

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



TROY BELL, ICMA-CM
MPA, MS-Finance
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

MARCIA G. CARTY, CPA
MS-Taxation
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
July 12, 2024 at 3:30 PM

1. CALL TO ORDER

- A) Special Called Workshop Notice
- B) Invocation
- C) Pledge of Allegiance
- D) Roll Call

2. PUBLIC COMMENTS

- A) **Public Comments** - (Speakers limited to three minutes - no action taken on items)

3. DISCUSSION - FY 2024-25 BUDGET

- A) 3rd Draft Budget FY 2024 - 2025
- B) Decision Units, New Positions, and Commissioners' Initiatives
- C) Department Budget Presentations
 - i) Information Technology - Brent McFatter, Market Manager, Inspired Technologies
 - ii) Fire Department - Chris Taylor, Chief
 - iii) Airport Fund - Yul McNair, Airport Manager
 - iv) Water Treatment Plant - Shawn Bruneau, Superintendent
 - v) Reclamation Facility - Brian McCann, Superintendent
 - vi) Clerk's Department - Sunni Krantz, CMC, City Clerk
 - vii) Legal Department - Jane West, Esq., City Attorney
 - viii) Planning and Zoning Department - Lorenzo Aghemo, MRP, Director
 - ix) Police Department - Jason Shaw, Chief
 - x) Human Resources - Virginia Jones, Generalist
 - xi) Better Place Fund - Jonathan Griffith, Assistant City Manager
 - xii) Tax Increment Fund - Jonathan Griffith, Assistant City Manager

xiii) Community Affairs - Eddie Cutwright, Director

- a) Code Enforcement
- b) Cultural Resources
- c) Jenkins Gymnasium
- d) Recreation

xiv) Public Works - Joe Verrechio, Operations Manager

- a) Streets & Stormwater
- b) Cemetery
- c) Parks
- d) Facilities
- e) Sanitation
- f) Fleet Maintenance
- g) Utilities

xv) Finance - Marcia Carty, CPA, CGFO, Director

4. ADJOURN

ROBERTA M. CORREA
MAYOR-COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



Regular meetings 2nd and 4th Thursdays of each month at 6:00 PM

TROY BELL, ICMA-CM,
MPA, MS-FINANCE
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI KRANTZ, CMC
CITY CLERK

MARCIA G. CARTY, CPA, CGFO,
MS-TAXATION
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT.

May 9, 2024

TO COMMISSION MEMBERS: TAMMIE MCCASKILL; JUSTIN R. CAMPBELL, SR.; WILL JONES; AND RUFUS J. BOROM

YOU ARE HEREBY NOTIFIED a special called workshop of the Palatka City Commission is hereby called to be held on the following dates at City Hall, 201 N. 2nd St., Palatka, FL 32177. The purpose of the workshops is to discuss FY 2024-25 budget:

June 7 – City Commission Budget Workshop 4:00 PM
June 20 – City Commission Budget Workshop 4:00 PM
July 12 – City Commission Budget Workshop 3:30 PM
August 9 - City Commission Budget Workshop 3:30 PM
August 29 - City Commission Budget Workshop 3:30 PM

Please govern yourselves accordingly.



Roberta M. Correa
Mayor

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE PALATKA CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.0105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

201 N. 2nd STREET • PALATKA, FLORIDA • 32177

PHONE: 386-329-0100

www.palatka-fl.gov

FAX: 386-329-0106

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
GENERAL FUND EXPENDITURES / BUDGET PREPARATION REPORT / 66.66 % Yr Complete For Fiscal Year: 2024 / 5						
COMMISSIONERS						
<i>PERSONNEL</i>						
001-01-511-1-1110	COMMISSIONERS SALARIES	\$105,824	\$105,859	\$111,300	\$114,383	\$120,161
001-01-511-1-1200	LEGISLATIVE ASST SALARIES	\$0	\$0	\$28,600	\$0	\$29,744
001-01-511-1-1210	COMMISS ACCRUED PAYROLL	\$12	\$20	\$0	\$0	\$0
001-01-511-1-2100	FICA TAX EXPENSE	\$7,797	\$9,525	\$10,702	\$8,545	\$11,468
001-01-511-1-2200	RETIREMENT EXPENSE	\$38,121	\$44,800	\$43,089	\$35,133	\$46,021
001-01-511-1-2300	HEALTH AND LIFE INSURANCE	\$8,920	\$26,814	\$34,449	\$7,215	\$16,437
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	TOTAL	\$160,673	\$187,018	\$228,140	\$165,276	\$223,830
<i>OPERATING</i>						
001-01-511-3-3100	PROFESSIONAL SERVICES	\$71,733	\$83,980	\$72,350	\$69,045	\$75,244
001-01-511-3-4022	SCHOOLING/CONF-MAYOR	\$7,678	\$9,300	\$14,502	\$1,363	\$10,000
001-01-511-3-4023	SCHOOLING/CONF-Commissioner W	\$4,522	\$9,300	\$17,100	\$3,249	\$10,000
001-01-511-3-4024	SCHOOLING/CONF-COMM CAMPBELL	\$6,873	\$9,300	\$14,493	\$3,380	\$10,000
001-01-511-3-4025	SCHOOLING/CONF-COMM WILLIAMS/M	\$5,091	\$9,300	\$16,422	\$1,942	\$10,000
001-01-511-3-4026	SCHOOLING/CONF-COMM BOROM	\$10,798	\$11,327	\$16,976	\$6,520	\$10,000
001-01-511-3-4100	COMMUNICATIONS SERVICES	\$2,883	\$2,976	\$6,000	\$10,220	\$6,240
001-01-511-3-4800	ADVERTISING	\$10,165	\$12,725	\$13,275	\$7,615	\$14,000
001-01-511-3-4900	SPECIAL EVENTS - REFUNDS	\$0	\$1,500	\$0	\$0	\$0
001-01-511-3-4901	MAYOR'S SPECIAL EVENTS	\$3,098	\$5,000	\$5,902	\$4,950	\$6,138
001-01-511-3-4903	SPECIAL EVENTS - JONES	\$500	\$5,000	\$12,425	\$9,690	\$12,922
001-01-511-3-4904	SPECIAL EVENTS - CAMPBELL	\$4,028	\$5,000	\$5,200	\$450	\$5,408
001-01-511-3-4905	SPECIAL EVENTS - MCCASKILL	\$1,178	\$5,000	\$8,822	\$10,041	\$9,175
001-01-511-3-4906	SPECIAL EVENTS - BOROM	\$535	\$5,000	\$8,465	\$5,951	\$8,804
001-01-511-3-4907	MAYOR'S RECEPTION	\$7,470	\$15,000	\$15,000	\$7,886	\$15,600
001-01-511-3-4910	NEFLC	\$2,467	\$2,875	\$3,675	\$263	\$5,000

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-01-511-3-4922	SPECIAL PROJECTS - MAYOR		\$0	\$0	\$0	\$10,000
001-01-511-3-4923	SPECIAL PROJECTS- COMM JONES		\$0	\$0	\$0	\$10,000
001-01-511-3-4924	SPECIAL PROJECTS -COMM CAMPBELL		\$0	\$0	\$0	\$10,000
001-01-511-3-4925	SPECIAL PROJECTS-COMM MCCASKILL		\$0	\$0	\$0	\$10,000
001-04-511-3-4926	SPECIAL PROJECTS-COMM BOROM		\$0	\$0	\$0	\$10,000
	RIDE SOLUTION					\$25,000
001-01-511-3-5100	OFFICE SUPPLIES	\$422	\$500	\$500	\$440	\$520
001-01-511-3-5260	UNIFORMS	\$241	\$750	\$500	\$167	\$520
001-01-511-3-5280	OPERATING SUPPLIES	\$2,601	\$3,000	\$3,089	\$2,492	\$3,213
001-01-511-3-5283	SBDC	\$8,000	\$12,000	\$12,000	\$9,000	\$13,000
001-01-511-3-5284	AWARDS/RECONGNITION	\$2,978	\$3,000	\$3,440	\$462	\$5,000
001-01-511-3-5286	YOUTH AMBASSADOR PROGRAM	\$0	\$0	\$500	\$244	\$520
001-01-511-3-5400	MEMBR,SUBSCRIPT,DUES	\$4,581	\$4,600	\$3,000	\$4,079	\$4,000
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	TOTAL	\$157,844	\$216,433	\$253,636	\$159,447	\$310,303
	<i>CAPITAL OUTLAY</i>					
001-01-511-6-6400	CAPITAL OUTLAY	\$0	\$0	\$62,000	\$0	\$64,480
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$62,000	\$0	\$64,480
	<i>PERSONNEL - INTERNS</i>					
001-01-512-1-1200	REGULAR SALARIES	\$13,329	\$20,000	\$24,000	\$950	\$24,960
001-01-512-1-2100	FICA TAX EXPENSE	\$1,020	\$1,050	\$1,836	\$73	\$1,909
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	TOTAL	\$14,349	\$21,050	\$25,836	\$1,023	\$26,869
	<i>OPERATING EXPENSES</i>					
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TOTAL	\$0	\$0	\$0	\$0	\$0
	TOTAL	\$0	\$0	\$0	\$0	\$0
Commissioner/Mayor	DEPARTMENT TOTAL	\$332,866	\$424,501	\$569,612	\$325,746	\$625,482
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	CITY HALL					
	OPERATING EXPENSES					
001-04-513-3-3100	PROFESSIONAL SERVICES	\$5,182	\$6,000	\$6,000	\$4,789	\$3,000
001-04-513-3-4100	COMMUNICATIONS SERVICES	\$5,663	\$5,680	\$5,000	\$3,521	\$5,200
001-04-513-3-4200	POSTAGE AND FREIGHT	\$2,141	\$2,400	\$2,500	\$258	\$2,600
001-04-513-3-4320	ELECTRICITY	\$9,278	\$9,280	\$9,000	\$7,463	\$9,360
001-04-513-3-4400	RENTALS AND LEASES	\$3,237	\$4,900	\$2,803	\$809	\$2,915
001-04-513-3-4610	CITY HALL BUILDING MAINTENANCE	\$23,970	\$25,000	\$252,532	\$366,166	\$25,000
	ANNEX BUILDING MAINTENANCE					\$25,000
001-04-513-3-4620	EQUIPMENT MAINTENANCE	\$0	\$800	\$4,000	\$411	\$4,160
001-04-513-3-4700	PRINTING AND BINDING	\$6,011	\$6,025	\$3,500	\$6,358	\$3,640
001-04-513-3-5100	OFFICE SUPPLIES	\$4,937	\$5,350	\$5,000	\$4,533	\$5,200
001-04-513-3-5230	JANITORIAL SUPPLIES	\$1,377	\$1,700	\$1,500	\$909	\$4,560
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	TOTAL	\$61,797	\$67,135	\$291,835	\$395,217	\$90,635
	CAPITAL					
	CITY HALL BUILDING MAINTENANCE					\$300,000
	ANNEX BUILDING MAINTENANCE					\$50,000
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	TOTAL	\$0	\$0	\$0	\$0	\$350,000
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
CITY HALL	DEPARTMENT TOTAL	\$61,797	\$67,135	\$291,835	\$395,217	\$440,635
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	CITY MANAGER					
	<i>PERSONNEL SERVICES</i>					
001-20-512-1-1100	EXECUTIVE SALARIES	\$192,468	\$284,289	\$259,866	\$190,642	\$304,203
001-20-512-1-1200	REGULAR SALARIES	\$25,793	\$26,210	\$95,659	\$63,402	\$70,980
001-20-512-1-1210	ACCRUED SALARIES	-\$918	\$0	\$0	\$0	\$0
001-20-512-1-2100	FICA TAX EXPENSE	\$16,427	\$27,253	\$27,198	\$19,202	\$28,701
001-20-512-1-2200	RETIREMENT EXPENSE	\$67,827	\$118,362	\$109,502	\$78,114	\$115,181
001-20-512-1-2300	HEALTH AND LIFE INSURANCE	\$21,429	\$50,093	\$51,846	\$26,063	\$53,661
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	TOTAL	\$323,027	\$506,208	\$544,071	\$377,424	\$572,726
	<i>OPERATING</i>					
001-20-512-3-2510	REEMPLOYMENT TAX CLAIM	\$0	\$0	\$0	\$0	\$0
001-20-512-3-3100	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$15,000
001-20-512-3-3120	PRE-EMPLOYMENT EXPENSE	\$319	\$650	\$95	\$143	\$99
001-20-512-3-4021	SCHOOLING/CONF-CITY MANAGER	\$3,557	\$8,000	\$13,500	\$4,970	\$18,000
001-20-512-3-4100	COMMUNICATIONS SERVICES	\$826	\$852	\$1,656	\$1,282	\$2,296
001-20-512-3-4200	POSTAGE AND FREIGHT	\$0	\$0	\$800	\$89	\$832
001-20-512-3-4400	RENTALS AND LEASES	\$249	\$250	\$467	\$373	\$486
001-20-512-3-4630	VEHICLE MAINTENANCE	\$411	\$512	\$1,000	\$263	\$1,040
001-20-512-3-4700	PRINTING AND BINDING	\$0	\$0	\$200	\$0	\$600
001-20-512-3-5000	FINES & FEES	\$123	\$150	\$0	\$239	\$0
001-20-512-3-5100	OFFICE SUPPLIES	\$698	\$700	\$1,000	\$462	\$1,200
001-20-512-3-5210	GAS AND LUBRICANTS	\$990	\$1,817	\$2,000	\$1,167	\$2,080
001-20-512-3-5260	UNIFORMS	\$69	\$180	\$480	\$131	\$600

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-20-512-3-5280	OPERATING SUPPLIES	\$1,575	\$1,653	\$2,405	\$2,092	\$3,000
001-20-512-3-5400	MEMBR,SUBSCRIPT,DUES	\$2,009	\$3,460	\$4,560	\$2,773	\$5,200
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	TOTAL	\$10,825	\$18,224	\$28,163	\$13,983	\$50,434
	<i>CAPITAL</i>					
001-20-512-6-6400	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$20,000
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	TOTAL	\$0	\$0	\$0	\$0	\$20,000
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City Manager	DEPARTMENT TOTAL	\$333,852	\$524,432	\$572,234	\$391,407	\$643,160
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	CITY CLERK					
	<i>PERSONNEL</i>					
001-21-512-1-1100	EXECUTIVE SALARIES	\$55,792	\$55,955	\$59,765	\$57,110	\$64,155
001-21-512-1-1200	REGULAR SALARIES	\$0	\$0	\$32,533	\$16,762	\$69,674
001-21-512-1-1210	ACCRUED SALARIES	\$17	\$50	\$0	\$0	\$0
001-21-512-1-1400	OVERTIME	\$0	\$0	\$0	\$59	\$0
001-21-512-1-2100	FICA TAX EXPENSE	\$3,925	\$4,013	\$7,061	\$5,274	\$10,238
001-21-512-1-2200	RETIREMENT EXPENSE	\$18,746	\$18,809	\$28,428	\$22,705	\$41,086
001-21-512-1-2300	HEALTH AND LIFE INSURANCE	\$6,981	\$7,014	\$12,599	\$11,954	\$13,040
001-21-512-1-2500	UNEMPLOYMENT COMP	\$186	\$200	\$0	\$0	\$0
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	TOTAL	\$85,649	\$86,041	\$140,386	\$113,864	\$198,192
	<i>OPERATING</i>					
001-21-512-3-3100	PROFESSIONAL SERVICES	\$5,974	\$6,000	\$7,857	\$7,836	\$19,471

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-21-512-3-3120	PRE-EMPLOYMENT EXPENSE	\$0	\$300	\$150	\$224	\$156
001-21-512-3-3400	CONTRACTUAL SERVICES	\$4,375	\$4,775	\$14,743	\$22,115	\$10,533
001-21-512-3-4027	SCHOOLING/CONF-CITY CLERK	\$5,031	\$5,040	\$5,000	\$2,942	\$9,975
001-21-512-3-4100	COMMUNICATIONS SERVICES	\$457	\$492	\$500	\$485	\$520
001-21-512-3-4200	POSTAGE AND FREIGHT	\$196	\$200	\$200	\$135	\$208
001-21-512-3-4400	RENTALS AND LEASES	\$1,662	\$1,700	\$3,471	\$2,771	\$3,610
001-21-512-3-4700	PRINTING AND BINDING	\$296	\$300	\$100	\$577	\$104
001-21-512-3-4800	ADVERTISING	\$0	\$0	\$0	\$0	\$0
001-21-512-3-4810	LEGAL ADVERTISING	\$5,658	\$6,500	\$6,355	\$2,124	\$6,609
001-21-512-3-5000	FINES & FEES	\$341	\$400	\$250	\$0	\$260
001-21-512-3-5100	OFFICE SUPPLIES	\$210	\$800	\$500	\$547	\$520
001-21-512-3-5260	UNIFORMS	\$126	\$200	\$200	\$74	\$208
001-21-512-3-5280	OPERATING SUPPLIES	\$2,783	\$2,936	\$2,995	\$1,324	\$7,115
001-21-512-3-5400	MEMBR,SUBSCRIPT,DUES	\$724	\$724	\$500	\$0	\$2,020
		-----	-----	-----	-----	-----
	TOTAL	\$27,833	\$30,367	\$42,821	\$41,154	\$61,309
	<i>CAPITAL</i>					
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0
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CITY CLERK	DEPARTMENT TOTAL	\$113,482	\$116,408	\$183,207	\$155,018	\$259,501
		-----	-----	-----	-----	-----
	INFORMATION TECHNOLOGY					
	<i>PERSONNEL</i>					
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	TOTAL	\$0	\$0	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
<i>OPERATING</i>						
001-17-516-3-3100	PROFESSIONAL SERVICES	\$150,000	\$150,000	\$168,965	\$140,948	\$175,724
001-17-516-3-4100	COMMUNICATIONS SERVICES	\$1,800	\$1,800	\$0	\$675	\$0
001-17-516-3-5241	SOFTWARE	\$0	\$0	\$42,438	\$6,334	\$50,353
001-17-516-3-5242	HARDWARE	\$19,916	\$21,100	\$28,520	\$36,513	\$20,000
001-17-516-3-5401	SOFTWARE SUBSCRIPT, LICENSES	\$92,778	\$92,905	\$117,460	\$105,237	\$122,158
		-----	-----	-----	-----	-----
	TOTAL	\$264,494	\$265,805	\$357,383	\$289,707	\$368,235
<i>CAPITAL</i>						
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0
		-----	-----	-----	-----	-----
INFORMATION TECHNDEPARTMENT		\$264,494	\$265,805	\$357,383	\$289,707	\$368,235
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FINANCE						
<i>PERSONNEL</i>						
001-22-513-1-1100	EXECUTIVE SALARIES	\$42,782	\$79,517	\$122,062	\$117,513	\$128,037
001-22-513-1-1200	REGULAR SALARIES	\$209,050	\$209,140	\$247,679	\$229,979	\$255,264
001-22-513-1-1210	ACCRUED SALARIES	\$350	\$400	\$0	\$0	\$0
001-22-513-1-1400	OVERTIME	\$1,873	\$6,000	\$6,300	\$2,310	\$6,552
001-22-513-1-2100	FICA TAX EXPENSE	\$18,702	\$23,402	\$28,767	\$25,884	\$10,296
001-22-513-1-2200	RETIREMENT EXPENSE	\$81,457	\$102,911	\$113,880	\$107,411	\$119,685
001-22-513-1-2300	HEALTH AND LIFE INSURANCE	\$22,456	\$52,971	\$55,938	\$28,242	\$38,995
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	TOTAL	\$376,671	\$474,341	\$574,626	\$511,340	\$558,829

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
<i>OPERATING</i>						
001-22-513-3-3100	PROFESSIONAL SERVICES	\$10,550	\$11,875	\$2,500	\$5,749	\$2,600
001-22-513-3-3120	PRE-EMPLOYMENT EXPENSE	\$148	\$150	\$150	\$150	\$156
001-22-513-3-3200	ACCOUNTING AND AUDITING	\$31,006	\$40,000	\$24,617	\$22,264	\$25,602
001-22-513-3-4020	SCHOOLING, CONFERENCE, ETC	\$6,297	\$8,290	\$7,000	\$5,481	\$7,280
001-22-513-3-4100	COMMUNICATIONS SERVICES	\$733	\$754	\$600	\$545	\$624
001-22-513-3-4200	POSTAGE AND FREIGHT	\$647	\$650	\$750	\$2,158	\$780
001-22-513-3-4330	CREDIT CARD FEES	\$0	\$20	\$0	\$0	\$0
001-22-513-3-4400	RENTALS AND LEASES	\$649	\$900	\$800	\$729	\$832
001-22-513-3-4700	PRINTING AND BINDING	\$1,288	\$1,300	\$1,100	\$1,040	\$1,144
001-22-513-3-5000	FINES & FEES	\$137	\$150	\$0	\$201	\$0
001-22-513-3-5100	OFFICE SUPPLIES	\$707	\$1,225	\$1,750	\$986	\$1,820
001-22-513-3-5260	UNIFORMS	\$0	\$0	\$500	\$0	\$520
001-22-513-3-5280	OPERATING SUPPLIES	\$2,156	\$3,000	\$2,000	\$1,154	\$2,080
001-22-513-3-5400	MEMBR,SUBSCRIPT,DUES	\$265	\$500	\$500	\$0	\$520
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	TOTAL	\$54,582	\$68,814	\$42,267	\$40,456	\$43,958
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FINANCE	DEPARTMENT	\$431,252	\$543,155	\$616,893	\$551,797	\$602,787
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PUBLIC WORKS - FACILITIES MAINTENANCE						
<i>PERSONNEL</i>						
001-23-519-1-1100	EXECUTIVE SALARIES	\$92,847	\$109,725	\$124,214	\$120,166	\$127,082
001-23-519-1-1200	REGULAR SALARIES	\$77,609	\$77,816	\$126,922	\$69,423	\$122,577

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-23-519-1-1210	ACCRUED SALARIES	-\$132	\$0	\$0	\$0	\$0
001-23-519-1-1400	OVERTIME	\$2,641	\$3,850	\$6,300	\$3,135	\$6,552
001-23-519-1-2100	FICA TAX EXPENSE	\$12,913	\$14,628	\$19,694	\$14,494	\$19,600
001-23-519-1-2200	RETIREMENT EXPENSE	\$55,098	\$65,639	\$77,350	\$59,110	\$78,657
001-23-519-1-2300	HEALTH AND LIFE INSURANCE	\$21,245	\$36,170	\$80,363	\$22,868	\$37,093
		-----	-----	-----	-----	-----
	TOTAL	\$262,220	\$307,828	\$434,843	\$289,196	\$391,561
	<i>OPERATING</i>					
001-23-519-3-3100	PROFESSIONAL SERVICES	\$525	\$547	\$15,000	\$6,237	\$15,600
001-23-519-3-3120	PRE-EMPLOYMENT EXPENSE	\$295	\$303	\$1,000	\$460	\$1,040
001-23-519-3-4020	SCHOOLING, CONFERENCE, ETC	\$1,012	\$1,500	\$5,000	\$511	\$5,200
001-23-519-3-4100	COMMUNICATIONS SERVICES	\$914	\$1,258	\$1,258	\$969	\$1,308
001-23-519-3-4400	RENTALS AND LEASES	\$281	\$500	\$1,500	\$482	\$1,560
001-23-519-3-4610	BUILDING MAINTENANCE	\$6,927	\$7,000	\$8,000	\$3,473	\$8,320
001-23-519-3-4620	EQUIPMENT MAINTENANCE	\$0	\$0	\$5,000	\$0	\$5,200
001-23-519-3-4630	VEHICLE MAINTENANCE	\$947	\$1,000	\$5,000	\$3,053	\$5,200
001-23-519-3-5000	FINES & FEES	\$0	\$0	\$0	\$0	\$0
001-23-519-3-5100	OFFICE SUPPLIES	\$715	\$750	\$1,000	\$329	\$1,040
001-23-519-3-5210	GAS AND LUBRICANTS	\$4,437	\$4,500	\$6,500	\$2,634	\$6,760
001-23-519-3-5250	SMALL TOOLS	\$4,476	\$4,500	\$6,000	\$4,600	\$6,240
001-23-519-3-5260	UNIFORMS	\$1,454	\$1,500	\$2,000	\$1,558	\$2,080
001-23-519-3-5280	OPERATING SUPPLIES	\$1,524	\$1,550	\$6,000	\$7,760	\$6,240
001-23-519-3-5400	MEMBR,SUBSCRIPT,DUES	\$0	\$0	\$2,000	\$0	\$2,080
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	TOTAL	\$23,507	\$24,908	\$65,258	\$32,065	\$67,868

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	<i>CAPITAL</i>					
001-23-519-6-6400	CAPITAL OUTLAY	\$0	\$0	\$17,422	\$0	\$45,000
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$17,422	\$0	\$45,000
		-----	-----	-----	-----	-----
	<i>TRANSFERS</i>					
001-23-519-9-9104	REIMB FLEET MAINTENANCE	\$0	\$0	\$13,034	\$13,034	\$13,555
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$13,034	\$13,034	\$13,555
		-----	-----	-----	-----	-----
	<i>DEBT</i>					
001-23-517-7-7101	PRINCIPAL PUBLIC WORKS BLDG	\$0	\$0	\$6,638	\$0	\$12,788
001-23-517-7-7201	INTEREST PUBLIC WORKS BLDG	\$0	\$0	\$11,368	\$0	\$2,102
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$18,006	\$0	\$14,890
		-----	-----	-----	-----	-----
FACILITIES MAINTENANCE DEPARTMENT		\$285,727	\$332,736	\$548,563	\$334,295	\$532,874
		-----	-----	-----	-----	-----
	HUMAN RESOURCES					
	<i>PERSONNEL</i>					
001-25-513-1-1100	EXECUTIVE SALARIES	\$60,379	\$135,833	\$81,119	\$63,402	\$84,364
001-25-513-1-1200	SALARY	\$2,351	\$2,500	\$44,226	\$40,191	\$44,226
001-25-513-1-1210	ACCRUED SALARIES	\$618	\$700	\$0	\$0	\$0
001-25-513-1-1400	OVERTIME	\$988	\$1,000	\$0	\$598	\$0
001-25-513-1-2100	FICA TAX EXPENSE	\$4,733	\$10,939	\$9,589	\$7,678	\$9,837
001-25-513-1-2200	RETIREMENT EXPENSE	\$21,111	\$49,083	\$38,606	\$31,959	\$39,477
001-25-513-1-2300	HEALTH AND LIFE INSURANCE	\$6,615	\$13,611	\$14,087	\$13,271	\$14,580

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TOTAL	\$96,794	\$213,666	\$187,627	\$157,099	\$192,484
	<i>OPERATING</i>					
001-25-513-3-3100	PROFESSIONAL SERVICES	\$1,302	\$10,000	\$9,500	\$4,403	\$20,000
001-25-513-3-3120	PRE-EMPLOYMENT EXPENSE	\$205	\$250	\$200	\$0	\$208
001-25-513-3-4020	SCHOOLING, CONFERENCE, ETC	\$2,985	\$3,900	\$4,000	\$3,182	\$4,160
001-25-513-3-4100	COMMUNICATIONS SERVICES	\$510	\$542	\$492	\$1,042	\$512
001-25-513-3-4200	POSTAGE AND FREIGHT	\$201	\$205	\$200	\$112	\$208
001-25-513-3-4310	NATURAL GAS	\$0	\$0	\$0	\$211	\$0
001-25-513-3-4400	RENTALS AND LEASES	\$372	\$600	\$600	\$427	\$624
001-25-513-3-4700	PRINTING AND BINDING	\$395	\$492	\$492	\$543	\$512
001-25-513-3-4800	ADVERTISING	\$12,216	\$15,000	\$15,000	\$2,767	\$8,500
001-25-513-3-5000	FEES & FINES	\$113	\$150	\$125	\$243	\$130
001-25-513-3-5100	OFFICE SUPPLIES	\$240	\$1,000	\$1,000	\$544	\$1,040
001-25-513-3-5260	UNIFORMS	\$0	\$100	\$100	\$0	\$104
001-25-513-3-5280	OPERATING SUPPLIES	\$2,768	\$3,000	\$4,000	\$379	\$4,160
001-25-513-3-5288	EMPLOYEE RECOGNITION SUPPLIES	\$0	\$0	\$500	\$404	\$520
001-25-513-3-5400	MEMBR,SUBSCRIPT,DUES	\$309	\$500	\$500	\$405	\$520
001-25-513-3-5500	WELLNESS PROGRAM	\$14,214	\$16,000	\$12,000	\$12,078	\$12,480
	TOTAL	\$35,830	\$51,739	\$48,709	\$26,740	\$53,677
	<i>CAPITAL</i>					\$44,500
	TOTAL	\$0	\$0	\$0	\$0	\$44,500
HUMAN RESOURCES DEPARTMENT		\$132,624	\$265,405	\$236,336	\$183,839	\$290,661

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	WATER TAXI	-----	-----	-----	-----	-----
	<i>PERSONNEL</i>	-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0
	<i>OPERATING</i>					
001-27-549-3-3100	PROFESSIONAL SERVICES	\$0	\$18,775	\$0	\$0	\$0
001-27-549-3-4500	LIABILITY INSURANCE	\$18,588	\$25,000	\$27,629	\$47,910	\$28,734
001-27-549-3-4630	RIVERBOAT MAINTENANCE	\$12,169	\$14,500	\$37,000	\$12,117	\$38,480
001-27-549-3-4680	STORM CLEANUP/REPAIR	\$1,421	\$1,500	\$0	\$0	\$0
001-27-549-3-5000	FINES & FEES	\$0	\$0	\$500	\$58	\$520
001-27-549-3-5280	RIVERBOAT OPERATING SUPPLIES	\$300	\$2,000	\$0	\$0	\$0
	TOTAL	\$32,479	\$61,775	\$65,129	\$60,085	\$67,734
	<i>CAPITAL</i>	-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0
WATER TAXI	DEPARTMENT	\$32,479	\$61,775	\$65,129	\$60,085	\$67,734
	COMMUNITY AFFAIRS - JENKINS GYM	-----	-----	-----	-----	-----
	<i>PERSONNEL</i>	-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	<i>OPERATING</i>					
001-40-572-3-3100	PROFESSIONAL SERVICES	\$2,006	\$3,800	\$13,500	\$13,862	\$14,040
001-40-572-3-4100	COMMUNICATION SERVICES	\$0	\$1,200	\$500	\$620	\$650
001-40-572-3-4320	ELECTRICITY	\$14,151	\$20,000	\$20,000	\$10,942	\$20,800
001-40-572-3-4500	LIABILITY INSURANCE	\$0	\$9,600	\$9,600	\$9,706	\$9,984
001-40-572-3-4610	BUILDING MAINTENANCE	\$4,492	\$8,500	\$20,000	\$5,066	\$25,000
001-40-572-3-4650	GROUNDS MAINTENANCE	\$237	\$1,500	\$5,000	\$0	\$5,200
001-40-572-3-5230	JANITORIAL SUPPLIES	\$924	\$1,000	\$1,000	\$953	\$2,000
001-40-572-3-5280	OPERATING SUPPLIES	\$418	\$1,000	\$2,000	\$735	\$2,500
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	TOTAL	\$22,228	\$46,600	\$71,600	\$41,884	\$80,174
	<i>CAPITAL</i>					
001-40-572-6-6400	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$15,000
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	DEPARTMENT	\$22,228	\$46,600	\$71,600	\$41,884	\$95,174
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0
		-----	-----	-----	-----	-----
JENKINS GYM	DEPARTMENT TOTAL	\$22,228	\$46,600	\$71,600	\$41,884	\$95,174
		-----	-----	-----	-----	-----
	LEGAL COUNSEL					
	PERSONNEL SERVICES					

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-04-514-1-1000	EXECUTIVE SALARIES	\$6,754	\$6,800	\$153,920	\$151,165	\$162,785
001-04-514-1-1210	LEGAL PAYROLL ACCRUAL	\$2,459	\$2,500	\$0	\$0	\$0
001-04-514-1-2100	FICA TAXES	\$63	\$100	\$11,775	\$11,395	\$12,453
001-04-514-1-2200	RETIREMENT-GENERAL	\$1,339	\$1,350	\$47,407	\$46,493	\$49,975
001-04-514-1-2300	HEALTH AND LIFE INSURANCE	\$0	\$0	\$30,784	\$6,017	\$7,521
		-----	-----	-----	-----	-----
	TOTAL	\$10,615	\$10,750	\$243,886	\$215,070	\$232,734
	<i>OPERATING EXPENSES</i>					
001-04-514-3-3100	PROFESSIONAL SERVICES	\$53,874	\$63,000	\$4,000	\$4,997	\$4,160
001-04-514-3-3110	FL BAR INTERN EXP	\$0	\$0	\$3,000	\$0	\$3,000
001-04-514-3-3120	PRE-EMPLOYMENT EXPENSE	\$227	\$250	\$0	\$0	\$0
001-04-514-3-4020	SCHOOLING/CONF-CITY ATTORNEY	\$1,973	\$1,973	\$5,000	\$2,687	\$5,200
001-04-514-3-4200	POSTAGE & FREIGHT OUTGOING	\$0	\$0	\$0	\$1	\$0
001-04-514-3-4510	LEGAL CLAIMS	\$0	\$11,000	\$0	\$0	\$0
001-04-514-3-5000	FINES & FEES	\$14	\$20	\$0	\$60	\$0
001-04-514-3-5260	UNIFORMS	\$19	\$120	\$200	\$0	\$208
001-04-514-3-5280	OPERATING SUPPLIES	\$4,257	\$4,300	\$1,000	\$356	\$1,040
001-04-514-3-5400	Membership, subscription, dues	\$5,576	\$6,000	\$5,500	\$4,427	\$5,720
		-----	-----	-----	-----	-----
	TOTAL	\$65,939	\$86,663	\$18,700	\$12,529	\$19,328
		-----	-----	-----	-----	-----
LEGAL COUNSEL	DEPARTMENT TOTAL	\$76,554	\$97,413	\$262,586	\$227,599	\$252,062
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OTHER GOVERNMENT SERVICES

