe
7	West Central Florida	Citrus, Hernando, Hillsborough, Pasco, and Pinellas



In addition, the vendor will provide with their proposal a copy of their unique internal Quality Control (QC) Plan. The plan shall include a detailed QC checklist to be applied to every authorized project to monitor conformance with the standards cited in Section III. The QC checklist shall document existing conditions, equipment used, weather conditions, calibration efforts, thickness/coverage checks, reflectivity characteristics, and other features of the project.

Upon submitting an estimate of the work to the airport sponsor and obtaining authorization to perform the project, the vendor shall coordinate an anticipated work schedule with airport staff which considers operational availability and limitations as identified by the airport. The vendor shall prepare and submit to the airport sponsor and the FDOT AO (or the FDOT AO's designated Independent Quality Assurance [IQA] representative) a proposed work schedule no less than 30 days prior to mobilizing to the site. The work schedule shall include anticipated dates/times for a pre-project meeting, crew mobilization, airfield areas to be worked on, completion of work, anticipated IQA field review, and post-project close-out meeting. The vendor shall also be required to schedule and attend the pre-project meeting to ensure schedules and expectations are well coordinated.

Upon project completion, an Independent Quality Assurance review (by a separate IQA vendor assigned by the FDOT AO under a separate contract) will be performed to independently confirm the quality and accuracy of the vendor's work in accordance with the standards referenced in Section III. Failure to meet applicable federal, state, or industry standards referenced in Section III will be documented as applicable and will necessitate corrective actions by the vendor prior to payment. The QC checklist shall be completed by the vendor, certified by a vendor representative as accurate, and provided as a deliverable to the airport sponsor for each authorized project prior to payment.

The project work schedule is intended to schedule the IQA field review immediately upon completion such that any deficiencies may be addressed by the vendor prior to demobilizing, subject to weather or other airport operational limitations. In the event the vendor is unable to maintain the submitted work schedule, the IQA review will be rescheduled based on the availability of the designated IQA representative.

Following the completion of the project and the application of corrective measures as applicable, the vendor shall also schedule and attend a post-project meeting with the airport sponsor and the IQA representative to ensure expectations were achieved.

V. Additional Considerations

The following conditions shall apply to this program:

- Proposals shall include an internal Quality Control (QC) plan unique for the vendor.
- Each vendor submitting a proposal shall include a separate pricing sheet for each of the seven (7) individual Districts.
- No separate payment shall be made for pre-application (pre-project) and post-application (post-project) meetings.
- No separate payment shall be made for internal Quality Control monitoring and deliverables.
- The vendor reserves the right to decline executing projects in which costs total less than \$10,000.
- Work schedules may be submitted directly to the FDOT AO's designated Independent Quality Assurance (IQA) representative upon FDOT AO concurrence. Work schedules are prior no less than 30 days prior to the anticipated start of work.
- It is understood that the vendor is not an engineer and is therefore not responsible for developing a technical marking plan for the airport. As such, the vendor shall not be responsible for wholesale changes in the existing marking configuration unless directed by and coordinated with the airport sponsor prior to beginning the project. However, the vendor shall be solely responsible for ensuring proper line widths, spacing, radii, etc. within FAA tolerances for the existing marking configuration or as otherwise provided by the airport prior to the work.
- The vendor shall be advised that each project will be subject to verification and acceptance by an Independent Quality Assurance (IQA) representative designated and separately contracted by the FDOT AO.
- In addition to submitting a completed and certified internal Quality Control (QC) checklist, deficiencies identified in the IQA review shall be corrected at no additional cost prior to receiving final payment.



EXHIBIT C - PRICE PROPOSAL FORM

FDOT District: 1

1. Airport Pavement Marking Condition Assessment Services:

Item Number	Item Description	Unit Price	Unit of Measure	Weighting Factor	Extended Bid Price
CA-100-1-1	Condition Assessment of Markings – Commercial Service Airports	\$ 0.04	per SF (Note 1)	200	\$ 8.00
CA-100-1-2	Condition Assessment of Markings – General Aviation Airports	\$ 0.08	per SF (Note 1)	180	\$ 14.40
Part 1 - Subtotal:					\$ 22.40

2. Airport Pavement Marking and Related Services:

Item Number	Item Description	Unit of Measure	Weighting Factor	Extended Bid Price
P-101-5-1	Rubber Removal	\$ 0.01 per SF (Note 2)	800	\$ 8.00
P-101-5-2	Cleaning of Existing Markings	\$ 0.15 per SF (Note 2)	400	\$ 60.00
P-101-5-3	Surface Preparation	\$ 0.01 per SF (Note 2)	400	\$ 4.00
P-101-5-4	Paint Removal (Grinding)	\$ 0.40 per SF (Note 2)	20	\$ 8.00
P-101-5-5	Paint Removal (Waterblasting)	\$ 1.35 per SF (Note 2)	20	\$ 27.00
P-620-1-1	Runway/Taxiway Painting – White	\$ 0.27 per SF (Note 3)	300	\$ 81.00
P-620-1-2	Runway/Taxiway Painting – Yellow	\$ 0.27 per SF (Note 3)	180	\$ 48.60
P-620-1-3	Runway/Taxiway Painting – Black	\$ 0.30 per SF (Note 3)	150	\$ 45.00
P-620-1-4	Runway/Taxiway Painting – Red	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-5	Runway/Taxiway Painting – Green	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-6	Runway/Taxiway Painting – Temporary, Primer Coat	\$ 0.10 per SF (Note 3)	160	\$ 16.00
P-620-2-1	Reflective Media – Type I	\$ 0.50 per SF (Note 4)	100	\$ 50.00
P-620-2-2	Reflective Media – Type III	\$ 0.70 per SF (Note 4)	100	\$ 70.00
P-620-3-1-1	Paint Enhancements – Biocide Additive	\$ 0.10 per SF (Note 5)	160	\$ 16.00
P-620-3-1-2	Paint Enhancements – Rust Discoloration Formulation	\$ 0.10 per SF (Note 5)	30	\$ 3.00
P-620-4-1	Surface Painted Signs - Waterborne	\$ 0.75 per SF (Note 6)	30	\$ 22.50
P-620-4-2	Surface Painted Signs - Preformed Thermoplastic	\$ 16.00 per SF (Note 6)	1	\$ 16.00
P-620-5-2	Nighttime Marking Work Required due to Airport Schedule	\$ 0.15 per SF (Note 7)	200	\$ 30.00
			Subtotal:	\$ 509.10
S-105-1-1	Mobilization	10.0000% Percent (Note 8)		\$ 50.91
			Part 2 Subtotal:	\$ 560.01

Notes:

1. Per SF of all existing markings to be evaluated
2. Per SF of areas to be treated per each method
3. Per SF of markings applied per respective color
4. Per SF of markings receiving reflective media
5. Per SF of markings receiving the enhancement
6. Per SF of surface painted sign
7. Per SF for sum of all areas receiving paint (does not consider surface treatment or rubber removal quantities)
8. Mobilization shall be added to the only to the Part 2 Subtotal at the percentage indicated in the bid.
9. Price proposal includes compliance with FAA AC 150/5370-10 (current edition) and AC 150/5340-1 (current condition), except as noted.

Sum Part 1 & Part 2: \$ 582.41

EXHIBIT C - PRICE PROPOSAL FORM



FDOT District: 2

1. Airport Pavement Marking Condition Assessment Services:

Item Number	Item Description	Unit Price	Unit of Measure	Weighting Factor	Extended Bid Price
CA-100-1-1	Condition Assessment of Markings – Commercial Service Airports	\$ 0.04	per SF (Note 1)	200	\$ 8.00
CA-100-1-2	Condition Assessment of Markings – General Aviation Airports	\$ 0.08	per SF (Note 1)	180	\$ 14.40
Part 1 - Subtotal:					\$ 22.40

2. Airport Pavement Marking and Related Services:

Item Number	Item Description	Unit of Measure	Weighting Factor	Extended Bid Price
P-101-5-1	Rubber Removal	\$ 0.01 per SF (Note 2)	800	\$ 8.00
P-101-5-2	Cleaning of Existing Markings	\$ 0.15 per SF (Note 2)	400	\$ 60.00
P-101-5-3	Surface Preparation	\$ 0.01 per SF (Note 2)	400	\$ 4.00
P-101-5-4	Paint Removal (Grinding)	\$ 0.40 per SF (Note 2)	20	\$ 8.00
P-101-5-5	Paint Removal (Waterblasting)	\$ 1.35 per SF (Note 2)	20	\$ 27.00
P-620-1-1	Runway/Taxiway Painting – White	\$ 0.27 per SF (Note 3)	300	\$ 81.00
P-620-1-2	Runway/Taxiway Painting – Yellow	\$ 0.27 per SF (Note 3)	180	\$ 48.60
P-620-1-3	Runway/Taxiway Painting – Black	\$ 0.30 per SF (Note 3)	150	\$ 45.00
P-620-1-4	Runway/Taxiway Painting – Red	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-5	Runway/Taxiway Painting – Green	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-6	Runway/Taxiway Painting – Temporary, Primer Coat	\$ 0.10 per SF (Note 3)	160	\$ 16.00
P-620-2-1	Reflective Media – Type I	\$ 0.50 per SF (Note 4)	100	\$ 50.00
P-620-2-2	Reflective Media – Type III	\$ 0.70 per SF (Note 4)	100	\$ 70.00
P-620-3-1-1	Paint Enhancements – Biocide Additive	\$ 0.10 per SF (Note 5)	160	\$ 16.00
P-620-3-1-2	Paint Enhancements – Rust Discoloration Formulation	\$ 0.10 per SF (Note 5)	30	\$ 3.00
P-620-4-1	Surface Painted Signs - Waterborne	\$ 0.75 per SF (Note 6)	30	\$ 22.50
P-620-4-2	Surface Painted Signs - Preformed Thermoplastic	\$ 16.00 per SF (Note 6)	1	\$ 16.00
P-620-5-2	Nighttime Marking Work Required due to Airport Schedule	\$ 0.15 per SF (Note 7)	200	\$ 30.00
Subtotal:				\$ 509.10
S-105-1-1	Mobilization	10.0000% Percent (Note 8)		\$ 50.91
Part 2 Subtotal:				\$ 560.01

