

Elizabeth van Rensburg
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Vice Chair

Breanna Pierce
Board Member

Larry F. Beaton
Board Member

Patti Vogt
Board Member

Timothy Jefferson
Board Member

Christopher Hollister
Board Member

Mary Jane Rosa
Alternate

TROY BELL, ICMA-CM
MPA, MS-Finance
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

LORENZO AGHEMO, MRP
PLANNING DIRECTOR



MINUTES
CITY OF PALATKA
July 11, 2024

1. CALL TO ORDER The Vice Chair, Allen Sheffield, called the meeting to Order at 4:00 PM

a. Invocation

An invocation was led by Mr. Sheffield.

b. Pledge of Allegiance

The pledge of allegiance was led by Mr. Sheffield.

c. Roll Call

Present:

Christopher Hollister

Patti Vogt

Timothy Jefferson

Alternate Mary Jane Rosa

Allen Sheffield

Absent:

Breanna Pierce

Elizabeth van Rensburg

Larry Beaton (excused)

Also Present: Lorenzo Aghemo Planning Director, Sunni Krantz, City Clerk, Jane West, City Attorney, Renee' Brown, Planning Clerk; Sherri Farmer, Planner I; Present via telecommunications technology: Pam Butler-Hughes, Customer Service Clerk

Mr. Aghemo advised Ms. Sherri Farmer will be leaving the City to return to the teaching profession.

d. Meeting Purpose Disclosure

The meeting purpose was read by Mr. Sheffield.

e. Appeal Procedures & ExParte Communication

The appeal procedures were read by Mr. Sheffield and time was allotted for ex parte disclosures. Mr. Jefferson disclosed he informed the applicant of 4A that they would need to follow the historic preservation process in the city.

2. APPROVAL OF MINUTES

- a. June 6th, 2024

Motion to approve by Vogt. Seconded by Alternate Rosa. The Motion passed unanimously.

3. PUBLIC COMMENTS - SPEAKERS LIMITED TO 3 MINUTES - NO ACTION TAKEN ON ITEMS. The floor was opened to public comment. Hearing none, the floor was closed to public comment.

4. NEW BUSINESS

- a. HPB Case 24-12: various restoration and repair projects including but not limited to: windows, porch, roof; Owner: Round River Property Management, LLC; Address: 215 S. 4th St., Palatka, FL 32177 in the South Historic District. Parcel: 42-10-27-6850-0130-0022

Ms. Farmer presented the request for an after-the-fact certificate of appropriateness. The request includes exterior restoration to doors, siding and trim, roof, porch railing, rear balconies, and lighting. Staff has reviewed the application pursuant to the Palatka Municipal Code and the guidelines from the U.S. Department of the Interior Secretary and has determined that it is generally consistent with the pertinent regulations.

The applicants Andrew and Crystal Haag addressed the board. Mrs. Haig advised the front doors appear original. They will sand, freshen up, and color the original doors as they are very detailed.

Mr. Sheffield called for discussion on siding, trim, and roof repairs. Ms. Vogt expressed it appears these items will be the same and spoke in support of the new tin roof.

Motion to approve materials for the siding being pine, trim being white, and roof being aluminum by Vogt. Seconded by Jefferson. The Motion passed unanimously.

Mr. Sheffield called for discussion on the porch railing in the front. Ms. Vogt expressed the railings seem appropriate for the early 1900s. She also spoke in support of fans and lighting. Mr. Sheffield asked for discussion on the rear balconies. Mr. Sheffield spoke regarding removing the 3/4 wall and to replace with railings. Ms. Vogt asked regarding safety concerns. Ms. West advised the board reviews from a historical perspective. The applicant will have to deal with the County building department about matters regarding the building code. Ms. Rosa spoke supported taking the balcony back to what it would have looked like before it was enclosed with the 3/4 in the 1920/1930s.

Motion to approve the applicant's request to take off the portion of the balconies and replace the railing as by Mr. Jefferson. Seconded by Ms. Rosa. The motion passed unanimously.

Discussion commenced regarding the proposed lighting. Ms. Vogt spoke in support.

Motion to approve the lighting in the front of the doors and the two fans will be on the front porch as pictured by Ms. Vogt. Seconded by Ms. Rosa. The motion passed unanimously.

The applicants will be using this as a rental property for now, and plan to later live there once retired.

5. ADJOURN Adjourn at 4:26 PM.