PERSONNEL

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-04-519-1-2400	WORKERS COMP	\$137,679	\$155,000	\$139,500	\$139,500	\$145,080
	TOTAL	\$137,679	\$155,000	\$139,500	\$139,500	\$145,080
	<i>OPERATING EXPENSES</i>					
001-04-519-3-2200	PRIOR YEAR PENSION ADJ	\$0	\$0	\$0	\$0	\$0
001-04-519-3-3100	PROFESSIONAL SERVIES	\$9,220	\$10,840	\$12,399	\$3,840	\$12,895
001-04-519-3-3120	SURPLUS EQUIPMENT AUCTION COST	\$2,623	\$2,650	\$0	\$0	\$0
001-04-519-3-3150	BLUE CRAB - ENTERTAINMENT EXP	\$0	\$0	\$0	\$0	\$0
001-04-519-3-3420	FIREWORKS - SPECIAL EVENTS	\$38,576	\$40,000	\$40,000	\$0	\$41,600
001-04-519-3-4320	ELECTRICTY	\$0	\$0	\$0	\$0	\$0
001-04-519-3-4500	LIABILITY INSURANCE	\$294,039	\$294,050	\$447,468	\$466,724	\$465,367
001-04-519-3-4510	INSURANCE CLAIMS REIMBURSABLE	-4,898.58	-\$3,800	\$0	\$5,226	\$0
001-04-519-3-4511	HEALTH INS-CONTINGENT PREMIUM	\$0	\$0	\$0	\$0	\$0
001-04-519-3-4810	LEGAL ADVERTISING	\$0	\$0	\$1,000	\$0	\$1,040
001-04-519-3-4850	BLUE CRAB - PROMOTIONAL EXP	\$0	\$0	\$0	\$0	\$0
001-04-519-3-4920	PROPERTY TAX	\$181	\$2,700	\$0	\$11,505	\$0
001-04-519-3-4930	SPECIAL EVENTS	\$0	\$1,000	\$0	\$0	\$0
001-04-519-3-4951	BLUE CRAB EVENT 2023	\$67,286	\$75,000	\$52,601	\$52,777	\$54,705
001-04-519-3-9900	BAD DEBT EXPENSE	\$209	\$225	\$0	\$0	\$0
	TOTAL	\$407,235	\$422,665	\$553,468	\$540,072	\$575,607
	<i>CAPITAL</i>					
001-04-519-6-6110	BUILDING PURCHASE	\$0	\$0	\$0	\$0	\$0
001-04-519-6-6120	LAND PURCHASE	\$4,116	\$22,095	\$46,810	\$67,865	\$48,682
	TOTAL	\$4,116	\$22,095	\$46,810	\$67,865	\$48,682

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
<i>GRANTS & AIDS</i>						
001-04-519-8-8210	CHAMBER OF COMMERCE	\$5,000	\$5,000	\$5,000	\$7,500	\$50,000
001-04-519-8-8250	USDA RBDG Business incubator	\$0	\$92,100	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	TOTAL	\$5,000	\$97,100	\$5,000	\$7,500	\$50,000
		-----	-----	-----	-----	-----
<i>DEBT</i>						
001-04-517-7-7101	PRINCIPAL-2020 ADMIN VEHICLE T	\$5,524	\$5,677	\$5,624	\$8,437	\$5,727
001-04-517-7-7201	INTEREST-2020 ADMIN VEHICLE TD	\$257	\$450	\$155	\$233	\$52
		-----	-----	-----	-----	-----
	TOTAL	\$5,781	\$6,127	\$5,779	\$8,670	\$5,779
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OTHER GOVERNMENT DEPARTMENT TOTAL		\$559,812	\$702,987	\$750,557	\$763,607	\$825,148
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PLANNING & ZONING DEPARTMENT						
<i>PERSONNEL SERVICES</i>						
001-02-524-1-1100	EXECUTIVE SALARIES	\$85,305	\$85,328	\$91,101	\$89,624	\$105,105
001-02-524-1-1200	REGULAR SALARIES	\$74,152	\$74,977	\$109,686	\$99,484	\$139,139
001-02-524-1-1210	ACCRUED SALARIES	\$262	\$300	\$0	\$0	\$0
001-02-524-1-1400	OVERTIME	\$1,725	\$1,750	\$1,050	\$1,636	\$1,092
001-02-524-1-2100	FICA TAX EXPENSE	\$11,730	\$12,340	\$15,441	\$14,027	\$18,768
001-02-524-1-2200	RETIREMENT EXPENSE	\$51,110	\$52,022	\$61,842	\$48,808	\$75,318
001-02-524-1-2300	HEALTH AND LIFE INSURANCE	\$24,741	\$25,369	\$28,327	\$11,207	\$29,318
001-02-524-1-2500	UNEMPLOYMENT COMP	\$0	\$0	\$0	\$0	\$0
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TOTAL	\$249,024	\$252,086	\$307,447	\$264,787	\$368,741
	<i>OPERATING EXPENSES</i>					
001-02-524-3-3100	PROFESSIONAL SERVICES	\$34,328	\$117,778	\$94,500	\$16,158	\$90,000
001-02-524-3-3120	PRE-EMPLOYMENT EXPENSE	\$453	\$600	\$350	\$449	\$364
001-02-524-3-4020	SCHOOLING, CONFERENCE, ETC	\$3,025	\$4,224	\$8,900	\$2,335	\$9,256
001-02-524-3-4100	COMMUNICATIONS SERVICES	\$457	\$629	\$629	\$662	\$654
001-02-524-3-4200	POSTAGE AND FREIGHT	\$1,940	\$1,950	\$1,500	\$993	\$1,560
001-02-524-3-4330	CREDIT CARD FEES	\$972	\$1,000	\$500	\$1,077	\$520
001-02-524-3-4400	RENTALS AND LEASES	\$1,870	\$1,936	\$4,500	\$3,700	\$4,680
001-02-524-3-4620	EQUIPMENT MAINTENANCE	\$128	\$300	\$1,500	\$0	\$1,560
001-02-524-3-4630	VEHICLE MAINTENANCE	\$270	\$400	\$750	\$15	\$780
001-02-524-3-4700	PRINTING AND BINDING	\$282	\$400	\$300	\$0	\$312
001-02-524-3-4810	LEGAL ADVERTISING	\$18,219	\$18,250	\$14,000	\$13,159	\$14,560
001-02-524-3-5000	FEES & FINES	\$21	\$76	\$50	\$0	\$52
001-02-524-3-5100	OFFICE SUPPLIES	\$2,167	\$2,664	\$1,500	\$856	\$1,560
001-02-524-3-5210	GAS AND LUBRICANTS	\$393	\$450	\$750	\$717	\$780
001-02-524-3-5260	UNIFORMS	\$0	\$200	\$300	\$0	\$312
001-02-524-3-5280	OPERATING SUPPLIES	\$834	\$1,081	\$5,500	\$5,687	\$5,720
001-02-524-3-5400	MEMBR,SUBSCRIPT,DUES	\$979	\$1,300	\$11,815	\$158	\$12,288
	TOTAL	\$66,337	\$153,238	\$147,344	\$45,966	\$144,958
	<i>CAPITAL OUTLAY</i>					
001-02-524-6-6402	DEO Historic Preservation Gran	\$0	\$30,119	\$0	\$0	\$0
	TOTAL	\$0	\$30,119	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
<i>GRANT</i>						
	TOTAL	\$0	\$0	\$0	\$0	\$0
PLANNING & ZONING DEPARTMENT TOTAL		\$315,361	\$435,443	\$454,791	\$310,753	\$513,699
COMMUNITY AFFAIRS - RECREATION						
PERSONNEL SERVICES						
001-06-572-1-1100	EXECUTIVE SALARIES	\$63,207	\$63,212	\$68,221	\$64,984	\$72,618
001-06-572-1-1200	REGULAR SALARIES	\$46,062	\$46,064	\$72,626	\$58,692	\$122,123
001-06-572-1-1210	ACCRUED SALARIES	-\$33	\$0	\$0	\$0	\$0
001-06-572-1-1400	OVERTIME	\$198	\$250	\$1,575	\$416	\$1,638
001-06-572-1-2100	FICA EXPENSE	\$7,532	\$8,346	\$10,895	\$8,733	\$15,023
001-06-572-1-2200	RETIREMENT EXPENSE	\$36,781	\$37,372	\$43,381	\$34,567	\$60,288
001-06-572-1-2300	HEALTH AND LIFE INSURANCE	\$42,767	\$43,103	\$44,612	\$44,456	\$46,173
	TOTAL	\$196,515	\$198,347	\$241,310	\$211,848	\$317,864
OPERATING						
001-06-572-3-3100	PROFESSIONAL SERVICES	\$1,431	\$1,500	\$6,500	\$1,765	\$7,260
001-06-572-3-3120	PRE-EMPLOYMENT EXPENSE	\$0	\$150	\$1,000	\$382	\$500
001-06-572-3-4020	SCHOOLING/CONFERENCES	\$2,990	\$4,050	\$1,500	\$480	\$2,500
001-06-572-3-4100	COMMUNICATIONS SERVICES	\$2,678	\$2,712	\$2,412	\$1,418	\$2,508
001-06-572-3-4310	NATURAL GAS	\$1,459	\$1,700	\$1,700	\$530	\$1,768
001-06-572-3-4320	ELECTRICITY	\$5,785	\$5,800	\$3,000	\$1,332	\$3,120
001-06-572-3-4322	ELECTRICITY-FRED GREEN PARK	\$1,649	\$1,680	\$1,500	\$1,433	\$1,560

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-06-572-3-4325	ELECTRICITY-FORRESTER FIELD	\$340	\$600	\$500	\$304	\$520
001-06-572-3-4326	ELECTRICITY-SHAW BUCK RECREATI	\$416	\$480	\$500	\$266	\$520
001-06-572-3-4329	ELECTRICITY-BOOKER PARK	\$1,021	\$1,060	\$1,200	\$854	\$1,248
001-06-572-3-4330	CREDIT CARD FEES-REC	\$182	\$200	\$300	\$186	\$312
001-06-572-3-4400	RENTALS AND LEASES	\$392	\$600	\$800	\$400	\$832
001-06-572-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$0	\$0	\$0	\$12,630	\$0
001-06-572-3-4610	BUILDING MAINTENANCE	\$1,888	\$157,325	\$10,000	\$2,351	\$2,500
001-06-572-3-4620	EQUIPMENT MAINTENANCE	\$0	\$500	\$1,000	\$0	\$1,040
001-06-572-3-4630	VEHICLE MAINTENANCE	\$3,458	\$5,000	\$2,000	\$2,264	\$2,080
001-06-572-3-4651	MAINTENANCE-FRED GREEN PARK	\$12,385	\$13,850	\$15,667	\$12,549	\$17,294
001-06-572-3-4653	MAINTENANCE-BOOKER PARK	\$12,910	\$14,325	\$15,667	\$13,236	\$17,294
001-06-572-3-4654	MAINTENANCE-FORRESTER FIELD	\$12,194	\$13,600	\$14,000	\$12,549	\$15,460
001-06-572-3-4655	MAINTENANCE-SHAW BUCK RECREATI	\$12,728	\$14,150	\$15,667	\$12,549	\$17,294
001-06-572-3-4700	PRINTING AND BINDING	\$1,506	\$1,600	\$500	\$1,522	\$1,500
001-06-572-3-5000	FEES & FINES	\$74	\$100	\$100	\$232	\$104
001-06-572-3-5100	OFFICE SUPPLIES	\$455	\$675	\$500	\$116	\$520
001-06-572-3-5210	GAS AND LUBRICANTS	\$2,516	\$3,500	\$3,500	\$2,448	\$3,640
001-06-572-3-5230	JANITORIAL SUPPLIES	\$469	\$500	\$600	\$715	\$624
001-06-572-3-5260	UNIFORMS	\$100	\$500	\$500	\$0	\$520
001-06-572-3-5270	CHEMICALS & FERTILIZER	\$0	\$500	\$1,000	\$0	\$1,040
001-06-572-3-5280	OPERATING SUPPLIES	\$1,500	\$2,500	\$3,690	\$3,530	\$7,838
001-06-572-3-5281	PROGRAMS	\$8,453	\$8,700	\$10,000	\$10,026	\$10,400
	TOTAL	\$88,979	\$257,857	\$115,303	\$96,067	\$121,795
	CAPITAL OUTLAY					
001-06-572-6-6400	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
001-06-572-6-6450	CAPITAL IMPROVEMENT	\$0	\$0	\$164,500	\$0	\$164,500

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TOTAL	\$0	\$0	\$164,500	\$0	\$164,500
	DEPARTMENT TOTAL	\$285,495	\$456,204	\$521,113	\$307,915	\$604,159
	POLICE DEPARTMENT					
	PERSONNEL SERVICES					
001-07-521-1-1100	EXECUTIVE SALARIES	\$370,508	\$418,959	\$421,910	\$385,270	\$420,147
001-07-521-1-1101	VOCA MATCH EXEC SALARIES	\$9,521	\$9,550	\$0	\$7,859	\$0
001-07-521-1-1200	REGULAR SALARIES	\$1,209,510	\$1,471,388	\$1,277,701	\$1,402,820	\$1,700,056
001-07-521-1-1210	ACCRUED SALARIES	-\$11,175	\$0	\$0	\$0	\$0
001-07-521-1-1220	CLERICAL SALARIES	\$180,761	\$270,685	\$265,609	\$200,036	\$274,839
001-07-521-1-1221	VOCA SALARIES	\$32,227	\$32,250	\$0	\$32,962	\$0
001-07-521-1-1300	OTHER SALARIES & WAGES	\$0	\$37,488	\$38,850	\$0	\$0
001-07-521-1-1400	OVERTIME	\$188,885	\$190,000	\$176,726	\$188,983	\$189,000
001-07-521-1-2100	FICA TAX EXPENSE	\$142,715	\$153,949	\$166,831	\$159,104	\$197,679
001-07-521-1-2101	FICA TAX VOCA EXPENSE	\$1,919	\$1,925	\$0	\$1,945	\$0
001-07-521-1-2102	FICA TAX VOCA MATCH EXPENSE	\$559	\$600	\$0	\$474	\$0
001-07-521-1-2200	RETIREMENT-CLERICAL BENEFIT	\$78,857	\$82,460	\$81,808	\$56,245	\$84,375
001-07-521-1-2201	PENSION-POLICE BENEFIT	\$377,329	\$377,336	\$339,000	\$362,523	\$447,985
001-07-521-1-2202	RETIREMENT-VOCA CLERICAL BENEF	\$10,831	\$11,000	\$0	\$9,955	\$0
001-07-521-1-2203	RETIREMENT-VOCA MATCH BENEFIT	\$2,173	\$2,200	\$0	\$1,534	\$0
001-07-521-1-2300	HEALTH AND LIFE INSURANCE	\$398,478	\$398,894	\$490,480	\$442,850	\$510,099
001-07-521-1-2401	WORKERS COMP VOCA	\$50	\$100	\$0	\$50	\$0
001-07-521-1-2402	WORKERS COMP VOCA MATCH	\$312	\$350	\$0	\$261	\$0
001-07-521-1-2500	UNEMPLOYMENT COMP	\$0	\$0	\$0	\$0	\$0
001-07-521-1-2601	WORKERS COMP VOCA CONTRA	-\$50	\$0	\$0	-\$50	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-07-521-1-2602	WORKERS COMP VOCA MATCH CONTR/	-\$312	\$0	\$0	-\$261	\$0
	TOTAL	\$2,993,099	\$3,459,134	\$3,258,915	\$3,252,562	\$3,824,181
	OPERATING EXPENSES					
001-07-521-3-3100	PROFESSIONAL SERVICES	\$75,219	\$81,293	\$80,293	\$108,786	\$99,240
001-07-521-3-3120	PRE-EMPLOYMENT EXPENSE	\$5,850	\$5,925	\$4,000	\$3,663	\$4,000
001-07-521-3-3500	CONFIDENTIAL INFORMANTS - I&E	\$864	\$6,000	\$6,000	\$488	\$6,000
001-07-521-3-4020	SCHOOLING, CONFERENCE, ETC	\$15,059	\$15,800	\$23,100	\$31,606	\$15,800
001-07-521-3-4030	TRAINING & SCHOOLING	\$0	\$0	\$0	-\$68	\$0
001-07-521-3-4100	COMMUNICATIONS SERVICES	\$33,911	\$35,520	\$35,520	\$33,964	\$35,520
001-07-521-3-4200	OUTGOING POSTAGE/FREIGHT	\$1,215	\$1,450	\$1,450	\$802	\$1,450
001-07-521-3-4320	ELECTRICITY	\$13,364	\$13,500	\$11,500	\$10,751	\$11,500
001-07-521-3-4330	CREDIT CARD FEES	\$0	\$50	\$50	\$0	\$50
001-07-521-3-4380	ANIMAL CONTROL	\$0	\$3,000	\$3,000	\$0	\$3,000
001-07-521-3-4390	K-9 CARE	\$2,509	\$4,400	\$4,400	\$3,425	\$4,400
001-07-521-3-4400	RENTALS AND LEASES	\$5,134	\$6,200	\$6,200	\$5,764	\$6,200
001-07-521-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$9,415	\$9,500	\$0	\$57,219	\$0
001-07-521-3-4610	BUILDING MAINTENANCE	\$9,618	\$12,300	\$30,000	\$19,321	\$20,000
001-07-521-3-4620	EQUIPMENT MAINTENANCE	\$3,503	\$5,730	\$8,230	\$9,456	\$8,230
001-07-521-3-4630	VEHICLE MAINTENANCE	\$46,756	\$50,000	\$50,000	\$50,351	\$58,000
001-07-521-3-4640	RADIO MAINTENANCE	\$0	\$500	\$2,000	\$0	\$2,000
001-07-521-3-4650	RANGE MAINTENANCE	\$1,058	\$1,100	\$1,000	\$893	\$1,000
001-07-521-3-4680	STORM CLEANUP/REPAIR	\$3,626	\$3,700	\$0	\$0	\$0
001-07-521-3-4700	PRINTING AND BINDING	\$3,468	\$3,600	\$2,100	\$2,803	\$2,100
001-07-521-3-4950	POLICE ATHLETIC LEAGUE	\$15,000	\$15,000	\$15,000	\$0	\$15,000
001-07-521-3-5000	FINES & FEES	\$294	\$300	\$0	\$165	\$0
001-07-521-3-5100	OFFICE SUPPLIES	\$1,372	\$1,500	\$1,500	\$860	\$1,500

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-07-521-3-5210	GAS AND LUBRICANTS	\$122,273	\$126,000	\$160,000	\$119,062	\$142,000
001-07-521-3-5230	JANITORIAL SUPPLIES	\$1,978	\$2,000	\$2,000	\$2,113	\$2,000
001-07-521-3-5260	UNIFORMS	\$14,610	\$19,050	\$19,050	\$18,203	\$19,050
001-07-521-3-5270	PUBLIC SAFETY SCHOLARSHIP POLI	\$0	\$1,000	\$10,000	\$0	\$20,000
001-07-521-3-5280	OPERATING SUPPLIES	\$33,104	\$35,400	\$28,100	\$31,327	\$43,400
001-07-521-3-5281	SPECIAL POLICE TRUST EXPENSE	\$25	\$100	\$10,000	\$0	\$10,000
001-07-521-3-5400	MEMBR,SUBSCRIPT,DUES	\$435	\$1,075	\$1,075	\$653	\$1,725
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	TOTAL	\$419,661	\$460,993	\$515,568	\$511,605	\$533,165
	CAPITAL OUTLAY					
001-07-521-6-6400	CAPITAL OUTLAY	\$34,387	\$65,680	\$186,766	\$77,480	\$147,500
001-07-521-6-6401	VEHICLE PURCHASES	\$0	\$0	\$580,755	\$473,618	\$353,985
001-07-521-6-6403	CITY MATCH FIREHOUSE SUBS PD	\$599	\$600	\$0	\$0	\$0
001-07-521-6-6421	FIREHOUSE SUBS - PD GRANT	\$12,737	\$12,737	\$0	\$0	\$0
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	TOTAL	\$47,723	\$79,017	\$767,521	\$551,098	\$501,485
	GRANTS & AIDS					
001-07-521-8-8320	BULLET PROOF GRANT-50% CITY	\$2,836	\$2,850	\$4,388	\$5,745	\$4,388
001-07-521-8-8370	BULLET PROOF GRANT	\$2,836	\$2,850	\$4,388	\$5,745	\$4,388
001-07-521-8-8516	Rural Violent Crime Reduction	\$0	\$32,100	\$15,000	\$22,500	\$0
	USDA Grant for Cars					\$250,000
001-07-521-8-8517	SAFE GRANT Equipment	\$0	\$0	\$42,000	\$44,010	\$10,000
001-07-521-8-8524	2020 JAG PUTNAM	\$0	\$0	\$0	\$0	\$0
001-07-521-8-8527	2020-JAGC-PUTN-6-5R-063	\$0	\$0	\$0	\$0	\$0
001-07-521-8-8528	2022 JAGC PUTN-3-3B-153	\$0	\$0	\$0	\$0	\$0
001-07-521-8-8529	2022 JAGD PUTN-2-4B-048	\$0	\$0	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-07-521-8-8530	2022 JAG C 8C107 Laptop Comput	\$24,020	\$26,151	\$0	\$0	\$0
001-07-521-8-8531	2023 JAGC	\$0	\$0	\$20,749	\$0	\$21,000
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	TOTAL	\$29,692	\$63,951	\$86,525	\$77,999	\$289,776
	DEBT SERVICE					
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0
	DEBT					
001-07-517-7-7101	PRINCIPAL-2019 BB&T POLICE VEH	\$55,257	\$55,300	\$57,070	\$85,605	\$0
001-07-517-7-7106	PRINCIPAL-2020 POLICE CARS TD	\$101,910	\$101,966	\$103,764	\$155,647	\$105,653
001-07-517-7-7107	LEASE-POLICE CARS	\$83,000	\$88,000	\$85,442	\$126,000	\$84,000
001-07-517-7-7108	PRINCIPAL 2024 POLICE CARS	\$0	\$0	\$56,600	\$0	\$58,000
001-07-517-7-7201	INTEREST-2019 BB&T POLICE VEHI	\$2,755	\$6,274	\$936	\$1,404	\$961
001-07-517-7-7206	INTEREST-2020 POLICE CARS TD e	\$4,739	\$8,186	\$2,867	\$4,301	\$0
001-07-517-7-7207	INTEREST-BB&T POL VEH 2021	\$3,357	\$4,400	\$2,405	\$3,608	\$2,448
001-07-517-7-7208	INTEREST - AMERIS LOAN #281 2024 POI	\$0	\$0	\$11,400	\$0	\$24,000
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	TOTAL	\$251,018	\$264,126	\$320,484	\$376,564	\$275,062
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	DEPARTMENT TOTAL	\$3,741,193	\$4,327,221	\$4,949,013	\$4,769,829	\$5,423,669
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	COMMUNITY AFFAIRS - CODE ENFORCEMENT					
	PERSONNEL SERVICES					
001-19-521-1-1200	REGULAR SALARIES	\$111,665	\$117,698	\$130,734	\$118,787	\$139,659
001-19-521-1-1210	ACCRUED SALARIES	\$783	\$800	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-19-521-1-1400	OVERTIME	\$1,169	\$1,200	\$1,260	\$1,767	\$1,310
001-19-521-1-2100	FICA TAX EXPENSE	\$8,408	\$9,274	\$10,098	\$8,871	\$10,784
001-19-521-1-2200	RETIREMENT EXPENSE	\$37,912	\$38,134	\$40,266	\$36,255	\$43,278
001-19-521-1-2300	HEALTH AND LIFE INSURANCE	\$21,374	\$37,542	\$50,655	\$28,874	\$52,428
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	TOTAL	\$181,313	\$204,648	\$233,013	\$194,554	\$247,459
	OPERATING EXPENSES					
001-19-521-3-3100	PROFESSIONAL SERVICES	\$11,013	\$14,990	\$15,200	\$4,316	\$15,808
001-19-521-3-3120	PRE-EMPLOYMENT EXPENSE	\$158	\$160	\$200	\$175	\$208
001-19-521-3-4020	SCHOOLING, CONFERENCE, ETC.	\$1,471	\$2,000	\$2,000	\$2,248	\$3,000
001-19-521-3-4100	COMMUNICATIONS SERVICES	\$764	\$792	\$0	\$969	\$1,000
001-19-521-3-4200	POSTAGE AND FREIGHT	\$662	\$750	\$750	\$1,596	\$1,700
001-19-521-3-4400	RENTALS AND LEASES	\$83	\$100	\$1,000	\$142	\$1,040
001-19-521-3-4630	VEHICLE MAINTENANCE	\$80	\$2,000	\$2,000	\$537	\$2,080
001-19-521-3-4700	PRINTING AND BINDING	\$53	\$200	\$100	\$526	\$104
001-19-521-3-4810	LEGAL ADS	\$744	\$2,000	\$1,000	\$748	\$2,000
001-19-521-3-5000	FINES & FEES	\$73	\$100	\$60	\$22	\$62
001-19-521-3-5100	OFFICE SUPPLIES	\$251	\$300	\$400	\$126	\$416
001-19-521-3-5120	ABATEMENT, LOT CLEANUP & DEMOL	\$0	\$22,197	\$22,197	\$4,213	\$23,085
001-19-521-3-5210	GAS AND LUBRICANTS	\$466	\$900	\$900	\$279	\$936
001-19-521-3-5230	FILINGS AND MISC LEGAL FEES	\$700	\$6,170	\$1,200	\$1,145	\$13,248
001-19-521-3-5260	UNIFORMS	\$173	\$300	\$300	\$0	\$500
001-19-521-3-5280	OPERATING SUPPLIES	\$854	\$900	\$500	\$25	\$520
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	TOTAL	\$17,544	\$53,859	\$47,807	\$17,068	\$65,707
	CAPITAL OUTLAY					

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-19-521-6-6450	CAPITAL IMPROVEMENT	\$0	\$0	\$5,000	\$0	\$0
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	TOTAL	\$0	\$0	\$5,000	\$0	\$0
		-----	-----	-----	-----	-----
	DEPARTMENT TOTAL	\$198,857	\$258,507	\$285,820	\$211,622	\$313,166
		-----	-----	-----	-----	-----
	FIRE DEPARTMENT					
	PERSONNEL SERVICES					
001-08-522-1-1100	EXECUTIVE SALARIES	\$192,667	\$192,680	\$191,755	\$193,336	\$332,252
001-08-522-1-1200	REGULAR SALARIES	\$1,196,752	\$1,196,826	\$1,290,431	\$1,208,105	\$1,334,864
001-08-522-1-1210	ACCRUED SALARIES	-12,945.28	-12,000	\$0	\$0	\$0
001-08-522-1-1220	CLERICAL SALARIES	\$32,974	\$33,590	\$36,130	\$36,755	\$76,575
001-08-522-1-1300	OTHER SALARIES & WAGES	\$0	\$0	\$0	\$18,036	\$0
001-08-522-1-1400	OVERTIME	\$220,651	\$221,000	\$147,000	\$181,250	\$150,000
001-08-522-1-2100	FICA TAX EXPENSE	\$120,827	\$121,270	\$127,397	\$119,946	\$144,867
001-08-522-1-2200	CLERICAL RETIREMENT	\$11,079	\$11,100	\$11,128	\$16,810	\$23,509
001-08-522-1-2201	FIRE PENSION	\$657,789	\$658,157	\$459,478	\$488,133	\$536,811
001-08-522-1-2300	HEALTH AND LIFE INSURANCE	\$264,415	\$268,174	\$345,353	\$266,855	\$276,195
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	TOTAL	\$2,684,210	\$2,690,797	\$2,608,672	\$2,529,226	\$2,875,074
	OPERATING EXPENSES					
001-08-522-3-3100	PROFESSIONAL SERVICES	\$27,877	\$27,904	\$29,674	\$3,258	\$30,000
001-08-522-3-3120	PRE-EMPLOYMENT EXPENSE	\$7,088	\$7,148	\$10,000	\$239	\$15,000
001-08-522-3-3410	CONTRACTUAL SERVICES	\$0	\$0	\$4,000	\$3,524	\$9,500
001-08-522-3-3420	OTHER CONTRACTUAL SERVICES	\$326	\$326	\$0	\$0	\$0
001-08-522-3-4020	SCHOOLING, CONFERENCE, ETC	\$20,275	\$20,500	\$22,000	\$24,681	\$20,000

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-08-522-3-4100	COMMUNICATION SERVICES	\$12,989	\$13,200	\$15,000	\$12,618	\$15,000
001-08-522-3-4200	POSTAGE AND FREIGHT	\$0	\$0	\$300	\$155	\$500
001-08-522-3-4310	NATURAL GAS	\$1,669	\$1,725	\$2,500	\$1,576	\$2,800
001-08-522-3-4320	ELECTRICITY	\$17,382	\$17,435	\$14,000	\$14,220	\$18,000
001-08-522-3-4330	CREDIT CARD FEES	\$0	\$50	\$50	\$0	\$100
001-08-522-3-4400	RENTALS AND LEASES	\$1,421	\$1,500	\$2,500	\$1,102	\$2,500
001-08-522-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$30,533	\$31,000	\$0	\$181,015	\$0
001-08-522-3-4610	BUILDING MAINTENANCE	\$21,922	\$22,421	\$25,000	\$15,941	\$30,000
001-08-522-3-4620	EQUIPMENT MAINTENANCE	\$16,879	\$17,300	\$16,000	\$17,288	\$15,000
001-08-522-3-4630	VEHICLE MAINTENANCE	\$55,907	\$55,949	\$75,000	\$87,544	\$80,000
001-08-522-3-4631	FIRE TRUCK RESTORATION	\$121	\$484	\$0	\$0	\$0
001-08-522-3-4640	RADIO MAINTENANCE	\$1,785	\$2,000	\$2,000	\$2,856	\$2,000
001-08-522-3-4680	STORM CLEANUP/REPAIR	\$2,942	\$3,000	\$1,000	\$0	\$1,000
001-08-522-3-4700	PRINTING AND BINDING	\$798	\$800	\$350	\$620	\$500
001-08-522-3-5000	FINES & FEES	\$113	\$150	\$300	\$276	\$300
001-08-522-3-5100	OFFICE SUPPLIES	\$1,653	\$1,705	\$2,000	\$1,881	\$2,000
001-08-522-3-5140	FIRE CODE ENFORCEMENT	\$6,956	\$7,350	\$8,000	\$10,904	\$8,000
001-08-522-3-5210	GAS AND LUBRICANTS	\$43,092	\$43,100	\$42,000	\$35,526	\$44,000
001-08-522-3-5230	JANITORIAL SUPPLIES	\$3,444	\$3,450	\$4,000	\$3,637	\$5,000
001-08-522-3-5250	SMALL TOOLS	\$5,475	\$5,475	\$10,000	\$11,138	\$10,000
001-08-522-3-5260	UNIFORMS	\$64,488	\$64,532	\$57,485	\$64,194	\$60,000
001-08-522-3-5270	PUBLIC SAFETY SCHOLARSHIP FIRE	\$2,285	\$2,287	\$20,000	\$11,009	\$20,000
001-08-522-3-5280	OPERATING SUPPLIES	\$33,106	\$33,598	\$22,900	\$31,889	\$25,000
001-08-522-3-5290	FIRE PUB ED EXPENSE	\$7,019	\$7,500	\$6,000	\$3,420	\$3,000
001-08-522-3-5400	MEMBR, SUBSCRIPT, DUES	\$3,924	\$3,980	\$3,000	\$3,434	\$3,000
TOTAL		\$391,469	\$395,869	\$395,059	\$543,943	\$422,200

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	CAPITAL OUTLAY					
001-08-522-6-6400	CAPITAL OUTLAY	\$166,272	\$166,272	\$0	\$0	\$368,000
001-08-522-6-6421	FIREHOUSE SUBS - GRANT	\$0	\$0	\$39,025	\$0	\$0
001-08-522-6-6422	USAR Grant	\$23,963	\$24,000	\$24,000	\$0	\$0
001-08-522-6-6423	GLOBAL FIRE PREVENTION IPADS	\$3,864	\$3,900	\$0	\$0	\$0
001-08-522-6-6460	FIRE CAPITAL REPLACEMENT	\$0	\$0	\$25,000	\$13,407	\$0
001-08-522-6-6470	CITY MATCH FIRE - DECONTAMINAT	\$4,860	\$5,000	\$5,171	\$7,756	\$5,000
001-08-522-6-6480	City Match DEM HMGP 4486-106-R	\$0	\$170	\$0	\$0	\$30,007
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	TOTAL	\$198,959	\$199,342	\$93,196	\$21,163	\$403,007
	CAPITAL					
001-08-572-6-6423	FIRE GRANT	\$0	\$0	\$132,000	\$0	\$0
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	TOTAL	\$0	\$0	\$132,000	\$0	\$0
	DEBT SERVICE					
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	TOTAL	\$0	\$0	\$0	\$0	\$0
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	GRANT					
001-08-522-8-1000	FIRE GRANT - DECONTAMINATION	\$14,579	\$14,579	\$15,512	\$23,267	\$25,000
001-08-522-8-2300	AAA FIRE SAFETY GRANT	\$0	\$0	\$0	\$0	\$0
001-08-522-8-2400	Fed DEM HMGP 4486-106-R wind r	\$0	\$101,753	\$0	\$0	\$270,060
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	TOTAL	\$14,579	\$116,332	\$15,512	\$23,267	\$295,060