Notes:

1. Per SF of all existing markings to be evaluated
2. Per SF of areas to be treated per each method
3. Per SF of markings applied per respective color
4. Per SF of markings receiving reflective media
5. Per SF of markings receiving the enhancement
6. Per SF of surface painted sign
7. Per SF for sum of all areas receiving paint (does not consider surface treatment or rubber removal quantities)
8. Mobilization shall be added to the only to the Part 2 Subtotal at the percentage indicated in the bid.
9. Price proposal includes compliance with FAA AC 150/5370-10 (current edition) and AC 150/5340-1 (current condition), except as noted.

Sum Part 1 & Part 2:

\$ 582.41



EXHIBIT C - PRICE PROPOSAL FORM

FDOT District: 3

1. Airport Pavement Marking Condition Assessment Services:

Item Number	Item Description	Unit Price	Unit of Measure	Weighting Factor	Extended Bid Price
CA-100-1-1	Condition Assessment of Markings – Commercial Service Airports	\$ 0.04	per SF (Note 1)	200	\$ 8.00
CA-100-1-2	Condition Assessment of Markings – General Aviation Airports	\$ 0.08	per SF (Note 1)	180	\$ 14.40
Part 1 - Subtotal:					\$ 22.40

2. Airport Pavement Marking and Related Services:

Item Number	Item Description	Unit of Measure	Weighting Factor	Extended Bid Price
P-101-5-1	Rubber Removal	\$ 0.01 per SF (Note 2)	800	\$ 8.00
P-101-5-2	Cleaning of Existing Markings	\$ 0.15 per SF (Note 2)	400	\$ 60.00
P-101-5-3	Surface Preparation	\$ 0.01 per SF (Note 2)	400	\$ 4.00
P-101-5-4	Paint Removal (Grinding)	\$ 0.40 per SF (Note 2)	20	\$ 8.00
P-101-5-5	Paint Removal (Waterblasting)	\$ 1.35 per SF (Note 2)	20	\$ 27.00
P-620-1-1	Runway/Taxiway Painting – White	\$ 0.27 per SF (Note 3)	300	\$ 81.00
P-620-1-2	Runway/Taxiway Painting – Yellow	\$ 0.27 per SF (Note 3)	180	\$ 48.60
P-620-1-3	Runway/Taxiway Painting – Black	\$ 0.30 per SF (Note 3)	150	\$ 45.00
P-620-1-4	Runway/Taxiway Painting – Red	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-5	Runway/Taxiway Painting – Green	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-6	Runway/Taxiway Painting – Temporary, Primer Coat	\$ 0.10 per SF (Note 3)	160	\$ 16.00
P-620-2-1	Reflective Media – Type I	\$ 0.50 per SF (Note 4)	100	\$ 50.00
P-620-2-2	Reflective Media – Type III	\$ 0.70 per SF (Note 4)	100	\$ 70.00
P-620-3-1-1	Paint Enhancements – Biocide Additive	\$ 0.10 per SF (Note 5)	160	\$ 16.00
P-620-3-1-2	Paint Enhancements – Rust Discoloration Formulation	\$ 0.10 per SF (Note 5)	30	\$ 3.00
P-620-4-1	Surface Painted Signs - Waterborne	\$ 0.75 per SF (Note 6)	30	\$ 22.50
P-620-4-2	Surface Painted Signs - Preformed Thermoplastic	\$ 16.00 per SF (Note 6)	1	\$ 16.00
P-620-5-2	Nighttime Marking Work Required due to Airport Schedule	\$ 0.15 per SF (Note 7)	200	\$ 30.00
Subtotal:				\$ 509.10
S-105-1-1	Mobilization	10.0000% Percent (Note 8)		\$ 50.91

Notes:

1. Per SF of all existing markings to be evaluated
2. Per SF of areas to be treated per each method
3. Per SF of markings applied per respective color
4. Per SF of markings receiving reflective media
5. Per SF of markings receiving the enhancement
6. Per SF of surface painted sign
7. Per SF for sum of all areas receiving paint (does not consider surface treatment or rubber removal quantities)
8. Mobilization shall be added to the only to the Part 2 Subtotal at the percentage indicated in the bid.
9. Price proposal includes compliance with FAA AC 150/5370-10 (current edition) and AC 150/5340-1 (current condition), except as noted.

Sum Part 1 & Part 2: \$ 582.41

EXHIBIT C - PRICE PROPOSAL FORM

 ORIGINAL

FDOT District: 4

1. Airport Pavement Marking Condition Assessment Services:

Item Number	Item Description	Unit Price	Unit of Measure	Weighting Factor	Extended Bid Price
CA-100-1-1	Condition Assessment of Markings – Commercial Service Airports	\$ 0.04	per SF (Note 1)	200	\$ 8.00
CA-100-1-2	Condition Assessment of Markings – General Aviation Airports	\$ 0.08	per SF (Note 1)	180	\$ 14.40
Part 1 - Subtotal:					\$ 22.40

2. Airport Pavement Marking and Related Services:

Item Number	Item Description	Unit of Measure	Weighting Factor	Extended Bid Price
P-101-5-1	Rubber Removal	\$ 0.01 per SF (Note 2)	800	\$ 8.00
P-101-5-2	Cleaning of Existing Markings	\$ 0.15 per SF (Note 2)	400	\$ 60.00
P-101-5-3	Surface Preparation	\$ 0.01 per SF (Note 2)	400	\$ 4.00
P-101-5-4	Paint Removal (Grinding)	\$ 0.40 per SF (Note 2)	20	\$ 8.00
P-101-5-5	Paint Removal (Waterblasting)	\$ 1.35 per SF (Note 2)	20	\$ 27.00
P-620-1-1	Runway/Taxiway Painting – White	\$ 0.27 per SF (Note 3)	300	\$ 81.00
P-620-1-2	Runway/Taxiway Painting – Yellow	\$ 0.27 per SF (Note 3)	180	\$ 48.60
P-620-1-3	Runway/Taxiway Painting – Black	\$ 0.30 per SF (Note 3)	150	\$ 45.00
P-620-1-4	Runway/Taxiway Painting – Red	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-5	Runway/Taxiway Painting – Green	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-6	Runway/Taxiway Painting – Temporary, Primer Coat	\$ 0.10 per SF (Note 3)	160	\$ 16.00
P-620-2-1	Reflective Media – Type I	\$ 0.50 per SF (Note 4)	100	\$ 50.00
P-620-2-2	Reflective Media – Type III	\$ 0.70 per SF (Note 4)	100	\$ 70.00
P-620-3-1-1	Paint Enhancements – Biocide Additive	\$ 0.10 per SF (Note 5)	160	\$ 16.00
P-620-3-1-2	Paint Enhancements – Rust Discoloration Formulation	\$ 0.10 per SF (Note 5)	30	\$ 3.00
P-620-4-1	Surface Painted Signs - Waterborne	\$ 0.75 per SF (Note 6)	30	\$ 22.50
P-620-4-2	Surface Painted Signs - Preformed Thermoplastic	\$ 16.00 per SF (Note 6)	1	\$ 16.00
P-620-5-2	Nighttime Marking Work Required due to Airport Schedule	\$ 0.15 per SF (Note 7)	200	\$ 30.00
Subtotal:				\$ 509.10
S-105-1-1	Mobilization	10.0000% Percent (Note 8)		\$ 50.91

Notes:

1. Per SF of all existing markings to be evaluated
2. Per SF of areas to be treated per each method
3. Per SF of markings applied per respective color
4. Per SF of markings receiving reflective media
5. Per SF of markings receiving the enhancement
6. Per SF of surface painted sign
7. Per SF for sum of all areas receiving paint (does not consider surface treatment or rubber removal quantities)
8. Mobilization shall be added to the only to the Part 2 Subtotal at the percentage indicated in the bid.
9. Price proposal includes compliance with FAA AC 150/5370-10 (current edition) and AC 150/5340-1 (current condition), except as noted.

