

**ROBERTA M. CORREA**  
MAYOR - COMMISSIONER

**ANNIE H. DAVIS**  
COMMISSIONER

**JUSTIN R. CAMPBELL, SR.**  
COMMISSIONER

**WILL JONES**  
COMMISSIONER

**RUFUS J. BOROM**  
COMMISSIONER



**JASON L. SHAW, SR**  
CHIEF, POLICE DEPT.  
ACTING CITY MANAGER

**JANE WEST, ESQ.**  
CITY ATTORNEY

**KAREN HAYES, MMC, FCPC**  
CITY CLERK

**CHRIS TAYLOR**  
CHIEF, FIRE DEPT

**CHANTEL PIERRE, CPA**  
FINANCE DIRECTOR

**AGENDA**  
**CITY COMMISSION MEETING**  
**May 14, 2026 at 6:00 PM**

**1. CALL TO ORDER**

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

**2. APPROVAL OF MINUTES**

- a. April 20, 2026 Workshop
- b. April 23, 2026, Commission Meeting Minutes
- c. April 29, 2026 Annual Report
- d. April 29, 2026 2nd Budget Workshop

**3. PUBLIC RECOGNITION/PRESENTATIONS**

- a. Firefighter State Award — Ben Stevens presented by Commander Donnelly
- b. Public Works presentation of basket from Woman's Club
- c. Proclamation - Historic Preservation Month

**4. CITY MANAGER AND ADMINISTRATIVE REPORTS**

- a. Public Works Update - Joe Verrechio
- b. Summer Internship - Virginia Jones
- c. City Manager Report

**5. PUBLIC COMMENTS**

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

**6. CONSENT AGENDA: STAFF RECOMMENDS PULLING ITEM I RESOLUTION 2026-R-82 A/V SYSTEM FOR MORE CLARITY.**

- a. **Adopt Resolution 2026-R-74** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, ACCEPTING THE RECOMMENDATION OF AWARD FOR THE CORPORATE JET CENTER AND NORTH TERMINAL APRON (BASE BID) PROJECT AT PALATKA MUNICIPAL AIRPORT; AWARDED THE BASE BID CONTRACT TO AHRENS COMPANIES IN THE AMOUNT OF \$2,324,197.56; AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT AGREEMENT, NOTICE OF AWARD, AND RELATED CONTRACT DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.
- b. **Adopt Resolution 2026-R-75** A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, APPROVING THE

WORK ORDER UNDER CONTRACT NO. ASO41 WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR HIGHWAY LIGHTING MAINTENANCE ON THE STATE HIGHWAY SYSTEM FOR FISCAL YEAR 2026–2027; PROVIDING FOR AUTHORIZATION; AND PROVIDING AN EFFECTIVE DATE.

- c. Ratification of the agreement reached between the FF Union and the City regarding longevity/pay grievance
- d. **Adopt Resolution 2026-R-76** A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, SETTING THE SEVERANCE PAYOUT OF MARCIA G. CARTY WHILE CITY MANAGER OF THE CITY OF PALATKA; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SCRIVENER’S ERRORS
- e. **ADOPT RESOLUTION 2026-R-77** granting a special events permit to Gerald Donnelly for the Annual Memorial Day Parade to be held May 25th 2026.
- f. **Adopt Resolution 2026-R-78** A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, SETTING THE SALARY OF JASON SHAW WHILE ACTING CITY MANAGER OF THE CITY OF PALATKA; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR SCRIVENER’S ERRORS
- g. **Adopt Resolution 2026-R-79:** A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, ACCEPTING AMENDMENT 4 OF DEPARTMENT OF COMMERCE GRANT 22CV-S05 EXTENDING THE DEADLINE FROM JUNE 20, 2026, TO SEPTEMBER 30, 2026, AND PROVIDING FOR SCRIVENER’S ERRORS.
- h. **Adopt Resolution 2026-R-81** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, INCORPORATING THE PROPOSED NEW EMPLOYEE HIRING POLICY TO APPENDIX 16 OF THE PERSONNEL POLICY, AND PROVIDING FOR SCRIVENER’S ERRORS
- i. **Adopt Resolution 2026-R-82** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE ESTABLISHMENT OF A DEDICATED AUDIO/VISUAL (A/V) CONTROL CENTER, APPROVING THE TRANSITION TO THE OBS STUDIO PLATFORM FOR MEETING PRODUCTION AND STREAMING, DIRECTING PUBLIC WORKS TO EVALUATE THE PROPOSED CONTROL ROOM LOCATION, AND AUTHORIZING STAFF TO PROCEED WITH IMPLEMENTATION PLANNING AND SYSTEM UPGRADES; PROVIDING FOR AN EFFECTIVE DATE.
- j. **Adopt Resolution 2026-R-83** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE PALATKA HR DEPARTMENT TO ACCEPT THE TEAM BUILDING CONTRIBUTIONS IN THE AMOUNT OF \$1,250.00, CONTRIBUTIONS INTENDED TO BE UTILIZED FOR TEAM BUILDING ACTIVITIES.; PROVIDING FOR SCRIVENER’S ERRORS
- k. **Adopt Resolution 2026-R-84** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, APPROVING AND AUTHORIZING ACCEPTANCE OF A UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT COMMUNITY FACILITIES DISASTER GRANT FOR THE PURCHASE OF POLICE VEHICLES; AUTHORIZING EXECUTION OF REQUIRED DOCUMENTS; PROVIDING FOR COMPLIANCE WITH GRANT CONDITIONS; AND PROVIDING FOR AN EFFECTIVE DATE.
- l. **Adopt Resolution 2026-R-85** A RESOLUTION OF THE CITY OF PALATKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH MACIAS, GINI & O’CONNELL LLP FOR THE CITY’S OPERATIONAL AUDIT (RFP 2025-03); AND PROVIDING FOR SCRIVENER’S ERRORS
- m. **Adopt Resolution 2026-R-86** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PALATKA, FLORIDA, APPROVING AN EXTENSION AND ADDENDUM TO THE MASTER CONSULTING SERVICES AGREEMENT WITH PASSERO ASSOCIATES, LLC FOR AN ADDITIONAL ONE-YEAR TERM; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS; AND PROVIDING FOR SCRIVENER’S ERRORS
- n. **Adopt Resolution 2026-R-87** A RESOLUTION OF THE CITY OF PALATKA APPROVING THE ALLOCATION OF CRA FUNDS IN THE AMOUNT OF \$50,000 FOR PROFESSIONAL CONSULTING