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	DEPARTMENT TOTAL	\$3,289,217	\$3,402,340	\$3,244,439	\$3,117,600	\$3,995,340
	PUBLIC WORKS - STREETS					
	PERSONNEL SERVICES					
001-09-541-1-1100	EXECUTIVE SALARIES	\$41,286	\$42,192	\$56,084	\$58,107	\$60,202
001-09-541-1-1200	REGULAR SALARIES	\$172,435	\$172,544	\$153,246	\$156,447	\$219,020
001-09-541-1-1210	ACCRUED SALARIES	\$96	\$100	\$0	\$0	\$0
001-09-541-1-1400	OVERTIME	\$11,257	\$12,000	\$21,000	\$11,314	\$21,840
001-09-541-1-2100	FICA TAX EXPENSE	\$16,547	\$16,603	\$17,620	\$16,850	\$23,031
001-09-541-1-2200	RETIREMENT EXPENSE	\$75,242	\$75,457	\$70,942	\$68,549	\$92,426
001-09-541-1-2300	HEALTH AND LIFE INSURANCE	\$31,494	\$32,220	\$94,413	\$35,838	\$48,068
	TOTAL	\$348,356	\$351,116	\$413,305	\$347,105	\$464,588
	OPERATING EXPENSES					
001-09-541-3-3100	PROFESSIONAL SERVICES	\$35,896	\$42,430	\$58,000	\$75,454	\$65,000
001-09-541-3-3120	PRE-EMPLOYMENT EXPENSE	\$158	\$600	\$1,000	\$933	\$1,040
001-09-541-3-3430	TREE MAINTENANCE & PLANTING	\$0	\$0	\$5,000	\$0	\$5,200
001-09-541-3-3440	TREE REMOVAL	\$9,917	\$10,270	\$38,000	\$9,450	\$40,000
001-09-541-3-3460	RAILROAD SIGNAL MAINTENANCE	\$11,076	\$12,500	\$9,500	\$9,255	\$9,880
001-09-541-3-4020	SCHOOLING, CONFERENCE, ETC	\$3,800	\$3,800	\$6,000	\$2,188	\$6,240
001-09-541-3-4100	COMMUNICATIONS SERVICES	\$2,904	\$3,600	\$3,600	\$3,362	\$3,744
001-09-541-3-4320	ELECTRICITY	\$194,232	\$194,500	\$200,000	\$194,135	\$208,000
001-09-541-3-4400	RENTALS & LEASES	\$2,208	\$4,000	\$20,000	\$17,485	\$20,800
001-09-541-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$8,174	\$8,200	\$0	\$0	\$0
001-09-541-3-4610	BUILDING MAINTENANCE	\$413	\$800	\$4,000	\$19	\$4,160
001-09-541-3-4620	EQUIPMENT MAINTENANCE	\$22,450	\$25,283	\$30,000	\$30,224	\$31,200

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-09-541-3-4630	VEHICLE MAINTENANCE	\$14,908	\$14,963	\$25,000	\$17,726	\$26,000
001-09-541-3-4660	TRAFFIC LIGHT REPAIR	\$26,894	\$36,393	\$42,235	\$14,629	\$43,924
001-09-541-3-4661	STREET LIGHT REPAIR	\$6,554	\$10,884	\$14,035	\$133	\$14,596
001-09-541-3-4662	STREET SIGNS	\$12,180	\$15,000	\$20,000	\$16,615	\$20,800
001-09-541-3-4670	STORMWATER MAINTENANCE	\$67,296	\$68,251	\$55,000	\$27,735	\$57,200
001-09-541-3-4680	STORM CLEANUP/REPAIR	\$204	\$225	\$0	\$0	\$0
001-09-541-3-5000	FINES & FEES	\$0	\$0	\$0	\$93	\$0
001-09-541-3-5100	OFFICE SUPPLIES	\$1,147	\$1,150	\$1,000	\$1,408	\$1,040
001-09-541-3-5210	GAS AND LUBRICANTS	\$31,060	\$32,500	\$40,000	\$25,563	\$41,600
001-09-541-3-5230	JANITORIAL SUPPLIES	\$605	\$625	\$1,000	\$1,264	\$1,040
001-09-541-3-5250	SMALL TOOLS	\$1,133	\$1,475	\$10,000	\$7,591	\$10,400
001-09-541-3-5260	UNIFORMS	\$4,930	\$6,000	\$3,500	\$2,642	\$3,640
001-09-541-3-5270	CHEMICALS AND FERTILIZERS	\$726	\$1,750	\$5,000	\$0	\$5,200
001-09-541-3-5280	OPERATING SUPPLIES	\$13,753	\$15,436	\$20,000	\$27,060	\$20,800
001-09-541-3-5283	INMATE OPERATING SUPPLIES	\$7,690	\$7,697	\$10,000	\$4,177	\$10,400
001-09-541-3-5330	PAVING ROAD REPAIRS	\$9,642	\$13,200	\$85,000	\$123,459	\$88,400
001-09-541-3-5340	SIDEWALK REPAIRS	\$0	\$0	\$56,000	\$83,138	\$58,240
001-09-541-3-5400	Memberships, Subscriptions, Du	\$1,250	\$1,250	\$1,500	\$0	\$1,560
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	TOTAL	\$491,199	\$532,782	\$764,370	\$695,738	\$800,105
	CAPITAL OUTLAY					
001-09-541-6-6400	CAPITAL OUTLAY	\$21,165	\$42,365	\$42,846	\$0	\$45,000
001-09-541-6-6401	Vehicle purchase	\$0	\$0	\$185,723	\$259,751	
001-09-541-6-640xx	PAVING ROAD RENOVATIONS					\$1,000,000
001-09-541-6-6430	SIDEWALK RENOVATIONS	\$1,740	\$4,620	\$0	\$0	\$0
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	TOTAL	\$22,905	\$46,985	\$228,569	\$259,751	\$1,045,000

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
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	TRANSFERS					
001-09-541-9-9104	REIMB FLEET MAINTENANCE	\$0	\$0	\$13,034	\$13,034	\$13,555
	TOTAL	\$0	\$0	\$13,034	\$13,034	\$13,555
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	DEBT					
001-09-517-7-7132	PRINCIPAL-N TIF ROAD RECONSTR	\$11,500	\$11,500	\$11,918	\$35,755	\$12,352
001-09-517-7-7133	PRINCIPAL BUCKET TRUCK	\$0	\$0	\$29,429	\$0	\$36,000
001-09-517-7-7134	PRINCIPAL PUBLIC WORKS BLDG	\$0	\$0	\$6,638	\$0	\$12,788
001-09-517-7-7232	INTEREST-N TIF ROAD RECONSTR	\$7,813	\$8,016	\$8,983	\$11,395	\$2,102
001-09-517-7-7233	INTEREST BUCKET TRUCK	\$0	\$0	\$14,094	\$0	\$14,658
001-09-517-7-7234	INTEREST PUBLIC WORKS BLDG	\$0	\$0	\$11,368	\$0	\$11,823
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	TOTAL	\$19,313	\$19,516	\$82,430	\$47,150	\$89,722
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	DEPARTMENT TOTAL	\$881,773	\$950,399	\$1,501,708	\$1,362,777	\$2,412,971
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	PUBLIC WORKS - CEMETERY					
	PERSONNEL SERVICES					
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	TOTAL	\$0	\$0	\$0	\$0	\$0
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	OPERATING EXPENSES					
001-14-569-3-3100	PROFESSIONAL SERVICES	\$14,342	\$18,150	\$10,550	\$6,472	\$10,972
001-14-569-3-3440	TREE REMOVAL	\$13,233	\$14,000	\$30,000	\$1,500	\$31,200

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-14-569-3-4100	COMMUNICATIONS SERVICES	\$2,292	\$2,300	\$2,300	\$2,109	\$2,392
001-14-569-3-4320	ELECTRICITY	\$4,763	\$4,800	\$4,000	\$4,167	\$4,160
001-14-569-3-4330	CREDIT CARD FEES	\$511	\$550	\$1,000	\$282	\$1,040
001-14-569-3-4610	BUILDING MAINTENANCE	\$390	\$1,000	\$10,000	\$579	\$10,400
001-14-569-3-4650	GROUPS MAINTENANCE	\$37,100	\$41,300	\$84,000	\$32,100	\$90,000
001-14-569-3-5000	FEES & FINES	\$32	\$50	\$0	\$0	\$0
001-14-569-3-5100	OFFICE SUPPLIES	\$184	\$200	\$1,000	\$137	\$1,040
001-14-569-3-5230	JANITORIAL SUPPLIES	\$0	\$100	\$500	\$295	\$520
001-14-569-3-5250	SMALL TOOLS	\$179	\$200	\$1,000	\$0	\$1,040
001-14-569-3-5270	CHEMICALS & FERTILIZER	\$0	\$175	\$5,000	\$0	\$5,200
001-14-569-3-5280	OPERATING SUPPLIES	\$2,869	\$3,025	\$3,000	\$264	\$3,120
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	TOTAL	\$75,895	\$85,850	\$152,350	\$47,905	\$161,084
	CAPITAL OUTLAY					
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	TOTAL	\$0	\$0	\$0	\$0	\$0
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	DEPARTMENT TOTAL	\$75,895	\$85,850	\$152,350	\$47,905	\$161,084
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	COMMUNITY AFFAIRS - CULTURAL ARTS SERVICES					
001-03-573-1-1200	REGULAR SALARIES	\$31,230	\$31,251	\$32,964	\$33,926	\$56,043
001-03-573-1-1210	ACCRUED SALARIES	\$6	\$10	\$0	\$0	\$0
001-03-573-1-1400	OVERTIME	\$2,204	\$2,225	\$1,575	\$3,535	\$1,638
001-03-573-1-2100	FICA TAX EXPENSE	\$2,347	\$2,502	\$2,642	\$2,719	\$4,413
001-03-573-1-2200	RETIREMENT EXPENSE	\$11,236	\$11,252	\$10,153	\$11,472	\$17,708
001-03-573-1-2300	HEALTH AND LIFE INSURANCE	\$13,142	\$13,687	\$21,929	\$14,127	\$14,692

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TOTAL	\$60,165	\$60,927	\$69,263	\$65,779	\$94,494
001-03-573-3-3100	PROFESSIONAL SERVICES	\$11,538	\$16,666	\$4,769	\$878	\$4,960
001-03-573-3-3120	PRE-EMPLOYMENT EXPENSE	\$0	\$150	\$0	\$0	\$0
001-03-573-3-4100	COMMUNICATION SERVICES	\$764	\$779	\$972	\$969	\$1,011
001-03-573-3-4400	RENTALS AND LEASES	\$233	\$250	\$900	\$399	\$936
001-03-573-3-4610	MAINTENANCE-BRONSON HOUSE	\$35,650	\$36,746	\$50,000	\$13,008	\$6,000
001-03-573-3-4611	MAINTENANCE-PUTNAM CO HIST SOC	\$0	\$0	\$2,500	\$0	\$2,600
001-03-573-3-4612	MAINTENANCE-ST JOHNS RIVER CEN	\$101,524	\$105,217	\$6,000	\$1,285	\$6,240
001-03-573-3-4613	MAINTENANCE-LARIMER ARTS CENTE	\$10,963	\$11,319	\$5,000	\$1,783	\$5,200
001-03-573-3-4614	MAINTENANCE-TILGHMAN HOUSE	\$758	\$2,000	\$400	\$37	\$416
001-03-573-3-4615	MAINTENANCE-DEPOT	\$1,992	\$2,000	\$5,000	\$2,124	\$16,200
001-03-573-3-4616	MAINTENANCE-WATERWORKS	\$4,915	\$6,700	\$5,000	\$3,150	\$5,200
001-03-573-3-4617	HAMMOCK HALL-MAINTENANCE	\$2,758	\$2,829	\$300	\$39	\$0
001-03-573-3-4618	MAINTENANCE-WILLARD COOPER BUI	\$844	\$2,000	\$7,000	\$0	\$5,000
001-03-573-3-4619	MAINTENANCE TERMINAL BUILDING	\$8,026	\$11,475	\$0	\$240	\$1,000
001-03-573-3-4800	ADVERTISING	\$0	\$0	\$500	\$0	\$520
001-03-573-3-4910	SPECIAL EVENT-ST JOHNS RIVER C	\$0	\$0	\$5,000	\$1,417	\$35,200
001-03-573-3-4911	FIELD TRIPS-ST JOHNS RIVER CEN	\$0	\$0	\$500	\$0	\$520
001-03-573-3-4912	River Center - grant expense	\$0	\$10,000	\$0	\$0	\$10,000
001-03-573-3-5000	FINES & FEES	\$131	\$150	\$100	\$0	\$104
001-03-573-3-5222	MERCHANDISE-ST JOHNS RIVER CEN	\$0	\$0	\$1,500	\$0	\$1,560
001-03-573-3-5230	JANITORIAL SUPPLIES	\$970	\$1,000	\$1,000	\$1,255	\$1,040
001-03-573-3-5260	UNIFORMS	\$135	\$200	\$200	\$0	\$208
001-03-573-3-5280	OPERATING-BRONSON HOUSE	\$12,482	\$13,400	\$9,000	\$8,207	\$9,360
001-03-573-3-5281	OPERATING-PUTNAM CO HIST SOCIE	\$0	\$0	\$500	\$0	\$520
001-03-573-3-5282	OPERATING-ST JOHNS RIVER CENTE	\$9,164	\$9,200	\$9,000	\$8,721	\$9,360

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-03-573-3-5283	OPERATING-LARIMER ARTS CENTER	\$275	\$500	\$500	\$0	\$520
001-03-573-3-5286	OPERATING-WATERWORKS	\$6,992	\$7,000	\$5,000	\$6,754	\$5,200
001-03-573-3-5289	OPERATING-TERMINAL BUILDING	\$1,701	\$1,750	\$2,000	\$1,945	\$2,080
001-03-573-3-5290	HOLIDAY EVENT - Jingle Jam	\$0	\$0	\$251	\$363	\$0
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	TOTAL	\$211,816	\$241,331	\$122,892	\$52,574	\$130,955
	CAPITAL OUTLAY					\$30,000
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	TOTAL	\$0	\$0	\$0	\$0	\$30,000
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	DEPARTMENT TOTAL	\$271,981	\$302,258	\$192,155	\$118,353	\$255,448
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	PUBLIC WORKS - PARKS AND RECREATION					
	PERSONNEL SERVICES					
001-15-572-1-1200	REGULAR SALARIES	\$46,608	\$92,492	\$98,550	\$55,640	\$105,105
001-15-572-1-1210	ACCRUED SALARIES	-\$140	\$0	\$0	\$0	\$0
001-15-572-1-1400	OVERTIME	\$4,259	\$6,000	\$6,300	\$3,280	\$6,552
001-15-572-1-2100	FICA TAX EXPENSE	\$3,758	\$7,682	\$8,021	\$4,385	\$8,542
001-15-572-1-2200	RETIREMENT EXPENSE	\$17,091	\$22,220	\$30,354	\$18,006	\$34,279
001-15-572-1-2300	HEALTH AND LIFE INSURANCE	\$9,287	\$34,324	\$35,525	\$11,617	\$12,198
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	TOTAL	\$80,864	\$162,718	\$178,750	\$92,928	\$166,675
	OPERATING EXPENSES					
001-15-572-3-3100	PROFESSIONAL SERVICES	\$22,303	\$36,712	\$36,000	\$13,440	\$37,440

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-15-572-3-3120	PRE-EMPLOYMENT EXPENSE	\$313	\$315	\$1,000	\$224	\$1,040
001-15-572-3-3440	TREE REMOVAL	\$0	\$650	\$15,000	\$0	\$15,600
001-15-572-3-4020	TRAINING, SCHOOLING, ETC	\$992	\$1,000	\$3,000	\$1,231	\$3,120
001-15-572-3-4100	COMMUNICATIONS SERVICES	\$1,003	\$1,400	\$1,400	\$1,097	\$1,456
001-15-572-3-4310	NATURAL GAS	\$196	\$200	\$200	\$172	\$208
001-15-572-3-4321	DOWNTOWN/RIVERFRONT ELECTRICIT	\$11,116	\$11,200	\$10,000	\$9,677	\$10,400
001-15-572-3-4323	ELECTRICITY-HANK BRYAN PARK	\$326	\$350	\$5,000	\$301	\$5,200
001-15-572-3-4400	RENTALS AND LEASES	\$0	\$0	\$3,000	\$0	\$3,120
001-15-572-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$8,750	\$8,750	\$0	\$0	\$0
001-15-572-3-4610	BUILDING MAINTENANCE	\$483	\$500	\$1,500	\$16	\$1,560
001-15-572-3-4620	EQUIPMENT MAINTENANCE	\$3,369	\$3,408	\$10,000	\$1,282	\$10,400
001-15-572-3-4630	VEHICLE MAINTENANCE	\$3,033	\$3,035	\$5,000	\$6,024	\$5,200
001-15-572-3-4651	MAINTENANCE-FRED GREEN PARK	\$818	\$1,951	\$4,000	\$85	\$10,000
001-15-572-3-4652	MAINTENANCE-HANK BRYAN PARK	\$1,800	\$1,800	\$12,000	\$9,511	\$8,500
001-15-572-3-4653	MAINTENANCE-BOOKER PARK	\$249	\$3,800	\$6,000	\$8,072	\$10,000
001-15-572-3-4654	MAINTENANCE-FORRESTER FIELD	\$50	\$200	\$6,000	\$0	\$6,240
001-15-572-3-4655	MAINTENANCE-SHAW BUCK RECREATI	\$1,969	\$2,000	\$6,000	\$0	\$10,000
001-15-572-3-4656	MAINTENANCE-WESTOVER PARK	\$0	\$951	\$6,000	\$0	\$6,240
001-15-572-3-4657	MAINTENANCE-PLAYGROUND 12TH &	\$0	\$1,000	\$2,000	\$0	\$6,240
001-15-572-3-4658	MAINTENANCE - RIVERFRONT	\$17,667	\$22,809	\$50,000	\$60,675	\$98,000
001-15-572-3-4659	MAINTENANCE-EDGEMOORE & HUSSON	\$0	\$250	\$6,000	\$0	\$6,240
001-15-572-3-4662	DOWNTOWN MAINTENANCE & LIGHTIN	\$13,844	\$15,000	\$10,000	\$1,959	\$10,400
001-15-572-3-4663	MAINTENANCE-BIKE TRAIL	\$0	\$500	\$500	\$0	\$520
001-15-572-3-4680	STORM CLEANUP/REPAIR	\$3,283	\$40,000	\$0	\$0	\$0
001-15-572-3-5100	OFFICE SUPPLIES	\$2,695	\$2,700	\$1,000	\$815	\$1,040
001-15-572-3-5210	GAS AND LUBRICANTS	\$156	\$1,400	\$3,000	\$67	\$3,120
001-15-572-3-5230	JANITORIAL SUPPLIES	\$362	\$395	\$1,000	\$468	\$1,040
001-15-572-3-5250	SMALL TOOLS	\$4,096	\$4,102	\$9,825	\$777	\$10,218

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-15-572-3-5260	UNIFORMS	\$865	\$1,400	\$2,000	\$0	\$2,080
001-15-572-3-5270	CHEMICALS & FERTILIZER	\$455	\$455	\$5,000	\$0	\$5,200
001-15-572-3-5280	OPERATING SUPPLIES	\$7,871	\$7,971	\$10,000	\$11,488	\$10,400
001-15-572-3-5283	INMATE OPERATING SUPPLIES	\$1,132	\$1,148	\$3,000	\$4,459	\$3,120
001-15-572-3-5400	MEMBR,SUBSCRIPT,DUES	\$50	\$50	\$1,000	\$0	\$1,040
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	TOTAL	\$109,247	\$177,402	\$235,425	\$131,838	\$304,382
	CAPITAL OUTLAY					
001-15-572-6-6310	PARK IMPROVEMENT EXPENSE	\$14,830	\$34,835	\$129,000	\$166,201	\$155,000
001-15-572-6-63xx	SPLASH PAD					\$400,000
001-15-572-6-6400	CAPITAL OUTLAY	\$0	\$0	\$13,994	\$0	\$50,000
001-15-572-6-6450	CAPITAL IMPROVEMENTS	\$0	\$0	\$26,500	\$31,187	\$27,560
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	TOTAL			\$169,494	\$197,388	\$632,560
	TRANSFERS					
001-15-572-9-9104	REIMB FLEET MAINTENCE	\$0	\$0	\$13,034	\$13,034	\$13,555
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	TOTAL	\$14,830	\$34,835	\$13,034	\$210,422	\$13,555
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	DEBT					
001-15-517-7-7101	PRINCIPAL PUBLIC WORKS BLDG	\$0	\$0	\$6,638	\$0	\$12,788
001-15-517-7-7201	INTEREST OUBLIC WORKS BLDG	\$0	\$0	\$11,368	\$0	\$2,102
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	TOTAL	\$0	\$0	\$18,006	\$0	\$18,726
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	DEPARTMENT TOTAL	\$204,941	\$374,955	\$614,709	\$632,576	\$1,135,899
	COMMUNITY AFFAIRS - PRICE MARTIN CENTER					
	OPERATING EXPENSES					
001-26-579-3-4100	COMMUNICATIONS SERVICES	\$1,224	\$1,300	\$800	\$1,012	\$832
001-26-579-3-4310	NATURAL GAS	\$812	\$825	\$800	\$789	\$832
001-26-579-3-4320	ELECTRICITY	\$16,794	\$17,000	\$12,000	\$12,453	\$12,480
001-26-579-3-4610	BUILDING MAINTENANCE	\$2,437	\$4,500	\$10,000	\$4,413	\$10,400
001-26-579-3-4620	EQUIPMENT MAINTENANCE	\$2,616	\$3,000	\$3,000	\$1,050	\$3,120
001-26-579-3-4650	GROUNDS MAINTENANCE	\$0	\$0	\$500	\$0	\$520
001-26-579-3-4680	GROUNDS MTN	\$0	\$600	\$500	\$0	\$520
001-26-579-3-5230	JANITORIAL SUPPLIES	\$427	\$500	\$500	\$374	\$520
001-26-579-3-5280	OPERATING SUPPLIES	\$90	\$500	\$500	\$116	\$520
	TOTAL	\$24,400	\$28,225	\$28,600	\$20,208	\$29,744
	CAPITAL OUTLAY					\$30,000
	TOTAL	\$0	\$0	\$0	\$0	\$30,000
	DEPARTMENT TOTAL	\$24,400	\$28,225	\$28,600	\$20,208	\$59,744
	DEPARTMENT TOTAL	\$501,321	\$705,438	\$835,464	\$573,749	\$1,451,091

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TOTAL EXPENDITURES	\$11,936,279	\$14,069,753	\$16,470,631	\$14,865,364	\$20,665,822
	TRANSFERS					
001-81-581-9-9130	TRANSFER TO TIF	\$0	\$285,749	\$346,243	\$0	\$360,093
001-81-581-9-9140	TRANSFER TO GOLF FUND	\$162,405	\$162,405	\$53,700	\$53,700	\$55,848
001-81-581-9-9141	TRANSFER TO GOLF FUND-DEBT	\$168,985	\$168,985	\$0	\$0	\$0
001-81-581-9-9150	TRANSFER TO BETTER PLACE FUND	\$0	\$76,134	\$307,470	\$0	\$319,769
001-81-581-9-9160	TRANSFER TO AIRPORT FUND	\$230,000	\$252,030	\$284,340	\$284,340	\$295,714
001-81-581-9-9180	TRANSFER TO ARPA	\$0	\$0	\$0	\$0	\$0
	DEPARTMENT TOTAL	\$561,390	\$945,303	\$991,753	\$338,040	\$1,031,423
	CONTINGENCIES					
	DEPARTMENT TOTAL	\$0	\$0	\$0	\$0	\$0
	RESERVES					
001-83-581-9-9900	OPERATING CASH RESERVE	\$0	\$1,795,969	\$2,151,003	\$0	\$2,151,003
001-83-581-9-9901	EVIDENCE FUND RESERVE	\$0	\$7,282	\$7,282	\$0	\$7,282
001-83-581-9-9902	LOT DEMOLITION/CLEANUP RESERVE	\$0	\$22,075	\$22,075	\$0	\$22,075
001-83-581-9-9909	SPECIAL CEMETERY RESERVE	\$0	\$146,875	\$118,889	\$0	\$118,889
001-83-581-9-9910	SPECIAL POLICE RESERVE	\$0	\$61,302	\$61,271	\$0	\$61,271
001-83-581-9-9912	HAND GUN CLASSES RESERVE	\$0	\$7,637	\$7,637	\$0	\$7,637
001-83-581-9-9913	FIRE PUBLIC EDUCATION RESERVE	\$0	\$29,568	\$24,937	\$0	\$24,937
001-83-581-9-9919	RED LIGHT CAMERA REVENUE RESER	\$0	\$49,988	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
001-83-581-9-9921	LANDSCAPING CODE FEE RESERVE	\$0	\$3,579	\$61,663	\$0	\$61,663
001-83-581-9-9922	INSURANCE RESERVE BUDGET ACCOU	\$0	\$622,948	\$624,444	\$0	\$624,444
001-83-581-9-9923	PARKS BANK ACCT- DONATIONS	\$0	\$2,900	\$284	\$0	\$284
001-83-581-9-9924	POLICE I&E ACCOUNT	\$0	\$8,587	\$7,523	\$0	\$7,523
001-83-581-9-9925	FIRE CAPITAL REPLACEMENT RESER	\$0	\$266,000	\$88,000	\$0	\$110,000
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	DEPARTMENT TOTAL	\$0	\$3,024,710	\$3,175,008	\$0	\$3,197,008
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GENERAL FUND	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$12,497,668	\$18,039,767	\$20,637,392	\$15,203,404	\$24,894,253
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
AIRPORT EXPENDITURES / BUDGET PREPARATION REPORT / 66.66 % Yr Complete For Fiscal Year: 2024 / 5						
	PERSONNEL SERVICES					
005-05-542-1-1100	EXECUTIVE SALARIES	\$88,169	\$88,188	\$92,186	\$89,120	\$101,010
005-05-542-1-1200	REGULAR SALARIES	\$114,991	\$115,115	\$177,162	\$138,764	\$173,750
005-05-542-1-1210	ACCRUED SALARIES	\$5,676	\$6,000	\$0	\$0	\$0
005-05-542-1-1300	OTHER SALARIES & WAGES	\$0	\$34,305	\$0	\$0	\$0
005-05-542-1-1400	OVERTIME	\$5,776	\$7,000	\$7,350	\$9,962	\$7,644
005-05-542-1-2100	FICA TAX EXPENSE	\$15,444	\$18,512	\$21,167	\$17,583	\$21,604
005-05-542-1-2200	RETIREMENT EXPENSE	\$56,169	\$55,989	\$82,959	\$56,257	\$86,698
005-05-542-1-2300	HEALTH AND LIFE INSURANCE	\$7,670	\$8,011	\$8,364	\$16,633	\$17,464
005-05-542-1-2400	WORKERS COMP	\$6,519	\$7,500	\$5,380	\$9,349	\$5,595
	TOTAL	\$300,416	\$340,620	\$394,568	\$337,667	\$413,765
	OPERATING EXPENSES					
005-05-542-3-3100	PROFESSIONAL SERVICES	\$702	\$4,000	\$29,500	\$1,338	\$29,500
005-05-542-3-3120	PRE-EMPLOYMENT EXPENSE	\$448	\$1,000	\$1,000	\$0	\$1,000
005-05-542-3-3200	ACCOUNTING AND AUDITING	\$5,541	\$5,600	\$5,287	\$4,814	\$5,287
005-05-542-3-3600	PENSION EXPENSE - GENERAL	\$0	\$0	\$0	\$0	\$0
005-05-542-3-4020	SCHOOLING, CONFERENCE, ETC	\$1,450	\$2,500	\$5,000	\$511	\$5,000
005-05-542-3-4100	COMMUNICATIONS SERVICES	\$6,072	\$12,091	\$16,000	\$4,040	\$16,000
005-05-542-3-4200	POSTAGE AND FREIGHT	\$250	\$300	\$300	\$0	\$300
005-05-542-3-4310	NATURAL GAS	\$890	\$900	\$1,000	\$931	\$1,000
005-05-542-3-4315	UTILITIES-WATER	\$6,555	\$8,000	\$8,000	\$8,219	\$8,000
005-05-542-3-4320	ELECTRICITY	\$24,001	\$24,025	\$20,000	\$22,326	\$20,000
005-05-542-3-4330	CREDIT CARD FEES	\$14,851	\$15,000	\$30,000	\$53	\$30,000
005-05-542-3-4400	RENTALS AND LEASES	\$9,508	\$10,200	\$11,700	\$13,927	\$11,700
005-05-542-3-4500	LIABILITY INSURANCE	\$49,899	\$50,000	\$67,754	\$83,738	\$67,754

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
005-05-542-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$94,495	\$95,000	\$0	\$0	\$0
005-05-542-3-4610	BUILDING MAINTENANCE	\$10,566	\$14,500	\$25,000	\$8,898	\$25,000
005-05-542-3-4615	HANGAR MAINTENANCE	\$7,640	\$30,000	\$30,000	\$706	\$30,000
005-05-542-3-4620	EQUIPMENT/FIELD MAINTENANCE	\$43,198	\$45,000	\$28,500	\$24,120	\$28,500
005-05-542-3-4630	VEHICLE MAINTENANCE	\$555	\$5,000	\$5,000	\$2,073	\$5,000
005-05-542-3-4650	GROUPS LANDSCAPING	\$47,309	\$56,000	\$56,000	\$45,105	\$56,000
005-05-542-3-4680	STORM CLEANUP/REPAIR	\$98	\$100	\$0	\$0	\$0
005-05-542-3-4800	ADVERTISING	\$0	\$2,500	\$5,000	\$0	\$5,000
005-05-542-3-4810	LEGAL ADVERTISING	\$580	\$1,000	\$1,000	\$225	\$1,000
005-05-542-3-4900	FLY-IN EVENT-EXPENSES	\$0	\$10,000	\$20,000	\$0	\$20,000
005-05-542-3-5000	FEES & FINES	\$277	\$300	\$0	\$187	\$0
005-05-542-3-5100	OFFICE SUPPLIES	\$799	\$1,000	\$1,500	\$1,029	\$1,500
005-05-542-3-5170	100LL FUEL	\$446,453	\$506,550	\$532,500	\$255,851	\$532,500
005-05-542-3-5180	JET A FUEL	\$92,608	\$206,000	\$294,000	\$155,121	\$294,000
005-05-542-3-5210	GAS AND LUBRICANTS	\$1,234	\$2,500	\$2,500	\$2,060	\$2,500
005-05-542-3-5220	GENERAL MERCHANDISE	\$2,733	\$5,000	\$5,000	\$3,482	\$5,000
005-05-542-3-5230	JANITORIAL SUPPLIES	\$1,938	\$4,000	\$2,500	\$1,398	\$2,500
005-05-542-3-5260	UNIFORMS	\$396	\$500	\$500	\$0	\$500
005-05-542-3-5280	OPERATING SUPPLIES	\$6,777	\$8,500	\$6,000	\$1,719	\$6,000
005-05-542-3-5400	MEMBR,SUBSCRIPT,DUES	\$2,335	\$6,800	\$6,800	\$2,282	\$6,800
005-05-542-3-5900	DEPRECIATION	\$999,674	\$0	\$0	\$0	\$0
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	TOTAL	\$1,879,833	\$1,133,866	\$1,217,341	\$644,151	\$1,217,341
	CAPITAL OUTLAY					
005-05-542-6-6305	FDOT T HANGAR G1383	\$0	\$728,695	\$0	\$0	\$0
005-05-542-6-6309	FDOT WEST TAXILANES & APRON ST	\$0	\$0	\$100,000	\$14,888	\$0
005-05-542-6-6346	FAA West Taxilanes & Apron Cit	\$0	\$8,026	\$16,779	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
005-05-542-6-6400	CAPITAL OUTLAY	\$0	\$44,000	\$0	\$0	\$0
005-05-542-6-6450	CAPITAL IMPROVEMENTS	\$0	\$0	\$22,920	\$0	\$23,837
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	TOTAL		\$780,721	\$139,699	\$14,888	\$23,837
	GRANT					
005-05-542-8-6303	FDOT Taxiway "E"CHO	\$0	\$0	\$21,510	\$3,334	\$0
005-05-542-8-6304	FAA TAXIWAY A REDI PHASE II WE	\$0	\$1,388,057	\$0	\$0	\$0
005-05-542-8-6307	FDOT FUEL TRUCK PTGA G2340	\$0	\$242,000	\$242,000	\$0	\$0
005-05-542-8-6308	FAA West Taxilanes & Apron Fed	\$0	\$72,234	\$755,061	\$138,899	\$0
005-05-542-8-6310	Fed FAA Taxiway "E"cho	\$0	\$0	\$193,590	\$30,004	\$161,590
005-05-542-8-6311	FDOT RWY 9 Obstruction Tree Re	\$0	\$0	\$575,000	\$43,531	\$539,479
005-05-542-8-6312	FDOT Wildlife Hazard Assessmen	\$0	\$0	\$25,000	\$14,992	\$0
005-05-542-8-6314	FDOT Bulk Hangar (W1-3) Apron	\$0	\$0	\$100,000	\$0	\$0
005-05-542-8-6315	FDOT RWY 9/27 EXT feasibility	\$0	\$0	\$100,000	\$0	\$100,000
005-05-542-8-6316	FDOT Access Control & Gate Imp	\$0	\$0	\$100,000	\$0	\$50,000
005-05-542-8-6317	AIRPORT FOT CORPORATE HANGAR	\$0	\$0	\$262,500	\$0	\$262,500
005-05-542-8-6318	FDOT Emergency Generators	\$0	\$0	\$250,000	\$0	\$240,000
TBD	AIRPORT AGIS SURVEY & MAPPING					\$137,025
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	TOTAL	\$2,180,248	\$3,957,498	\$2,624,661	\$230,760	\$1,490,594
	DEBT SERVICE					
005-05-517-7-7111	PRINCIPAL-SERIES 2013C TERMINA	\$0	\$83,000	\$0	\$0	\$0
005-05-517-7-7121	PRINCIPAL-SERIES 2013B T-HANGA	\$0	\$50,000	\$0	\$0	\$0
005-05-517-7-7140	PRINCIPAL-AIRPORT VEHICLE	\$0	\$5,406	\$5,395	\$8,092	\$5,493
005-05-517-7-7211	INTEREST-SERIES 2013C TERMINAL	\$1,575	\$1,576	\$0	\$0	\$0
005-05-517-7-7221	INTEREST-SERIES 2013B T-HANGAR	\$1,406	\$1,407	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
005-05-517-7-7240	INTEREST-AIRPORT VEHICLE	\$246	\$350	\$149	\$224	\$50
	TOTAL	\$3,228	\$141,739	\$5,544	\$8,316	\$5,543
	TOTAL EXPENDITURES	\$2,183,477	\$4,099,237	\$4,381,813	\$1,235,781	\$3,151,080
	TRANSFERS, CONT, RESERVES					
005-05-542-9-9100	REIMB GENERAL FUND-ADMIN EXP	\$110,056	\$213,239	\$164,918	\$164,918	\$171,515
005-05-542-9-9501	BAD DEBT EXPENSE	\$778	\$800	\$0	\$0	\$0
	TOTAL	\$110,834	\$214,039	\$164,918	\$164,918	\$171,515
	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$2,294,311	\$4,313,276	\$4,546,731	\$1,400,699	\$3,322,595
AIRPORT FUND						