Sum Part 1 & Part 2:

\$ 582.41

EXHIBIT C - PRICE PROPOSAL FORM



FDOT District: 5

1. Airport Pavement Marking Condition Assessment Services:

Item Number	Item Description	Unit Price	Unit of Measure	Weighting Factor	Extended Bid Price
CA-100-1-1	Condition Assessment of Markings – Commercial Service Airports	\$ 0.04	per SF (Note 1)	200	\$ 8.00
CA-100-1-2	Condition Assessment of Markings – General Aviation Airports	\$ 0.08	per SF (Note 1)	180	\$ 14.40
Part 1 - Subtotal:					\$ 22.40

2. Airport Pavement Marking and Related Services:

Item Number	Item Description	Unit Price	Unit of Measure	Weighting Factor	Extended Bid Price
P-101-5-1	Rubber Removal	\$ 0.01	per SF (Note 2)	800	\$ 8.00
P-101-5-2	Cleaning of Existing Markings	\$ 0.15	per SF (Note 2)	400	\$ 60.00
P-101-5-3	Surface Preparation	\$ 0.01	per SF (Note 2)	400	\$ 4.00
P-101-5-4	Paint Removal (Grinding)	\$ 0.40	per SF (Note 2)	20	\$ 8.00
P-101-5-5	Paint Removal (Waterblasting)	\$ 1.35	per SF (Note 2)	20	\$ 27.00
P-620-1-1	Runway/Taxiway Painting – White	\$ 0.27	per SF (Note 3)	300	\$ 81.00
P-620-1-2	Runway/Taxiway Painting – Yellow	\$ 0.27	per SF (Note 3)	180	\$ 48.60
P-620-1-3	Runway/Taxiway Painting – Black	\$ 0.30	per SF (Note 3)	150	\$ 45.00
P-620-1-4	Runway/Taxiway Painting – Red	\$ 0.20	per SF (Note 3)	10	\$ 2.00
P-620-1-5	Runway/Taxiway Painting – Green	\$ 0.20	per SF (Note 3)	10	\$ 2.00
P-620-1-6	Runway/Taxiway Painting – Temporary, Primer Coat	\$ 0.10	per SF (Note 3)	160	\$ 16.00
P-620-2-1	Reflective Media – Type I	\$ 0.50	per SF (Note 4)	100	\$ 50.00
P-620-2-2	Reflective Media – Type III	\$ 0.70	per SF (Note 4)	100	\$ 70.00
P-620-3-1-1	Paint Enhancements – Biocide Additive	\$ 0.10	per SF (Note 5)	160	\$ 16.00
P-620-3-1-2	Paint Enhancements – Rust Discoloration Formulation	\$ 0.10	per SF (Note 5)	30	\$ 3.00
P-620-4-1	Surface Painted Signs - Waterborne	\$ 0.75	per SF (Note 6)	30	\$ 22.50
P-620-4-2	Surface Painted Signs - Preformed Thermoplastic	\$ 16.00	per SF (Note 6)	1	\$ 16.00
P-620-5-2	Nighttime Marking Work Required due to Airport Schedule	\$ 0.15	per SF (Note 7)	200	\$ 30.00
Subtotal:					\$ 509.10
S-105-1-1	Mobilization	10.0000%	Percent (Note 8)		\$ 50.91
Part 2 Subtotal:					\$ 560.01

Notes:

1. Per SF of all existing markings to be evaluated
2. Per SF of areas to be treated per each method
3. Per SF of markings applied per respective color
4. Per SF of markings receiving reflective media
5. Per SF of markings receiving the enhancement
6. Per SF of surface painted sign
7. Per SF for sum of all areas receiving paint (does not consider surface treatment or rubber removal quantities)
8. Mobilization shall be added to the only to the Part 2 Subtotal at the percentage indicated in the bid.
9. Price proposal includes compliance with FAA AC 150/5370-10 (current edition) and AC 150/5340-1 (current condition), except as noted.

Sum Part 1 & Part 2:

\$ 582.41

EXHIBIT C - PRICE PROPOSAL FORM

 ORIGINAL

FDOT District: 6

1. Airport Pavement Marking Condition Assessment Services:

Item Number	Item Description	Unit Price	Unit of Measure	Weighting Factor	Extended Bid Price
CA-100-1-1	Condition Assessment of Markings – Commercial Service Airports	\$ 0.04	per SF (Note 1)	200	\$ 8.00
CA-100-1-2	Condition Assessment of Markings – General Aviation Airports	\$ 0.08	per SF (Note 1)	180	\$ 14.40
Part 1 - Subtotal:					\$ 22.40

2. Airport Pavement Marking and Related Services:

Item Number	Item Description	Unit of Measure	Weighting Factor	Extended Bid Price
P-101-5-1	Rubber Removal	\$ 0.01 per SF (Note 2)	800	\$ 8.00
P-101-5-2	Cleaning of Existing Markings	\$ 0.15 per SF (Note 2)	400	\$ 60.00
P-101-5-3	Surface Preparation	\$ 0.01 per SF (Note 2)	400	\$ 4.00
P-101-5-4	Paint Removal (Grinding)	\$ 0.40 per SF (Note 2)	20	\$ 8.00
P-101-5-5	Paint Removal (Waterblasting)	\$ 1.35 per SF (Note 2)	20	\$ 27.00
P-620-1-1	Runway/Taxiway Painting – White	\$ 0.27 per SF (Note 3)	300	\$ 81.00
P-620-1-2	Runway/Taxiway Painting – Yellow	\$ 0.27 per SF (Note 3)	180	\$ 48.60
P-620-1-3	Runway/Taxiway Painting – Black	\$ 0.30 per SF (Note 3)	150	\$ 45.00
P-620-1-4	Runway/Taxiway Painting – Red	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-5	Runway/Taxiway Painting – Green	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-6	Runway/Taxiway Painting – Temporary, Primer Coat	\$ 0.10 per SF (Note 3)	160	\$ 16.00
P-620-2-1	Reflective Media – Type I	\$ 0.50 per SF (Note 4)	100	\$ 50.00
P-620-2-2	Reflective Media – Type III	\$ 0.70 per SF (Note 4)	100	\$ 70.00
P-620-3-1-1	Paint Enhancements – Biocide Additive	\$ 0.10 per SF (Note 5)	160	\$ 16.00
P-620-3-1-2	Paint Enhancements – Rust Discoloration Formulation	\$ 0.10 per SF (Note 5)	30	\$ 3.00
P-620-4-1	Surface Painted Signs - Waterborne	\$ 0.75 per SF (Note 6)	30	\$ 22.50
P-620-4-2	Surface Painted Signs - Preformed Thermoplastic	\$ 16.00 per SF (Note 6)	1	\$ 16.00
P-620-5-2	Nighttime Marking Work Required due to Airport Schedule	\$ 0.15 per SF (Note 7)	200	\$ 30.00
Subtotal:				\$ 509.10
S-105-1-1	Mobilization	10.0000% Percent (Note 8)		\$ 50.91

Notes:

1. Per SF of all existing markings to be evaluated
2. Per SF of areas to be treated per each method
3. Per SF of markings applied per respective color
4. Per SF of markings receiving reflective media
5. Per SF of markings receiving the enhancement
6. Per SF of surface painted sign
7. Per SF for sum of all areas receiving paint (does not consider surface treatment or rubber removal quantities)
8. Mobilization shall be added to the only to the Part 2 Subtotal at the percentage indicated in the bid.
9. Price proposal includes compliance with FAA AC 150/5370-10 (current edition) and AC 150/5340-1 (current condition), except as noted.

Sum Part 1 & Part 2:

\$

582.41

EXHIBIT C - PRICE PROPOSAL FORM

ORIGINAL

FDOT District: 7

1. Airport Pavement Marking Condition Assessment Services:

Item Number	Item Description	Unit Price	Unit of Measure	Weighting Factor	Extended Bid Price
CA-100-1-1	Condition Assessment of Markings – Commercial Service Airports	\$ 0.04	per SF (Note 1)	200	\$ 8.00
CA-100-1-2	Condition Assessment of Markings – General Aviation Airports	\$ 0.08	per SF (Note 1)	180	\$ 14.40
Part 1 - Subtotal:					\$ 22.40

