

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



TROY BELL, ICMA-CM
MPA, MS-Finance
CITY MANAGER

TERRY TURNER
BOCC REPRESENTATIVE

TERESA JACKSON
COMMUNITY REPRESENTATIVE

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI KRANTZ
CITY CLERK

MINUTES
CITY OF PALATKA
June 7, 2024

1. CALL TO ORDER

a. Special Called Workshop Notice

The Clerk read: to Community Redevelopment Agency members: you are hereby notified special called workshops of the Community Redevelopment Agency are hereby called for the following dates. The purpose of the workshops is to discuss the FY 2024-25 budget.

June 7 - Community Redevelopment Agency Budget Workshop 2:30 PM

June 20 - Community Redevelopment Agency Budget Workshop 2:30 PM

Roberta M. Correa, Mayor

b. Invocation

The invocation was led by Chaplain Mulberry.

c. Pledge of Allegiance

The pledge of allegiance was led by Ms. Jackson.

d. Roll Call

Present:

Commissioner Justin Campbell

Commissioner Will Jones

Representative Teresa Jackson

Commissioner Terry Turner (via telecommunications technology)

Mayor Roberta Correa

Absent:

Commissioner Tammie McCaskill

Commissioner Rufus Borom (excused)

Also Present: Troy Bell, City Manager; Jonathan Griffith, Assistant City Manager; Jane West, City Attorney; Sunni Krantz, City Clerk; Marcia Carty, Finance Director; Peter Willott, Public Information Officer; Eddie Cutwright, Community Affairs Director; Chris Taylor, Fire Chief; Jason Shaw, Police Chief; Christy Lowe, Code Enforcement Officer; Jessica Cruz, Community Affairs Assistant; ; Yul McNair, Airport Manager; Allegra Kitchens, former City Commissioner; Alonzo Mulberry, City Chaplain (via telecommunications technology); Rick Paul, Small Business Development Center; Cheryl Roach

2. PUBLIC COMMENTS Public Comment is limited to three minutes. Cheryl Roach 312 Dodge St. ,Palatka, FL 32177 - asked regarding citizens input in the workshop. She advocated for a CRA Director as there is a

disconnect between the CRA and the HPB and Planning Board and Code Enforcement Department. She spoke of concern of the possibility of losing CRA funding because it is not being spent.

Ms. West responded that today is one of several budget workshops with plenty of options to engage.

Hearing no further requests to comment the floor was closed to public comment.

3. REGULAR BUSINESS

a. PRESENTATION & DISCUSSION - Summary of CRA funds for Fiscal Year 2023-2024 and Discussion of Expenses for CRA funds for Fiscal Year 2024-2025

Mr. Bell advised Staff is looking primarily to get feedback from the board, today. Ms. Carty continued, the intent is to get more guidance from the board on what it is looking for in order to include it in the proposed budget. She provided the presentation from the agenda packet, outlined the common steps of budgeting, spoke regarding the values of the taxable value increasing, outlined the current projects of the CRA, outlined the revenues, expenses, and transfers anticipated (at this time) for next year. Ms. Carty also outlined the budget report: the total revenues projected for the three Tax Increment Fund districts is: \$1,468,670. The budgets in progress for the three districts for FY 2024-25 including projected transfers are: Downtown \$867,032; South Historic \$457,478; North Historic \$144,159

Input of the Agency commenced:

Commissioner Campbell asked to add the funding for a full-time CRA administrator in the upcoming fiscal year budget.

Mayor Correa asked to increase the public art line over the \$20,000 it usually is. She asked the board if there can be any funding for the Larimer Arts Center repairs. She advised we have the Building Improvement Grant and asked if we would like to add more grants, such as a facade grant. She asked about the future of the "Belton property" (300 N. 11th St.). She asked about funding to get downtown on the national/local historic register and to make that process happen through an RFP to those companies that specialize in assisting with this.

Commissioner Jones asked about the Belton property and whether the plans have been changed. He advised the original plans need to be communicated to the public. Mr. Griffith responded the Belton property and the adjacent private property on 11th Street are shown on the A Philip Randolph Transportation Hub renderings as any combination of a mixed use of commercial and residential. He advised at some point the CRA will need to give guidance whether it wishes to see public or private improvements there. Mayor Correa spoke on "going green" grants that are available for us to apply for. Commissioner Jones spoke regarding the need to solidify the plans.

The floor was opened to public comment:

Rick Paul SBDC - advised the SBDC has requested an increase in its annual contract from \$20,000 to \$25,000. The main causes for the increase are inflation, the funding from the University of North Florida is being reduced a little, and the County's buy-in is \$50,000 per year minimum. With this increase and the County's increase, we will almost be at the buy-in amount. This contract allows them to provide ongoing services to the community.

Cheryl Roach 312 Dodge St., Palatka, FL 32177 and Mr. Griffith spoke regarding the \$867,000 transfer to the Better Place line, related to the St. Johns Avenue Streetscape project. Mr. Griffith advised the first phase (intersections) is complete, the second phase will be resurfacing, and the number will be more precise at the next workshop regarding phase II and phase III.

Ms. Roach also suggested solar lights to illuminate the present murals and asked for funding for Noah's Ark which is in disrepair.

Hearing no further requests to comment, the floor was closed to public comment.

4. ADJOURN

Motion to adjourn by Commissioner Campbell at 3:14 PM.