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
WATER FUND EXPENDITURES / BUDGET PREPARATION REPORT / 66.66 % Yr Complete For Fiscal Year: 2024 / 5						
PUBLIC WORKS - WATER PLANT						
	PERSONNEL SERVICES					
041-11-533-1-1100	EXECUTIVE SALARIES	\$65,740	\$66,183	\$130,320	\$16,506	\$121,486
041-11-533-1-1200	REGULAR SALARIES	\$312,145	\$345,029	\$380,096	\$347,324	\$282,283
041-11-533-1-1210	ACCRUED SALARIES	-5,467.46	\$0	\$0	\$0	\$0
041-11-533-1-1400	OVERTIME	\$40,578	\$45,000	\$47,250	\$55,816	\$49,140
041-11-533-1-2100	FICA TAX EXPENSE	\$29,361	\$35,351	\$42,661	\$30,883	\$34,648
041-11-533-1-2200	RETIREMENT EXPENSE	\$70,396	\$84,942	\$157,208	\$61,537	\$139,043
041-11-533-1-2300	HEALTH AND LIFE INSURANCE	\$122,319	\$123,528	\$158,484	\$80,608	\$128,435
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	TOTAL	\$635,072	\$700,033	\$916,019	\$592,673	\$755,035
	OPERATING EXPENSES					
041-11-533-3-3100	PROFESSIONAL SERVICES	\$47,781	\$60,000	\$119,063	\$131,387	\$62,400
041-11-533-3-3110	LAB/TESTING	\$9,949	\$25,000	\$25,000	\$5,389	\$30,000
041-11-533-3-3120	PRE-EMPLOYMENT EXPENSE	\$173	\$300	\$300	\$404	\$312
041-11-533-3-3600	PENSION EXPENSE - GENERAL	\$0	\$0	\$0	\$0	\$0
041-11-533-3-4020	SCHOOLING, CONFERENCE, ETC	\$5,495	\$7,000	\$7,000	\$2,251	\$8,000
041-11-533-3-4100	COMMUNICATIONS SERVICES	\$4,271	\$5,000	\$5,000	\$4,681	\$5,200
041-11-533-3-4200	POSTAGE AND FREIGHT	\$0	\$200	\$200	\$30	\$208
041-11-533-3-4320	ELECTRICITY	\$175,365	\$175,500	\$170,000	\$150,604	\$200,000
041-11-533-3-4400	RENTALS AND LEASES	\$408	\$1,600	\$1,000	\$427	\$1,040
041-11-533-3-4500	LIABILITY INSURANCE	\$731	\$800	\$1,000	\$882	\$1,040
041-11-533-3-4610	BUILDING MAINTENANCE	\$13,691	\$20,000	\$20,000	\$10,241	\$25,000
041-11-533-3-4620	EQUIPMENT MAINTENANCE	\$39,385	\$73,850	\$75,000	\$41,653	\$100,000

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
041-11-533-3-4630	VEHICLE MAINTENANCE	\$834	\$1,000	\$1,000	\$0	\$1,040
041-11-533-3-5000	FINES & FEES	\$536	\$600	\$500	\$486	\$520
041-11-533-3-5100	OFFICE SUPPLIES	\$945	\$1,200	\$1,200	\$204	\$1,500
041-11-533-3-5210	GAS AND LUBRICANTS	\$1,174	\$2,100	\$2,100	\$2,603	\$2,500
041-11-533-3-5230	JANITORIAL SUPPLIES	\$1,687	\$1,750	\$1,500	\$596	\$1,560
041-11-533-3-5250	SMALL TOOLS	\$1,913	\$2,000	\$2,000	\$1,223	\$4,000
041-11-533-3-5260	UNIFORMS	\$4,854	\$5,500	\$5,000	\$5,482	\$5,500
041-11-533-3-5270	CHEMICALS AND FERTILIZERS	\$129,741	\$180,000	\$125,000	\$85,291	\$250,000
041-11-533-3-5280	OPERATING SUPPLIES	\$7,566	\$13,900	\$15,000	\$7,085	\$15,600
041-11-533-3-5400	MEMBR,SUBSCRIPT,DUES	\$657	\$1,000	\$1,000	\$0	\$1,040
041-11-533-3-5900	DEPRECIATION	\$360,481	\$0	\$0	\$0	\$0
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	TOTAL	\$807,639	\$578,300	\$577,863	\$450,920	\$716,460
	CAPITAL OUTLAY					
041-11-533-6-6330	SRF DW54025 Carbon Filters	\$0	\$2,345,493	\$1,007,402	\$793,049	\$661,109
041-11-533-6-6380	WELL UPGRADES	\$33,273	\$50,000	\$50,000	\$0	\$55,000
041-11-533-6-6400	CAPITAL OUTLAY	\$0	\$0	\$466,677	\$52,768	\$600,000
041-11-533-6-6450	CAPITAL IMPROVEMENTS	\$0	\$342,250	\$0	\$0	\$0
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	TOTAL	\$33,273	\$2,737,743	\$1,524,079	\$845,817	\$1,316,109
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	DEPARTMENT TOTAL	\$1,475,985	\$4,016,076	\$3,017,961	\$1,889,410	\$2,787,604
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
PUBLIC WORKS - SEWER/WASTEWATER PLANT (RECLAMATION)						
	PERSONNEL SERVICES					
041-12-535-1-1100	EXECUTIVE SALARIES	\$91,044	\$91,254	\$159,202	\$104,101	\$165,407
041-12-535-1-1200	REGULAR SALARIES	\$365,478	\$365,640	\$375,000	\$404,216	\$434,811
041-12-535-1-1210	ACCRUED SALARIES	-6,786.27	\$0	\$0	\$0	\$0
041-12-535-1-1220	CLERICAL SALARY	\$45,581	\$45,998	\$47,564	\$47,204	\$49,467
041-12-535-1-1400	OVERTIME	\$53,215	\$53,500	\$52,500	\$35,121	\$54,600
041-12-535-1-2100	FICA TAX EXPENSE	\$40,423	\$41,176	\$48,521	\$43,475	\$53,878
041-12-535-1-2200	RETIREMENT EXPENSE	\$177,495	\$176,262	\$179,184	\$166,595	\$199,453
041-12-535-1-2300	HEALTH AND LIFE INSURANCE	\$112,631	\$114,306	\$150,532	\$125,758	\$132,046
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	TOTAL	\$879,081	\$888,136	\$1,012,503	\$926,471	\$1,089,661
	OPERATING EXPENSES					
041-12-535-3-3100	PROFESSIONAL SERVICES	\$9,285	\$16,600	\$15,000	\$15,125	\$15,600
041-12-535-3-3110	LAB/TESTING	\$43,391	\$43,400	\$39,000	\$48,749	\$55,000
041-12-535-3-3120	PRE-EMPLOYMENT EXPENSE	\$1,169	\$1,220	\$1,500	\$239	\$1,560
041-12-535-3-3440	TREE REMOVAL	\$0	\$1,000	\$1,500	\$0	\$1,560
041-12-535-3-3460	RAILROAD CROSSING MAINTENANCE	\$226	\$600	\$650	\$0	\$676
041-12-535-3-4000	TRAVEL	\$0	\$0	\$1,200	\$0	\$1,248
041-12-535-3-4020	SCHOOLING, CONFERENCE, ETC	\$2,192	\$4,000	\$6,500	\$1,199	\$6,760
041-12-535-3-4100	COMMUNICATIONS SERVICES	\$8,637	\$9,300	\$9,900	\$9,144	\$10,296
041-12-535-3-4200	POSTAGE AND FREIGHT	\$500	\$500	\$1,100	\$420	\$1,144
041-12-535-3-4310	NATURAL GAS	\$7,358	\$7,400	\$6,000	\$5,052	\$6,240
041-12-535-3-4320	ELECTRICITY	\$249,200	\$250,000	\$245,000	\$251,492	\$295,000
041-12-535-3-4330	CREDIT CARD FEES	\$821	\$1,000	\$1,000	\$290	\$1,040

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
041-12-535-3-4400	RENTALS AND LEASES	\$41,807	\$41,950	\$45,000	\$42,986	\$46,800
041-12-535-3-4500	LIABILITY INSURANCE	\$731	\$800	\$1,100	\$882	\$1,144
041-12-535-3-4610	BUILDING MAINTENANCE	\$394	\$2,390	\$4,000	\$420	\$4,160
041-12-535-3-4620	EQUIPMENT MAINTENANCE	\$158,635	\$162,400	\$150,000	\$174,586	\$175,000
041-12-535-3-4630	VEHICLE MAINTENANCE	\$3,129	\$3,600	\$3,200	\$1,006	\$3,328
041-12-535-3-4680	STORM CLEANUP/REPAIR	\$10,795	\$11,000	\$0	\$0	\$0
041-12-535-3-4700	PRINTING AND BINDING	\$180	\$200	\$225	\$195	\$234
041-12-535-3-5000	FINES & FEES	\$107	\$150	\$0	\$126	\$0
041-12-535-3-5100	OFFICE SUPPLIES	\$804	\$1,000	\$1,100	\$1,161	\$1,144
041-12-535-3-5210	GAS AND LUBRICANTS	\$10,902	\$14,850	\$16,000	\$12,240	\$16,640
041-12-535-3-5230	JANITORIAL SUPPLIES	\$715	\$1,150	\$600	\$718	\$624
041-12-535-3-5250	SMALL TOOLS	\$2,701	\$3,890	\$6,500	\$4,060	\$6,760
041-12-535-3-5260	UNIFORMS	\$7,705	\$8,000	\$9,200	\$9,516	\$9,568
041-12-535-3-5270	CHEMICALS	\$72,752	\$73,500	\$87,000	\$75,053	\$90,480
041-12-535-3-5280	OPERATING SUPPLIES	\$9,322	\$15,000	\$15,000	\$14,238	\$15,600
041-12-535-3-5290	BIOSOLIDS DISPOSAL	\$81,893	\$82,000	\$54,000	\$89,635	\$56,160
041-12-535-3-5400	MEMBR,SUBSCRIPT,DUES	\$304	\$500	\$550	\$0	\$572
041-12-535-3-5900	DEPRECIATION	\$443,594	\$0	\$0	\$0	\$0
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	TOTAL	\$1,169,250	\$757,400	\$721,825	\$758,532	\$824,338
	CAPITAL OUTLAY					
041-12-535-6-6301	DEO Lift Station 16 Expansion	\$0	\$340,196	\$334,000	\$0	\$1,784,804
041-12-535-6-6357	FEMA HMGP 4283-66 LIFT STATION	\$0	\$0	\$6,552	\$0	\$0
041-12-535-6-6358	FDEM HMGP H0598 HISTORIC LIFT	\$0	\$255,156	\$0	\$0	\$0
041-12-535-6-6359	WWTP Biosolids LPR0004 FDEP	\$0	\$4,973,648	\$2,911,371	\$1,950,019	\$1,411,371
041-12-535-6-6371	CITY SHARE BENEFICIAL RECLAME	\$0	\$0	\$0	\$0	\$0
041-12-535-6-6373	CITY SHARE FDEM HMGP H0598 HIS	\$0	\$85,052	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
041-12-535-6-6374	CDBG DRI HM005 CITY SHARE	\$0	\$226,828	\$0	\$0	\$0
041-12-535-6-6450	CAPITAL IMPROVEMENTS	\$4,039	\$26,000	\$590,358	\$329,147	\$1,149,000
	TOTAL	\$4,039	\$5,906,880	\$3,842,281	\$2,279,166	\$4,345,175
	GRANT					
041-12-535-8-6401	DEO Lift Station 16 Expansion	\$0	\$340,196	\$334,000	\$0	\$334,000
041-12-535-8-6402	FDEP Sand and Grit SG067	\$0	\$600,497	\$150,812	\$0	\$0
	TOTAL	\$0	\$940,693	\$484,812	\$0	\$334,000
	DEPARTMENT TOTAL	\$2,052,371	\$8,493,109	\$6,061,421	\$3,964,169	\$6,593,174

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
PUBLIC WORKS - WATER/SEWER DISTRIBUTION						
	PERSONNEL SERVICES					
041-13-536-1-1100	EXECUTIVE SALARIES	\$90,584	\$90,589	\$96,563	\$93,033	\$93,713
041-13-536-1-1200	REGULAR SALARIES	\$309,444	\$312,572	\$386,652	\$324,409	\$394,254
041-13-536-1-1210	ACCRUED SALARIES	-3,774.71	\$0	\$0	\$0	\$0
041-13-536-1-1220	CLERICAL SALARY	\$32,587	\$33,612	\$35,544	\$35,232	\$36,966
041-13-536-1-1400	OVERTIME	\$45,875	\$50,000	\$52,500	\$45,933	\$54,600
041-13-536-1-2100	FICA TAX EXPENSE	\$33,599	\$34,053	\$43,701	\$35,368	\$44,334
041-13-536-1-2200	RETIREMENT EXPENSE	\$137,286	\$136,756	\$159,778	\$131,983	\$177,916
041-13-536-1-2300	HEALTH AND LIFE INSURANCE	\$136,913	\$176,728	\$182,913	\$145,330	\$152,596
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	TOTAL	\$782,513	\$834,310	\$957,651	\$811,287	\$954,379
	OPERATING EXPENSES					
041-13-536-3-3100	PROFESSIONAL SERVICES	\$60,831	\$60,905	\$70,000	\$56,367	\$72,800
041-13-536-3-3120	PRE-EMPLOYMENT EXPENSE	\$630	\$680	\$1,000	\$94	\$1,040
041-13-536-3-4020	SCHOOLING, CONFERENCE, ETC	\$5,898	\$6,000	\$10,000	\$3,356	\$10,400
041-13-536-3-4100	COMMUNICATIONS SERVICES	\$6,218	\$7,600	\$7,600	\$7,995	\$7,904
041-13-536-3-4200	POSTAGE AND FREIGHT	\$0	\$100	\$100	\$0	\$104
041-13-536-3-4310	NATURAL GAS	\$521	\$600	\$500	\$483	\$520
041-13-536-3-4320	ELECTRICITY	\$2,796	\$2,900	\$2,600	\$1,879	\$2,704
041-13-536-3-4400	RENTALS AND LEASES	\$455	\$1,000	\$2,000	\$1,039	\$2,080
041-13-536-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$0	\$0	\$0	\$0	\$0
041-13-536-3-4610	BUILDING MAINTENANCE	\$427	\$1,000	\$5,000	\$736	\$5,200
041-13-536-3-4620	EQUIPMENT MAINTENANCE	\$6,572	\$18,050	\$20,000	\$3,476	\$20,800
041-13-536-3-4630	VEHICLE MAINTENANCE	\$7,832	\$20,000	\$20,000	\$12,810	\$20,800
041-13-536-3-4680	STORM CLEANUP/REPAIR	\$0	\$0	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
041-13-536-3-4700	PRINTING AND BINDING	\$203	\$350	\$1,000	\$201	\$1,040
041-13-536-3-4900	LEGAL ADVERTISING	\$0	\$0	\$500	\$0	\$520
041-13-536-3-5100	OFFICE SUPPLIES	\$806	\$811	\$1,000	\$1,062	\$1,040
041-13-536-3-5210	GAS AND LUBRICANTS	\$27,186	\$40,000	\$40,000	\$22,155	\$41,600
041-13-536-3-5230	JANITORIAL SUPPLIES	\$559	\$2,000	\$2,000	\$985	\$2,080
041-13-536-3-5250	SMALL TOOLS	\$3,779	\$3,780	\$5,000	\$349	\$5,200
041-13-536-3-5260	UNIFORMS	\$3,172	\$4,000	\$4,000	\$3,027	\$4,160
041-13-536-3-5280	OPERATING SUPPLIES	\$6,112	\$19,639	\$20,000	\$13,158	\$20,800
041-13-536-3-5330	ROAD REPAIRS	\$34,072	\$40,000	\$47,000	\$57,645	\$75,000
041-13-536-3-5400	MEMBR,SUBSCRIPT,DUES	\$50	\$50	\$0	\$0	\$0
041-13-536-3-5900	DEPRECIATION	\$557,254	\$0	\$0	\$0	\$0
	TOTAL	\$725,372	\$229,465	\$259,300	\$186,818	\$295,792
	CAPITAL OUTLAY					
041-13-536-6-6300	METERS AND METER REPAIR	\$241,384	\$270,000	\$30,035	\$44,411	\$31,236
041-13-536-6-6320	WASTEWATER MATERIALS	\$11,155	\$11,220	\$18,000	\$0	\$18,720
041-13-536-6-6330	PIPE AND FITTINGS	\$45,424	\$73,400	\$58,000	\$14,969	\$60,320
041-13-536-6-6340	CONCRETE, FILL	\$5,560	\$5,600	\$15,000	\$15,723	\$15,600
041-13-536-6-6371	CDBG N32 PALATKA HEIGHTS	\$0	\$58,764	\$0	\$0	\$0
041-13-536-6-6372	CDBG MIT SANITARY WASTEWATER R	\$288	\$385,000	\$192,356	\$3,750	\$380,000
041-13-536-6-6400	CAPITAL OUTLAY	\$0	\$0	\$156,547	\$185,723	\$62,800
041-13-536-6-6401	ROAD REPLACEMENT PROJECTS					
041-13-536-6-6450	CAPITAL IMPROVEMENTS	\$7,107	\$220,000	\$493,134	\$493,134	\$462,859
041-13-536-6-6458	SRF 2019 DW54022 PALATKA HEIGH	\$0	\$2,168,562	\$1,819,356	\$946,234	
041-13-536-6-6459	SJRWMD PHASE IV-VII DOWNTOWN	\$0	\$225,996	\$0	\$0	\$0
041-13-536-6-6462	POTABLE NORTHEAST CITY SHARE	\$2,450	\$4,358	\$0	\$0	\$0
041-13-536-6-6463	POTABLE NORTHWEST CITY SHARE	\$2,450	\$4,358	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
041-13-536-6-6464	SRF DW54022 Downtown Potable	\$0	\$2,236,166	\$0	\$0	\$0
041-13-536-6-6467	CITY MATCH DEO MADISON 5TH TO	\$0	\$0	\$146,356	\$0	\$88,469
041-13-536-6-6473	City Match DEO RIF St. Johns A	\$0	\$11,700	\$555,531	\$321,882	\$0
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	TOTAL	\$315,817	\$5,675,122	\$3,484,315	\$2,251,880	\$1,120,004
	GRANT					
041-13-536-8-6465	DEO RIF MOSELY TO RR	\$0	\$0	\$555,531	\$473,208	\$0
041-13-536-8-6466	FDEP LPA0354 Sewer Main and Ma	\$0	\$2,015,531	\$2,000,000	\$0	\$1,625,000
041-13-536-8-6467	Fed CDBG DEO Madison to 11th	\$0	\$0	\$750,000	\$1,837	\$748,674
041-13-536-8-6468	FDEP Potable Water state	\$0	\$0	\$3,500,000	\$0	\$2,100,000
041-13-536-8-6469	FDEP Sewer Lining state	\$0	\$0	\$1,000,000	\$0	\$1,000,000
041-13-536-8-6471	SJRWMD 35891 MADISON TO 11TH S	\$0	\$0	\$500,000	\$0	\$500,000
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	TOTAL	\$0	\$2,015,531	\$8,305,531	\$475,044	\$5,973,674
	TRANSFERS					
041-13-536-9-9104	REIMB FLEET MAINTENCE	\$0	\$0	\$37,240	\$37,240	\$38,730
	TOTAL	\$0	\$0	\$37,240	\$37,240	\$38,730
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	DEBT					
041-13-517-7-7100	PRINCIPAL PUBLIC WORKS BUILDIN	\$0	\$0	\$12,169	\$0	\$23,375
041-13-517-7-7200	INTEREST PUBLIC WORKS BLDG	\$0	\$0	\$20,841	\$0	\$3,843
	TOTAL	\$0	\$0	\$33,010	\$0	\$27,218
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	DEPARTMENT	\$1,823,702	\$8,754,428	\$13,077,047	\$3,762,269	\$8,409,797

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
PUBLIC WORKS - WATER ADMINISTRATION						
	PERSONNEL SERVICES					
041-29-536-1-1100	EXECUTIVE SALARIES	\$24,856	\$29,068	\$0	\$0	\$0
041-29-536-1-1200	REGULAR SALARIES	\$63,777	\$126,660	\$177,639	\$51,461	\$173,744
041-29-536-1-1210	ACCRUED SALARIES	-1,465.17	\$0	\$0	\$0	\$0
041-29-536-1-1220	SALARIES CLERICAL	\$37,551	\$37,708	\$0	\$54,381	\$0
041-29-536-1-1300	OTHER SALARIES	\$55,566	\$56,000	\$0	\$69,345	\$0
041-29-536-1-1400	OVERTIME-WATER ADMIN	\$1,507	\$16,000	\$0	\$1,262	\$0
041-29-536-1-2100	FICA TAX EXPENSE	\$13,699	\$16,873	\$13,589	\$13,232	\$13,291
041-29-536-1-2200	RETIREMENT EXPENSE	\$54,211	\$55,739	\$54,713	\$54,032	\$53,339
041-29-536-1-2300	HEALTH AND LIFE INSURANCE	\$28,537	\$30,156	\$41,561	\$29,519	\$33,852
041-29-536-1-2400	WORKERS COMP	\$25,654	\$28,000	\$25,303	\$43,975	\$26,315
	TOTAL	\$303,892	\$396,203	\$312,805	\$317,207	\$300,542
	OPERATING EXPENSES					
041-29-536-3-3100	PROFESSIONAL SERVICES	\$31,211	\$54,100	\$30,000	\$15,312	\$31,200
041-29-536-3-3120	PRE-EMPLOYMENT EXPENSE	\$0	\$0	\$0	\$224	\$0
041-29-536-3-3200	ACCOUNTING AND AUDITING	\$43,399	\$44,000	\$30,738	\$28,281	\$31,968
041-29-536-3-4020	SCHOOLING, CONFERENCE, ETC	\$1,251	\$5,050	\$6,000	\$3,741	\$6,240
041-29-536-3-4100	COMMUNICATIONS SERVICES	\$723	\$1,000	\$1,000	\$1,383	\$1,040
041-29-536-3-4200	POSTAGE AND FREIGHT	\$135	\$200	\$100	\$0	\$104
041-29-536-3-4330	CREDIT CARD FEES	\$0	\$100	\$100	\$0	\$104
041-29-536-3-4400	RENTALS AND LEASES	\$159	\$200	\$500	\$273	\$520
041-29-536-3-4500	LIABILITY INSURANCE	\$152,955	\$153,000	\$249,676	\$249,703	\$259,663
041-29-536-3-4620	EQUIPMENT MAINTENANCE	\$15,463	\$16,850	\$45,000	\$0	\$46,800

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
041-29-536-3-4900	LEGAL ADVERTISING	\$0	\$5,000	\$0	\$0	\$0
041-29-536-3-5100	OFFICE SUPPLIES	\$62	\$100	\$200	\$246	\$208
041-29-536-3-5260	UNIFORMS	\$0	\$0	\$0	\$0	\$0
041-29-536-3-5280	OPERATING SUPPLIES	\$365	\$4,500	\$4,500	\$163	\$4,680
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	TOTAL	\$245,723	\$284,100	\$367,814	\$299,327	\$382,527
	CAPITAL OUTLAY					
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	TOTAL	\$0	\$0	\$0	\$0	\$0
	DEBT SERVICE					
041-29-517-7-7120	PRINCIPAL DW541901	\$0	\$267,525	\$245,133	\$182,647	\$284,953
041-29-517-7-7130	PRINCIPAL SERIES 2010A	\$0	\$221,123	\$229,200	\$343,799	\$233,113
041-29-517-7-7140	PRINCIPAL SRF 2108 DW54022	\$0	\$403,664	\$403,664	\$0	\$517,904
041-29-517-7-7160	PRINCIPAL WW 540230 SRF 2019	\$0	\$25,500	\$24,772	\$37,158	\$24,772
041-29-517-7-7170	WWTP PLANT IMPROV REPAYMENT	\$0	\$150,000	\$0	\$0	\$0
041-29-517-7-7180	PRINCIPAL DW54025 SRF Carbon F	\$0	\$0	\$174,634	\$0	\$174,634
041-29-517-7-7190	PRINCIPAL PUBLIC WORKS BLDG	\$0	\$0	\$3,644	\$0	\$6,887
041-29-517-7-7220	INTEREST-DW541901	\$46,154	\$46,154	\$39,820	\$31,068	\$1,132
041-29-517-7-7230	INTEREST-SERIES 2010A	\$144,923	\$144,922	\$138,785	\$208,163	\$132,465
041-29-517-7-7240	INTEREST-SRF 2108 LOAN DW54022	\$26,192	\$0	\$0	\$0	\$0
041-29-517-7-7290	INTEREST PUBLIC WORKS BLDG	\$0	\$0	\$9,896	\$0	\$10,292
		-----	-----	-----	-----	-----
	TOTAL	\$217,269	\$1,258,888	\$1,269,548	\$802,836	\$1,386,152
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	DEPARTMENT TOTAL	\$766,883	\$1,939,192	\$1,950,167	\$1,419,369	\$2,069,221

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
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	TOTAL EXPENDITURES	\$2,590,585	\$10,693,620	\$15,027,214	\$5,181,638	\$10,479,018
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	TRANSFERS					
041-29-536-9-9100	UTILITY CAPITAL REPLACEMENT CO	\$0	\$1,059,702	\$923,869	\$0	\$960,824
041-29-536-9-9101	REIMB GENERAL FUND-ADMIN EXP	\$734,112	\$917,596	\$1,240,186	\$1,240,186	\$1,289,793
041-29-536-9-9103	REIMB GAS AUTHORITY	\$228,192	\$228,192	\$232,394	\$187,945	\$241,690
041-29-536-9-9110	TRANSFER TO GENERAL FUND-FRANC	\$420,890	\$420,890	\$506,217	\$506,217	\$526,466
041-29-536-9-9120	TRNF BETTER PLACE-PUBLIC WORKS	\$0	\$67,600	\$0	\$0	\$0
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	TOTAL	\$1,383,194	\$2,693,980	\$2,902,666	\$1,934,348	\$3,018,773
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	CONTINGENCIES & RESERVES					
041-29-536-9-9901	CONTINGENCY/RESERVE	\$0	\$3,801,962	\$1,727,001	\$0	\$1,796,081
041-29-536-9-9903	WATER IMPACT FEE CONTINGENCY/R	\$0	\$77,223	\$0	\$0	\$0
041-29-536-9-9904	WASTEWATER IMPACT FEE CONTINGE	\$0	\$116,567	\$0	\$0	\$0
041-29-536-9-9905	FRUFC CAP PROJECTS CONTINGENCY	\$0	\$8,095	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$4,003,847	\$1,727,001	\$0	\$1,796,081
		-----	-----	-----	-----	-----
WATER FUND	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$7,502,134	\$29,900,632	\$28,736,263	\$12,969,565	\$24,674,649
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
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GOLF COURSE EXPENDITURES / BUDGET PREPARATION REPORT / 66.66 % Yr Complete For Fiscal Year: 2024 / 5

MAINTENANCE						
PERSONNEL SERVICES						
TOTAL		----- \$0	----- \$0	----- \$0	----- \$0	----- \$0
OPERATING EXPENSES						
042-16-572-3-3440	TREE REMOVAL	\$8,800	\$8,800	\$7,500	\$0	\$7,800
042-16-572-3-4400	RENTAL AND LEASES	\$0	\$17,593	\$0	\$26,389	\$0
042-16-572-3-4410	OPERATING LEASES	\$0	\$12,566	\$12,500	\$0	\$13,000
042-16-572-3-4650	IRRIGATION SUPPLIES	\$4,960	\$5,149	\$7,500	\$7,494	\$7,800
042-16-572-3-5900	DEPRECIATION	\$71,712	\$0	\$0	\$0	\$0
042-16-572-3-5901	AMORTIZATION - GOLF LEASED EQU	\$15,708	\$0	\$0	\$0	\$0
TOTAL		----- \$101,179	----- \$44,108	----- \$27,500	----- \$33,883	----- \$28,600
CAPITAL OUTLAY						
TOTAL		----- \$0	----- \$0	----- \$0	----- \$0	----- \$0
DEPARTMENT TOTAL		----- \$101,179	----- \$44,108	----- \$27,500	----- \$33,883	----- \$0
CLUB HOUSE						
PERSONNEL SERVICES						
TOTAL		----- \$0	----- \$0	----- \$0	----- \$0	----- \$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	OPERATING EXPENSES				\$0	\$0
042-24-572-3-3100	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$375	\$0
042-24-572-3-3200	ACCOUNTING AND AUDITING	\$7,500	\$7,500	\$7,500	\$11,250	\$7,800
042-24-572-3-4100	COMMUNICATIONS SERVICES	\$1,612	\$1,680	\$3,500	\$1,269	\$3,640
042-24-572-3-4310	NATURAL GAS	\$0	\$1,362	\$3,000	\$0	\$3,120
042-24-572-3-4320	ELECTRICITY	\$25,420	\$25,500	\$25,000	\$18,780	\$26,000
042-24-572-3-4330	UTILITIES-WATER	\$0	\$4,886	\$0	\$0	\$0
042-24-572-3-4400	RENTALS AND LEASES	\$8,010	\$78,048	\$78,048	\$78,048	\$63,000
042-24-572-3-4500	LIABILITY INSURANCE	\$6,824	\$6,894	\$7,500	\$7,059	\$7,800
042-24-572-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$0	\$0	\$0	\$0	\$0
042-24-572-3-4610	BUILDING MAINTENANCE	\$935	\$1,000	\$1,000	\$348	\$1,040
042-24-572-3-4630	CART MAINTENANCE	\$0	\$0	\$5,000	\$0	\$5,200
042-24-572-3-4680	STORM EXPENSE	\$9,415	\$9,500	\$0	\$0	\$0
042-24-572-3-5000	FINES & FEES	\$850	\$875	\$0	\$0	\$0
042-24-572-3-5280	OPERATING SUPPLIES	\$823	\$850	\$500	\$0	\$520
042-24-572-3-5400	MEMBR,SUBSCRIPT,DUES	\$400	\$400	\$639	\$0	\$665
042-24-572-3-5900	DEPRECIATION	\$24,717	\$0	\$0	\$0	\$0
042-24-572-3-5901	AMORTIZATION LEASED CARTS	\$43,902	\$0	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	TOTAL	\$130,408	\$138,495	\$131,687	\$117,129	\$118,785
	CAPITAL OUTLAY					
042-24-572-6-6450	CONTRACT CAPITAL IMPROVEMENTS	\$5,127	\$27,500	\$25,000	\$53,805	\$26,000
		-----	-----	-----	-----	-----
	TOTAL	\$5,127	\$27,500	\$25,000	\$53,805	\$26,000
	TRANSFER					
042-24-572-9-9100	REIMB GENERAL FUND-ADMIN EXP	\$365	\$382	\$215	\$215	\$224

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TOTAL	\$365	\$382	\$215	\$215	\$224
	DEBT SERVICE					
042-24-517-7-7105	SERIES 2013A - PRINCIPAL	\$0	\$157,000	\$0	\$0	\$0
042-24-517-7-7205	SERIES 2013A - INTEREST	\$5,228	\$11,141	\$0	\$0	\$0
	TOTAL	\$5,228	\$168,141	\$0	\$0	\$0
	DEPARTMENT TOTAL	\$141,127	\$334,518	\$156,902	\$171,149	\$145,008
	TOTAL EXPENDITURES	\$242,306	\$378,626	\$184,402	\$205,032	\$173,608
	TRFS, CONTINGENCIES, RESERVES					
	TOTAL	\$0	\$0	\$0	\$0	\$0
GOLF FUND	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$242,306	\$378,626	\$184,402	\$205,032	\$173,608

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
SANITATION FUND EXPENDITURES / BUDGET PREPARATION REPORT / 66.66 % Yr Complete For Fiscal Year: 2024 / 5						
PUBLIC WORKS - FLEET MAINTENANCE						
	PERSONNEL SERVICES					
043-28-534-1-1200	REGULAR SALARIES	\$100,280	\$100,371	\$100,056	\$139,329	\$153,534
043-28-534-1-1210	ACCRUED SALARIES	\$2,368	\$2,500	\$0	\$0	\$0
043-28-534-1-1400	OVERTIME	\$5,279	\$5,300	\$7,500	\$9,693	\$7,800
043-28-534-1-2100	FICA TAX EXPENSE	\$7,900	\$7,925	\$8,228	\$11,210	\$12,342
043-28-534-1-2200	RETIREMENT EXPENSE	\$35,619	\$35,515	\$30,817	\$45,767	\$49,530
043-28-534-1-2300	HEALTH AND LIFE INSURANCE	\$13,230	\$13,237	\$13,597	\$14,100	\$14,073
043-28-534-1-2500	UNEMPLOYMENT COMP	\$0	\$0	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	TOTAL	\$164,675	\$164,848	\$160,198	\$220,099	\$237,279
	OPERATING EXPENSES					
043-28-534-3-3100	PROFESSIONAL SERVICES	\$843	\$1,500	\$2,500	\$216	\$2,600
043-28-534-3-3120	PRE-EMPLOYMENT EXPENSE	\$0	\$0	\$180	\$224	\$187
043-28-534-3-3200	ACCOUNTING AND AUDITING	\$0	\$0	\$6,000	\$0	\$6,240
043-28-534-3-4020	SCHOOLING, CONFERENCE, ETC	\$400	\$1,500	\$0	\$0	\$0
043-28-534-3-4100	COMMUNICATIONS SERVICES	\$457	\$500	\$1,000	\$485	\$1,040
043-28-534-3-4320	ELECTRICITY	\$1,324	\$1,400	\$0	\$1,041	\$0
043-28-534-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$0	\$500	\$0	\$0	\$0
043-28-534-3-4610	BUILDING MAINTENANCE	\$296	\$500	\$3,500	\$0	\$10,000
043-28-534-3-4620	EQUIPMENT MAINTENANCE	\$250	\$1,000	\$1,500	\$432	\$3,500
043-28-534-3-4630	VEHICLE MAINTENANCE	\$250	\$1,000	\$2,000	\$83	\$2,080
043-28-534-3-5100	OFFICE SUPPLIES	\$700	\$700	\$1,000	\$1,426	\$1,040
043-28-534-3-5230	JANITORIAL SUPPLIES	\$2,451	\$2,500	\$2,000	\$1,172	\$2,080

