

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



JASON L. SHAW, SR.
CHIEF, POLICE DEPT
ACTING CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC, FCPC
CITY CLERK

CHRIS TAYLOR
CHIEF, FIRE DEPT

CHANTEL PIERRE, CPA
FINANCE DIRECTOR

AGENDA
CITY COMMISSION MEETING
May 28, 2026 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. May 14, 2026, Regular Commission Meeting
- b. May 20, 2026, Workshop minutes.
- c. May 21, 2026, Special Called Meeting

3. PUBLIC RECOGNITION/PRESENTATIONS (SPEAKERS LIMITED TO FIVE (5) MINUTES - NO ACTION TAKEN ON ITEMS)

- a. IN THE SPOTLIGHT - Employee of the Month
- b. Newtown Museum presentation by Terrill Hill
- c. History of Palatka Book Release - Greg Leonard

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Financial Report - April 2026
- b. R.C. Willis Water Treatment Plant Update
- c. Employee Team Building - City Clean-up Day Report

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. **Adopt Resolution 2026-R-88** for approval of SmartCover SmartLevel Sewer Monitoring System Project. The proposal total is \$300,990.78, which includes hardware, installation, software subscription services, satellite connectivity, training, and support. 041-13-536-6475 for \$136,270.00 City Match, and the grant award is \$164,720.78.
- b. **ADOPT RESOLUTION 2026-R-89** granting a special events permit to Sam Deputy of DPI for the annual Fourth of July Parade to be held on July 4th at 5pm.
- c. **ADOPT RESOLUTION 2026-R-90** granting a special events permit to Captain Williams of the Palatka Police Department for the annual Law Enforcement Special Olympics Torch run to be held on May

29th.

- d. **ADOPT RESOLUTION 2026-R-92** granting a special events permit to Fallon Gentry for National Night Out to be held on 08/04/2026.
- e. **ADOPT RESOLUTION 2026-R-93** Amending the City of Palatka FY 2025-2026 Budget for the Airport Fund to recognize and appropriate additional revenues and expenses for fuel sales. Using GL Lines 005-00-389-2-8938, 005-00-389-3-8937, 005-05-542-8-6328, and 005-05-542-8-6329.
- f. **ADOPT RESOLUTION 2026-R-95** AUTHORIZING THE CITY MANAGER TO EXECUTE A FISCAL YEAR 2026 FEDERAL AVIATION ADMINISTRATION (FAA) GRANT APPLICATION AND TO EXECUTE THE RESULTING GRANT OFFER, ONCE RECEIVED, IN THE AMOUNT OF \$1,153,000.00; using GL Lines 005-00-389-2-8938, 005-00-389-3-8937, 005-05-542-8-6328, and 005-05-542-8-6329 ACCEPTING THE RECOMMENDATION OF AWARD AND AUTHORIZING THE CITY MANAGER TO EXECUTE A NOTICE OF AWARD TO THE LOW BIDDER CGC, INC.; AND PROVIDING AN EFFECTIVE DATE.
- g. **ADOPT RESOLUTION 2026-R-96** ACCEPTING AMENDMENT TO FDOT GRANT 344184 INCREASING THE AWARD AMOUNT BY \$533,260, AUTHORIZING CITY MATCH OF \$207,549, AND EXECUTING CONSTRUCTION CONTRACTS FOR AHRENS (\$2,800,971.77) AND PASSERO ASSOCIATES (\$233,000) using GL 005-05-542-8-6325
- h. **Adopt Resolution 2026-R-98** APPROVING THE APPLICATION FOR THE ECONOMIC DEVELOPMENT ADMINISTRATION GRANT: INVESTMENTS FOR PUBLIC WORKS AND ECONOMIC DEVELOPMENT FACILITIES FOR THE EXTENSION OF WATER AND SEWER LINES TO SERVICE TRICIRCLE PAVERS, INC TO BE LOCATED AT 380 N HWY 17 IN THE AMOUNT OF \$1,768,670.40 WITH A CITY MATCH OF \$442,167.60 using GL's 041-13-536-6-6477, 041-13-536-6-6478, 041-00-389-5-2101
- i. **ADOPT RESOLUTION 2026-R-101** Accepting a Grant Award from the USDA Community Facilities Grant Program for an aerial Ladder Truck for the City of Palatka Fire Department in the amount of \$2,088,928.00 with a City match requirement of \$522,328.00. Using G/L 001-08-522-6-6481 City Match USDA RD Fire Engine Trucks, 001-08-522-6-6490 USDA RD Fire Engine Trucks, and 001-08-522-6-6400 Capital Outlay.
- j. **Adopt Resolution 2026-R-103:** Authorizing GAI Consultants to update the CRA Redevelopment Plan in the amount of \$88,000 for the complete scope of work. The GLs for the redevelopment plan (Professional Services) with % splits are as follows: Central Business – 030-30-580-3-3100 – 70%; North Historic – 030-32-580-3-3100 – 7%; South Historic – 030-31-580-3-3100 – 23%

7. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. Release of Lien - 4510 W. Madison Street - Leonor Maria Botello-Bravo
- c. DISCUSSION/DIRECTION - Land swaps
- d. Interim City Manager Contract

8. PUBLIC HEARINGS

- a. **(Second Reading)** Request to Annex, Amend Future Land Use Map and Rezone - 404 Mission Rd.
 - i) **ORDINANCE NO. 2026-20** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT PROPERTY IDENTIFIED AS PARCEL 02-10-26-0000-0630-0011, PT OF 1/4 OF SE1/4 OR358 P910, 404 MISSION ROAD, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
 - ii) **ORDINANCE NO. 2026-23** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING

THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY RESIDENTIAL, SINGLE-FAMILY (R-1A) TO CITY OF PALATKA RESIDENTIAL, TWO-FAMILY (R-2), PT OF 1/4 OF SE1/4 OR358 P910, FOR THE PROPERTY LOCATED AT 404 MISSION ROAD, PALATKA, FLORIDA 32177, PARCEL 02-10-26-0000-0630-0011; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

b. Amend Future Land Use Map and Rezone - 301,281,251,201 and 111 N. Moody Rd

i)

ORDINANCE NO. 2026-29 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THE FUTURE LAND USE MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDMED FROM CITY OF PALATKA COMMERICAL (COM) TO CITY OF PALATKA TO RESIDENTIAL LOW (RL), FOR THE FOLLOWING PROPERTIES: 02-10-26-7720-0180-0010, 02-10-26-7720-0110-0010, 02-10-26-7720-0100-0000, 02-10-26-7720-0030-0010, 02-10-26-7720-0010-0000.

ii)

ORDINANCE NO.2026-30 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE amended FROM GENERAL COMMERICAL (C-1) TO CITY OF PALATKA SINGLE FAMILY RESIDENTIAL (R-1), FOR THE FOLLOWING PROPERTIES: 02-10-26-7720-0180-0010, 02-10-26-7720-0110-0010, 02-10-26-7720-0100-0000, 02-10-26-7720-0030-0010, 02-10-26-7720-0010-0000.

c. **Adopt Resolution 2026-R-102** Fire Service Assessment-Annual public hearing and annual consideration of non-ad valorem assessments to partially fund the cost of continual readiness and availability of fire protection services.

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events	Board Vacancies
Tuesday: June 2, 2026, Planning Board Meeting 4:00 p.m.	Airport Advisory Board - 2 vacancies
Thursday: June 4, 2026, Historic Preservation meeting 4:00 p.m.	Board of Zoning Appeals - 3 vacancies
Wednesday: June 10, 2026, CRA 2 nd Budget Workshop 6:00 p.m.	Public Arts Committee - 7 vacancies
Thursday: June 11, 2026, Regular Commission Meeting 6:00 p.m.	
Tuesday: June 16, 2026, Special Magistrate 1:30 p.m.	
Wednesday: June 17, 2026, 4 th Budget Workshop 6:00 p.m.	
Monday June 22, 2026, CRA Meeting 5:00 p.m.	