

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



TROY BELL, ICMA-CM
MPA, MS-Finance
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

MARCIA G. CARTY, CPA
MS-Taxation
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
July 11, 2024 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance led by Commissioner Campbell
- c. Roll Call

2. APPROVAL OF MINUTES

- a. Minutes of the City Commission on the following dates:
 - i) June 7, 2024 Budget Workshop
 - ii) June 13, 2024 Regular Meeting
 - iii) June 14, 2024 Special Called Workshop
 - iv) June 20, 2024 Budget Workshop

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. IN THE SPOTLIGHT- Employee of the Month

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Legal Department - River Center land swap notification of deadlines

5. PUBLIC COMMENTS

- a. Public Comments - (Speakers limited to three minutes - no action taken on items)
- b. Commission and Staff Response

6. CONSENT AGENDA

- a. APPOINT Commissioner Borom as the City's Voting Delegate at the Florida League of Cities 2024 Annual Conference
- b. ADOPT RESOLUTION 2024-R-137 Granting a Special Event to the Putnam County Fire and Rescue for the 9/11 Remembrance Ceremony on September 11, 2024
- c. ADOPT RESOLUTION 2024-R-131 granting a special event to the Putnam County Historical Society

for the Occupation of Palatka on September 26 - 29, 2024

- d. ADOPT RESOLUTION 2024-R-130 granting a special event for Save the Datil Peppers on Oct. 26, 2024
- e. ADOPT RESOLUTION 2024-R-132 granting a Special Event to the Community Affairs Department for Community Fitness Fun Field Day on August 10, 2024
- f. ADOPT RESOLUTION 2024-R-134 amending the General Fund Budget for FY 2023-24 to recognize revenue in the amount of \$40,000 from Code Enforcement lien fines and to allocate it to the purpose of removing blight.
- g. ADOPT RESOLUTION 2024-R-136 authorizing the Palatka Police Department to spend up to \$33,000 to replace and upgrade current firearms and handguns.
- h. ADOPT RESOLUTION 2024-R-135 authorizing the Palatka Police Department to apply for the 100% funded Florida Department of Law Enforcement Criminal Justice JAG D Grant in the amount of \$6,275.
- i. ADOPT RESOLUTION 2024-R-142 authorizing Change Order No 9 with SGS Contracting Services, Inc. for the Platt Drew Wastewater Treatment Plant Biosolids Improvements project in the amount of \$101,990.33.
- j. ADOPT RESOLUTION 2024-R-141 authorizing execution of Amendment No. 2 for Community Development Block Grant (CDBG) MIT Project MT013 Sanitary Sewer Resiliency Master Plan.
- k. ADOPT RESOLUTION 2024-R-140 incorporating the proposed benefits policy to Section 8 Personal Security Program of the Personnel Policy
- l. ADOPT RESOLUTION 2024-R-143 authorizing execution of service proposal with Atlantic Pipe Services for manhole lining and repair (not to exceed \$79,582.34 (100% grant funded)
- m. ADOPT RESOLUTION 2024-R-146 authorizing execution of an Interlocal Agreement between the Community Redevelopment Agency (CRA) and the City of Palatka for services the City shall provide the CRA
- n. ADOPT RESOLUTION 2024-R-147 authorizing the Palatka Police Department to participate and apply for the FY 2023 Edward Byrne Memorial JAG Program for patrol division equipment and authorizing the Mayor to execute a letter approving the funding distribution.

7. REGULAR BUSINESS

- a. Department of Corrections Interagency Public Works Agreement renewal with addendum regarding forgiveness of civil restitution liens
- b. DISCUSSION/DIRECTION - RESOLUTION 2024-R-133 authorizing a donation to Lee Conlee House to assist with operational expenses due to recent decreases in State funding and authorizing a FY 2023-24 budget transfer to accommodate same. The request is the amount of \$112,570.89.
- c. DISCUSSION/DIRECTION - RESOLUTION 2024-R-138 authorizing a donation to the Palatka Police Athletic League (PAL) to assist with the Palatka PAL Teen Summit and the Youth Directors Conference and authorizing a FY 2023-24 budget transfer to accommodate same. The request is in the amount of \$16,000.

8. PUBLIC HEARINGS

- a. ADOPT RESOLUTION 2024-R-139 authorizing a non-ad valorem assessments to partially fund the cost of availability of fire protection services
- b. ADOPT ORDINANCE 2024-06 providing urban homesteading standards for the raising/keeping of Domestic Fowl in residential zoning areas and prohibiting roosters (2nd reading)

- c. Amending Future Land Use Map and Rezoning Parcels: 09-10-26-0213-0000-0010, 09-10-26-0213-0000-0020 and 09-10-26-0213-0000-0030 located on Kelley Smith School Road
- i) ADOPT Ordinance 2024-07 amending the future land use map of 09-10-26-0213-0000-0010, 09-10-26-0213-0000-0020 and 09-10-26-0213-0000-0030 from City of Palatka Commercial (COM) to City of Palatka Residential Low (RL) - first reading continued from June 13, 2024
- ii) Ordinance 2024-08 amending the zoning map of 09-10-26-0213-0000-0010, 09-10-26-0213-0000-0020 and 09-10-26-0213-0000-0030 from City of Palatka General Commercial (C-1) to City of Palatka Residential, Single-Family (R-1) - first reading continued from June 13, 2024
- d. ADOPT ORDINANCE 2023-48 amending provisions of a Planned Unit Development known as Crystal Cove RV Resort, Phase 1, located at 121 Crystal Cove Rd. (2nd reading)
- e. ORDINANCE 2024-09 establishing procedures for quasi-judicial proceedings - 1st reading
- f. ADOPT RESOLUTION 2024-R-145 proposing the tentative millage rate of 6.4 mills for the levying of ad valorem taxes for the FY 2024-2025.

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events July 12 – City Commission Budget Workshop 3:30 PM July 16 - Executive Session 9:00 AM August 8 – City Commission Meeting 6:00 PM August 9 - City Commission Budget Workshop 3:30 PM August 12 – Community Redevelopment Agency Meeting 5:00 PM August 15 – 17 Florida League of Cities Annual Conference – Hollywood, Florida August 29 - City Commission Budget Workshop 3:30 PM	Board Vacancies Zoning Board of Appeals - 3 vacancies Police Officers' Pension Board - 1 vacancy Putnam County Library Board - 1 City appointment vacancy Putnam County Better Place Plan Oversight Committee - 1 City appointment
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