2. Airport Pavement Marking and Related Services:

Item Number	Item Description	Unit of Measure	Weighting Factor	Extended Bid Price
P-101-5-1	Rubber Removal	\$ 0.01 per SF (Note 2)	800	\$ 8.00
P-101-5-2	Cleaning of Existing Markings	\$ 0.15 per SF (Note 2)	400	\$ 60.00
P-101-5-3	Surface Preparation	\$ 0.01 per SF (Note 2)	400	\$ 4.00
P-101-5-4	Paint Removal (Grinding)	\$ 0.40 per SF (Note 2)	20	\$ 8.00
P-101-5-5	Paint Removal (Waterblasting)	\$ 1.35 per SF (Note 2)	20	\$ 27.00
P-620-1-1	Runway/Taxiway Painting – White	\$ 0.27 per SF (Note 3)	300	\$ 81.00
P-620-1-2	Runway/Taxiway Painting – Yellow	\$ 0.27 per SF (Note 3)	180	\$ 48.60
P-620-1-3	Runway/Taxiway Painting – Black	\$ 0.30 per SF (Note 3)	150	\$ 45.00
P-620-1-4	Runway/Taxiway Painting – Red	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-5	Runway/Taxiway Painting – Green	\$ 0.20 per SF (Note 3)	10	\$ 2.00
P-620-1-6	Runway/Taxiway Painting – Temporary, Primer Coat	\$ 0.10 per SF (Note 3)	160	\$ 16.00
P-620-2-1	Reflective Media – Type I	\$ 0.50 per SF (Note 4)	100	\$ 50.00
P-620-2-2	Reflective Media – Type III	\$ 0.70 per SF (Note 4)	100	\$ 70.00
P-620-3-1-1	Paint Enhancements – Biocide Additive	\$ 0.10 per SF (Note 5)	160	\$ 16.00
P-620-3-1-2	Paint Enhancements – Rust Discoloration Formulation	\$ 0.10 per SF (Note 5)	30	\$ 3.00
P-620-4-1	Surface Painted Signs - Waterborne	\$ 0.75 per SF (Note 6)	30	\$ 22.50
P-620-4-2	Surface Painted Signs - Preformed Thermoplastic	\$ 16.00 per SF (Note 6)	1	\$ 16.00
P-620-5-2	Nighttime Marking Work Required due to Airport Schedule	\$ 0.15 per SF (Note 7)	200	\$ 30.00
Subtotal:				\$ 509.10
S-105-1-1	Mobilization	10.0000% Percent (Note 8)		\$ 50.91

Notes:

1. Per SF of all existing markings to be evaluated
2. Per SF of areas to be treated per each method
3. Per SF of markings applied per respective color
4. Per SF of markings receiving reflective media
5. Per SF of markings receiving the enhancement
6. Per SF of surface painted sign
7. Per SF for sum of all areas receiving paint (does not consider surface treatment or rubber removal quantities)
8. Mobilization shall be added to the only to the Part 2 Subtotal at the percentage indicated in the bid.
9. Price proposal includes compliance with FAA AC 150/5370-10 (current edition) and AC 150/5340-1 (current condition), except as noted.

Sum Part 1 & Part 2: \$ 582.41

EXHIBIT "B"

METHOD OF COMPENSATION

I. Purpose

This Exhibit defines the limits and method of compensation to be made to the Vendor for services set forth in **Exhibit A** and the method by which payments shall be made.

II. Assignment of Work

Vendor services shall be requested by the airport sponsor on an as-needed basis. Services to be provided on each project will be initiated and completed as directed by the requesting facility's Project Manager or Owner's Authorized Representative. A "Letter of Authorization" will be issued for each project scheduled.

III. Compensation

There is no Budgetary Ceiling; funds will be encumbered for each Letter of Authorization. This is a Term Contract for an Indefinite Quantity whereby the vendor agrees to furnish services during a prescribed time-period. The specific time-period completes such a contract. The customer will authorize services based on need and availability of budget. Execution of this Agreement does not guarantee that the work will be authorized.

IV. Establishment of Letter of Authorization Amount

For each "Letter of Authorization" (LOA) and following the Scope of Services as set forth in **Exhibit "A"**, the Vendor shall prepare an estimate of work and price based on the rates established in **Exhibit "C"**. Once an acceptable Maximum Amount has been agreed upon by the vendor and the airport sponsor, a "Letter of Authorization" shall be issued by the airport sponsor. The airport sponsor shall obtain fund approval for each authorization by an approved encumbrance prior to issuing the "Letter of Authorization."

V. Progress Payments

The vendor shall submit monthly invoices to the customer in a format acceptable to the airport sponsor. For the satisfactory performance as determined by the independent quality assurance for the services detailed in each "Letter of Authorization," the vendor shall be paid up to the maximum amount of each authorization. Payment for services shall be made at the contract rates in **Exhibit "C"** for the actual work performed, accepted, and measured in the field. The contract rates shall include the costs of salaries, overhead, fringe benefits and operating margin.

VI. Details of Unit Rates

Details of unit rates for the performance of the Vendor's services set forth in **Exhibit "A"** are contained in **Exhibit "C"**, attached hereto and made a part hereof.

VII. Tangible Personal Property

This contract does not involve the purchase of Tangible Personal Property, as defined in Chapter 273, F.S. inventory control label(s) to be affixed to all property. The Vendor will accommodate physical inventories required by the Department.

TERMS FOR FEDERAL AID CONTRACTS (APPENDIX I):**CONTRACT (Purchase Order) # BEA97**

During the performance of this Agreement, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- A. It is understood and agreed that all rights of the Florida Department of Transportation relating to inspection, review, approval, patents, copyrights, and audit of the work, tracing, plans, specifications, maps, data, and cost records relating to this Agreement shall also be reserved and held by authorized representatives of the United States of America.
- B. It is understood and agreed that, in order to permit federal participation, no supplemental agreement of any nature may be entered into by the parties hereto with regard to the work to be performed hereunder without the approval of U.S. Department of Transportation (hereinafter "USDOT"), not withstanding anything to the contrary in this Agreement.
- C. Compliance with Regulations: The Contractor shall comply with the regulations relative to nondiscrimination in Federally-assisted programs of the USDOT, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- D. Nondiscrimination: The Contractor, with regard to the work performed during the Agreement, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in Appendix B of the Regulations.
- E. Solicitations for Subcontractors, including Procurements of Materials and Equipment: In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this Agreement and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- F. Information and Reports: The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- G. Sanctions for Noncompliance: In the event of the Contractor's noncompliance with the nondiscrimination provisions of this Agreement, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Contractor under the Agreement until the Contractor complies, and/or
 - b. cancellation, termination or suspension of the Agreement, in whole or in part.
- H. Incorporation of Provisions: The Contractor shall include the provisions of paragraphs (C) through (I) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to

TERMS FOR FEDERAL AID CONTRACTS (APPENDIX I):

protect the interests of the United States.

- I. Compliance with Nondiscrimination Statutes and Authorities: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by USDOT regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).
- J. Interest of Members of Congress: No member of or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or to any benefit arising therefrom.
- K. Interest of Public Officials: No member, officer, or employee of the public body or of a local public body during his tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof. For purposes of this provision, public body shall include municipalities and other political subdivisions of States; and public corporations, boards, and commissions established under the laws of any State.
- L. Participation by Disadvantaged Business Enterprises ("DBE"): The Contractor shall agree to abide by the following statement from 49 CFR 26.13(b). The statement that follows shall be included in all subsequent agreements between the Contractor and any sub-contractor or contractor:

"The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate."

Pursuant to 49 CFR 26.11(c) , the Contractor shall submit the bid opportunity list at the time of contract execution, and shall enter DBE commitment and payment information in the Florida Department of Transportation's Equal Opportunity Compliance (EOC) system. The Contractor shall request access to the EOC system using Form No. 275-021-30.
- M. It is mutually understood and agreed that the willful falsification, distortion or misrepresentation with respect to any facts related to the project(s) described in this Agreement is a violation of the Federal Law. Accordingly, United States Code, Title 18, Section 1020, is hereby incorporated by reference and made a part of this Agreement.
- N. It is understood and agreed that if the Contractor at any time learns that the certification it provided the Florida Department of Transportation in compliance with 49 CFR, Section 26.51, was erroneous when submitted or has become erroneous by reason of changed circumstances, the Contractor shall provide immediate written notice to the Florida Department of Transportation. It is further agreed that the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction" as set forth in 49 CFR, Section 29.510, shall be included by the Contractor in all lower tier covered transactions and in all aforementioned federal regulation.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

TERMS FOR FEDERAL AID CONTRACTS (APPENDIX I):

O. The Florida Department of Transportation hereby certifies that neither the Contractor nor the Contractor's representative has been required by the Florida Department of Transportation, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this Agreement, to

1. employ or retain, or agree to employ or retain, any firm or person, or
2. pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind;

The Florida Department of Transportation further acknowledges that this Agreement will be furnished to a federal agency, in connection with this Agreement involving participation of Federal-Aid funds, and is subject to applicable State and Federal Laws, both criminal and civil.

P. The Contractor hereby certifies that it has not:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person to solicit or secure this contract (except a bona fide employee or Agency); or
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out this contract; or
3. paid, or agreed to pay, to any firm, organization or person any fee contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract (except a bona fide employee or Agency).

The Contractor further acknowledges that this Agreement will be furnished to the Florida Department of Transportation and a federal agency in connection with this contract involving participation of Federal-Aid funds, and is subject to applicable State and Federal Laws, both criminal and civil.

Q. Federal-aid projects for highway construction shall comply with the Buy America provisions of 23 CFR 635.410, as amended (where applicable).

R. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of federally assisted construction contract" in 41 CFR Part 60-1.3 shall comply with the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor" (where applicable).

