

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



TROY BELL, ICMA-CM
MPA, MS-Finance
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

MARCIA G. CARTY, CPA
MS-Taxation
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
August 8, 2024 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. July 8, 2024 Special Called Meeting
- b. July 9, 2024 Workshop
- c. July 11, 2024 Regular Meeting
- d. July 12, 2024 Workshop

3. IN THE SPOTLIGHT - EMPLOYEE RECOGNITIONS

- a. Employee of the Month - July 2024
- b. Fire Department Recognition
Deputy Chief Branford - 20 years of service
Captain Philip Smith - 20 years of service
- c. 2024 Summer Interns Recognition - Kyun Session, Riley Blackmer, Reagan Blackmer, Tommy Robinson, Trenton Williams, Ce'Niqua Edwards, Ja'Niiya Perry, Ralia Phillips, Tyran Wright, Cloi Batts, Brianna Gibbs, E'Niya James, Annabelle Lamb, Keilan McGinnis, Demarien Sutton, Kendall Lowe, Daunte Wilkerson, Tivon Adams

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Utility Assistance Presentation (ARPA Funds) - Christall Azcarate and Marcia Carty
- b. June 30, 2024 Quarterly Financial Report

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. ADOPT RESOLUTION 2024-R-157 rebranding the City of Palatka Platt Drew Wastewater Treatment Facility to the "City of Palatka Platt Drew Reclamation Facility".
- b. ADOPT RESOLUTION 2024-R-165 authorizing utilization of the Florida Sherriffs Association contract No. FSA 23-VEL-31 / FSA 23-VEH-21 for the purchase of a 2024 Ford F250 and a Ford F150 trucks for the Wastewater Treatment Plant and Water Treatment Plant
- c. ADOPT RESOLUTION 2024-R-144 authorizing the Palatka Police Department to accept the 100% funded FDLE JAG C grant in the amount of \$6,275 for the purchase of Street Crimes Unit technology.
- d. ADOPT RESOLUTION 2024-R-155 authorizing the Mayor to execute an agreement for the acceptance of the Florida Department of Law Enforcement SAFE Grant in the amount of \$60,000 (100% grant funded)
- e. ADOPT RESOLUTION 2024-R-158 adopting the Florida Department of Transportation Urban Area Boundary Map to determine the proper functional classification and urban boundary designations within the Department's Roadway Characteristics Inventory system.
- f. ADOPT RESOLUTION 2024-R-148 awarding ITB 2024-06 and execution of a contract for the Madison Street Water Main Replacement project to DB Civil Construction, LLC in amount not to exceed \$499,890 (100% grant funded).
- g. ADOPT RESOLUTIONS to approve policies on excessive force and 504 ADA for CDBG funded projects
 - i) ADOPT RESOLUTION 2024-R-166 to approve the policies on Handicap Accessibility Self Evaluation Plan, Transition Plan for Handicap Accessibility and Section 504 Grievance procedures for adoption as a requirement for all Community Development Block Grant funded projects.
 - ii) ADOPT RESOLUTION 2024-R-156 to approve the policy on Excessive Force for adoption as a requirement for all CDBG funded projects.
- h. ADOPT RESOLUTION 2024-R-149 awarding RFP 2024-11 Turf Maintenance to Mullis Lawn Maintenance of Palatka, Inc. in an amount not to exceed \$63,000.
- i. ADOPT RESOLUTION 2024-R-150 awarding ITB 2024-12 City of Palatka Restroom Construction, Hank Bryan Park to ER Rooter, Inc. in an amount not to exceed \$73,000.
- j. ADOPT RESOLUTION 2024-R-151 authorizing a \$13,442 budget amendment for FY 2023-2024 for Golf Course Contract Capital Improvement Projects
- k. ADOPT RESOLUTION 2024-R-159 granting a special events permit to the Community Affairs Department for Riverfront Trivia Night to be held August 30, 2024
- l. ADOPT RESOLUTION 2024-R-163 granting a special events permit to the Community Affairs Department for Reggae theme Night to be held on August 23, 2024.
- m. ADOPT RESOLUTION 2024-R-161 granting a special events permit to Main Street Palatka for the Datil Fest: Datil Pepper Culinary celebration to be held October 28, 2024.
- n. ADOPT RESOLUTION 2024-R-162 granting a special events permit to Palatka Jr/Sr High school for Palatka Jr/Sr High Homecoming parade event to be held September 12, 2024.

7. RECESS - 10 MINUTES - PRIOR TO REGULAR BUSINESS OR AT 7:30 PM

8. REGULAR BUSINESS

- a. ADOPT RESOLUTION 2024-R-164 authorizing an agreement with St. Johns Housing Partnership for

administration of the City's affordable housing renovation program and adoption of the program document.

9. PUBLIC HEARINGS

- a. Amending Future Land Use Map and Rezoning Parcels: 09-10-26-0213-0000-0010, 09-10-26-0213-0000-0020 and 09-10-26-0213-0000-0030 located on Kelley Smith School Road
 - i) ADOPT Ordinance 2024-07 amending the future land use map of 09-10-26-0213-0000-0010, 09-10-26-0213-0000-0020 and 09-10-26-0213-0000-0030 from City of Palatka Commercial (COM) to City of Palatka Residential Low (RL) - first reading continued from July 11, 2024, continued from June 13, 2024
 - ii) Ordinance 2024-08 amending the zoning map of 09-10-26-0213-0000-0010, 09-10-26-0213-0000-0020 and 09-10-26-0213-0000-0030 from City of Palatka General Commercial (C-1) to City of Palatka Residential, Single-Family (R-1) - first reading continued from July 11, 2024, continued from June 13, 2024
- b. ADOPT ORDINANCE 2024-09 establishing procedures for quasi-judicial proceedings - 2nd reading

10. EMERGENCY ITEM

- a. Discussion/Direction Resolution 2024-R-153 authorizing the execution of a retainer agreement with the firm Sniffen & Spellman, P.A. for investigative services and amending the FY 2023-2024 budget accordingly.

11. COMMISSIONER COMMENTS

12. ADJOURN

Upcoming Events	Board Vacancies
August 8 – City Commission Meeting 6:00 PM	Zoning Board of Appeals - 3 vacancies
August 9 - City Commission Budget Workshop 3:30 PM	Police Officers' Pension Board - 1 vacancy
August 12 – Community Redevelopment Agency Meeting 5:00 PM	Putnam County Library Board - 1 City appointment vacancy
August 15 – 17 Florida League of Cities Annual Conference – Hollywood, Florida	Putnam County Better Place Plan Oversight Committee - 1 City appointment
August 29 - City Commission Budget Workshop 3:30 PM	Upcoming vacancies
	Historic Preservation Board 2 in October 2024