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
043-28-534-3-5250	SMALL TOOLS	\$1,816	\$2,000	\$2,500	\$3,228	\$2,600
043-28-534-3-5260	UNIFORMS	\$1,471	\$2,000	\$2,000	\$2,003	\$2,080
043-28-534-3-5280	OPERATING SUPPLIES	\$1,916	\$2,000	\$2,000	\$0	\$0
		-----	-----	-----	-----	-----
	TOTAL	\$12,174	\$17,100	\$26,180	\$11,744	\$33,447
	CAPITAL OUTLAY					
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	DEPARTMENT TOTAL	\$176,849	\$181,948	\$186,378	\$231,843	\$270,726
		-----	-----	-----	-----	-----
	PUBLIC WORKS - SANITATION					
	PERSONNEL SERVICES					
043-10-534-1-1100	EXECUTIVE SALARIES	\$110,696	\$111,392	\$117,835	\$112,656	\$116,361
043-10-534-1-1200	REGULAR SALARIES	\$411,420	\$440,853	\$613,312	\$500,022	\$625,911
043-10-534-1-1210	ACCRUED SALARIES	\$13,260	\$13,500	\$0	\$0	\$0
043-10-534-1-1400	OVERTIME	\$70,943	\$72,000	\$63,000	\$99,787	\$65,520
043-10-534-1-2100	FICA TAX EXPENSE	\$43,759	\$44,102	\$55,933	\$53,014	\$61,796
043-10-534-1-2200	RETIREMENT EXPENSE	\$174,619	\$178,432	\$225,193	\$180,013	\$247,992
043-10-534-1-2300	HEALTH AND LIFE INSURANCE	\$103,448	\$118,255	\$148,269	\$116,482	\$122,306
043-10-534-1-2400	WORKERS COMP	\$29,402	\$31,350	\$29,092	\$50,554	\$30,256
043-10-534-1-2500	UNEMPLOYMENT COMP	\$275	\$300	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	TOTAL	\$957,821	\$1,010,184	\$1,252,634	\$1,112,529	\$1,270,142

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	OPERATING EXPENSES					
043-10-534-3-3100	PROFESSIONAL SERVICES	\$121,121	\$121,451	\$124,320	\$126,411	\$130,000
043-10-534-3-3120	PRE-EMPLOYMENT EXPENSE	\$1,848	\$2,000	\$1,500	\$1,342	\$1,560
043-10-534-3-3200	ACCOUNTING AND AUDITING	\$4,937	\$6,206	\$4,884	\$4,814	\$5,079
043-10-534-3-3470	PUTNAM COUNTY TIPPING FEE	\$234,052	\$275,000	\$250,000	\$218,151	\$260,000
043-10-534-3-3600	PENSION EXPENSE - GENERAL	\$0	\$0	\$0	\$0	\$0
043-10-534-3-4020	SCHOOLING, CONFERENCE, ETC	\$140	\$2,000	\$6,000	\$1,257	\$6,240
043-10-534-3-4100	COMMUNICATIONS SERVICES	\$2,673	\$7,000	\$7,000	\$2,628	\$7,280
043-10-534-3-4200	POSTAGE AND FREIGHT	\$0	\$25	\$25	\$0	\$26
043-10-534-3-4310	NATURAL GAS	\$996	\$1,200	\$1,000	\$630	\$1,040
043-10-534-3-4320	ELECTRICITY	\$6,464	\$6,600	\$6,000	\$4,177	\$6,240
043-10-534-3-4400	RENTALS AND LEASES	\$2,601	\$10,000	\$4,000	\$3,023	\$26,000
043-10-534-3-4500	LIABILITY INSURANCE	\$43,042	\$43,200	\$70,237	\$69,705	\$73,046
043-10-534-3-4510	INSURANCE CLAIMS REIMBURSABLE	\$17,866	\$18,000	\$0	\$0	\$0
043-10-534-3-4610	BUILDING MAINTENANCE	\$5,752	\$6,000	\$3,000	\$613	\$15,600
043-10-534-3-4620	EQUIPMENT MAINTENANCE	\$405	\$1,000	\$1,500	\$312	\$1,560
043-10-534-3-4630	VEHICLE MAINTENANCE	\$159,476	\$164,954	\$217,000	\$222,882	\$200,000
043-10-534-3-4700	PRINTING AND BINDING	\$225	\$600	\$3,500	\$201	\$3,640
043-10-534-3-4800	ADVERTISEMENTS	\$0	\$7,000	\$1,000	\$0	\$10,400
043-10-534-3-5000	FEES & FINES	\$1,067	\$1,100	\$2,000	\$576	\$2,080
043-10-534-3-5100	OFFICE SUPPLIES	\$794	\$800	\$1,000	\$195	\$1,040
043-10-534-3-5210	GAS AND LUBRICANTS	\$159,306	\$159,500	\$150,000	\$167,985	\$156,000
043-10-534-3-5230	JANITORIAL SUPPLIES	\$944	\$950	\$1,000	\$1,497	\$1,040
043-10-534-3-5250	SMALL TOOLS	\$4,222	\$4,233	\$5,000	\$37	\$5,000
043-10-534-3-5260	UNIFORMS	\$7,796	\$9,000	\$9,000	\$7,576	\$9,360
043-10-534-3-5280	OPERATING SUPPLIES	\$13,101	\$14,012	\$12,000	\$11,448	\$12,480
043-10-534-3-5285	CUSTOMER REPAIRS	\$0	\$4,000	\$4,000	\$1,710	\$4,160
043-10-534-3-5290	GARBAGE CONTAINERS/DUMPSTERS	\$46,502	\$50,000	\$100,000	\$62,052	\$104,000

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
043-10-534-3-5400	MEMBR,SUBSCRIPT,DUES	\$50	\$50	\$0	\$0	\$0
043-10-534-3-5730	BAD DEBT EXP	\$32,611	\$33,000	\$0	\$0	\$0
043-10-534-3-5900	DEPRECIATION	\$268,603	\$0	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	TOTAL	\$1,136,592	\$948,881	\$984,966	\$909,223	\$1,042,872
	CAPITAL OUTLAY					
043-10-534-6-6400	CAPITAL OUTLAY	\$10,741	\$400,000	\$206,494	\$0	\$15,000
043-10-534-6-6401	VEHICLE PURCHASE	\$0	\$0	\$499,362	\$499,302	\$85,000
		-----	-----	-----	-----	-----
	TOTAL	\$10,741	\$400,000	\$705,856	\$749,303	\$100,000
	DEBT SERVICE					
043-10-517-7-7100	PRINCIPAL-LOAN #281 SANITATION	\$0	\$0	\$146,896	\$0	\$152,772
043-10-517-7-7112	PRINCIPAL-2016 USBANCORP LEASE	\$0	\$55,082	\$34,900	\$41,799	\$36,296
043-10-517-7-7113	PRINCIPAL-BB&T CLAMSHELL-SERVI	\$0	\$35,273	\$36,427	\$54,578	\$37,884
043-10-517-7-7114	PRINCIPAL-FRONT LOADER	\$0	\$47,110	\$47,967	\$71,950	\$49,886
043-10-517-7-7115	PRINCIPAL PUBLIC WORKS BLDG	\$0	\$0	\$12,169	\$0	\$23,375
043-10-517-7-7200	INTEREST-LOAN #281 SANITATION	\$0	\$0	\$13,000	\$0	\$13,520
043-10-517-7-7211	INTEREST-2015 AMERIS LEASE FR	\$0	\$0	\$0	\$0	\$0
043-10-517-7-7212	INTEREST-2016 USBANCORP LEASE	\$1,246	\$1,247	\$900	\$376	\$936
043-10-517-7-7213	INTEREST-BB&T CLAMSHELL-SERVIC	\$2,128	\$2,148	\$975	\$1,456	\$1,014
043-10-517-7-7214	INTEREST-FRONT LOADER	\$2,191	\$2,191	\$1,325	\$1,988	\$1,378
043-10-517-7-7215	INTEREST PUBLIC WORKS BLDG	\$0	\$0	\$20,841	\$0	\$3,843
		-----	-----	-----	-----	-----
	TOTAL	\$5,565	\$143,051	\$315,400	\$172,148	\$320,903
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	DEPARTMENT TOTAL	\$2,110,719	\$2,502,116	\$3,258,856	\$2,943,202	\$2,733,917

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
	TOTAL EXPENDITURES	\$2,287,568	\$2,684,064	\$3,445,234	\$3,175,046	\$3,004,642
		-----	-----	-----	-----	-----
	TRANSFERS					
043-10-534-9-9101	REIMB GENERAL FUND-ADMIN EXP	\$81,947	\$81,947	\$179,976	\$179,976	\$187,175
043-10-534-9-9110	TRANSFER TO GENERAL FUND-FRANC	\$143,658	\$143,658	\$156,718	\$156,718	\$162,987
043-10-534-9-9120	TRNF BETTER PLACE-PUBLIC WORKS	\$0	\$41,600	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	TOTAL	\$225,605	\$267,205	\$336,694	\$336,694	\$350,162
		-----	-----	-----	-----	-----
	CONTINGENCIES & RESERVES					
043-10-534-9-9900	CONTINGENCY/RESERVE	\$0	\$77,372	\$116,730	\$0	\$121,399
043-10-534-9-9901	CAPITAL REPLACEMENT CONTINGENC	\$0	\$367,943	\$430,764	\$0	\$447,995
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$445,315	\$547,494	\$0	\$569,394
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SANITATION FUND	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$2,513,174	\$3,396,584	\$4,329,422	\$3,511,740	\$3,924,198

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025

TIF EXPENDITURES / BUDGET PREPARATION REPORT / 66.66 % Yr Complete For Fiscal Year: 2024 / 5						
DOWNTOWN						
	PERSONNEL					
030-30-580-1-1100	EXECUTIVE SALARIES					\$38,500
030-30-580-1-2100	FICA TAX EXPENSE					\$2,945
030-30-580-1-2200	RETIREMENT EXPENSE					\$11,820
030-30-580-1-2300	HEALTH AND LIFE INSURANCE					\$7,700
	TOTAL			\$0		<u>\$60,965</u>
	OPERATING					
030-30-580-3-3100	PROFESSIONAL SERVICES	\$0	\$10,000	\$104,012	\$10,425	\$75,000
030-30-580-3-3105	SMALL BUSINESS DEVELOPMENT CEN	\$12,000	\$12,000	\$12,000	\$13,500	\$25,000
030-30-580-3-3109	MAINTENANCE CONTRACT	\$4,950	\$9,200	\$35,000	\$4,050	\$35,000
030-30-580-3-3200	AUDIT EXPENSE	\$10,720	\$10,740	\$10,675	\$8,799	\$10,540
030-30-580-3-4803	MARKETING/PROMOTIONS/FESTIVAL	\$0	\$0	\$0	\$0	\$0
030-30-580-3-4805	FESTIVALS	\$0	\$7,500	\$0	\$0	\$0
030-30-580-3-5280	MISC EXPENSES	\$132	\$1,000	\$3,400	\$0	\$2,100
030-30-580-3-5401	FRA ANNUAL DUES, TRAINING & CO	\$644	\$2,500	\$4,000	\$1,296	\$5,000
030-30-580-3-5402	DEO ANNUAL DUES	\$123	\$175	\$175	\$194	\$175
030-30-580-6-6311	DOWNTOWN CHRISTMAS LIGHTS	\$20,768	\$25,000	\$25,000	\$30,290	\$30,000
030-30-580-6-6314	RECRUITMENT PROJECT	\$0	\$55,000	\$25,000	\$37,500	\$0
030-30-580-6-6316	WAYFINDING	\$4,134	\$60,000	\$15,000	\$0	\$3,000
030-30-580-6-6319	BUILDING IMPROVEMENT GRANT	\$10,142	\$50,000	\$121,000	\$7,548	\$150,000
030-30-580-6-6320	LANDSCAPING	\$3,646	\$40,000	\$40,000	\$0	\$10,000
030-30-580-6-6321	SITE AMENITIES	\$0	\$7,500	\$20,000	\$4,368	\$10,000

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
030-30-580-6-6328	PUBLIC ART	\$0	\$25,000	\$10,000	\$0	\$23,000
030-30-580-6-6329	PROPERTY AQUISITION	\$0	\$0	\$25,000	\$0	\$0
030-30-580-6-6330	PROPERTY ACQUISITION 308 N 11t	\$0	\$0	\$0	\$0	\$0
030-30-580-6-6331	PROPERTY ACQUISITION 302 N 11t	\$0	\$0	\$0	\$0	\$0
030-30-580-6-6400	CAPITAL OUTLAY	\$0	\$0	\$50,000	\$0	\$130,911
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	OPERATING TOTAL	\$67,257	\$315,615	\$500,262	\$117,969	\$509,726
	TRANSFERS					
030-30-580-9-9103	REIMB GENERAL-FIREWORKS	\$0	\$20,000	\$0	\$0	\$0
030-30-580-9-9106	REIMB GENERAL-ADMIN EXP	\$13,214	\$26,953	\$28,112	\$28,112	\$29,236
030-30-580-9-9107	REIMB TO UTILITY FOR CRA ADMIN	\$12,531	\$15,000	\$0	\$0	\$0
030-30-580-9-9130	TRANSFER TO BETTER PLACE-CDBG	\$0	\$500,000	\$0	\$0	\$0
030-30-580-9-9132	TRANSFER TO UTILITY FUND-POTAB	\$0	\$89,565	\$89,565	\$0	\$93,148
030-30-580-9-9133	TRANSFER TO BETTER PLACE-TRANS	\$0	\$0	\$0	\$0	\$0
030-30-580-9-9134	TRANSFER TO BETTER PLACE - STR	\$0	\$0	\$867,831	\$0	\$922,327
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	TOTAL TRANSFERS	\$25,745	\$651,518	\$985,508	\$28,112	\$1,044,711
	CONTINGENCIES & RESERVES					
030-30-580-9-9901	CONTINGENCY/RESERVE-DOWNTOWN	\$0	\$157,461	\$40,257	\$0	\$0
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	TOTAL CONTINGENCIES & RESERVES	\$0	\$157,461	\$40,257	\$0	\$0
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	DEPARTMENT TOTAL	\$93,002	\$1,124,594	\$1,526,027	\$146,081	\$1,615,402

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
SOUTH HISTORIC						
PERSONNEL						
030-31-580-1-1100	EXECUTIVE SALARIES					\$12,100
030-31-580-1-2100	FICA TAX EXPENSE					\$926
030-31-580-1-2200	RETIREMENT EXPENSE					\$3,715
030-31-580-1-2300	HEALTH AND LIFE INSURANCE					\$2,420
	TOTAL			\$0		\$19,160
OPERATING						
030-31-580-3-3100	PROFESSIONAL SERVICES	\$0	\$5,000	\$17,016	\$0	\$7,700
030-31-580-3-3200	AUDIT EXPENSE	\$3,322	\$3,380	\$3,355	\$2,765	\$3,474
030-31-580-3-5280	MISC EXPENSES	\$0	\$50	\$867	\$0	\$650
030-31-580-3-5400	FRA ANNUAL DUES, TRAINING	\$148	\$2,000	\$3,500	\$277	\$1,500
030-31-580-3-5402	DEO ANNUAL DUES	\$39	\$100	\$110	\$45	\$110
030-31-580-6-6120	LAND PURCHASE	\$0	\$0	\$30,000	\$17,454	\$0
030-31-580-6-6329	BUILDING IMPROVEMENT GRANT	\$0	\$50,000	\$65,000	\$0	\$160,734
030-31-580-6-6333	SIGNAGE	\$0	\$1,000	\$3,000	\$0	\$1,000
030-31-580-6-6337	SITE AMENITIES	\$0	\$1,500	\$3,000	\$0	\$1,000
030-31-580-6-6338	RESIDENTIAL REHAB	\$0	\$0	\$0	\$0	\$0
030-31-580-6-6339	RIVER STREET IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0
030-31-580-6-6341	LANDSCAPING	\$0	\$9,000	\$4,000	\$0	\$3,000
030-31-580-6-6342	FESTIVALS	\$1,488	\$3,000	\$0	\$0	\$0
030-31-580-6-6343	CAPITAL OUTLAY	\$49,045	\$50,000	\$60,733	\$0	\$127,219
030-31-580-6-6344	324 RIVER ST REPAIRS TILLMAN H	\$0	\$0	\$121,193	\$0	\$155,378
	OPERATING TOTAL	\$54,041	\$125,030	\$311,774	\$20,541	\$461,765

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TRANSFERS					
030-31-580-9-9101	TRANSFER TO BETTER PLACE-SOUTH	\$0	\$50,000	\$0	\$0	\$0
030-31-580-9-9102	TRANSFER TO UTILITY- SOUTH POT	\$0	\$27,000	\$27,000	\$0	\$28,080
030-31-580-9-9105	REIMB GENERAL	\$4,334	\$5,596	\$8,501	\$8,501	\$8,841
030-31-580-9-9107	REIMB TO UTILITY FOR CRA ADMIN	\$3,665	\$5,000	\$0	\$0	\$0
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	TOTAL TRANSFERS	\$7,999	\$87,596	\$35,501	\$8,501	\$36,921
	CONTINGENCIES & RESERVES					
030-31-580-9-9901	CONTINGENCY/RESERVE - SOUTH	\$0	\$262,164	\$91,193	\$0	\$0
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	CONTINGENCIES & RESERVES	\$0	\$262,164	\$91,193	\$0	\$0
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	DEPARTMENT TOTAL	\$62,040	\$474,790	\$438,468	\$29,042	\$517,847

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
NORTH HISTORIC						
PERSONNEL						
030-32-580-1-1100	EXECUTIVE SALARIES					\$4,400
030-32-580-1-2100	FICA TAX EXPENSE					\$337
030-32-580-1-2200	RETIREMENT EXPENSE					\$1,351
030-32-580-1-2300	HEALTH AND LIFE INSURANCE					\$880
	TOTAL			\$0		\$6,967
OPERATING						
030-32-580-3-3100	PROFESSIONAL SERVICES	\$0	\$10,000	\$8,815	\$0	\$2,600
030-32-580-3-3200	AUDIT EXPENSE	\$1,208	\$1,220	\$1,220	\$1,006	\$1,263
030-32-580-3-5280	MISC EXPENSES	\$0	\$4,030	\$983	\$0	\$250
030-32-580-3-5400	FRA ANNUAL DUES, TRAINING	\$78	\$1,000	\$1,984	\$40	\$500
030-32-580-3-5402	DEO ANNUAL DUES	\$14	\$50	\$16	\$24	\$16
030-32-580-6-6319	BUILDING IMPROVEMENT GRANT	\$5,066	\$35,000	\$50,000	\$117	\$83,661
030-32-580-6-6320	NORTH HISTORIC EXPENSE	\$0	\$10,000	\$0	\$0	\$0
030-32-580-6-6322	GENERAL CAPITAL IMPROVEMENTS	\$49,775	\$50,000	\$50,000	\$45,176	\$57,970
030-32-580-6-6323	SITE AMENITIES	\$0	\$1,500	\$0	\$0	\$0
	OPERATING TOTAL	\$56,141	\$112,800	\$113,018	\$46,362	\$146,260
TRANSFERS						
030-32-580-9-9105	REIMB GENERAL-ADMIN EXP	\$1,883	\$2,458	\$5,981	\$5,981	\$6,220
030-32-580-9-9107	REIMB TO UTILITY FOR CRA ADMIN	\$1,433	\$4,000	\$0	\$0	\$0
	TOTAL TRANSFERS	\$3,316	\$6,458	\$5,981	\$5,981	\$6,220

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
030-32-580-9-9901	CONTINGENCIES & RESERVES					
	CONTINGENCY/RESERVE - NORTH	\$0	\$63,199	\$7,148	\$0	\$0
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	TOTAL CONTINGENCIES & RESERVES	\$0	\$63,199	\$7,148	\$0	\$0
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	DEPARTMENT TOTAL	\$59,456	\$182,457	\$126,147	\$52,343	\$159,447
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	TOTAL EXPENDITURES	\$214,498	\$1,781,841	\$2,090,642	\$227,467	\$2,292,696
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TIF FUND	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$214,498	\$1,781,841	\$2,090,642	\$227,467	\$2,292,696
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
ARPA FUND EXPENDITURES / BUDGET PREPARATION REPORT / 66.66 % Yr Complete For Fiscal Year: 2024 / 5						
AMERICAN RESCUE PLAN ACT						
CAPITAL OUTLAY						
300-61-559-8-1200	OTHER PUBLIC HEALTH SERVICES	\$0	\$50,000	\$50,000	\$0	\$40,000
300-61-559-8-1500	PERSONAL PROTECTIVE EQUIPMENT	\$0	\$2,061	\$0	\$0	
300-62-559-8-2200	HOUSEHOLD ASSISTANCE UTILITY A	\$0	\$150,000	\$194,700	\$259,536	
300-62-559-8-2300	UTILITY AID ADMIN EXP - AZCARA	\$0	\$0	\$21,800	\$23,610	
300-62-559-8-2301	UTILITY AID AZCARATE SUPPLIES	\$0	\$0	\$1,500	\$1,199	
300-62-559-8-2900	SMALL BUSINESS ECONOMIC IMPACT	\$0	\$100,000	\$100,000	\$0	\$100,000
300-63-559-8-3110	HOUSING SUPPORT SERVICES FOR U	\$0	\$50,000	\$50,000	\$0	\$50,000
300-63-559-8-3120	HOUSING SUPPORT OTHER HOUSING	\$0	\$490,243	\$490,243	\$192	\$490,115
300-63-559-8-3300	EDUCATION ASSISTANCE ACADEMIC	\$0	\$23,000	\$0	\$0	
300-63-559-8-3400	EDUCATION ASSIST SOCIAL EMOT M	\$0	\$100,000	\$100,000	\$0	\$100,000
300-63-559-8-3500	EDUCATION ASSISTANCE OTHER	\$0	\$80,000	\$40,000	\$0	\$40,000
300-65-559-8-1700	BROADBAND OTHER PROJECTS	\$0	\$250,000	\$0	\$0	
300-65-559-8-5100	DW TREATMENT GAC Filters	\$867,716	\$1,145,897	\$278,181	\$29,022	\$172,166
300-65-559-8-5110	DW TRANSMISS/DISTRIBUT Palm to	\$1,006,230	\$1,023,731	\$14,562	\$0	
300-65-559-8-5120	GIS St Johns Downtown Potable	\$39,353	\$39,353	\$0	\$0	
300-65-559-8-5130	GIS CDBG N32 Palatka Heights	\$14,389	\$35,973	\$21,585	\$18,886	
300-66-559-8-6100	PROVISION OF GOVT SERVICES	\$0	\$25,000	\$25,000	\$0	\$25,000
300-66-559-8-6101	RADIOS 800 MHZ - ARPA	\$580,968	\$690,788	\$109,820	\$102,019	
300-66-559-8-6102	VACANT PROPERTY PURCHASES	\$0	\$225,000	\$225,000	\$0	\$225,000
300-66-559-8-6103	ROAD MAINTENANCE	\$0	\$0	\$250,000	\$96,086	\$114,475
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CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TOTAL	\$2,508,656	\$4,481,047	\$1,972,391	\$530,551	\$1,356,756
	GRANT MATCHES					
	TOTAL	\$0	\$0	\$0	\$0	\$0
	DEPARTMENT TOTAL	\$2,508,656	\$4,481,047	\$1,972,391	\$530,551	\$1,356,756
	TOTAL EXPENDITURES	\$2,508,656	\$4,481,047	\$1,972,391	\$530,551	\$1,356,756
ARPA FUND	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$2,508,656	\$4,481,047	\$1,972,391	\$530,551	\$1,356,756

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
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BETTER PLACE EXPENDITURES / BUDGET PREPARATION REPORT / 66.66 % Yr Complete For Fiscal Year: 2024 / 5

BETTER PLACE PLAN

	OPERATING EXPENSES					
101-18-519-3-3100	PROFESSIONAL SERVICES	\$1,700	\$10,000	\$20,000	\$0	\$0
101-18-519-3-3103	GRANT APPLICATION FEES	\$712	\$7,000	\$40,000	\$7,500	\$0
101-18-519-3-5000	FINES & FEES	\$50	\$100	\$0	\$0	\$0
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	TOTAL	\$2,462	\$17,100	\$60,000	\$7,500	\$0
	CAPITAL OUTLAY					
101-18-519-6-6310	SIDEWALKS	\$19,390	\$20,000	\$39,000	\$0	\$100,000
101-18-519-6-6330	PUBLIC WORKS BUILDING	\$68,338	\$3,000,000	\$3,000,000	\$2,105,608	\$1,398,941
101-18-519-6-6340	LWCF BOOKER PARK PROJECT CITY	\$155,190	\$157,487	\$0	\$0	\$0
101-18-519-6-6341	SJRWMD STORMWATER SOUTH PHASE	\$0	\$7,000	\$0	\$0	\$0
101-18-519-6-6390	CITY DOCK IMPROVEMENTS	\$76,134	\$80,000	\$0	\$0	\$0
101-18-519-6-6400	STORMWATER	\$0	\$0	\$151,476	\$0	\$150,000
101-18-519-6-6420	CAPITAL PROJECTS	\$0	\$0	\$0	\$0	\$0
101-18-519-6-6441	511 ST JOHNS AVE	-8,000.00	\$2,000	\$0	\$0	\$0
101-18-519-6-6454	BANDSTAND HOMETOWN LOWES IMPROV	\$0	\$0	\$0	\$0	\$0
101-18-519-6-6455	RESURFACING & STRIPING	\$283,250	\$306,423	\$785,604	\$0	\$1,400,000
101-18-519-6-6457	HANK BRYAN PARK RESTROOM	\$0	\$0	\$105,000	\$0	\$52,500
101-18-519-6-6459	PRICE MARTIN IMPROVEMENTS	\$0	\$0	\$25,000	\$0	\$25,000
101-18-519-6-6462	CITY SHARE CDBG DRI S14TH STOR	\$112,742	\$119,645	\$0	\$0	\$0
101-18-519-6-6463	FDOT MSCOP ST JOHNS AVE	\$0	\$159,000	\$0	\$0	\$0
101-18-519-6-6465	BOARDWALK IMPROVEMENTS	\$84,555	\$95,500	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
101-18-519-6-6467	CITY SHARE DOWNTOWN STREETSCAP	\$523,762	\$913,180	\$500,000	\$178,963	\$1,479,994
101-18-519-6-6468	PALATKA TRANSPORT HUB PERMEABL	\$0	\$0	\$0	\$0	\$0
101-18-519-6-6469	ROTARY FOR LOWES HOMETOWN PRO.	\$0	\$0	\$0	\$0	\$0
101-18-519-6-6471	DONATION EXP LOWES HOMETOWN PR	\$0	\$0	\$0	\$0	\$0
101-18-519-6-6472	HMGP Kay Larkin FD CITY MATCH	\$0	\$50,000	\$12,570	\$0	\$31,962
101-18-519-6-6473	DOS AACH JENKINS CITY MATCH	\$370	\$190,000	\$499,626	\$15,491	\$251,654
101-18-519-6-6474	City Match Hank Bryan Park	\$9,215	\$59,500	\$0	\$0	\$0
101-18-519-6-6475	City Match Fed DOT SS4A	\$0	\$0	\$55,916	\$0	\$120,489
101-18-519-6-6476	City Match CDBG MIT IRMA IR042	\$0	\$0	\$30,000	\$0	
	City Match Bronson House					\$137,634
	TOTAL	\$1,324,947	\$5,159,735	\$5,204,192	\$2,300,062	\$5,148,174
	DEBT SERVICE					
101-18-517-7-7104	PRINCIPAL-SUTPHEN FIRE TRUCK S	\$0	\$0	\$0	\$0	\$0
101-18-517-7-7106	PUBLIC WORKS BUILDING	\$0	\$158,826	\$0	\$0	\$0
101-18-517-7-7108	PRINCIPAL-PUMPER FIRE TRUCKS	\$67,444	\$68,000	\$69,724	\$104,585	\$79,833
101-18-517-7-7204	INTEREST-SUTPHEN FIRE TRUCK SU	\$0	\$0	\$0	\$0	\$0
101-18-517-7-7208	INTEREST-PUMPER FIRE TRUCKS	\$15,960	\$16,000	\$13,622	\$15,546	\$14,167
	TOTAL	\$83,404	\$242,826	\$83,346	\$120,132	\$94,000
	GRANT MATCHES					
101-18-519-8-6210	PRICE MARTIN RETROFIT SHELTER	\$573	\$1,176,140	\$584,685	\$184,025	\$1,026,315
101-18-519-8-6300	LOWES HOMETOWN GRANT	\$0	\$0	\$0	\$0	\$0
101-18-519-8-6326	CDBG DRI HM005 S14th STORMWATE	\$1,065,229	\$1,538,093	\$0	\$0	\$0
101-18-519-8-6327	CDBG MIT IRMA IR042	\$0	\$1,536,971	\$543,585	\$104,125	\$994,048
101-18-519-8-6359	LWCF BOOKER PARK PROJECT GRANT	\$14,119	\$16,909	\$0	\$0	\$0

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
101-18-519-8-6361	ST.JOHNS AVENUE APPROPRIATION	\$1,302,816	\$1,302,816	\$0	\$0	\$0
101-18-519-8-6362	FDEP 319 SOUTH STORM	\$0	\$920,000	\$0	\$0	\$0
101-18-519-8-6363	FRDAP A1075 Grant for Hank Bry	\$34,846	\$48,000	\$0	\$0	\$0
101-18-519-8-6364	DOS AACH JENKINS GRANT	\$64,649	\$690,000	\$329,270	\$8,963	\$156,338
101-18-519-8-8909	CDBG CARES COVID SIDEWALKS	\$179,210	\$5,000,000	\$2,402,347	\$64,802	\$2,000,000
101-18-519-8-8923	DERELICT VESSEL REMOVAL	\$9,410	\$9,500	\$0	\$0	\$0
101-18-519-8-8931	SJRWMD PERMEABLE PAVEMENT	\$0	\$0	\$0	\$0	\$0
101-18-519-8-8934	HMGP Kay Larkin FD	\$0	\$200,000	\$113,887	\$0	\$287,655
101-18-519-8-8935	USDA RBDG SIDEWALK IMPRVMNT	\$0	\$150,000	\$150,000	\$225,000	\$0
101-18-519-8-8936	SJRWMD STREETSCAPES	\$399,054	\$399,054	\$0	\$0	\$0
101-18-519-8-8937	DOT SAFE STREETS 4 ALL	\$0	\$0	\$480,000	\$0	\$480,000
101-18-519-8-8938	Fed RAISE GRANT	\$0	\$0	\$300,000	\$196	\$1,500,000
101-18-519-8-8940	DEO Affordable Housing state	\$0	\$0	\$1,000,000	\$0	\$950,000
	Patrol Cars Appropriation					\$250,000
	FDEP Potable Appropriation 2025					\$3,500,000
	DHR Bronson House					\$367,900
	Shaw Buck Park Improvements					\$50,000
	Palm Bowl Park Improvements (Triangle Bowl)					\$50,000
101-18-519-8-8941	FDOT Downtown Streetscapes Pha	\$0	\$0	\$1,500,000	\$0	\$1,056,313
		-----	-----	-----	-----	-----
	TOTAL	\$3,069,906	\$12,987,484	\$7,403,774	\$587,110	\$12,668,569

CITY OF PALATKA, FL
FY 2024-2024 3RD DRAFT BUDGET IN PROGRESS AS OF 07/08/2024

ACCOUNT_NUMBER	ACCOUNT_DESCRIPTION	ACTUAL 2023	BUDGET 2023	APPROVED BUDGET 2023 - 2024	PROJECTED 2024 Ending 09/30/2024	BUDGET BUILD 2024 - 2025
	TRANSFERS					
101-18-519-9-9100	TRANSFER TO GENERAL FUND	\$0	\$0	\$129,000	\$5,037	\$134,160
		-----	-----	-----	-----	-----
	TOTAL	\$0	\$0	\$129,000	\$5,037	\$134,160
		-----	-----	-----	-----	-----
	DEPARTMENT TOTAL	\$4,480,719	\$18,407,144	\$12,880,312	\$3,019,841	\$18,044,903
		-----	-----	-----	-----	-----
		-----	-----	-----	-----	-----
	TOTAL EXPENDITURES	\$4,480,719	\$18,407,144	\$12,880,312	\$3,019,841	\$18,044,903
		-----	-----	-----	-----	-----
	RESERVES					
101-83-581-9-9907	BETTER PLACE RESERVE	\$0	\$353,590	\$0	\$0	\$0
		-----	-----	-----	-----	-----
	DEPARTMENT TOTAL	\$0	\$353,590	\$0	\$0	\$0
		-----	-----	-----	-----	-----
BETTER PLACE	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$4,480,719	\$18,760,734	\$12,880,312	\$3,019,841	\$18,044,903
TOTAL EXPENSES	TOTAL EXPENDITURES, TRANSFERS, CONTINGENCIES & RESERVES	\$4,480,719	\$18,760,734	\$75,377,555	\$37,068,297	\$78,683,658
TOTAL REVENUES			\$73,106,510	\$75,377,555		\$76,508,386
REVENES IN EXCESS OF EXPENSES				\$0		-\$2,175,271

Decision Units, New Positions, and Commissioners' Initiatives

STAFF REPORT

DATE: July 12, 2024
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

Following this sheet are the decision Units submitted by the departments, New Positions proposed, and Commissioners' Initiatives

BACKGROUND

PROJECT ANALYSIS

Staff Recommendation

Discuss

ATTACHMENTS

1.	2024 - 2025 PROPOSED NEW POSITIONS
2.	COMMISSIONERS THOUGHTS INITIATIVES COMMENTS
3.	2024-2025 Decision Units as of 07-9-24