RESOLUTION NO. 2025-R-61

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE EXECUTION OF A PUBLIC TRANSPORTATION GRANT AGREEMENT (PTGA) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE RUNWAY MARKING REHABILITATION PROJECT AT PALATKA MUNICIPAL AIRPORT (28J); AUTHORIZING THE MAYOR OR CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS; AND PROVIDING FOR SCRIVENER'S ERRORS.

WHEREAS, the City of Palatka owns and operates the Palatka Municipal Airport (28J), a public-use airport located in Putnam County, Florida; and

WHEREAS, the Florida Department of Transportation (FDOT) has made available grant funding through the Aviation Grant Program under Financial Management Number (FM#) 427549-4-94-01 to support the Runway Marking Rehabilitation Project for Runways 9/27 and 17/35 at Palatka Municipal Airport; and

WHEREAS, the City has received a draft Public Transportation Grant Agreement (PTGA) from FDOT in the amount of \$200,000.00, which represents 100% of the estimated project cost; and

WHEREAS, it is in the best interest of the City of Palatka to proceed with the execution of the PTGA and authorize staff to administer the grant and complete the project in compliance with FDOT requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF PALATKA, FLORIDA:

1. The City Commission hereby approves the execution of the Florida Department of Transportation Public Transportation Grant Agreement (PTGA) for the Runway Marking Rehabilitation Project at Palatka Municipal Airport under FM# 427549-4-94-01.
2. The Mayor or City Manager is authorized to execute the PTGA and all required documents, including assurances, certifications, and amendments necessary to carry out the terms of the agreement.
3. The City Manager is further authorized, without further action by the City Commission, to correct any scrivener's errors in this Resolution and related documents, provided such corrections do not affect the intent of this Resolution.

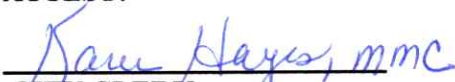
PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, on this 24th day of April 2025.



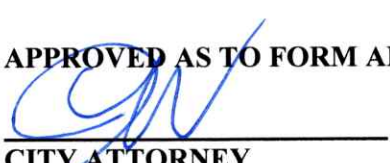
CITY OF PALATKA, FLORIDA

By: 
Its Mayor

ATTEST:


CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:


CITY ATTORNEY

RESOLUTION 2026-R-59

**A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, ACCEPTING
THE PROPOSAL FOR AIRPORT MARKING REHABILITATION FROM
FLORIDA AIRFIELD MAINTENANCE FOR A TOTAL OF \$192,146.09,
AND PROVIDING FOR SCRIVENER’S ERRORS.**

WHEREAS, the City of Palatka has received and approved a grant from the Florida Department of Transportation (FDOT) in the amount of \$200,000 for the repainting of runway and taxiway surfaces at Sgt Kay Larkin Airport (28J); and

WHEREAS, the Purchasing Policy for the City allows for “piggybacking” contracts. Pursuant to this procedure, the City is allowed to piggyback an existing government contract. There is no need to obtain formal or informal quotations, proposals or bids; and

WHEREAS, the State of Florida has contracted with Florida Airfield Maintenance, JV for this project negating the need for competitive bidding; and

WHEREAS, the City wishes to procure the services of Florida Airfield Maintenance by “piggybacking” the terms and pricing of the Original Contract pursuant to Section 287.056, Florida Statutes; and

WHEREAS, Florida Airfield Maintenance, JV has provided a proposal for their services equaling \$192,146.09; and

WHEREAS, the City of Palatka finds that it is in its best interest to utilize the State contractor for the airport runway and taxiway repainting project;

WHEREAS, The Project will be paid using grant funds, GL Account 005-05-542-8-6326 FDOT AIRWAY RUNWAY MARKNGS

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Palatka of Putnam County, Florida:

1. The City Commission hereby approves the proposal from Florida Airfield Maintenance, JV for the airport (28J) runway and taxiway repainting project for a total of \$192,146.09, entering into a piggyback contract with Florida Airfield Maintenance.
2. The City Manager or designee, without public hearing, is authorized to correct any typographical scrivener’s errors, which do not affect the intent of this Resolution. A corrected copy shall be posted in the public record by the City Clerk.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida this 9th day of April 2026.

By: _____
Mayor: Roberta Correa

ATTEST:

City Clerk: Karen Hayes, FCPC

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney: Jane West, Esq.



Date Received: _____

Permit Classification: _____

APPLICATION FOR SPECIAL EVENT

1. Primary Contact: Assistant Chief Matt Newcomb

Address: 110 North 11th Street
Palatka Fl. 32177

Email: mnewcomb@palatka-fl.gov
Phone: 386-937-1579

2. Secondary Contact: Allison Merritt

Address: 130 Orie Griffin Blvd
Palatka Fl. 32177

Email: _____
Phone: 386-329-0801

3. Event Sponsor/Organization: Palatka Police Department and the Putnam County 10-24 Foundation

Attach a certificate of Tax Exemption if applicable.

4. Name of Event: 2026 Putnam County Police Memorial

5. Description of Event (event activities, such as concerts, street dances, races, contests/competitions, regattas, arts/crafts displays, still motion picture production, etc.):

The Palatka Police Department and the Putnam County 10-24 Foundation would like to host the 2026 Police Officers Memorial at the Palatka River Front. The event will consist of recognizing Florida Law Enforcement Officers who gave thier lives in 2025 serving thier communities. The event will consist of opening comments from local speakers, recognizing the fallen Officers by name, pinning a rose on a reef, followed by closing remarks and the 21 gun solute.

6. Event Location (911 Address): Memorial Parkway / Riverfrint Park stage

7. Road Closures: ex. St. Johns Avenue from First Street to Second Street

Memorial Parkway from River Street to Reid Street

St. Johns Avenue from Memorial Parkway to 2nd Street

_____ from _____ to _____

_____ from _____ to _____

_____ from _____ to _____

_____ from _____ to _____

_____ from _____ to _____

_____ from _____ to _____

_____ from _____ to _____

8. Onsite representatives during the event:

Name: Assistant Chief Matt Newcomb

Cell Phone: 386-937-1579

Name: Allison Merritt

Cell Phone: 386-329-0801

9. Please fill in below for each day within the event.

Date(s) of Event: Hours: Amplified Sound: Alcohol: Attendance

Setup:

04/21/26 1700 to 1830 1900 to 2000 N/A to N/A Approx 200

Event:

04/21/26 1900 to 2000 1900 to 2000 N/A to N/A _____

/ / : to : : to : : to : _____

/ / : to : : to : : to : _____

/ / : to : : to : : to : _____

/ / : to : : to : : to : _____

/ / : to : : to : : to : _____

/ / : to : : to : : to : _____

Breakdown:

04/21/26 2000 to 2100 : to : : to :

10. Basis of estimated peak attendance (i.e. tickets sold, historical attendance, etc.)

Approximately 200 people.

11. Number and type of auxiliary vehicles/ equipment:

2 Watercraft _____ Aircraft _____ Utility Vehicles/Golf Carts 10 Other: Police Cars

12. Any special effects or pyrotechnics (i.e. explosives, hazardous materials, discharging weapons, incendiary devices)? If yes, please describe and list contractor contact information.

a 21 gun salute will be conducted during the event. This will be done by the Putnam County Sheriff's Office Honor Guard utilizing rifles shooting blanks.

Include date and time:

04/21/26 1945 to 2000 : to :

13. Will transport vehicles be utilized? If so, please describe.

None

14. Number of staff/ volunteer: about 20 Uniform identification: All Law Enforcement Offices will be in uniform

REQUIRED ATTACHMENTS

☒ Site Plan (see checklist)

Parking
Number and location of food vendors
Number and location of arts and craft vendors, concessions and/or sponsor/promoter(s) stands
Street Closures/Barricades/Detours
Garbage Containers
Parade/Marching Route
Event Headquarters
Number and location of temporary signs/banners
Sound system(s) location
Location of temporary structures, fences, grandstands, bandstands, judges stands, bleachers, hospitality tents, booths, etc.
Main emergency vehicle access to site
Location of security and emergency vehicle parking on site
Carnival location (if any)
Number/location of portable toilets

☒ Tentative Schedule of Events

- ☐ 501(C) (3) Certificate of Exemption # _____
- ☐ Nonprofit articles of incorporation, charter and mission statement
- ☐ Consent letter (event property): property owners on which special event location is held if not city owned
- ☐ Fire resistive rating certificates (tents, fabrics, etc.)
- ☐ Example of special event vendor permits provided
- ☐ Special event certificate of insurance- city as "additional insured" (if carnival, aircraft or watercraft rides are planned, need certificates from those vendors)

List certificates required: _____

- ☐ Alcohol liability certificate of insurance- city as "additional insured"
- ☐ Alcohol license (copy)
- ☐ Signed Conditions and Agreement Form

SPECIAL EVENTS FEES

All Special Event Application submittals must include deposit fee before dates can be secured. Submission of a Special Event Application **does not** guarantee authorization for the event in question. Each application will require review by the Special Event Review Committee, where specific requirements, conditions and/or modifications, and additional fees (security, waste, etc.) may be applied.