SERVICES TO PREPARE AND SUBMIT A NATIONAL REGISTER OF HISTORIC PLACES NOMINATION FOR DOWNTOWN PALATKA; AUTHORIZING THE ENGAGEMENT OF JB PRO; APPROVING A BUDGET TRANSFER; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

**7. REGULAR BUSINESS**

- a. Recess for 10 minutes at 7:30 PM.
- b. Rehearing on release of lien for 1315 Laurel Street

**8. DISCUSSION/DIRECTION**

- a. Interim City Manager
- b. Policy Amendment: 1. Bathroom Open usage 2. First come/ First serve use vs rental and deposit use. Commissioner Jones

**9. PUBLIC HEARINGS**

- a. Request to Annex, Amend Future Land Use Map and Rezone - 404 Mission Rd.
  - i) **ORDINANCE NO. 2026-20** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT PROPERTY IDENTIFIED AS PARCEL 02-10-26-0000-0630-0011, PT OF 1/4 OF SE1/4 OR358 P910, 404 MISSION ROAD, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
  - ii) **ORDINANCE NO. 2026-21** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED (LESS THAN 50 ACRES IN SIZE) FROM PUTNAM COUNTY URBAN SERVICE (US) TO CITY OF PALATKA RESIDENTIAL MEDIUM (RM) FOR THE FOLLOWING PROPERTY: 404 MISSION ROAD, PALATKA, FLORIDA 32177, PT OF 1/4 OF SE1/4 OR358 P910; PARCEL 02-10-26-0000-0630-0011, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
  - iii) **ORDINANCE NO. 2026-23** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY RESIDENTIAL, SINGLE-FAMILY (R-1A) TO CITY OF PALATKA RESIDENTIAL, TWO-FAMILY (R-2), PT OF 1/4 OF SE1/4 OR358 P910, FOR THE PROPERTY LOCATED AT 404 MISSION ROAD, PALATKA, FLORIDA 32177, PARCEL 02-10-26-0000-0630-0011; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- b. **ORDINANCE 2026-28:** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, ESTABLISHING THE PROVISIONS OF A PLANNED UNIT DEVELOPMENT OVERLAY WITH RESPECT TO THE FOLLOWING PARCELS OF LAND: 42-10-27-6850-0120-0101, 42-10-27-6850-0110-0100, 42-10-27-6850-0120-0020, 42-10-27-6850-0120-0011, 42-10-27-6850-0120-0010, 42-10-27-6850-0150-0060, 42-10-27-6850-0150-0040, 42-10-27-6850-0150-0090, LOCATED AT 201, 211, 225, 229, 300 and 320 SAINT JOHNS AVENUE, and 301 REID STREET, PALATKA, FLORIDA; PROVIDING FOR SCRIVENERS ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

**10. COMMISSIONER COMMENTS**

**11. ADJOURN**

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| Upcoming Events | Board Vacancies |
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| <p>Tuesday: May 18, 2026, CRA Meeting 5:00 p.m</p> <p>Tuesday: May 19, 2026, Special Magistrate 1:30 p.m.</p> <p>Wednesday: May 20, 2026, 3<sup>rd</sup> Budget Workshop 6:00 p.m.</p> <p>Thursday: May 28, 2026, Regular Commission Meeting 6:00 p.m.</p> | <p>Airport Advisory Board - 2 vacancies</p> <p>Board of Zoning Appeals - 3 vacancies</p> <p>Public Arts Committee - 7 Vacancies</p> |
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