**CITY OF PALATKA, FL
PROPOSED NEW POSITIONS AS OF 07-08-2024
PRELIMINARY BUDGET 2024 - 2025**

ITEM	DEPARTMENT	BUDGET LINE	REASON	SALARY AMT
1	COMMISSIONERS	001-01-511-1-1200	move from part time to full time Legislati	\$29,744
2	PLANNING & ZONING DEPARTMENT	001-02-524-1-1200	move from part time to full time Legislati	\$22,500
3	COMMUNITY AFFAIRS - RECREATION	001-06-572-1-1200		\$31,400
4	CITY CLERK	001-21-512-1-1200		\$32,000
5	POLICE DEPARTMENT	001-07-521-1-1200		\$259,000
6	COMMUNITY AFFAIRS - CODE ENFORCEMENT	001-19-521-1-1200	2 part timers	\$40,560
7	FIRE DEPARTMENT	001-08-522-1-1100	chief	\$80,000
8	FIRE DEPARTMENT	001-08-522-1-1220	adminsitrive	\$39,000
9	PUBLIC WORKS - STREETS	001-09-541-1-1200	2 full time	\$64,000
10	COMMUNITY AFFAIRS - CULTURAL ARTS SERVICES	001-03-573-1-1200		\$20,280
11	PUBLIC WORKS - SANITATION	043-10-534-1-1200		\$32,000
12	TIF - DOWNTOWN DISTRICT	030-30-580-1-1100		\$38,500
12	TIF - SOUTH DISTRICT	030-31-580-1-1100		\$12,100
12	TIF - NORTH DISTRICT	030-32-580-1-1100		\$4,400
TOTAL DIRECT COST				<u>\$705,484</u>

(FRINGE BENEFITS INCLUDED IN THE BUDGET)

CITY OF PALATKA
COMMISSIONERS POSSIBLE INITIATIVES TO BE INCLUDED IN THE BUDGET
2024 - 2025 FISCL YEAR BUDGET

Topic Discuss as a Possible Initiative - INCLUDED IN THE BUDGET

	Total	Dept
Transportation for citizens - microtransit or hire indepenent transportation	4	COMMISSIONERS
Water and Wastewater (potable, North area improvements) \$2.4 MILLION	4	WATER/WASTE
Resurfacing Streets	5	STREETS
Affordable housing - low income, seniors, homeless	3	ARPA
City Hall and other facilities improvement - safety concern	3	CITY HALL
Email subscription, upgrade communication throughout city, and website updating	3	GENL SRVS
Mental health programs	3	ARPA
Cultural, parks, and recereation programs and events, Jenkins	3	PARKS
Dog parks	3	PARKS
Bike patrol (in TIF areas or in target locations)	3	POLICE
Public safety - community policing	2	POLICE
Price Martin - harden the building (kitchen, Air Cond upgrade, audio-visual equipment	2	AARP/PRICE MARTIN
Commissioners' Projects Fund - Special Events (\$50,000 each)	2	COMMISSIONERS
Legislative Aide position - change to full-time	2	COMMISSIONERS
Historic City Conservation/Regeneration	1	CRA
Code Enforcements - clean and well-maintained properties	1	CODE ENFORCEMENT
Sidewalk and pavement management	1	STREETS/BETTER PLACE
Homelessness	1	ARPA
CRA Façade grants	1	CRA
Increase Recreation programs	1	RECREATION
Workshop - Team Building	1	HUMAN RESOURCES
Audio visual upgrade at Price Martin and Jenkins	1	PRICE MARTIN/BETTER PLACE
Increase events and programming at Riverside Center	1	RECREATION

DISCUSSION (NOT INCLUDED IN THER BUDGET)

Better Place to live (less crime, family entertainment, more green)	3	
Farmer market	2	
Fiber optic, electic charging station, solar park	2	
Potable Water Celebration	2	
Municipal Finance (grants and investment diversification)	1	
Neighforhood crime-related watch programs	1	
Public Encampment response	1	
Riverside Center revenue potential analysis/ alternative to land swap	1	
Set aside monies earned from liens and set up funds for elderly to use to repair homes	1	
Place Social Security office at Price Martin or Jenkins	1	
PT Volunteer Coordinator for Cultural Arts	1	
Install electric charging stations for vehicles	1	
Pursue urban solar farm funding to reduce cost of electricity	1	
Improve recycling (Waste Management)	1	
Set up a theatre at the old Mt. Tabor Church (renovate and put to use - historical)	1	
Establish Welcome to Palatka for new businesses (welcome baskets and gifts, etc.)	1	
Ribbon cutting events for new businesses Downtown	1	

CITY OF PALATKA
COMMISSIONERS POSSIBLE INITIATIVES TO BE INCLUDED IN THE BUDGET
2024 - 2025 FISCL YEAR BUDGET

Prepare a brochure on "How to set up business in Palatka"	1	
Hire Building official to expedite permitting in the Planning & Zoning Department	1	
Utilization of other buildings in the community for Community Outreach	1	
Jacksonville Black Chamber of Commerce locate at Price Martin or Jenkins	1	
Insurance risk management	1	
Petty cabs in Central District	1	

**CITY OF PALATKA, FL
DECISION UNIT SUMMARY
PROPOSED BUDGET FOR FISCAL YEAR 2024 - 2025**

ITEM #	DEPARTMENT	TITLE	AMOUNT	GENERAL LEDGER LISTING
1	CITY CLERK	NEW POSITION	\$32,000	001-21-512-1-1200
2	CITY CLERK	PROFESSIONAL SERVICES	\$11,300	001-21-512-3-3100
3	CITY CLERK	SCHOOLING/CONFERENCE	\$1,300	001-21-512-3-4027
4	CITY CLERK	STORAGE FURNITURE	\$4,000	001-21-512-3-5280
5	CITY CLERK	MEMBERSHIP DUES	\$500	001-21-512-3-5400
6	CODE ENFORCEMENT	PART TIME STAFFING	\$20,280	001-19-521-1-1200
7	CODE ENFORCEMENT	PART TIME STAFFING	\$20,280	001-19-521-1-1200
8	CULTURAL ARTS	TRAIN STATION TERMITE TENTING	\$11,000	001-03-573-3-4615
9	CULTURAL ARTS	PART TIME STAFFING	\$20,280	001-03-573-1-1200
10	FACILITIES MAINTENANCE	CAPITL OUTLAY	\$45,000	001-23-519-6-6400
11	FIRE DEPARTMENT	ROOF	\$30,000	001-08-522-6-6400
12	FIRE DEPARTMENT	MAIN STATION PLUMBING	\$125,000	001-08-522-6-6400
13	FIRE DEPARTMENT	KYLARKIN UPSTAIRS PLUMBING	\$50,000	001-08-522-6-6400
14	FIRE DEPARTMENT	DEPUTY CHIEF OF OPERATIONS	\$80,000	001-08-522-1-1100
15	FIRE DEPARTMENT	ADMIN ASSISTANT	\$39,000	001-08-522-1-1220
16	JENKINS COMM CTR	RECREATION/ CLEANING	\$31,400	001-06-521-1-1200
17	PARKS AND RECREATION	MAINTENANCE - RIVERFRONT	\$98,000	001-15-572-3-4658
18	PARKS AND RECREATION	CAPITAL OUTLAY	\$41,000	001-15-572-6-6400
19	PARKS AND RECREATION	CAPITAL IMPROVEMENTS	\$27,560	001-15-572-6-6450
20	PLANNING AND ZONING	PART TIME TO FULL TIME POSITION	\$22,670	001-02-524-1-1100
21	POLICE DEPARTMENT	COPS GRANT POSITIONS - 4 OFFICERS	\$259,498	001-07-521-1-1200
22	POLICE DEPARTMENT	FLOORING FOR MAIN STREET	\$17,500	001-07-521-6-6400
23	POLICE DEPARTMENT	RANGE BATHROOM	\$30,000	001-07-521-6-6400
24	POLICE DEPARTMENT	FLOORING FOR MAIN OFFICE	\$15,000	001-07-521-6-6400
25	POLICE DEPARTMENT	UNF STAFF STUDY	\$75,000	001-07-521-6-6400
26	POLICE DEPARTMENT	ELECTRICITY FOR 4 BAY GARAGE	\$10,000	001-07-521-6-6400
27	PRICE MARTIN	BEAUTIFICATION/INTERIOR IMPROVEMENTS	\$20,000	001-26-579-3-4610
28	RECLAMMATION FACILITY	CONTROL PANEL FOR REUSE IRRIGATION	\$125,000	041-12-535-6-6450
29	RECLAMMATION FACILITY	GOLF COURSE IRRIGATION	\$365,000	041-12-535-6-6450
30	RECLAMMATION FACILITY	IRRIGATION AT AIRPORT	\$55,000	041-12-535-6-6450
31	RECLAMMATION FACILITY	WWTP HEADWORKS	\$300,000	041-12-535-6-6450
32	RECLAMMATION FACILITY	FLOW CONTROL GATES	\$36,000	041-12-535-6-6450
33	RECLAMMATION FACILITY	PRIMARY SLUDGE PUMPS	\$122,000	041-12-535-6-6450
34	RECLAMMATION FACILITY	LIFT STATION UPGRADE FRANCIS	\$35,000	041-12-535-6-6450
35	RECLAMMATION FACILITY	LIFT STATION UPGRADE WINN DIXE	\$45,000	041-12-535-6-6450
36	RECLAMMATION FACILITY	FILTER PANELS	\$25,000	041-12-535-6-6450
37	RECLAMMATION FACILITY	OMNI BEACONS	\$16,000	041-12-535-6-6450
38	RECLAMMATION FACILITY	SHUT OFF VALVES	\$35,000	041-12-535-6-6450
39	SANITATION	CSR FULL TIME	\$32,000	043-10-534-1-1200
40	SANITATION	SMALL TOOLS	\$15,000	043-10-534-3-5250
41	SANITATION	VEHICLE PURCHASE	\$85,000	043-10-534-6-6401
42	STREETS AN STORM WATER	STREETS & STORMWATER CAPITAL OUTLAY	\$45,000	001-09-541-6-6400
43	STREETS & STORMWATER	STREETS & STORMWATER 2 LABORERS	\$64,000	001-09-541-1-1200
44	WTP	VFDS	\$50,000	041-11-533-6-6400
45	WTP	SKIDSTEER	\$75,000	041-11-533-6-6400
46	WTP	ELEVATED TANK SEVICE	\$330,000	041-11-533-6-6400
47	WTP	SKIDSTEER	\$75,000	041-11-533-6-6400
48	WTP	FEED PUMP MAINTANANCE	\$60,000	041-11-533-6-6400
49	WTP	VFDS	\$50,000	041-11-533-6-6400

TOTAL DECISION UNITS SUBMITTED BY DEPARTMENT HEADS

\$3,145,568

Department Account: 001-21-512-1-1200

Dept/Division Name: City Clerk

Decision Unit # (Priority Rank) 1

Decision Unit Title: New Position

Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	320,000
Operating	
Capital	
Total Cost:	32,000

Justification:

The role of Customer Service at City Hall is a full time role. The CSR answers the operator line of all City departments and routes calls. A majority of calls are not intended for any City department and therefore, are not a quick transfer. The City Clerk's office has need of a Record Clerk/Deputy Clerk. At the present time, there is no one who is cross-trained or is in a position to be cross trained to fill the role of Clerk in the Clerk's absence.

Alternatives:

Bring in persons from other departments to spend part of their time at City Hall.

Department Account: 001-21-512-3-3100
Dept/Division Name: City Clerk
Decision Unit # (Priority Rank) 2
Decision Unit Title: Professional Services
Type (one time or ongoing) Both

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	Between \$2,000 - \$11,300
Capital	
Total Cost:	Between \$2,000 - \$11,300

Justification:

The City Clerk recommends adding the City's Comp Plan to the City's Municode Account. This would enable the citizens and the Staff the ability to see the code online. There are 3 options offered by Municode. Each includes a one-time set up fee, and different annual fees. These charges would be added to the City's annual municode cost.

Alternatives:

Post non ADA compliant Comp Plan to the website. Utilize significant Staff time in posting and modifying the code.

Department Account: 001-21-512-3-4027
Dept/Division Name: City Clerk
Decision Unit # (Priority Rank) 3
Decision Unit Title: Schooling/Conferences
Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	\$1,300
Operating	
Capital	
Total Cost:	\$1,300

Justification:

Schooling/Conferences for new position if added.

Alternatives:

Department Account: 001-21-512-3-5280

Dept/Division Name: City Clerk

Decision Unit # (Priority Rank) 4

Decision Unit Title:

Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	Yes
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	\$4,000
Capital	
Total Cost:	\$4,000

Justification:

The clerk is asking for additional storage furniture. We can order shelves for the Records Storage Rooms or filing cabinets. One lateral filing cabinet costs approx. \$1,300. One new shelving unit costs approx \$500.

Alternatives:

--

Department Account: 001-21-512-3-5400

Dept/Division Name: City Clerk

Decision Unit # (Priority Rank) 5

Decision Unit Title:

Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	Yes
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	\$500
Operating	
Capital	
Total Cost:	\$500

Justification:

If a new position is created in the Clerk's Office, please add \$500 for membership subscriptions for the new employee. If it is a records employee, they will need to join FRMA. If it is a Deputy Clerk, the person will need to join IIMC and FACC.

Alternatives:

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Department Account: 001-19-521-1-1200
Dept/Division Name: Code Enforcement
Decision Unit # (Priority Rank): 1
Decision Unit Title: Part-time Staffing - Code Enforcement
Type (one time or ongoing): Ongoing

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	\$ 10,280.00
Miscellaneous Revenues	\$ 10,000.00
Total Revenue:	\$ 20,280.00

Expenditure Account Detail:	
Personnel Services	\$ 20,280.00
Operating	
Capital	
Total Cost:	\$ 20,280.00

Justification:

Code Enforcement has generated over \$55,000 in 2023 alone. The workload of cases have doubled per month with the addition of the recently hired Code Enforcement Officer and the Blight to Bright program, while increasing the workload and duties to the staff member who currently aids in processing those matters. In addition, lien searches, hearings, resolutions, complaint intake, and record keeping are within the realm of responsibilities for the Community Affairs Assistant (Admin I) that assists all departments currently. Increasing the staff by one part-time employee will assist with the growing workload, increase processing results, and aid in clearing past records that could potentially close liens that have outstanding fines and fees.

Alternatives:

Continue to have backlog of cases in ADG, and prolong the Blight to Bright program due to the increasing daily complaints.

Department Account: 001-19-521-1-1200
Dept/Division Name: Code Enforcement
Decision Unit # (Priority Rank) 1
Decision Unit Title: Part-time Staffing - Code Enforcement
Type (one time or ongoing) Ongoing

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	\$ 10,280.00
Miscellaneous Revenues	\$ 10,000.00
Total Revenue:	\$ 20,280.00

Expenditure Account Detail:	
Personnel Services	\$ 20,280.00
Operating	
Capital	
Total Cost:	\$ 20,280.00

Justification:

Code Enforcement has generated over \$55,000 in 2023 alone. The workload of cases have doubled per month with the addition of the recently hired Code Enforcement Officer and the Blight to Bright program, while increasing the workload and duties to the staff member who currently aids in processing those matters. In addition, lien searches, hearings, resolutions, complaint intake, and record keeping are within the realm of responsibilities for the Community Affairs Assistant (Admin I) that assists all departments currently. Increasing the staff by one part-time employee will assist with the growing workload, increase processing results, and aid in clearing past records that could potentially close liens that have outstanding fines and fees.

Alternatives:

Continue to have backlog of cases in ADG, and prolong the Blight to Bright program due to the increasing daily complaints.

Department Account: 001-03-573-3-4615
Dept/Division Name: Cultural Arts
Decision Unit # (Priority Rank) 1
Decision Unit Title: Train Station Termite Tenting
Type (one time or ongoing) One Time

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ -

Expenditure Account Detail:	
Personnel Services	
Operating	\$ 11,000.00
Capital	
Total Cost:	\$ 11,000.00

Justification:

The Palatka Amtrak Station needs major repairs due to termite infestation and damages. City staff has obtained quotes ranging from \$15,000 to \$10,200. This is a pressing issue that needs attention sooner rather than later, or the City may have additional damages from the infestation. Staff has determined that River Termite is the best quote with the company providing the necessary services and includes a three (3) year contract for protection against returning termites.

Alternatives:

None. Any alternative may delay taking action and cause additional damages and expenses.

Department Account: 001-03-573-1-1200
Dept/Division Name: Cultural Arts
Decision Unit # (Priority Rank): 1
Decision Unit Title: Part-time Staffing - Cultural Arts
Type (one time or ongoing): Ongoing

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	\$ 10,000.00
Fines & Forfeitures	
Miscellaneous Revenues	\$ 10,000.00
Total Revenue:	\$ 20,000.00

Expenditure Account Detail:	
Personnel Services	\$ 20,280.00
Operating	
Capital	
Total Cost:	\$ 20,280.00

Justification:

Cultural Arts Department oversees 10 properties owned by the City of Palatka. These properties require daily attention for maintenance repairs, response to tenant concerns, coordinating volunteers and services, processing rental payments for leased properties, and completing rental applications for the short-term rentals. With the re-opening of the St. Johns River Center, the facility heavily relies on volunteers to be present at the center to allow the Cultural Arts Coordinator to manage other duties relevant to their position. Increasing the Cultural Arts department with one part-time employee would permit a city staff member to be stationed at the River Center for additional operating hours. The facility has potential to be open for additional field trips, programs, and events that would generate revenue. Revenue is preferred to be collected by city staff rather than a volunteer.

Alternatives:

Continue to pay overtime to current staff for coverage of rentals and events.

Department Account: 001-23-519-6-6400
Dept/Division Name: Facilities Maintenance
Decision Unit # (Priority Rank) 3

Decision Unit Title: Facilities Maintenance Capital Outlay
Type (one time or ongoing) One Time

Source of Funding:	General Fund
Property Taxes	\$ 45,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 45,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	\$ 45,000.00
Capital	
Total Cost:	\$ 45,000.00

Justification:

Replament vehicle for #18 a 2006 GMC2500 W/244,000 miles: Comparable Replacement value \$45,000.00

This vehicel is used for the operations manager daily duties it is also utilized to tow our smaller trailers hauling lifts, materials and various equipment such as the concrete mixer, water tanks and personel on almost a daiy basis. the A/C is currently not working and the replacement cost is more than the vehicles worth. Also showing signs of transmission problems and various other issues.

Alternatives:

Continue to operate this vehicle till it expires.

Department Account:**Dept/Division Name:** Fire Dept**Decision Unit # (Priority Rank)** 1**Decision Unit Title:** Roof**Type (one time or ongoing)** One Time

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ -

Expenditure Account Detail:	
Personnel Services	
Operating	Building
Capital	
Total Cost:	\$30,000.00

Justification:

A small leak in the roofing structure of the building has been discovered in a very important location, just above the Air-Pak storage room. It is essential to pursue corrective action sooner rather than later before the condition deteriorates.

Alternatives:

Do nothing, the roof, its structure, and purpose fail. By doing nothing allows water and moisture to enter the room, potentially ruining thousands of dollars in valuable equipment.

Department Account:**Dept/Division Name:** Fire Dept**Decision Unit # (Priority Rank)** 2**Decision Unit Title:** Main Station Plumbing**Type (one time or ongoing)** One Time

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ -

Expenditure Account Detail:	
Personnel Services	
Operating	Building
Capital	
Total Cost:	\$125,000.00

Justification:

Plumbing complications burden the downtown station, 8 inches of concrete, cast iron pipes. Requesting quotes.

Alternatives:

No action taken. Continuing to only treat issues with minimal attention will only present more problems.

Department Account:**Dept/Division Name:** Fire Dept**Decision Unit # (Priority Rank)** 3**Decision Unit Title:** Kaylarkin Upstairs Plumbing**Type (one time or ongoing)** One Time

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ -

Expenditure Account Detail:	
Personnel Services	
Operating	Building
Capital	
Total Cost:	\$50,000.00

Justification:

Plumbing complications burden the Kaylarkin Station upstairs, resulting in downstairs damages.
Requesting quotes.

Alternatives:

No action taken. Continuing to only treat issues with minimal attention will only present more problems.

Department Account: 001-08-522-1-1100
Dept/Division Name: Fire Dept
Decision Unit # (Priority Rank) 4
Decision Unit Title: Deputy Chief of Operations
Type (one time or ongoing) on-going

Source of Funding:	General Fund
Property Taxes	Fire Fee / General Fund
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$80,000.00 + Benefits

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	
Total Cost:	\$80,000.00 + Benefits

Justification:

The Deputy Chief of operations would take the place of the chief during absences, and control all aspects of daily operations. They would be placed directly over the captains. They would perform quality assurance activities over response, medical/fire reports, daily operations, and purchasing. The deputy chief would perform quality assurance training, apparatus, personnel, SOPs/SOGs/Rules and Regulations/check and control inventory, track and replace uniform purchases. This position will allow the Fire Marshal and Fire Chief to be occupied with their missions and goals.

Alternatives:

Continue to push through, losing opportunities to help the City in ways that there is no time to address because of misdirected resources, and misdirected opportunities because of lack of time and engagement in other issues.

Department Account: 001-08-522-1-1220
Dept/Division Name: Fire Dept
Decision Unit # (Priority Rank): 1
Decision Unit Title: Admin Assistant (FM)
Type (one time or ongoing): 1 ongoing

Source of Funding:	General Fund
Property Taxes	Fire Fee or General Fund
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$39,000.00 + Benefits(~50%)

Expenditure Account Detail:	\$39000.00+
Personnel Services	
Operating	
Capital	
Total Cost:	\$ -

Justification:

This position will help organize, schedule, review, and file important documents for the prevention bureau. This position will be a point of contact for the fire marshal with intimate understanding of the FM's schedule and availability. This will allow the FM to research, study, attend training, apply for grants, perform plan review, and construction inspections. While his assistant schedules annual inspections for duty inspectors, tracks all completed/incomplete annual inspections, ensure re-inspection get completed, track ISO sensitive information and file important fire prevention documents as well as compose and send correspondence for the FM. This position will require an individual with good office skills including: grammar, composition, familiarity in Microsoft products such as, Excel, Word, and others related to this bureau.

Alternatives:

Continue to stretch thin the resources for a well organized Fire Prevention Bureau that is in lock step with what is happening in the city as we grow and move forward. The FM needs to devote time and energy to Fire Prevention activities. It is not ideal for the FM to have to move in and out of operational duties and other non-related duties which essentially steal time from His real mission. Continue to overwork and stress the FM, the Fire Chiefs Administrative Assistant, and the Fire Chief.

Department Account: 001-40-572-3-3100
Dept/Division Name: Jenkins Community Center
Decision Unit # (Priority Rank) 1

Decision Unit Title: Full-time Staffing -
 Recreation/Cleaning
Type (one time or ongoing) Ongoing

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	\$ 11,200.00
Fines & Forfeitures	
Miscellaneous Revenues	\$ 20,200.00
Total Revenue:	\$ 31,400.00

Expenditure Account Detail:	
Personnel Services	\$ 31,400.00
Operating	
Capital	
Total Cost:	\$ 31,400.00

Justification:

The Community Affairs department is relocating to a larger facility before the end of the fiscal year 22-23. The Jenkins facility is over three times larger than our current building, and with the new space, we will be able to host more events, activities, and offer additional hours for recreation activities. This will require additional staff time for operations and maintenance to provide a safe, clean, and secure environment for staff and citizens. The increased workload exceeds the current staffing hours and duties. The additional coverage will open opportunities for increased revenue from the new programs and decrease expenses for additional cleaning services from a third party. The recreation department has brought in revenue from registrations and sponsorships that could offset this expense with the potential to increase those revenues with the additional staff member(s).

Alternatives:

Continue to pay overtime to current staff, continue running subpar programs, and continue to pay third parties for services. Work with low ratio staffing, creating potentially unsafe environments.

Department Account: 01-15-572-3-4658
 Dept/Division Name: Parks and Recreation
 Decision Unit # (Priority Rank) 4

Decision Unit Title: Maintenance - Riverfront
 Type (one time or ongoing) One Time

Source of Funding:	General Fund
Property Taxes	\$ 98,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 98,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	\$ 98,000.00
Capital	
Total Cost:	\$ 98,000.00

Justification:

Riverfront playground Play equipment is coming up on 8 years and is starting to deteriorate to the point where safety will become an issue in the coming months. We also need to reinstall the poured in place rubber surfacing on the hill around the slide, one estimate is \$30,000.00 for this alone, most of the existing has been tore up or removed by the occupants of the park, time or weather causing an unsafe environment for the children. the remaining \$68,000.00 would fall to the equipment replacement.

Alternatives:

Risk children being injured and risk of lawsuits.

Department Account: 01-15-572-6-6400
 Dept/Division Name: Parks and Recreation
 Decision Unit # (Priority Rank) 5

Decision Unit Title: Capital Outlay
 Type (one time or ongoing) One Time

Source of Funding:	General Fund
Property Taxes	\$ 41,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 41,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	\$ 41,000.00
Capital	
Total Cost:	\$ 41,000.00

Justification:

Model 225V-G4 Grasshopper 61" Rear discharge mower: \$10,000.00

The parks department has been operating on one mower having to borrow from the inmate crews when available. This will ensure our parks look their best for the duration of the grow season. It also will save wear and tear on existing mower and help increase our efficiency and productivity of the parks crew.

(2) 2024 CFMoto UForce 1000 Gas powered Utility Vehicles: \$25,000.00

In the Streets of the City of Palatka Trash is everywhere. I realized that other cities seem to have this issue under a lot better control than we do, so I called a few Public Works Departments like, Palm Coast, Sanford and Flagler county. All of these entities had the same answer, they utilize utility vehicles. I would like to start spending a couple days a week to get our litter issue, (In All parts of our City) under control, then maintain it for life. I feel this is a natural progression for us as we grow to be a more inviting, warmer community for all.

Various Lawn Maintenance Equipment: \$6,000.00

Some of our older equipment has been repaired so many times that new parts no longer fit properly. Edgers, Chainsaws, polesaws, Trimmers and headgers.

Alternatives:

Maintain status quo. Let the grass grow and the trash build and do the best we can with what we have.

Department Account: 01-15-572-6-6450
 Dept/Division Name: Parks and Recreation
 Decision Unit # (Priority Rank) 6

Decision Unit Title: Capital Improvements
 Type (one time or ongoing) One Time

Source of Funding:	General Fund
Property Taxes	\$ 27,560.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 27,560.00

Expenditure Account Detail:	
Personnel Services	
Operating	\$ 27,560.00
Capital	
Total Cost:	\$ 27,560.00

Justification:**Dog Waste Stations:**

This would put 4 to 5 stations in each park, some will be less some will be more a total count of approx. 45.
 This would also include supplies for the year.

Will be maintained by the Parks division (They can utilize the new utility vehicles to maintain the trash.)

Alternatives:

Do not offer this service to our citizens.

Department Account: 001-02-524-1-1100
Dept/Division Name: Planning and Zoning
Decision Unit # (Priority Rank)
Decision Unit Title: part time position to full time
Type (one time or ongoing) ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	22,670
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	22,670

Expenditure Account Detail:	
Personnel Services	22,670 (with out benefits)
Operating	
Capital	
Total Cost:	

22,670

Justification:

Signicant increase of development applications for review in the current fiscal year, and it is anticipated that this trend will continue and, will likely increase even more in the next fiscal year. In addition, the Department will initiate the process of updating the City's Comprehensive Plan and the Zoning Regulations. These two factors make it necessary to upgrade the current part time Planner position to a full time position in the next fiscal year.

Alternatives:

Hire someone in FY25

Department Account:**Dept/Division Name:** Police Department**Decision Unit # (Priority Rank)** (To be determined)**Decision Unit Title:** COPS Grant Positions (4 Officers)**Type (one time or ongoing)** Ongoing

Source of Funding:	General Fund
Property Taxes	\$ 64,874.64
Licenses & Permits	
Intergovernmental Rev (Grants)	\$ 194,623.84
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 259,498.48

Expenditure Account Detail:	
Personnel Services	\$ 259,498.48
Operating	
Capital	
Total Cost:	\$ 259,498.48

Justification:

Salary and benefit package for 4 officer positions utilizing funds through a Federal Department of Justice COPS hiring grant. The grant is a 75% / 25% match for a three year period.

Alternatives:

Hire someone in FY25

Department Account:**Dept/Division Name:** Police Department**Decision Unit # (Priority Rank)****Decision Unit Title:** Flooring For Main Office**Type (one time or ongoing)** Ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	17,500
Total Revenue:	\$ 17,500.00

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	17,500
Total Cost:	\$ 17,500.00

Justification:

Over the years the leaking roof has damaged the flooring inside the building. We have been unable to fix the flooring due to the roof continuing to leak. Since the roof is in the process of being fixed we can now replace the damaged flooring.

Alternatives:

Hire someone in FY25

Department Account:**Dept/Division Name:** Police Department**Decision Unit # (Priority Rank)****Decision Unit Title:** Range Bathroom**Type (one time or ongoing)** Ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	30,000
Total Revenue:	\$ 30,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	30,000
Total Cost:	\$ 30,000.00

Justification:

Last year the School Board donated an modular building to the Police Department to be used as a training facility at the range. The facility is currently without a bathroom The city currently pays for a port-a-potty to substitute at about \$100 a month.

Alternatives:

Hire someone in FY25

Department Account:**Dept/Division Name:** Police Department**Decision Unit # (Priority Rank)****Decision Unit Title:** Flooring For Main Office**Type (one time or ongoing)** Ongoing

Source of Funding:	General Fund
Property Taxes	\$ 15,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 15,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	15,000
Total Cost:	\$ 15,000.00

Justification:

We have identified the need to repave the parking lot at the Police Department due to the deterioration over the years. Funding will address damaged areas as well as unpaved areas.

Alternatives:

Hire someone in FY25

Department Account:**Dept/Division Name:** Police Department**Decision Unit # (Priority Rank)****Decision Unit Title:** UNF Staff Study**Type (one time or ongoing)** Ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	75,000
Total Revenue:	\$ 75,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	75,000
Total Cost:	\$ 75,000.00

Justification:

Methods used in the past are out dated and are considered no longer acceptable. Currently the only recognized Law Enforcement staff study is conducted by professors out of UNF. The original cost for this process is usually in the area of \$150,000. After meeting with UNF they have agreed to conduct the staff study for us for \$75,000. The staff study will assist the city with identifying how many LEO are needed currently and 10 to 15 years out due to growth.

Alternatives:

Hire someone in FY25

Department Account:**Dept/Division Name:** Police Department**Decision Unit # (Priority Rank)****Decision Unit Title:** Electricity for 4 bay Garage**Type (one time or ongoing)** Ongoing

Source of Funding:	General Fund
Property Taxes	\$ 10,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 10,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	10,000
Total Cost:	\$ 10,000.00

Justification:

Currently the 4 bay garage is without electricity. Adding electricity will allow for us to charge specialty vehicles and cut down on having to replace batteries.

Alternatives:

Hire someone in FY25

Department Account: 001-26-579-3-4610
Dept/Division Name: Price Martin Center
Decision Unit # (Priority Rank): 2
Decision Unit Title: Beautification and Interior Improvements
Type (one time or ongoing): Ongoing

Source of Funding:	
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	\$ 20,000.00
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 20,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	\$ 20,000.00
Total Cost:	\$ 20,000.00

Justification:

The Price Martin Center is the most heavily rented facility under the Community Affairs Department. This facility is currently slated for improvements towards a potential emergency facility. These updates do not include updating the landscaping and interior upgrades that would benefit renters and make the facility more marketable by offering such upgrades. Upgrades would include professional lighting, replacing the stage that lacks access for citizens who are wheelchair bound, mountable projector and screen, and renovating the landscaping that surrounds the facility that is viewed by visitors coming to and from the train station as well as those who attend events at the Price Martin Center. As our most visible and highly rented facility, it would be ideal to make such improvements to provide the justification for increase rental rates and also give another opportunity to offer a wonderful venue.

Alternatives:

Continue to function with the facility in current subpar status.

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 1
Decision Unit Title: Control panel for reuse irrigation
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	125,000
Total Cost:	125,000

Justification:

Current controls are obsolete and are not able to operate the irrigation system as designed. System is either on or off only, when it should operate off of pressure sensors and be capable of starting and stopping the irrigation pumps to provide reuse water when needed instead of all on or all off

Alternatives:

Risk of being out of compliance with State regulations for reuse disposal and not meeting permit requirements, which could result in fines for the City.

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 2
Decision Unit Title: Golf Course irrigation
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	365,000
Total Cost:	365,000

Justification:

Obsolete Pump station including Control Panel. This Pump station is not able to work as designed. Thru the years there have been numerous repairs from lightning strikes, control cabinet fires, shorts etc...That makes this system unrepairable. It has frequent failures and can no longer be operated properly causing irrigation at the golf course to be sporadic at times and causing damage to the greens

Alternatives:

Continue to realize frequent failures causing detrimental effects at the golf course while attempting irrigating or fertilizing, resodding etc..

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 3
Decision Unit Title: Irrigation at airport
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	55,000
Total Cost:	55,000

Justification:

This system is beyond repair and needs to be replaced. We are permitted for low flow sprinkler heads at this site and due to age and past damage to the entire irrigation system, it can longer be repaired and become functional. needs all new pipe, valves , heads, sensors and tylemmetry

Alternatives:

to not have the ability to maintain proper spray field maintenance or operation of the spray field risking out of compliance status for the City and possible fines. The new system would allow us to manage the zones for mowing in a rotation.

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 4
Decision Unit Title: WWTP headworks
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	300,000
Total Cost:	300,000

Justification:

The headworks at the WWTP is going on being 40 years old and is way past the life expectancy for this equipment. The grit collection system can not keep up with the sand infiltration especially during inclement weather. Grit Chamber and degritter are both overwhelmed each time it rains. This is for permitting and engineering for this project

Alternatives:

Continue to have major sand intrusion into the WWTP leading to pump failures and issues with aeration. The sand ends up in every tank we have, causing major issues in operations and maintenance of the WWTP

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 5
Decision Unit Title: flow control gates
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	36,000
Total Cost:	36,000

Justification:

This is to replace various gates around the treatment plant that control and direct the flow of wastewater thru the various components for treatment and isolation. The current gates are 40 years old and show serious degradation.

Alternatives:

Limit the proper treatment of the incoming flow thru the treatment, Issues and delays in repairs when a tank cannot be made "dry" to perform work dutird

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 6
Decision Unit Title: Primary Sludge Pumps
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	122,000
Total Cost:	122,000

Justification:

These pumps have aged very well but are not worth repairing at this stage. These pumps handles the heaviest material coming thru and have had frequent issues during heavy flow from inclement weather

Alternatives:

continue to have breakdowns and forced to take systems offline due to clogging during the times we need the most (storms, hurricanes etc)

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 7
Decision Unit Title: Lift station upgrade Francis
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	35,000
Total Cost:	35,000

Justification:

This is to upgrade the lift station at Francis short cut. With the upcoming growth in that area and age on this station and more frequent repairs including the base plate needing replaced, recommendation is to upgrade instead of replace

Alternatives:

Increasing expense for repairs and potential not having a big enough station for future growth, more frequent breakdowns and chance of sanitary sewer overflow

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 8
Decision Unit Title: Lift station upgrade Winn Dixe
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	45,000
Total Cost:	45,000

Justification:

This is to upgrade the lift station at the Winn Dixie Plaza. With the upcoming growth in that area and age on this station and more frequent repairs including the base plate needing replaced, and the anticipated additional flow from the force main an upgrade will be essential

Alternatives:

Increasing expense for repairs and potential not having a big enough station for future growth, more frequent breakdowns and chance of sanitary sewer overflow

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 9
Decision Unit Title: filter panels
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	25,000
Total Cost:	25,000

Justification:

The panels are routinely cleaned and reinstalled, overtime the panels develop splits and broken material, The older they are the more frequent the breakdown occurs. Replacing these would cut down tremendously the amount of down time to these filters and increasae plant performance and effluent quality.