15. ARTICLE IV SPECIAL EVENT ORDINANCE: FEES

Any private entity/ business(es) who are holding a function that impacts neighboring businesses/residents within the City limits and/or requires city services.

- ☐ **CLASS A:** \$300.00 per day (attendance: 1,001 and up per day) **Permit Filing Deadline: 60 days prior to event**
- ☐ **CLASS B:** \$100.00 per day (attendance: 101 - 1,000 per day) **Permit Filing Deadline: 60 days prior to event**
- ☐ **CLASS C:** \$50.00 per day (attendance: 1- 100 per day with limited impact on traffic and parking- events such as Weddings, Fishing tournaments with less than 40 boats, etc.) **Permit Filing Deadline: 30 days prior to event**

Arrangements for police services are **REQUIRED** for fishing tournaments with 70 boats or more. Fishing Tournaments and other large event organizers are required to arrange for auxiliary vehicle/trailer parking per accompanying guidelines.

THIS FORM IS INTENDED FOR RESERVATION PURPOSES ONLY AND DOES NOT CONSTITUTE PERMISSION FOR USES DISALLOWED UNDER PALATKA'S MUNICIPAL CODE. PERMISSION GRANTED FOR USE OF PUBLIC PROPERTY COVERS MUNICIPAL PARK AREAS AND OTHER AREAS WITHIN THE CITY LIMITS. IT **DOES NOT INCLUDE** PERMISSION TO CLOSE PUBLIC STREETS OR HINDER PRIVATE PROPERTY. **Organizers are required to contact the City of Palatka Cultural Resources Department office at 386-326-2704 for pre-planning purposes. ORGANIZERS/APPLICANTS WILL BE NOTIFIED WITHIN 30 DAYS OF ANY COMMENTS THEY MAY HAVE PERTAINING TO THIS EVENT'S ANTICIPATED IMPACT WITHIN THE CITY LIMITS.**

Acceptance of your application should in no way be construed as final approval or confirmation of your request.

Sec. 50-145. Any person or organization granted permission shall be bound by all park/city rules and regulations and all applicable ordinances as fully as though the same were inserted in this document, except for such rules and regulations as may be waived by such document or the City Commission.

Sec. 50-146. The person or persons to whom permission for use of city property is issued shall be liable for any loss, damage or injury sustained by any person whatsoever by reason of the negligence of the person or persons to whom such permission shall have been issued. Event liability insurance, naming the City of Palatka as an additional insured, is required prior to public events. Event liability insurance naming the City of Palatka as an additional insured is also required if a private event is taking place that will impact the City and the use of City Services.

ARTICLE V NOISE CONTROL Sec. 30-101 – 30-109: Permission for use of city property does not grant an automatic exemption to exceed maximum allowable noise levels. Complaints of adverse effects upon the community or surrounding neighborhood may result in revoking permission for use of City property for this activity.

Sec. 50-222. Indemnification/insurance; liquor liability insurance.

- (a) Prior to the issuance of a special event permit the applicant(s) shall execute an indemnification form which provides that the applicant(s) agrees to hold harmless and indemnify the city, its officers, agents and employees against any loss, damage, or expense (including all costs and reasonable attorney's fees) suffered by the city for:
 - (1) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty, or covenant made by the applicant(s) to the city as an inducement to the granting of the permit.
 - (2) Any claims, suits, actions, damages or cause of actions for any personal injury, loss of life or damages to personal or real property sustained by reason of, result of, or by presence of the applicant on public property by applicant's agents, employees, invitee and/or any other persons.
- (b) At least seven days prior to the first day of any special event, the applicant shall furnish to the special events coordinator proof of liability insurance protection, in an amount of not less than \$1,000,000.00 per person for bodily injury or death, \$2,000,000.00 per occurrence for bodily injury or death and \$500,000.00 per occurrence for property damage, naming the city as "additional insured".
- (c) If alcoholic beverages are to be dispensed, served, sold or distributed at an outdoor event, the applicant(s) shall in addition provide liquor liability insurance in the amount of \$500,000.00 which shall name the city as additional insured.

(d) Nothing in this section shall be construed to effect in any way the city's rights, privileges and immunities as set forth in F.S. § 768.28.

(Ord. No. 10-34, I(Exh. 1), 12-9-2010)

The applicant(s) agrees to hold harmless and indemnify the City of Palatka, its officers, agents and employees against any loss, damage, or expense (including all costs and reasonable attorney's fees) suffered by the City of Palatka for:

- 1.) Any breach of the terms of the permit or any inaccuracy in or breach of any representation, warranty, or covenant made by the applicant(s) to the City of Palatka as an inducement to the granting of the permit.
- 2.) Any claims, suits, actions, damages, or cause of actions for any personal injury, loss of life, or damages to personal or real property sustained by reason of, result of, or by presence of the applicant(s) on public property by applicant's agents, employees, invitee, and/or any other persons.

CERTIFICATION: I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS UNDER WHICH THE CITY OF PALATKA HAS GRANTED PERMISSION FOR USE OF THE AREA DEFINED ON PAGE ONE OF THIS APPLICATION FOR THE PURPOSE STATED HEREIN, AND AGREE TO BE BOUND BY SAME.



Signature of Applicant

1/27/26

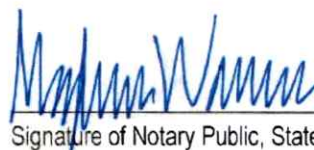
Date

State of Florida County of Putnam

The foregoing application is acknowledged before me this 27th day of January, 2026, by Matt Newcomb, who is personally known to me, or who has/have produced _____ as identification.

NOTARY SEAL





Signature of Notary Public, State of Florida

APPLICATION APPROVED

Special Events Coordinator

Date

Chief of Police

Date

Special Events Vendor Requirements

1. A 12 foot clear area must be maintained in front of each vendor site. This clear area will allow for the passage of emergency response vehicles. **Assure there is at least a 12 foot clearance for emergency vehicles to be able to pass. All streets must remain open at all times. Make sure an apparatus can have a straight path and not have to zig zag around tents. Barricades can be used to close traffic, but no permanent blockages such as tents, vehicles, concession trailers, pools, etc.**
2. Temporary vendor tents and/or canopies of 200 square feet or less and without food preparation are exempt from fire retardant requirements. Tent stakes, guide ropes, etc. will be clearly marked with a visible warning, i.e. flag, barricade tape, or protective cap. **Protect from injuries by making sure there is some highly visible tape or protection cover over tent stakes.**
3. Temporary electrical cords and hoses will not cross any street and where crossing sidewalks, will be protected and pose no trip hazard. All electric will be GFIC protected. NFPA 70. **Make sure all cord connections are off the ground and protected by GFCI. If they have a cord or hose crossing a sidewalk, they need to tape it down or cover with a carpet to prevent trip hazards. If possible, run the cord overhead.**
4. A 44" accessible clear path maintained on all city sidewalks. FBC Ch.11. **Sometimes vendors pile boxes behind their tent. Make sure the public has at least a 44" clear path on the sidewalks.**
5. Generators will be located to the rear of a vendor space, have a fire extinguisher, and be sound deadened. **Make sure the generator has a muffler and well away from public and combustibles. Must have extinguisher. Make sure the gas can is stored in a safe place away from an ignition source.**

Food Vendors

1. All food vendors must have a minimum of a 2A-10BC fire extinguisher currently certified and tagged by a licensed extinguisher company (Tag showing inspection within 1 year of event date). **Same as a regular inspection tag check.**
2. Vendors deep frying, in addition to the ABC extinguisher, must also have a K-Class extinguisher currently certified and tagged by a licensed extinguisher company. **In addition to the ABC, they must have a K class. No K, no frying.**
3. Temporary vendor tents or canopies used for cooking or assembly must be fire retardant certified in accordance with NFPA 101, Sec. 10.3.1. **Check fire retardant label on the tent and on the side curtains.**
4. Concession trailers that are cooking food that produces grease laden vapors will also be required to have a hood and suppression system installed in accordance with NAPA 96. **If they want to cook meats inside a concession trailer, they must have a hood and suppression system. No exceptions.**
5. The Department of Business and Professional Regulation will inspect all vendors prior to opening for business. Event staff will coordinate the overall inspection time.

Exceptions:

- a. Non-profit organizations. The vendor must have a State of Florida Tax Exemptions Certificate, issued in the name of the vendor on site.
- b. Vendors selling food items not prepared on site, i.e. pre-packaged. **The exceptions a. and b. are only for state inspectors. All vendors must comply with the city's special event requirements.**

Vendor RV Camping

1. Temporary camping with motor homes, 5th wheels, and travel trailers is permitted in coordination with the event staff. No tent camping is allowed.
2. Under NO circumstances will any gray or black water be dumped, except into a proper disposal facility (At this time, the City of Palatka does not have a disposal facility within the city). Unauthorized dumping will be met with stiff penalties and expulsion from the event.
3. Parking of RV campers will insure that no driveway, street, or parking lot is blocked or obstructing traffic.
4. Campers will be locked when not occupied.
5. Permission to connect to utilities will only be authorized by event staff.
6. A placard issued by the event staff will identify vendor RVs.

City of Palatka
Indemnification & Hold Harmless Agreement

The BUSINESS and/or INDIVIDUAL agrees to indemnify and hold the City and its officers, agents, and employees harmless from any and all liability, damages, actions, claims, demands, expenses, judgments, fees and costs of whatever kind or character, arising from, by reason of in connection with the use of the facilities described herein. It is the intention of the BUSINESS and/or INDIVIDUAL that the CITY and its officers, agents, and employees shall not be liable or in any way responsible for injury, damage, liability, loss or expense resulting to the user and those it brings onto the premises due to accidents, mishaps, misconduct, negligence or injuries either in person or property.

The BUSINESS and/or INDIVIDUAL expressly assume full responsibility for any and all damages or injuries which may result to any person or property by reason of or in connection with the use of facilities pursuant to this agreement, and agrees to pay the CITY for all damages caused to the facilities resulting from the user's activities hereunder.

The BUSINESS and/or INDIVIDUAL represents that its activities pursuant to this agreement will be supervised by adequately trained personnel, and that user will observe, and cause the participants in the activity to observe, all safety rules for the facility and the activity. The BUSINESS and/or INDIVIDUAL acknowledge that the CITY has no duty to and will not provide supervision during the activity.

<u><i>Matt Newcomb</i></u>	<u>Riverfront Park and stage</u>
Signature of Applicant	Name of Facility being used
<u>Assistant Chief Matt Newcomb</u>	<u>04-21-2026</u>
Print Name of Applicant	Date of Use

State of Florida County of Putnam

The foregoing application is acknowledged before me this 27th day of January, 20 26, by Matt Newcomb, who is personally known to me, or who has/have produced _____ as identification.

NOTARY SEAL



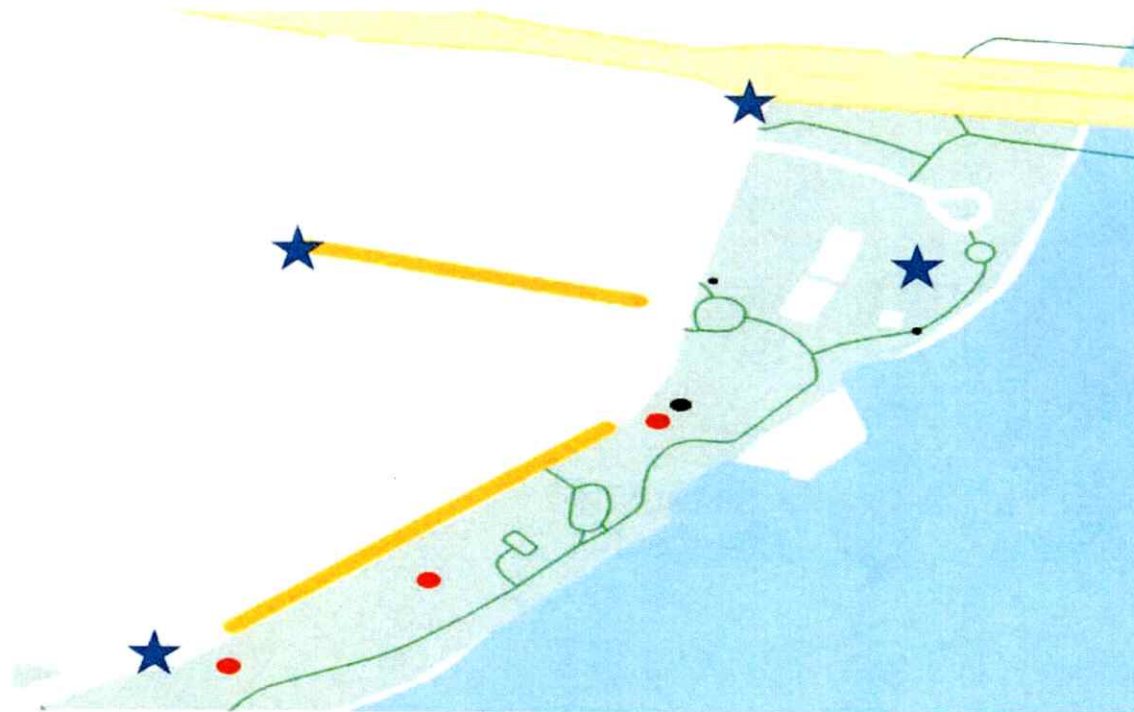
Meghan Warman
Signature of Notary Public, State of Florida

The Palatka Police Department and the Putnam County 1024 Foundation would like to utilize the riverfront for the 2026 Police Memorial.

Road Closures for the event will be from 1700 hrs to 2100 hrs. Road closures would be at 2nd Street and memorial park way, Reid Street and memorial park way and 2nd Street and St. Johns Avenue as marked on the map with stars.

The event will take place at the stage as marked with a star.

2026 Police Memorial Map



RESOLUTION NO. 2026-R-63

A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, GRANTING A SPECIAL EVENTS PERMIT TO THE PALATKA PD FOR THE 2026 PUTNAM COUNTY POLICE MEMORIAL, SETTING FORTH THE PROVISIONS OF THE PERMIT; ROAD CLOSURES AND AMPLIFIED SOUND PROVIDING FOR SCRIVENER'S ERRORS

WHEREAS Palatka Police Department is requesting permits for the 2026 Putnam County Police memorial which will be held on 04/21/2026 from 7pm until 8pm with road closures of Memorial Parkway from River Street to Reid Street and of St. Johns Ave from Memorial to 2nd.

WHEREAS, the City of Palatka's Special Events Committee has met to review the submitted application to assess any additional services necessary for the Special event to provide public safety and/or assistance for the function; and

WHEREAS, the Palatka City Commission finds that the approval of the Special Events Permit, as stipulated and described herein, is in the best interest of the event organizers, the City of Palatka and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF PALATKA, FLORIDA:

Section 1: That Special Events Permit for National Night Out is hereby granted to the Palatka Police Department with the following provisions and stipulations:

- a.** A Class "B" Special Events Permit is hereby granted for the event to be held on 04/21/2026, during the hours provided in the application
- b.** Road closures of Memorial Parkway from River Street to Reid Street and of St. Johns Ave from Memorial to 2nd.
- c.** Amplified sound permit

Section 2: The City Manager or designee, without public hearing, is authorized to correct any typographical scrivener's errors, which do not affect the intent of this resolution. A corrected copy shall be posted in the public record by the City Clerk.

PASSED AND ADOPTED by the City Commission of the City of Palatka, Florida, on this 6th day of April 6, 2026.

By: _____
Mayor: Roberta Correa

ATTEST:

City Clerk: Karen Hayes, FCPC

APPROVED AS TO FORM AND CORRECTNESS:

City Attorney: Jane West, Esq.

Employee Cost Savings Incentive Program
Employee Cost Savings Program

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

To establish a standardized, transparent, and audit-compliant process for evaluating, approving, documenting, and reporting in-house work performed by City employees in lieu of outsourcing, ensuring fiscal responsibility and compliance with City purchasing policies and Florida public records laws.

BACKGROUND

An in-house Cost Savings Program provides a structured, proactive framework to continuously identify, evaluate, and implement cost reduction initiatives without compromising quality, safety, or customer satisfaction. By empowering employees at all levels to contribute ideas and participate in efficiency efforts, the organization can foster a culture of accountability, innovation, and financial stewardship.

Additionally, internal programs reduce reliance on external consultants, preserving institutional knowledge and ensuring that cost-saving measures are practical, sustainable, and aligned with organizational goals. Leveraging internal expertise also enhances cross-functional collaboration and accelerates implementation timelines.

PROJECT ANALYSIS

Staff Recommendation

Staff recommends approval and implementation of an in-house Cost Savings Program to establish a structured, organization-wide approach to identifying and realizing sustainable cost efficiencies.

The proposed program will enable departments to proactively evaluate expenditures, streamline processes, and eliminate inefficiencies while maintaining service quality and operational effectiveness. By leveraging internal expertise and fostering employee engagement, the program is expected to generate measurable cost reductions and promote a culture of

continuous improvement and fiscal responsibility.

ATTACHMENTS

1.	Employee Cost Savings Incentive Program 04.01.2026
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In-House Work Cost Savings Procedure

Purpose

To establish a standardized, transparent, and audit-compliant process for evaluating, approving, documenting, and reporting in-house work performed by City employees in lieu of outsourcing, ensuring fiscal responsibility and compliance with City purchasing policies and Florida public records laws.

Scope

This procedure applies to all City departments considering performing work in-house that could otherwise be completed by an external vendor, contractor, or service provider.

Policy

In-house work shall only be performed when it is demonstrably more cost-effective than outsourcing and does not circumvent established procurement requirements, competitive bidding thresholds, or purchasing policies.

Procedure

1. Identification of Work

Departments shall identify work that is typically outsourced and evaluate whether qualified City staff can perform the work.