Alternatives:

Continue to have frequent breakdowns and cause detrimental effects to the plant effluent and sampling results

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 10
Decision Unit Title: omni beacons
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	16,000
Total Cost:	16,000

Justification:

These are monitoring systems for individual lift stations, they send out alerts and call staff to report issues developing within the station, so we can respond faster to these issues and prevent sanitary sewer spills

Alternatives:

slow down response time for lift station issues and the potential for sanitary sewer spills to occur

Department Account: 041-12-535-6-6450
Dept/Division Name: Reclamation Facility
Decision Unit # (Priority Rank) 11
Decision Unit Title: shut off valves
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	35,000
Total Cost:	35,000

Justification:

The valves are 40 years old and are beyond repairing, several of these have been offline for a number of years while we used redundant valves when needed.

Alternatives:

To not be able to isolate various tanks for repair or cleaning. Increase hazards for employees working downstream from malfunctioning shut off valves

Department Account: 043-10-534-1-1200
Dept/Division Name: Sanitation
Decision Unit # (Priority Rank) 7

Decision Unit Title: Sanitation CSR full time
Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	\$ 32,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 32,000.00

Expenditure Account Detail:	
Personnel Services	\$ 32,000.00
Operating	
Capital	
Total Cost:	\$ 32,000.00

Justification:

Sanitation Customer Service Representative.

Our current staff manage 7 different departments and find it increasingly difficult to complete the minimum required daily task while consistently dealing with a constant flow of calls for sanitation. Our goal is to provide the best possible customer service with minimum disruption to department operations.

Public Education: A CSRs can help with community outreach and education about sanitation services, promoting better compliance and community involvement.

Event Coordination: Supporting community events and initiatives requires additional manpower, which a CSR can provide.

Training and Development: Addition of a CSR allows for more opportunities to cross-train staff and ensure consistent service quality.

Distribution of Workload: Spreading the workload amongst office staff will prevent burnout and improve morale among existing office staff.

Proactive Communication: A CSR can help with proactive outreach, such as notifying customers of service changes, upcoming events, or educational campaigns.

Personalized Service: With a CSRs, the remaining staff can spend more time addressing the numerous customer and department needs.

Reduced Wait Times: An additional CSR can help reduce the time customers spend on hold or waiting for responses to their inquiries.

Timely Issue Resolution: Faster handling of complaints and service issues can enhance customer satisfaction and trust in the department.

Alternatives:

Continue to operate in a reactive pattern addressing calls. Affecting our overall level of service and daily operations.

Department Account: 043-10-534-3-5250

Dept/Division Name: Sanitation

Decision Unit # (Priority Rank) 8

Decision Unit Title: Small Tools

Type (one time or ongoing) One Time

Source of Funding:	General Fund
Property Taxes	\$ 15,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 15,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	\$ 15,000.00
Capital	
Total Cost:	\$ 15,000.00

Justification:**J-Pro Deisel Tech Scanner:**

We currently spend 20k to 30K annually on truck diagnostics and an additional 15K in programming on our sanitation fleet This unit will remove all of that cost.

This unit also provides a more efficient, more accurate diagnosis of everyday issues providing less room for human error saving, not only time but money as well on parts.

Alternatives:

Continue to source out all programming.

Department Account: 043-10-534-6-6401

Dept/Division Name: Sanitation

Decision Unit # (Priority Rank) 9

Decision Unit Title: Vehicle Purchase

Type (one time or ongoing) One Time

Source of Funding:	General Fund
Property Taxes	\$ 85,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 85,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	\$ 85,000.00
Capital	
Total Cost:	\$ 85,000.00

Justification:**Sanitation Fleet Service Truck: \$85,000.00**

This vehicle will be used to service the entire fleet for the city. We currently do not have a service vehicle to handle breakdowns within the city. This would give staff the necessary means to repair and service vehicles in locations other than the shop thereby providing better service quality to the city staff with regards to vehicle maintenance and repair.

Alternatives:

Continue to operate this vehicle till it expires.

Department Account: 001-09-541-6-6400
 Dept/Division Name: Streets & Stormwater
 Decision Unit # (Priority Rank) 2

Decision Unit Title: Streets & Stormwater Capital Outlay
 Type (one time or ongoing) one Time

Source of Funding:	General Fund
Property Taxes	\$ 45,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 45,000.00

Expenditure Account Detail:	
Personnel Services	
Operating	\$ 45,000.00
Capital	
Total Cost:	\$ 45,000.00

Justification:

24K Lb GVWR 35' Flatbed Gooseneck Trailer: \$15,000.00

We currently do not have the means to leagley or safely transport our Genie lift (22K Lbs), Backhoes (20K Lbs) or skid steer W/Attachments (13K Lbs.). The largest trailer we have is a 20' 10K Lbs. flatbed which makes anytime we need to move equipment highly risky or we pay to move. We share equipment with several other departments through out the city on a regular basis..

XUV835M John Deer Crossover Utility Vehicle: \$20,000.00

This will serve as an emergency response vehicle during hurricanes and storms to traverse dangerous terrain to deliver sandbags, tree and brush removal, stormwater drainage cleaning.

Also to assist in right of way clean up, Small pot hole repairs, pre storm drain clean outs and assist in public events.

With Public works new location on the horizon this vehicle would have the range to reach the entire city.

Model 225V-G4 Grass Hopper 61" Rear discharge mower: \$10,000.00

To replace a 8 year old Gravley Mower for the inmate crew. The Grasshopper is the same unit we purchased lasr year it matches the rest of our fleet of mowers making it possiable to store replacement parts of one type instead of multiple parts for multiple mowers thereby savings cost on parts and shorter down time durations.

Alternatives:

Continue to operate without certainty that our staff is operating in a safe and legal manner.

Department Account: 001-09-541-1-1200
Dept/Division Name: Streets & Stormwater
Decision Unit # (Priority Rank) 1
Decision Unit Title: Streets & Stormwater (2) Laborers (Grounds & ROW)
Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	\$ 64,000.00
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	\$ 64,000.00

Expenditure Account Detail:	
Personnel Services	\$ 64,000.00
Operating	
Capital	
Total Cost:	\$ 64,000.00

Justification:

Streets & Stormwater Laborer.

Our Streets & Stormwater division is undergoing a shift in how we approach our day to day activities. We are looking to expand our activities regarding stormwater maintenance, sign maintenance, streets maintenance, and right of way maintenance. This division would benefit greatly by compartmentalizing general responsibilities into small crews to allow staff to specialize and gain efficiency.

The addition of these positions will allow our Streets and Stormwater staff to split into 2 dedicated crews, one for Stormwater and one for Streets & ROW.

Additionally these positions would be able to assist with the grounds maintenance rotations as assets are shared between streets and facilities.

Alternatives:

Continue to operate in a reactive pattern addressing calls for service during scheduled maintenance activities while increasing the number of scheduled maintenance activities.

Department Account: 041-11-533-6-6400

Dept/Division Name: WTP

Decision Unit # (Priority Rank) 6

Decision Unit Title: VFDS

Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	50,000
Total Cost:	

Justification:

Replace old VFDS with new more energy efficient ones.

Alternatives:

Run the ones we already have.

Department Account: 041-11-533-6-6400
Dept/Division Name: WTP
Decision Unit # (Priority Rank) 1
Decision Unit Title: Skidsteer
Type (one time or ongoing) One Time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	75,000
Total Cost:	

Justification:

Need this equipment to fill and move new carbon and filters.

Alternatives:

Rent one every other week

Department Account: 041-11-533-6-6400
Dept/Division Name: WTP
Decision Unit # (Priority Rank) 3
Decision Unit Title: Elevated Tank Service
Type (one time or ongoing) one time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	330,000
Total Cost:	

Justification:

Under contract to have tank refurbished and cleaned. The cost is for the curtain that we must supply

Alternatives:

Hold off to next year, but will breach contract date

Department Account: 041-11-533-6-6400**Dept/Division Name:** WTP**Decision Unit # (Priority Rank)** 1**Decision Unit Title:** Skidsteer**Type (one time or ongoing)** One Time

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	75,000
Total Cost:	

Justification:

Need this equipment to fill and move new carbon and filters.

Alternatives:

Rent one every other week

Department Account: 041-11-533-6-6400
Dept/Division Name: WTP
Decision Unit # (Priority Rank) 5
Decision Unit Title: Feed Pump Maintance
Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	60,000
Total Cost:	

Justification:

Have feed pumps and motors serviced and fixed for peak performance

Alternatives:

Hold off to next year , run pumps the way they are

Department Account: 041-11-533-6-6400

Dept/Division Name: WTP

Decision Unit # (Priority Rank) 6

Decision Unit Title: VFDS

Type (one time or ongoing) Ongoing

Source of Funding:	General Fund
Property Taxes	
Licenses & Permits	
Intergovernmental Rev (Grants)	
Charges for Services	
Fines & Forfeitures	
Miscellaneous Revenues	
Total Revenue:	

Expenditure Account Detail:	
Personnel Services	
Operating	
Capital	50,000
Total Cost:	

Justification:

Replace old VFDS with new more energy efficient ones.

Alternatives:

Run the ones we already have.

STAFF REPORT

DATE: July 12, 2024
TO: City of Palatka City Commission
FROM: City Staff

APPLICATION REQUEST

The Departments have been asked to give the Commission presentations regarding their accomplishments from the prior fiscal year, and to highlight their budget requests for the upcoming fiscal year.

BACKGROUND

PROJECT ANALYSIS

Staff Recommendation

ATTACHMENTS

None



Department of Information Technology

Fiscal Year 2024-25 Budget Workshop

IT Achievements

- Built out the network for the Jenkins Facility
- Implemented SentinelOne EDR for AntiVirus
- Implemented annual Cybersecurity Awareness training for all staff
- Approved and began implementation of new City, PD, and satellite office Palo Alto firewalls
- Enhanced environmental monitoring in server/network area

IT Goals

- Separate City and Police Department Network Architectures
- Implement Multi-Factor Authentication for City staff
- Implement an MDR stack for the Police Department to continue compliance with CJIS requirements

Operating Budget

- \$289,707
- \$301,088
- Additional software licenses for additional staff

Personnel

- Mark Hayes – T1 Tech
- James Burdette – T2 Tech
- Brent McFatter – IT Director
- Inspired Technologies
Managed IT Services
- Proposed Staffing List – No change
- RFP in February

Capital Budget

- Current Budget - \$0
- New Firewalls for the City
- EDR and Cyber Training
- New Jenkins facility
- Server support extension
- Proposed Total – \$90,000
- 8 Computer replacements – \$20,000
- 2 Replacement Servers - \$40,000
- MFA - \$28,000



FIRE DEPARTMENT

Fiscal Year 2024-25 Budget Workshop



Fire Department

- **Achievements 2023-24**
- Received Firehouse Subs grant for 39K for extrication tools
- HMGP grant budget increase approved 310K
- Applied for UDA grant for Ladder truck/Engine
- Applied for AFG grant for Special OPS truck
- Completed and hosted Social Media training for Dept/City
- Painted Stations
- Hundreds of hours of leadership training/ Operational training
- Received SFM grant for exhaust capture devices
- And much more.....



Fire Department

- **Operational Changes and Goals for 2024-25**
- Apply for safer grant- 3 FFs,
- Replace roof at Main station/replace plumbing at Main Station/
plumbing/bathroom project at Kay Larkin Station
- Continue training new people in operational tactics
- Have several registered for Fire Academy/ Local Candidates
- Updating Standard Operating Guidelines/ Dept rules/etc.
- Continue leadership training/ specialty training
- Continue to build on Cancer Prevention program
- Continue to work with local partners for training/grants
- Continue to apply for grants diminishing general fund dollars
- Continue to build community engagement programs



Operating Budget

- Current Total-
- \$395,059

- Proposed Total-
- \$422,200

- Notable Changes:
- Increase of Operational Budget- \$27,141



Personnel

- Current Staffing List

- 12 Firefighters, 6 Engineers, 3 Lieutenants, 3 Captains

- Contracts for service

- Georgia-Pacific
- Seminole Electric
- St. John's Ship Builders

- Proposed Staffing List

- Administrative Assistant for Deputy Chief/FM
- Operations Chief/Training Chief
- Apply for AFG grant for 3 Firefighters (2025-26) not for this budget, just asking for permission to persue



Capital Budget

- Current Total- \$0
- Proposed Total-
 - \$300,000
 - HMGP- \$310,000 (reimbursable)
 - Need approval to move forward with approved budget from FEMA/FDEM
- Notable Changes-
 - Need to replace roof @ Station #1
 - Need to replace plumbing @ Station #1
 - Need to update and replace plumbing in bathroom at Kay Larkin





Palatka Municipal Airport

Fiscal Year 2024-25 Budget Workshop

Palatka Municipal Airport

- Achievements 2023-24
 - Fuel Apron and West Taxilanes Pavement Rehabilitation – Construction Phase
 - Acquisition of New 3K Gallon Jet-A Truck
 - Completed Relining of the Two (2) 12,000-gallon Fuel Tanks
 - Initiated Security Gate and Access Control Upgrades
 - Initiated Installation of Emergency Generators at Main Terminal, Original Terminal and Fuel Farm Facilities.
 - Wildlife Hazard Site Assessment
 - Completed 1st Ever Abandoned Aircraft Auction (\$43k)
 - Successfully completed annual FDOT airfield compliance inspection
 - Successfully completed FAA annual Automated-Weather Observation System (AWOS) inspection

Palatka Municipal Airport

- List notable operational changes and goals for 2024-25
 - Complete Access Control and Security Gate upgrades
 - Complete installation of Emergency Generators at Main Terminal, Original Terminal and Fuel Farm Facilities
 - Complete removal of documented tree obstructions near Runways 17, 35, 27 and 9
 - Complete Taxiway E-Environmental and Preliminary Design
 - Initiate Jet Center Design
 - Initiate Airport Master Plan Update (AGIS Survey and Exhibit A Property Map)

Operating Budget

- Current Total: \$ 1,217,341
- Proposed Total: \$ 1,217,341

Notable Changes

No Notable Changes: It is my recommendation as the Airport Manager to submit a budget for 2024-25 fiscal year that reflects the 2023-24 fiscal budget. This recommendation is based on the Airport Enterprise fund having to make repairs on both (12,000 gallon) Fuel Storage Tanks at the airfield which resulted in the Tanks being offline for a period of time in fiscal year 2023-24.

Personnel (NO CHANGE)

Airport operating hours are 7 days per week, 10 hours per day

- Current Staffing List

- Airport Manager (FTE)
- Ops/Admin (FTE)
- Admin/Ops (FTE)
- Admin (FTE)
- Ops/Admin (PT)
- Admin (PT)
- Ops/Admin (PT)

- Include Contracts for services
 - Airfield Landscaping/Mowing

- Proposed Staffing List

- Airport Manager (FTE)
- Ops/Admin (FTE)
- Admin/Ops (FTE)
- Admin (FTE)
- Ops/Admin (PT)
- Admin (PT)
- Ops/Admin (PT)

- Include Contracts for services
 - Airfield Landscaping/Mowing

Capital Budget

(Grant Funds)

- Current Total: \$2,624,661
- Achievements
 - FDOT JET-A 3,000 Gallon Fuel Truck
 - FDOT Wildlife Hazard Assessment
 - West Taxilanes/Fuel Apron (Construction)
- Proposed Total: \$1,490,594
- Notable Changes
 - Airport AGIS Survey and Mapping (Master Plan Update)
 - FDOT Emergency Generators
 - Tree Obstruction Removal



R.C. Willis Water Treatment Plant

Fiscal Year 2024-25 Budget Workshop

R.C. Willis Water Treatment Plant

Achievements 2023-24

1. G.A.C Chlorine injection approval and installation
2. Rehab of generator hook-ups at wells #3, and #7
3. Replacement of pump and upgraded electrical on well #2
4. Installment of fence around well #2
5. Rehab of HSP#2 and motor
6. Remodel of air compressor room to storage room
7. Replacement of 4 chemical feed pumps
8. Purchase of new riding lawn mower
9. Multi camera monitoring system installed
10. 2 new computers purchased for S.C.A.D.A system
11. Hiring and training of 4 new employees
12. Internet/wifi installed and operating in all buildings

R.C. Willis Water Treatment Plant

Goals for 2024-25

1. Complete S.C.A.D.A rebuild and back on-line
2. Finish G.A.C build and get it on-line
3. Full rehab of well #8
4. Service of the elevated tank
5. Training and licensure of all trainees
6. Rehab of Hsp #4 and motor
7. Rehab of 2 feed pumps and motors
8. Replacement of old outdated Vfds
9. Paint all buildings at plant
10. Produce safe and aesthetically pleasing water for the city

Operating Budget

- Current Total

- \$577,863

- Proposed Total

- \$716,460

Lab/Testing From \$25,000 to \$30,000

Electricity From \$170,000 to \$200,000

Building Maintenance From \$20,000 to \$25,000

Equipment Maintenance From \$75,000 to \$100,000

Small Tools From \$2,000 to \$4,000

Chemical/Fertilizers From \$125,000 to \$250,000

Personnel

- Current Staffing List

- Shawn Bruneau, Superintendent
- David Wyatt, Class A Water Operator
- Cody Hayley, Mechanic
- Matt Mors Jr, Water Operator Trainee
- Lawrence Brown, Mechanic Trainee
- Noah Ogg, Water Operator Trainee

- Include Contracts for services

- Proposed Staffing List

Assistant Superintendent, Vacant
Fourth Water Operator, Vacant

Capital Budget

- Current Total

- \$1,524,079

- Achievements

- Purchase of new riding tractor
- Replacement of 4 chemical feed pumps
- Remodel of air compressor room into useable storage

- Proposed Total

- \$1,316,109

Notable Changes

- \$100,000 for new S.C.A.D.A



RECLAMATION FACILITY

Fiscal Year 2024-25 Budget Workshop

Reclamation Facility

2023-2024 Achievements

- Digester Project – Nearing completion, Belt Press and conveyor replacement starting soon.
- Working toward start of Station 16 upgrade - Saint Johns and Zeagler
- Bar screen was completely refurbished and reinstalled.
- Both R.A.S. Pumps, Motors and base plates were replaced
- Staffing Levels (short one mechanic)
- Created temporary Digester to keep Plant in compliance due to construction delays causing our Digesters to be unavailable
- Started the process of cleaning out and replacing sand in the drying beds
- Removed sand and cleaned Aerator #2, removed all old diffusers and replaced with new ones.
- Trained new Operators and Maintenance staff.
- Waiting on parts to upgrade the Control Panel for the main plant Generator.
- Started the process to replace one service truck.
- Assisted several construction crews with projects in the area of ST Johns And Zeagler as well as sewer line inspections and relining around the City.
- Coordinate with Engineer for upcoming permit renewal.

Reclamation Facility

Operation Notes & Goals 2024-2025

- Completion of Digester Project
- Training (both continuing and for new processes)
- Increase number of licensed operators
- Addition of new generators at various Lift Stations
- Adding more lift stations to on-site monitoring (omni Beacons)
- Complete replacing the sand in the drying beds.
- Clean out both secondary clarifiers
- Continue improving headworks with grant funds for grit equipment upgrades and structure repairs.
- Upgrades to both irrigation pump stations at the golf course for reuse disposal
- Replace existing irrigation system at the airport
- Complete upgrades to Francis shortcut and Winn Dixie pump stations
- Completion of the digester upgrade and belt press/conveyor replacement
- Install third pump and motor at riverstreet pump station
- Replace all panels in all three effluent filters

Operating Budget

- Current Total \$758,532
- Proposed Total \$824,338
- Chemical price increases
- Equipment Maintenance
- Increased lab fees
- Electricity increase due to new blowers in operation

Personnel

- Current Staffing List
 - Superintendent
 - Assistant Superintendent
 - Administrative Assistant
 - Utility Worker / Press Operator
 - 4 – Plant Operators
 - 3 – Mechanics
- Proposed Staffing List
 - Superintendent
 - Assistant Superintendent
 - Administrative Assistant
 - Utility Worker / Press Operator
 - 4 – Plant Operators
 - 3 – Mechanics
 - 1 – Mechanic / Operator

Capital Budget

- Current Total \$329,147
- Proposed Total \$1,149,000
- Control Panel for city Reuse Irrigation
- Reuse Pump and Control Panel for golf course irrigation
- Replace irrigation at Airport
- Pump Station upgrades
- Monitoring Equipment (omni)
- Gates for Bypassing Equipment around the Plant
- Replace Variable Frequency Drives on Blowers for Air Basin



CITY CLERK

Fiscal Year 2024-25 Budget Workshop

City Clerk

- Achievements 2023-24
 - Legal Advertisement, Agenda and Minutes Creation and Distribution
 - 22 City Commission Meetings and workshops (Agendas and Minutes)
 - 7 CRA Meetings (Agendas and Minutes)
 - 3 Airport Advisory Board Meeting (Agendas and Minutes)
 - 10 Historic Preservation Board Meetings (Minutes)
 - 7 Planning Board Meeting (Minutes)
 - Cross training the Airport Admin. Asst. & Planning Clerk in Minutes-taking
 - Miscellaneous Other Agendas and/or Minutes, including Safety Committee, Tree Committee, Tax Increment Fund Advisory Committee, and Charter Review Committee
 - Processed 34 Ordinances, 202 Resolutions, and 122 contracts and change orders
 - New position – Customer Service/Records Clerk
 - Migration to new Agenda Management Software with a new public portal
 - Youth
 - Coordinator of the City's Youth Ambassador Program
 - Facilitated Student of the Month
 - Mentored 2 summer interns

Department Name

- List notable operational changes and goals for 2024-25
 - Goal 1
 - Stay current with legal advertisements, agendas, and minutes
 - Goal 2
 - Work towards organization of historical City records

Operating Budget

- Current Total - \$31,587
- Proposed Total - \$38,050
- Notable Changes
 - Increases in
 - Professional Services
 - Increase Municode Costs
 - Contractual Services
 - Switch agenda software service

Personnel

Current Staffing List

- Sunni Krantz, CMC, City Clerk
 - 4 years of service
 - Member of the International Institute of City Clerks & Florida Association of City Clerks
 - FACC 2023-24 Mentoring and Summer 50/50 Silent Auction Committees
 - Working towards:
 - Master Municipal Clerk certification
 - Florida Certified Professional Clerk certification
 - Inaugural class
 - Athenian Fellowship
- Kierra Kaymore, Customer Service/Records Clerk
 - 5 months of service

• Proposed Staffing List

1. City Clerk
2. Customer Service/Records Clerk
3. Deputy Clerk
 - Clerk's Office would continue to assist Commission and the City Manager with administrative functions
 - Provide for succession planning
 - Provide CSR Clerk more flexibility for Customer Service

Budget

- 2023-24 Total \$183,207
 - New Agenda Management Portal
- 2024-25 Proposed Total \$259,501
 - Decision Units:
 - Bring the Comp Plan under Municode for ease of access to the public and Staff
 - More storage equipment (filing cabinets or shelves)



Legal Department

Fiscal Year 2024-25 Budget Workshop

Legal Department

- Achievements 2023-24

Administrative

- Established an entirely new Legal Department OneDrive online file for all work-product. The Legal OneDrive is organized for legal work conducted on behalf of each department and is now a fully integrated, digital file that is intuitive and easily searchable. The previous, paper-based filing system is transitioning to digitally scanned PDFs.
- Develop mission statement for the City of Palatka's Legal Department.
- Assume responsibility of the City's Records Management Liaison Officer with the State of Florida and oversee the records management and proper disposition of record management compliance statements to the State's Division of Library and Information Services.
- Establish a Public Records Request spreadsheet to track all incoming requests, acknowledgement and fulfillment of record requests.
- Establish the City of Palatka's Public Record Request Administrative Protocol for consistent responses to the public and clarity for all department heads.
- Met with Department Heads and toured facilities to gain better understanding of City's operations, legal issues, potential legal exposure and provide continuous legal advice and support to all Department Heads requesting the same.
- To protect the City and employees from legal liability, I took the social media liability training and advised Department Heads and Commissioners of potential legal liability under 42 U.S.C. 1983 and Florida's public records law.
- Secured grant from the City, County Local Government Section of the Florida Bar for a legal intern in the amount of \$3,000. Interview and mentor the intern.

Legal Department

Litigation

- Inventory all existing cases at state and federal level and digitize all pleadings. To date, that includes:
 - Valdes v. Palatka (slip & fall)
 - Wilkerson v. Palatka (sidewalk slip & fall)
 - McCormick v. Palatka (car accident)
 - Cueller v. Palatka
 - Granite Properties of New England (foreclosure)
 - In re: Hertz (bankruptcy)
 - In re Ciera Network Systems (bankruptcy)
 - In re Mallinckrodt (bankruptcy)
 - In re Endo (Opioid)
 - In re Aqueous Film Forming Foams (PFAS in drinking water class action)
 - In re McKinsey (Opioid)
- Establish best management practices for in-house litigation services so that the litigation arm of the department functions like a law firm with a case management system. Develop case files, create and maintain pleading indexes, monitor e-filing dockets for all active cases, draft and respond to pleadings, diary deadlines, propound and reply to discovery.
- Defend against interpleader lawsuit brought by Matt Reynolds, Clerk of Court and successfully obtain a Final Judgment with no financial liability for the City. (*Matt Reynolds, Clerk of Court v. City of Palatka, City of Welaka, Verona V LLC*).
- Defend against Quiet Title action to successfully preserve the City's lien interests. (*Kimble v. Town of Welaka, City of Palatka, Verona V LLC*).
- Initiate foreclosure action against Johns Metals and successfully obtain a Default Final Judgment in the amount of \$44,480.80 (paid in full on 2-12-24).
- Initiate foreclosure action against Maria Corporation of Seminole – 424 Emmett St. seeking \$132,450.00.
- Initiate foreclosure action against Diversified Returns, LLC - N. 17th Street seeking \$122,275.00.
- Initiate foreclosure action against Khrobostova Valentinovna – 314 Emmett Street seeking \$23,800.00.
- Initiate abatement action to demolish blighted structure located at 1700 Eagle Street, owned by Joshua Henry. Successfully reach terms with property owner.
- Finalize the various loose ends of incomplete settlement agreement in the long-standing litigation regarding the water taxis to get the vessels in operation (*City of Palatka v. Poseidone*).
- Aggressively continue to maintain entitlement to code enforcement liens in excess of \$5K when seeking surplus tax sale revenue so the City does not forfeit claims to \$46,664.16 from the tax deed sale of 221 S. 5th Street.

Legal Department

Legislative

- Track all legislation that would impact the City of Palatka, lobby in Tallahassee for appropriations, provide presentations to the City Commission on pre-session filed bills, mid-session legislative update and post-session legislative wrap-up.
- Research and develop a “Business Impact Statement” form to accompany the passage of all ordinances in order to be compliant with recently passed state law. This form provided consistency for all departments and captured changes to the exemptions passed in the last legislative session.
- Draft resolution to support appropriations being allocated towards Ride Solutions and lobby in support of the same.

Legal Department

Community Affairs - Code Enforcement

- For the first time in at least a decade, the City filed notice of claims for surplus tax sale proceeds resulting in revenue to date in the amount of \$17,424.81.
- Develop procedural guidelines for reviewing, researching and filing notice of claims for surplus tax sale proceeds so that the City will not lose revenue going forward.
- Work closely with the Code Enforcement Department to take the Blight to Bright initiative to the next level by establishing a lien threshold amount of \$10,000 to initiate foreclosure cases.
- Negotiate resolution of lien issue with counsel for property owner (pending since Feb. 2022) at 720 St. Johns Avenue, resulting revenue in the amount of \$10,000.
- Negotiate resolution of lien issue with counsel for property owner (pending since May 2010) at 618 N. 16th Street, resulting revenue in the amount of \$4,742.94.
- Research, locate and secure a third-party provider to replace the bankrupt ProChamps for purposes of property registration and lien searches in order to fulfill code requirements.
- Work with property owner to facilitate the acquisition of a severely blighted property located at 512 Emmett St. Facilitate the sale of the property for a profit to the City. (Purchase price by City \$9,800. Demolition cost approximately \$8,000. Sold for \$51,000.)

Legal Department

Planning

- Develop and present guidelines for Planning Board and City Commission on Quasi-Judicial Hearings and Quasi-Legislative Hearings for all rezonings and comprehensive plan amendments as required by law. Previously, the City had been failing to adhere to due process in quasi-judicial hearings. The procedures implemented by the Legal Department will help avoid legal liability in land use challenges.
- Guide two appeals from the Historic Planning Board's issuance and denial of COAs (Little Sprouts chain link fence and St. Mark's demolition request). Develop appeal template and work with opposing counsel to guide the process. Secure a free expert witness historian to substantiate the City's decision to deny the application to demolish a historic structure. Conduct extensive case law research on Religious Land Use and Institutionalized Persons Act (RLUIPA).
- Building on experience of reviewing and drafting Comprehensive Plans for other local governments, I work with our consultant, NERPC, on the City's visioning process and provide guidelines to ensure that the end product will be useful to the objective of updating the City's Comprehensive Plan.
- Work closely with the Planning Department during the transition from the previous planning director to the current planning director to make sure case files were not missed. Frequently meet with the Planning Department to address numerous land use issues for legal input.

Personnel

- One FTE – City Attorney
- Proposed Staffing List - intern

Operating Budget

PERSONNEL SERVICES	Budget 2023 Approved Budget 23-24		Budget 2024 Proposed 24-25	
001-04-514-1-1000 EXECUTIVE SALARIES	\$6,800	\$153,920	\$151,165	\$162,785
001-04-514-1-1210 LEGAL PAYROLL ACCRUAL	\$2,500	\$0	\$0	\$0
001-04-514-1-2100 FICA TAXES	\$100	\$11,775	\$11,395	\$12,453
001-04-514-1-2200 RETIREMENT-GENERAL	\$1,350	\$47,407	\$46,493	\$49,975
001-04-514-1-2300 HEALTH AND LIFE INSURANCE	\$0	\$30,784	\$6,017	\$7,521
TOTAL	\$10,750	\$243,886	\$215,070	\$232,734

Operating Budget

OPERATING EXPENSES	Budget 2023	Approved Budget 23-24	Budget 2024	Proposed 24-25
001-04-514-3-3100 PROFESSIONAL SERVICES	\$63,000	\$4,000	\$4,997	\$4,160
001-04-514-3-3110 FL BAR INTERN EXP	\$0	\$0	\$0	\$3,000
001-04-514-3-3120 PRE-EMPLOYMENT EXPENSE	\$250	\$0	\$0	\$0
001-04-514-3-4020 SCHOOLING/CONF	\$1,973	\$5,000	\$2,687	\$5,200
001-04-514-3-4200 POSTAGE & FREIGHT OUTGOING	\$0	\$0	\$1	\$0
001-04-514-3-4510 LEGAL CLAIMS	\$11,000	\$0	\$0	\$0
001-04-514-3-5000 FINES & FEES	\$20	\$0	\$60	\$0
001-04-514-3-5260 UNIFORMS	\$120	\$200	\$0	\$208
001-04-514-3-5280 OPERATING SUPPLIES	\$4,300	\$1,000	\$356	\$1,040
001-04-514-3-5400 Membership, subscription, dues	\$6,000	\$5,500	\$4,427	\$5,720
 TOTAL	 \$86,663	 \$18,700	 \$12,529	 \$19,328
LEGAL COUNSEL DEPARTMENT TOTAL	\$97,413	\$262,586	\$227,599	\$252,062



PLANNING AND ZONING DEPARTMENT

Fiscal Year 2024-25 Budget Workshop

PLANNING AND ZONING DEPARTMENT

2023-2024 Achievements Department Name

- Processed and reviewed:
- 26 building permits
- 27 historic preservation applications
- 33 planning board cases
- 13 signs permits
- 42 zoning verification letters
- Thus far in 2024 we have had 110 working days and processed 141 files, an average of 1.28 files per day, while in 2023 there were 220 working days, an average of 0.65 files per day. Productivity doubled in 2024.
- Rewrote/reconfigures over 40 application forms and replaced outdated forms on the City's website.
- New mission statement crafted.
- Since February 2024, the department collected over \$370,000, and two more expected this year for over \$1 million.
- Since October, the department collected BTR fess in the amount of \$19,075.10
- Monitored and participated in the development of the Vision Plan for Palatka to be used in the upcoming update of the Comprehensive Plan.

PLANNING AND ZONING DEPARTMENT

Operation Notes & Goals 2024-25 Department Name

Operating expenses remain the same, except for professional Services where a grant application in the amount of \$75,000 was submitted to the State and, if granted the \$90,000 budgeted will be reduced to \$15,000.

The main goal of the Department is to update the City's Comprehensive Plan and develop a GIS for the Future Land Use and Zoning maps.

Operating Budget

- Current Total: \$454,791
- Proposed Total: \$ 513,699
- This total includes a grant application in the amount of \$75,000

Personnel

Current Staffing:

- 1 Planning Director
- 1 Planner
- 1 Planner half/time (vacant)
- 1 Planning Clerk

On-going contract with the Northeast Planning Council for the preparation of the Vision Plan for Palatka

- On-going retainer contract with Terracon Consultants, Inc. for Stormwater Inspection Services

Proposed Staffing:

- 1 Planning Director
- 2 Planners (full-time)
- 1 Planning Clerk

- Anticipated contractual consultant services for update of the Comprehensive Plan and GIS development.

Capital Budget

- No current nor anticipated Capital Outlay.