2. Cost Comparison Analysis

Departments must obtain written quotes, documented verbal quotes, or historical cost data to establish the estimated outsourced cost.

3. Procurement Compliance Review

Departments must ensure the project does not circumvent purchasing thresholds or competitive procurement requirements.

4. Approval Process

Projects must be approved in accordance with established purchasing authority and thresholds, including review by Finance where applicable.

5. Safety and Qualification Verification

Departments must confirm that employees performing the work are properly trained, certified (if required), and that all safety standards are met.

6. Documentation Requirements

All supporting documentation including cost estimates, approvals, and work details must be maintained.

7. Project Execution

Work shall be completed efficiently and in a manner that minimizes disruption to City operations.

8. Project Completion and Reporting

Departments must document actual costs, compare against projected costs, and report total savings achieved.

9. Records Retention and Public Records Compliance

All records related to the project shall be retained in accordance with City policy and are subject to Chapter 119, Florida Statutes.

Employee Cost Savings Incentive Program

The City may provide incentive compensation to employees who directly contribute to approved in-house work that results in verified cost savings. All incentive payments shall be processed through payroll and are subject to applicable taxes and withholdings.

Definition of Net Savings

Net Savings is defined as the verified outsourced cost minus the actual in-house cost. All savings must be reviewed and verified by the Finance Department prior to any incentive distribution.

Incentive Award Structure

- The total amount of the outsourced project must be \$25,000 or more to be eligible for the incentive program.
- Projects achieving 50% or greater cost savings shall result in a \$500 incentive award per eligible participating employee.
- Projects achieving less than 50% cost savings shall result in a \$250 incentive award per eligible participating employee.

Eligibility and Distribution Method

Employees must have documented hours worked directly on the approved project to qualify for an incentive award. Hours will be used to verify participation; however, incentive amounts are fixed per employee based on the savings tier achieved.

Approval Requirements

All incentive payments must be reviewed and approved by the Department Director, Finance Director, Human Resources, and City Manager or designee prior to payment.

Audit and Compliance Statement

All in-house work performed under this procedure must be fully documented and capable of withstanding internal and external audit review. Any deviation from this procedure must be documented and justified in writing.



In-House Work Cost Savings Procedure & Authorization Form Procedure

Purpose:

Ensure cost-effective, compliant in-house work.

Policy:

In-house work shall not circumvent procurement requirements.

Steps:

1. Identify work
2. Cost comparison
3. Compliance review
4. Approval
5. Execution
6. Documentation
7. Reporting

Authorization Form

Department: _____

Project Description: _____

Estimated Outsource Cost: _____

Estimated In-House Cost: _____

Projected Savings: _____

Approvals (Supervisor/Director/Finance/CM): _____

Actual Cost: _____

Actual Savings: _____

Completion Date: _____

Second Reading: Adopt Ordinance 2026-26 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY PROVIDING FOR AN UPDATE TO THE BENEFITS PAYABLE TO POLICE PENSION RETIREES; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR PUBLICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

STAFF REPORT

DATE: April 9, 2026
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

BACKGROUND

The City of Palatka maintains a defined benefit pension plan for its police officers under Chapter 185, Florida Statutes. Periodically, the plan's benefit multiplier is reevaluated based on actuarial valuations and available revenues from the premium tax distributions allocated to police pensions.

Historically, the multiplier applicable to Chapter 185 benefits has fluctuated from year to year, as required by statute and dependent upon actuarial funding levels. This variability creates long-term planning challenges for both the pension fund and beneficiaries.

Following actuarial review and consultation with the Police Officers' Retirement Plan Board, staff has determined that adopting a fixed multiplier for service earned after the effective date of this ordinance is in the best interest of the City, taxpayers, and plan members. This change aligns with best practices for benefit stability and future cost predictability.

PROJECT ANALYSIS

Purpose of the Ordinance

The proposed ordinance amends Section 2-250.185(b)(2) of the City Code to:

1. Maintain the historical record of previously actuarially derived multipliers (0.66%, 0.63%, 0.60%, 0.65%).
2. Establish a fixed benefit multiplier of 3.27% for all future credited service earned after the ordinance's effective date.
3. Ensure greater predictability in pension benefit calculations for retirees and beneficiaries.

Rationale

A fixed multiplier provides consistency and transparency for current police officers planning for retirement.

It improves actuarial stability by preventing annual recalculations that may create long-term funding volatility.

It ensures the pension plan remains compliant with Chapter 185, while reflecting the funding contributions generated by State premium tax revenues.

The revision has been evaluated by the plan's actuary and is deemed actuarially supportable.

Key Ordinance Components

Codifies the new fixed multiplier.

Preserves severability to protect the ordinance in case any portion is invalidated.

Repeals conflicting ordinances.

Directs submission to Municipal Code Corporation for codification.

Takes effect immediately upon adoption.

Staff Recommendation

Staff recommends that the City Commission Approve the ordinance.

ATTACHMENTS

1.	Business Impact Statement - Fixed Multiplier Palatka Police
2.	26. Ordinance 2025-26 Ordinance - fixed multiplier -Police Pension

Business Impact Estimate

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the City's website by the time notice of the proposed ordinance is published.

Proposed ordinance's title/reference: Fixed Multiplier Benefit

More specifically: Ordinance 2026-26

**AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA,
REVISING THE CODE OF ORDINANCES OF THE CITY OF
PALATKA, FLORIDA, BY PROVIDING FOR AN UPDATE
TO THE BENEFITS PAYABLE TO POLICE PENSION
RETIREES; PROVIDING FOR SEVERABILITY OF
PROVISIONS; PROVIDING FOR INCLUSION IN THE
CODE; PROVIDING FOR PUBLICATION; REPEALING ALL
ORDINANCES IN CONFLICT HERewith AND PROVIDING
AN EFFECTIVE DATE.**

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City of Palatka is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☒ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:

¹ See Section 166.041(4)(c), Florida Statutes.

- a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
- b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
- c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
- d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The ordinance implements a collectively bargained fixed multiplier benefit for the Palatka Fire Pension Fund. This ordinance has no impact on any businesses. The only impact is to the City's budget, which is already been agreed to.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, if any:

- (a) An estimate of direct compliance costs that businesses may reasonably incur;
- (b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
- (c) An estimate of the City's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

There will be no impact on any businesses.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

None.

4. Additional information the governing body deems useful (if any):

Ordinance 2026-26

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, REVISING THE CODE OF ORDINANCES OF THE CITY OF PALATKA, FLORIDA, BY PROVIDING FOR AN UPDATE TO THE BENEFITS PAYABLE TO POLICE OFFICER RETIREES; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR PUBLICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City has determined that revising the police officers defined benefit plan (the “Plan”) is in the best interest of the city, the tax payers, and members of the police department.

NOW, THEREFORE, BE IT ENACTED BY THE PEOPLE OF THE CITY OF PALATKA, FLORIDA:

Section 1: Section 2-250.185, Amount of a pension; effect of re-employment, subsection (b)(2) of the Palatka City Code is hereby amended to read as follows:

(2) A F.S. ch. 185 percent of final average compensation multiplied by credited service, if the individual retires pursuant to section 2-250.175. The F.S. ch. 185 percent shall be the percent which can be actuarially funded by the monies received pursuant to F.S. ch. 185 after deducting the actuarial cost of any earlier retirement opportunity provided in [section 2-250.175](#) to members of the police officers' retirement plan as compared to members of the general benefit group. The percent shall be redetermined annually following completion of the annual actuarial valuation and the redetermined amount shall become effective the first day of October following the redetermination. The redetermined percent shall be applied prospectively to retired members and beneficiaries of deceased retired members.

The percent effective October 1, 2015, has been redetermined to be 0.66 percent. The percent effective October 1, 2016, has been redetermined to be 0.63 percent. The percent effective October 1, 2017, has been redetermined to be 0.60 percent. The percent effective October 1, 2022, has been redetermined to be 0.65 percent.

Upon the effective date of this ordinance, the pension multiplier for all services after the effective date shall be a fixed amount of 3.27% for all members, both current and future.

Section 2: If any clause, section, or other part or application of this Ordinance shall be held in any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and shall not affect the validity of the remaining portions or applications which shall remain in full force and effect.

Section 3: All ordinances or parts of ordinances, resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4: This ordinance shall be furnished to the Municipal Code Corporation for insertion in the Code of Ordinances for the City of Palatka.

Section 5: This Ordinance shall become effective immediately upon adoption, hereinafter defined as the Effective Date.

PASSED on first reading by the City Commission of the City of Palatka, Florida, this 26th day of March 2026.

PASSED AND ADOPTED on the second reading by the City Commission of the City of Palatka, Florida, this 9th day of April, 2026.

CITY OF PALATKA, FLORIDA
By:

Roberta Correa, Mayor

ATTEST: APPROVED AS TO LEGAL SUFFICIENCY:

Karen Hayes, City Clerk

Jane West, Esq., City Attorney

Coding: Words in ~~strikeout~~ type are deletions from existing text.
Words in underline type are additions.