Palatka Police Department

Fiscal Year 2024-25 Budget Workshop

Palatka Police Department

2023-24 Achievements

- Promotions/Organizational Chart – Asst. Chief and multiple supervisor promotions and org. chart re-alignment
- Crime Rate – Reduced overall crime in 2023 by -3.8%
- Staffing Levels – have worked hard to fill vacant positions
- Major Crimes/Flock success – Det. solved several homicides. Flock camera system assisted with notable arrest and investigations.
- Investigative equipment – New interview recording system for CID
- Victim Advocate Software – New software for victim services documentation
- Grant Awards— Obtained 100% grant funding in the amount of \$104,024
- Continued Improving Community Relations
 - Police Athletic League
 - Departments Community Engagement Program
- 800 MHz Radios – Completed testing and scheduled implementation for July/August
- Roof Repair – Roof to the main office was repaired

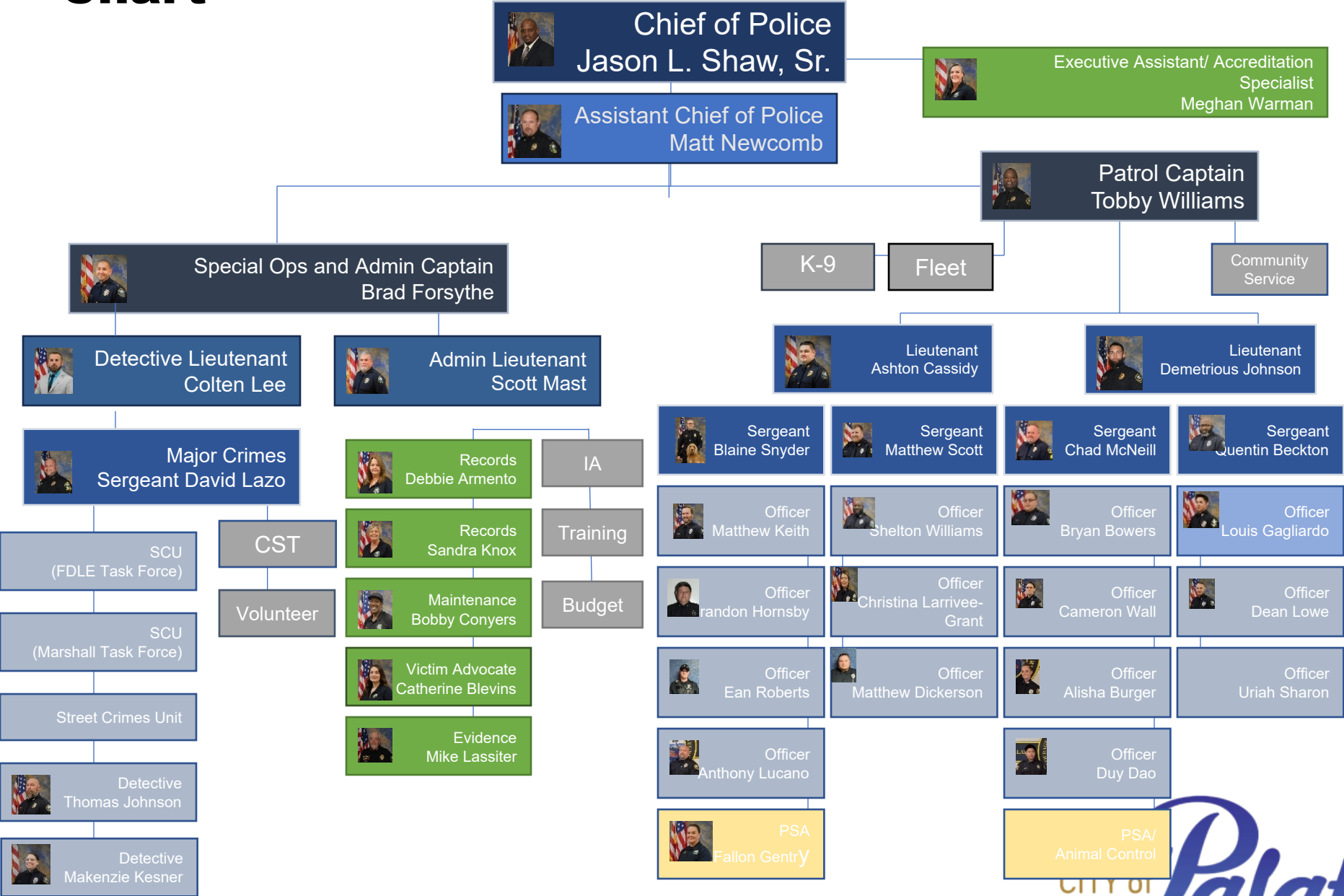
Palatka Police Department

- List notable operational changes and goals for 2024-25
- Changes
 - Staffing Levels
 - Assistant Chief promotion and organizational chart realignment.
 - Victim Advocate computer software
- Goals
 - Community Engagement
 - Staff Study
 - Cops Grant
 - Continue to find ways to reduce crime through deployment of technology, proactive policing and building community trust.

Operating Budget

- Current Total
 - \$ 505,755.13
- Proposed Total
 - \$525,164.56
- Notable Changes
 - Professional/Contract services increased by \$19,000 (Flock Cameras and Body Cameras)
 - Gas decreased by \$18,000
 - Vehicle Maintenance increased \$18,000
 - Membership/subscriptions increased by \$650

Palatka Police Department Organizational Chart



Personnel

- Current Staffing List
 - 32 Sworn officers to include 1 PSA
 - 7 Civilian Staff
 - 2 Records personnel
 - 1 Victim Advocate
 - 1 Animal Control/PSA
 - 1 PT Evidence Tech.
 - 1 PT Maintenance
- Include Contracts for services
 - None

- Proposed Staffing List
 - 36 Sworn officers to include 1 PSA (4 Cops Grant Positions)
 - 7 Civilian Staff
 - 2 Records personnel
 - 1 Victim Advocate
 - 1 Animal Control/PSA
 - 1 PT Evidence Tech.
 - 1 PT Maintenance
- Include Contracts for services
 - None

Capital Budget

- Current Total
 - \$71,680
- Achievements
 - Range improvements
 - Donation/Relocation of portable building.
 - Replacement Dirt for Berms
 - Purchase of new K9 (Pete)
- Proposed Total
 - \$147,500
- Notable Changes
 - \$75,000 for UNF staff study
 - \$30,000 for range bathroom
 - \$15,000 for Parking lot paving
 - \$17,500 to replace damage flooring at main office
 - \$10,000 for electricity to the four-bay garage.

Vehicle Purchases

- Current Total
 - \$ 580,755.13
- Proposed Total
 - Requested \$353,985.34 to go along with \$250,000 in grant funding
- Notable Changes
 - Obtained USDA Grant to offset cost in the amount of \$250,000
 - Looked into different purchasing methods



Human Resources

Fiscal Year 2024-25 Budget Workshop

HUMAN RESOURCES

Achievements 2023-24

- Electronic Submittal and receipt of W-2 forms
- Employee Performance Evaluation processing
- Health screening and annual wellness incentives
- Personnel Policy updating process resumed
- In the Spotlight

HUMAN RESOURCES

List notable operational changes and goals for 2024-25

- Implementation of HRIS system
- Record Retention review
- Job Fairs
- Quarterly Department Recognition

Operating Budget

- Current Total
- \$265,405
- Proposed Total
- \$236,336
- Notable Changes
- HRIS System
- Executive Salary
- Advertising

Personnel

- Current Staffing List
- HR Director
- HR Coordinator
- \$135,833

- Proposed Staffing List
- HR Director
- HR Coordinator
- \$125,345

Capital Budget

- Current Total
- Achievements
- Proposed Total
- \$50,000
- Notable Changes
- Implementation of HRIS System



BETTER PLACE

Fiscal Year 2024-25 Budget Workshop

Better Place

- St. Johns Avenue from 18th Street to Palm **COMPLETED**
- St. Johns Avenue from 18th Street to RR **UNDER CONSTRUCTION**
- Public Works Design-Build **AWARDED**
- St. Johns Avenue Lighting **COMPLETED**
- Four Priority Areas for Resurfacing Identified

Better Place

- Goal 1
 - Road Resurfacing
 - Currently in Design phase for Oak St. from S 17th Street to S 15th Street.
 - **NEED** to identify outer year projects for design and permitting.
- Goal 2
 - Sidewalks and Stormwater Repairs
 - Public works continues to address work orders.
 - **CONSIDER** funding sidewalks removed from COVID funding near Washington Street and Booker Park.

Budget

• 2023-24 Totals

SIDEWALKS	\$39,000
PUBLIC WORKS BUILDING	\$3,000,000
STORMWATER	\$151,476
RESURFACING & STRIPING	\$785,604
HANK BRYAN PARK RESTROOM	\$105,000
PRICE MARTIN IMPROVEMENTS	\$25,000
CITY SHARE DOWNTOWN STREETSCAP	\$500,000
HMGP Kay Larkin FD CITY MATCH	\$12,570
DOS AACH JENKINS CITY MATCH	\$499,626
City Match Fed DOT SS4A	\$55,916
City Match DHR Bronson House	\$30,000

• 2024-25 Proposed Totals

SIDEWALKS	\$100,000
PUBLIC WORKS BUILDING	\$1,398,941
STORMWATER	\$150,000
RESURFACING & STRIPING	\$1,400,000
HANK BRYAN PARK RESTROOM	\$52,500
PRICE MARTIN IMPROVEMENTS	\$25,000
CITY SHARE DOWNTOWN STREETSCAP	\$1,479,994
HMGP Kay Larkin FD CITY MATCH	\$31,962
DOS AACH JENKINS CITY MATCH	\$251,654
City Match Fed DOT SS4A	\$120,489
City Match DHR Bronson House	\$137,634



CRA

Fiscal Year 2024-25 Budget Workshop

2023/24 Notes

- Cost Share Grants **ADVERTISED**
 - March 26, 2024 **NO AWARDS**
 - Readvertised May 22, 2024
- St. Johns Avenue Lighting **COMPLETED**
- First phase of sidewalk improvements completed in South District.
- Second phase of sidewalks in all three districts to be scheduled for August.

2024-25 Goals

- Hire CRA Director
- Develop blight removal grant program (i.e. paint, pressure washing, etc.)
- North
 - Sidewalks
 - Cost Share Grants
- Downtown
 - St. Johns Avenue Streetscape
 - Cost Share Grants
 - Continue SBDC Funding
- South
 - Sidewalks
 - Cost Share Grants

Budget

- 2023-24 Projected Totals
 - North \$39,731
 - Central \$589,549
 - South \$133,488
- 2024-25 Proposed Totals
 - North \$151,418
 - Central \$1,534,749
 - South \$491,623

*** Unexpended funds due to rollover, as a result of, St. Johns Avenue construction projected to occur next fiscal year and unexpended capital sidewalks in all three districts.**



Community Affairs Code Enforcement

Fiscal Year 2024-25 Budget Workshop

Community Affairs Code Enforcement:

- Achievements 2024-25
- Performed an average of 50 lien searches a month (in the process of switching from city-based lien searches to Orange Data Service)
- Taken over 135 cases before the Special Magistrate Hearing
- Collected over \$100,000 in lien search and lien reduction fees this fiscal year
- Continued the Blight 2 Bright clean-up, as of year to date we have five abatement clean-ups
- Working with local organizations to create a program that can assist homeowners who are financially challenged with low hanging fruit code violations

Community Affairs Code Enforcement:

- List notable operational changes and goals for 2024-25
- Increase the case load from 135 to 155 coming before the Special Magistrate Hearing
- **Collect over \$120,000 in lien reduction fees**
- Continue the Blight 2 Bright clean-up program
- Establish rotating patrol zones every six months of the city limits
- Create pilot program for volunteer **code enforcement officers**.
- **Continue to take at least five** or more Blight 2 Bright properties to the abatement stage.

Operating Budget

- Current Total
 - \$218,443 ?
- Proposed Total
 - \$232,000?
- Notable Changes
 - Increase in postage & filing fees
 - Special magistrate fee from \$450 to \$600
 - 1-2 new part time staff members

Personnel

- Current Staffing List:
 - Code Enforcement Officers:
 - David Green
 - Christy Lowe
 - Community Affairs Assistant:
 - Jessica Cruz (removing from this budget line)
- Current contracts for services:
 - IWORQ (\$5,500)
 - Special Magistrate (Ron Brown)(\$5,400)
 - Simplifile (\$5,000)
- Proposed Staffing List
 - Add **two part time** staff members (25 hours each)
- Proposed contracts for services”
 - IWORQ (\$5,500)
 - **Special Magistrate (Ron Brown)(\$7,200)**
 - Simplifile (**\$6,500**)

Capital Budget

- Current Total:
 - Not applicable.
- Achievements:
 - Not applicable.
- Proposed Total:
 - Upgrade one Code enforcement vehicle
- Notable Changes:
 - Not applicable.



Cultural Resources

Fiscal Year 2024-25 Budget Workshop

Cultural Resources

- Over 30 special events FY 2024-2025 with approximately \$45,000 in revenue.
- Re-opened St. Johns River Center **November 2023**
 - Volunteer staffing re-engaged.
 - Completed repairs from mold and mildew.
 - Repairs to roofing and terrarium glass
 - **Upgrade St. Johns River Educational Kiosk**
- Over **\$25,000** in sponsorships from City Events and Organizational rentals
 - **Third year** for Hippity Hoppity and Jingle Jam
 - **Created Sunset Social meet and greet**
 - Increased sponsorship amount from **FY 2025** for 4th of July
 - **Create a Novelty shop to sell St Johns River memorabilia**
- Renewed contracts for Tilghman, Heart of Putnam Food Pantry.
 - Looking to finalize remaining contracts **with all the Dollar year leases tenants.**

Cultural Resources

- Provide the St. Johns River Center with volunteer staffing and supplies.
- Adding programs and events at the St. Johns River Center.
 - Offer field trips for the schools and youth.
 - Participate in conservation events that align with the message of the St. Johns River Center. i.e. Bartram Frolic, Keep Putnam Beautiful, etc.
 - **Sunset Social meet and greet.**
 - **Create a Novelty shop to sell St Johns River memorabilia**
- Goals:
 - Increase sponsorships for existing events.
 - Extend partnerships for additional programs and events.
 - Resource fairs for citizens and veterans, food distributions, educational opportunities, etc.
 - Work with American Legion, Health Department, Visit Palatka, Water Works Educational Center, Arts Council, and other non-profits that benefit citizens.
 - Continue repairs and improvements for nominal lease buildings.

Operating Budget

- Current Budget: \$124.757
 - Increased due to repairs at St. Johns River Center.
- Proposed Total Budget: \$129,368
- Small repairs and improvements:
 - Putnam Historical Museum
 - Larimer Arts Center
 - Tilghman House
 - Willard Cooper Building
 - Water Works Educational Center
 - Train Depot
 - Bronson Mulholland House
 - Skeet Club
- Offer merchandise at St. Johns River Center (start up cost \$2500.00)

Personnel

Current Staff and Contracts

- Cultural Arts Coordinator
 - Courtney James
- Community Affairs Assistant
Jessica Cruz
- Contracts for services:

- One additional part-time employee (25 hours)
 - Assist with coverage for facility rentals, St. Johns River Center staffing, and special event coverage.
- Potential contracts for services:
 - Landscaping
 - Reliable internet

Capital Budget

- Current Total: \$0
- Proposed Total:
 - New Truck \$30,000
 - Tenting Train Station: \$12,000



Jenkins Gym

Fiscal Year 2024-25 Budget Workshop

Jenkins Gym

- Achievements 2024-25
- Housed staff at Jenkins Community Center at beginning of November 2023
- Utilized parking lot to provide for five food distributions to the Northside community
- Previously Hosted seven outdoor sporting events after acquiring MOU for use of back field area
- Coordinating with the Palatka Police Dept. for annual active shooter drills
- Held five Community engagement meetings
- Created African Cultural Palatka Historical focus team (selection of the seven-person panel in process)

Jenkins Gym

- List notable operational changes and goals for 2024-25
- Open to the public for operations.
- Offer indoor sporting events and programs
- Started rented out the multi-purpose room for community use
- Name the facility ??????
- Complete interior and exterior renovations
- Increase outdoor sporting programs (youth and adult flag football, soccer, t-ball, adult softball, chess club)

Operating Budget

- Current Total
 - \$51,718
- Proposed Total
 - \$86,600
- Opening full access to the facility for the public
 - Increased operating hours
 - Offer weekend programs
 - Coordinate rotating resources for citizen assistance.
- Finalizing interior repairs and upgrades
 - Professional cleaning of gym floors
 - Partition for multipurpose room
 - Concession installation and operations

Personnel

- Current Staffing List
 - Eddie Cutwright, Community Affairs Director
 - Reno Fells, Recreation Coordinator
 - Jessica Cruz, Community Affairs Assistant
- Include Contracts for services
 - Safe Touch Security
 - Comcast
 - Uniti Fiber
- Proposed Staffing List
 - One full-time program site staff
 - Part-time cleaning staff
- Include Contracts for services
 - Safe Touch Security
 - Uniti Fiber
 - Sissins (copy/fax service)

Capital Budget

- Current Total:
 - \$35,000 African American Historical kiosk
- Achievements
- Proposed Total
 - Once the renovations are completed per grant funding, a better assessment can be given.
- Notable Changes
 - Completing items covered in grant funding.



Community Affairs Recreation

Fiscal Year 2023-24 Budget Workshop

Community Affairs Recreation:

- Achievements 2024-25
- Has offered **nine (9)** various sporting programs since the **January 2023**, serving over 450 youth, while generating over **\$25,000** in sponsorships and registrations
- **Community Affairs Health Challenge** had over 65 registered participants
- Mobile Rec Camp reached over 7 communities serving approximately 400 kids within the city limits
- **Held six (6)** Community Engagement meetings
- Partnership program with RBI program to give away 100 tickets to Tampa Bay Rays game.

Community Affairs Recreation:

- List notable operational changes and goals for 2024-25
- Offer several more various youth and adult sporting programs once with the additional facility space at Jenkins Gym.
- Partner with outreach programs and services to be more accessible to the public.
- Generate more sponsorships and grant funding
- Create a Safe Haven for the kids of Palatka
- Create a senior health care program that will help create long term health benefits.

Operating Budget

- Current Total
- \$96,407

- Proposed Total
- \$107,000

- Notable Changes:
 - Adding a new facility and increase in field maintenance

Personnel

- Current Staffing List:
- Community Affairs Director
Eddie Cutwright
- Community Affairs Assist
Jessica Cruz
- Recreation Coordinator
Reno Fells
- Recreation Tech
Cody Bockeim
- Contracts for services:
 - AgrowPro Inc

- Proposed Staffing List
- Include Contracts for services
 - AgrowPro Inc

Capital Budget

- Current Total:
 - Not applicable
- Achievements
 - Not applicable
- Proposed Total:
 - New upgrade recreational vehicle
- Notable Changes:
 - Not applicable



Streets & Stormwater

Fiscal Year 2024-25 Budget Workshop

Achievements 2023-24

- Coordinated the repair of a large wash out at the golf course.
- Helped with the interior repairs of the annex.
- Coordinating the repairs to the shoreline of the pond at the golf course.
- Purchased a CMC 90 Arbor pro + lift
- 8th Street Rehab, Curb and Sidewalk.
- Tift fund sidewalk repairs.
- Stormwater cleaning in various parts of the city.
- Dozens of Tree removal projects from multiple areas of the city, including the Golf Course and Cemetery.

Notable Operational Changes and Goals for 2024-2025

- **Operational Changes:**

- Create specialization of roles within the department between Stormwater Maintenance and Streets Maintenance.
- Record frequency and quality Key Performance Indicators to assess departments effectiveness.
- Integrate financial records and employee time worked into workorders to more effectively budget time and resources.
- Become less dependent on inmate program for contractual obligations with FDOT and ROW maintenance.

- **Goals:**

- Survey and assess stormwater system for Continuous Improvement Program considerations.
- Survey and update treatment plan for all assets for CIP and maintenance considerations.
- Enact career progression plan to provide training for staff and increase staff productivity and skill levels.
- Produce a deliverable activities map on the city web site to be published on a regular basis.

Operating Budget

- Current Total: \$828,250.00
- Proposed Total: \$868,380.00
- General increase in operating to fund consumables for maintenance activities and repairs.

Impactful increases can be noted in:

- Professional Services
- Stormwater maintenance
- Capital Outlay
- Tree Removal

Personnel

Current Staffing List

- (1) Superintendent
- (1) Supervisor
- (1) Operator
- (1) Laborers
- (1) DOC Crew Supervisor

Proposed Staffing List

- (1) Superintendent
- (1) Supervisor
- (2) Operator
- (2) Laborers
- (1) DOC Crew Supervisor

Requesting:

- 2 FT Positions to create a stormwater crew to improve our stormwater system.

Capital Budget

- Current Total: \$42,846.00 • Proposed Total: \$53,000.00

- **Capital Improvements:**

Gas Side by side:	\$	20,000.00
New Mower:	\$	15,000.00
Trimmers, chainsaws, hedgers:	\$	8,000.00
(2) 12' Flat trailers pull behind:	\$	10,000.00



Cemetery

Fiscal Year 2024-25 Budget Workshop

• **Achievements 2023-24**

- Transitioned cemetery records and new business to IworQ for better records management.
- Processed 64 Lots sold - \$53,760.00 in revenue.
- Processed 57 burial permits. - \$8,550.00 in revenue.
- Drafted updated rights of internment documents to reduce administrative workload.
- Updated ordinances to more clearly communicate policy.

Operation Notes & Goals 2024-25

- Notable operational changes and goals for 2024-25
 - **Operational Changes:**
 - Increase level of service for landscaping.
 - Record frequency and quality Key Performance Indicators to assess departments effectiveness.
 - Return lots “on hold” over 60 days to inventory.
 - We intend to no longer hold lots indefinitely.
 - **Goals:**
 - Install Corner post at sections of burial plots to stop vehicle traffic from crossing burial plots. Also to delineate the drives form plots.
 - Continue to remove trees that are encroaching on burial sites.
 - Increase total transactions per fiscal year.

Operating Budget

- Current Total: \$152,350.00*
- Proposed Total: \$161,444.00
- General increase in operating to fund consumables for maintenance activities and repairs.

Impactful increases can be noted in:

- | | | | |
|--------------------------|--------------|----|--------------|
| • Grounds Maintenance: | \$ 84,000.00 | to | \$ 90,000.00 |
| • Professional Services: | \$ 10,550.00 | to | \$25,000.00 |



Parks Department

Fiscal Year 2024-25 Budget Workshop

2023-24 Achievements

- Achievements 2023-24
 - Completion of irrigation Riverfront.
 - Clearing out the Annex.
 - Brush removal and clearing at 11th Street laydown yard.
 - Mulching and repairs at the Riverfront.
 - Landscaping replenishment at:
 - Riverfront Park
 - St. Johns Ave. – Memorial Parkway to 4th Street.
 - City Hall
 - Tilghman House

Operation Notes & Goals 2024-25

- Notable operational changes and goals for 2024-25
 - **Operational Changes:**
 - Create specialization of roles within the department focusing on landscaping maintenance.
 - Integrate financial records and employee time worked into workorders to more effectively budget time and resources.
 - Become less dependent on inmate program for “detail” work and “high traffic parks”.
 - **Goals:**
 - Obtain Irrigation Technician training and certifications for our staff.
 - Obtain Lawn and Ornamental Pesticide Application training and licensure for our staff.
 - Increase level of service for landscaping and parks maintenance.
 - Enact career progression plan to provide training for staff and increase staff productivity and skill levels.

Operating Budget

- Current Total: \$245,600.00
- Proposed Total: \$307,240.00
- Notable Changes:
- General increase in operating to fund consumables for maintenance activities and repairs.

Impactful increases can be noted in:

- Riverfront maintenance
To replace failing Play Equipment.

Each parks maintenance line has been increased to accommodate:

- Required mulching
- Equipment repairs
- Lighting repairs
- To Upgrade ADA Compliance

Personnel

Current Staffing List:

- (2) Laborers
- (1) DOC Crew Supervisor

Proposed Staffing List:

Unchanged:

- (2) Laborers
- (1) DOC Crew Supervisor

Capital Budget

- Current Total: \$33,944.00
- Proposed Total: \$50,000.00

- **Capital Improvements:**

(1) Lawnmowers:	\$	15,000.00
(1) 12' Trailer Pull behind	\$	5,000.00
(2) Gas Side by side	\$	15,000.00
(3) Edgers	\$	3000.00
(2) Chainsaw	\$	1500.00
(2) Pole saws	\$	1500.00
Park equipment replacement	\$	9000.00



Facilities Department

Fiscal Year 2024-25 Budget Workshop

2023-24 Achievements

- **Achievements 2023-24**

- Completion of the City Hall Annex Re-Roof Project.
- Completion of the City Dock Repairs and & Mitigation Project.
- Completion of St. Johns Ave Electrical repairs in support of the Blue Crab Festival.
- Completed renovation of the Annex Building.
- Preparing Taxi Terminal for tenant occupation.
- Implemented staff training curriculum to increase staff safety, competency, and efficiency.

Operation Notes & Goals 2024-25

- Notable operational changes and goals for 2024-25
 - **Operational Changes:**
 - Streamline response time for online workorder request for facilities Requests.
 - Record frequency and quality Key Performance Indicators to assess departments effectiveness.
 - Integrate financial records and employee time worked into workorders to more effectively budget time and resources.
 - **Goals:**
 - Support other departments with planning and executing repair and maintenance plans for facilities.
 - Address major maintenance and repairs at city facilities.
 - The Bronson House, Tilghman House, City Hall Annex, and City Hall are suffering from deferred maintenance.

Operating Budget

- Current Total: \$65,258.00
- Proposed Total: \$67,868.00
- General increase in operating to fund consumables for maintenance activities and repairs.
- Inclusion of funding for additional contracted services such as HVAC service and roofing repairs.

Impactful increases can be noted in:

- Professional Services
- Training & Schooling
- Equipment Maintenance
- Small Tools
- Operating Supplies

Personnel

Current Staffing List

- (1) PW Director 50%
- (1) PW Operations Manager
- (1) Facilities Superintendent
- (2) Laborer

Proposed Staffing List

- (1) PW Director 50%
- (1) PW Operations Manager
- (1) Facilities Superintendent
- (2) Laborer

Capital Budget

• Current Total: \$17,422.00 • Proposed Total: \$95,000.00

• **Capital Improvements:**

Replace Trucks:

1. Unit #18:	2006	244,000 Miles
2. Unit #65 utility bed:	2004	265,000 Miles



Sanitation Department

Fiscal Year 2024-25 Budget Workshop

2023-24 Achievements

- **Achievements 2023-24**
 - **Heavy Focus on staffing:**
 - The Sanitation Department has carried multiple vacancies and experienced a high turnover rate for the majority of FY24.
 - Purchased new commercial front loader W/ Residential Curotto Attachment.
 - Revised commercial and residential routs for more efficiency.
 - Implementation of weekly safety programs for all staff.
 - Improved our response time and billing process for the clam shell routs for better productivity and profitability.

Operation Notes & Goals 2024-25

- Notable operational changes and goals for 2024-25
 - **Operational Changes:**
 - Record frequency and quality Key Performance Indicators to assess departments effectiveness.
 - Integrate financial records and employee time worked into workorders to more effectively budget time and resources.
 - Provide training for drivers to better know their trucks mechanically to recognize problems sooner to initiate repairs sooner, to avoid larger complications.
 - **Goals:**
 - To further refine routes ensuring maximum efficiency for fuel and time.
 - To fully staff the department.
 - Enact career progression plan to provide training for staff and increase staff productivity and skill levels.
 - Remove unit 30 as an active backup vehicle and cycle in a new residential truck.

Operating Budget

- Current Total: \$854,262.00*
- Proposed Total: \$1,024,551.84
- General increase in operating to fund services and repairs.

Impactful increases can be noted in:

• Regular Salaries:	\$ 613,312.00	to	\$ 645,312.00
• Small Tools:	\$ 5,000.00	to	\$ 15,000.00
• Building Maintenance	\$ 1,000.00	to	\$ 15,000.00

Personnel

Current Staffing List

- (1) Superintendent
- (1) Supervisor
- (7) Drivers
- (7) Refuse Collectors

Proposed Staffing List

- (1) Superintendent
- (1) Supervisor
- (7) Drivers
- (7) Refuse Collectors
- (1) CSR

Requesting:

- 1 FT Position

Capital Budget

- Current Total: \$

- We would like to add a vehicle service truck to service trucks at mobile locations.

Proposed Cost Service Truck:
\$ 85,000.00

- Proposed Total: \$

We would like to order a replacement vehicle for **Unit 30**. The delivery timelines for these vehicles as of the last few fiscal cycles is 18+ months.

We are experiencing increased operating and maintenance costs along with increased downtimes for our vehicles as the sanitation fleets average age is edging over 10 years old.

Unit 30 is 17 years old.



Fleet Maintenance Department

Fiscal Year 2024-25 Budget Workshop

2023-24 Achievements

- **Achievements 2023-24**

- Implementation of weekly safety program for all personnel.
- Replaced engine in Unit #28 Clamshell.
- Hired a New mechanic, Bryce Ellis for improved production.
- Implementation of comprehensive preventative maintenance programs.
- Created an inventory area to begin warehousing common replacement parts for our vehicles.
- Daily activity log to track department activities to better improve Service.
- Purchased New Commercial Front Loader w/ Residential Curotto Can Attachment .
- Implementation of an updated pre-trip and post-trip inspection sheets

Operation Notes & Goals 2024-25

- Notable operational changes and goals for 2024-25
 - **Operational Changes:**
 - Record frequency and quality KPI's to assess departments effectiveness.
 - Integrate financial records and employee time worked into workorders to more effectively budget time and resources.
 - Utilizing Samsara GPS system to send Realtime notifications about vehicle condition and required service.
 - Schedule regular maintenance with all fleet vehicles based on IworQ and Samsara Data.
 - **Goals:**
 - Maintain a higher average in service ratio for our vehicles.
 - Obtain a higher level of preventative maintenance performed on time.
 - Enact career progression plan to provide training for staff and increase staff productivity and skill levels.

Operating Budget

- Current Total: \$26,000.00
- Proposed Total: \$35,340.00
- General increase in operating to fund consumables for maintenance activities and repairs.

Impactful increases can be noted in:

- Building Maintenance
- Equipment Maintenance

Personnel

Current Staffing List

- (3) Mechanics



Utilities Department

Fiscal Year 2024-25 Budget Workshop

2023-24 Achievements

- **Achievements 2023-24**

- Installed a significant number of new Neptune drive by read water meters.
- Completed 18 new commercial and residential water and sewer installations.
 - Implementation of comprehensive preventative maintenance programs on sewer system.
- Implemented staff training curriculum to increase staff safety, competency, and efficiency.
 - We now have three Florida Stormwater Association Certified Level 3 Operators within the W/S department currently working on level 2 certification.
 - Removed water on St. Johns from RR tracks to Mosley.
 - Purchased new Sewer and storm water exploratory visual system.
 - Have visually inspected a significant numbers of sewer lines and manholes identifying problems areas for repair and maintenance.
 - Have done many after hour emergency repairs on watermains.

Operation Notes & Goals 2024-25

- Notable operational changes and goals for 2023-24
 - **Operational Changes:**
 - Create specialization of roles within the department between Stormwater Maintenance and Streets Maintenance.
 - Record frequency and quality KPI's to assess departments effectiveness.
 - Integrate financial records and employee time worked into workorders to more effectively budget time and resources.
 - **Goals:**
 - Survey and assess stormwater system for CIP considerations.
 - Survey and update RSL and treatment plan for all assets for CIP and maintenance considerations.
 - Enact career progression plan to provide training for staff and increase staff productivity and skill levels.

Operating Budget

- Current Total: \$0
- Proposed Total: \$0
- General increase in operating to fund consumables for maintenance activities and repairs.

Impactful increases can be noted in:

Personnel

Current Staffing List

- (1) Superintendent
- (1) Supervisor
- (7) Utilities Workers
- (1) Admin Assistant

Capital Budget



Insert Finance Department

Fiscal Year 2024-25 Budget Workshop

Finance Department

Achievements 2023-24

1. Completed the audit for the fiscal year ended September 30, 2023, by May 24, 2024. A clean opinion was given by the independent auditors, HCT Certified Public Accountants & consultants, LLC. It was accepted by the Commissioners in the month of June 2024. Net position increased by \$9.5 million – increasing General Fund by 14.09% and Enterprise Funds by 21.16%.
2. \$1.4 million additional cash was identified during the process of enhancing the bank reconciliations.
3. More than \$3 million increase in fund balance was also accounted for, due to reclassification of receipts as revenues, instead of loans in the prior years.
4. Quarterly reporting was re-established and brought current.
5. Improved reporting was introduced with graphs, charts, and analyses.
6. Seminars facilitated by the Finance Director for the department heads.
7. Finance has provided training to all user departments as needed, more specifically, working with Building & Planning, Community Affairs, and Public Works.
8. Finance has been directly responsible for the conversion of Airport transactions being posted consistent with all the City departments.
9. Finance Department maintained the following statistics:
 - a. Processed 5,682 invoices
 - b. Paid 3,125 vendors
 - c. Set up 113 new vendors
 - d. Created 3,054 purchase orders
 - e. Created 37 new customers

Finance Department

List notable operational changes and goals for 2024-25

- Implemented a system where source documents are uploaded with the transactions during the accounts payable process.
- Improved various forms, such as budget transfers, to allow for better communication between departments and for the approver.
- Trained staff more in depth for grant accounting and reporting. Grant reimbursements are processed monthly, instead of quarterly, to increase cash flow.
- Monthly financial reporting is being provided to the City Manager, and will be provided to the Commissioners.

2024 – 2025 Goals

- Departmental financial reporting, so department heads can determine fiscal viability
- Cross training with various critical functions, such as bank reconciliations and financial reporting
- Enhance staff training and certification in various functions, such as Accounts Payable and Payroll.

Operating Budget

- Current Total \$42,267
- Proposed Total \$43,958
- Notable Changes N/A

Personnel

- Current Staffing List
 - Finance Director
 - Finance Services Supervisor
 - Grants Accountant
 - Finance Specialist I
 - Finance Specialist II
- Include Contracts for services
 - Auditing
- Proposed Staffing List
 - Finance Director
 - Finance Services Supervisor
 - Grants Accountant
 - Finance Specialist I
 - Finance Specialist II
- Include Contracts for services
 - Auditing

Capital Budget

- Current Total \$0
- Achievements
- Proposed Total
- 40
- Notable Changes