

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

MARCIA G. CARTY, CPA, CGFO
INTERIM CITY MANAGER
FINANCE DIRECTOR

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT



AGENDA
SPECIAL CALLED CITY COMMISSION MEETING
September 30, 2024 at 6:00 PM

1) CALL TO ORDER

- A) Special Called Meeting Notice
- B) Invocation
- C) Pledge of Allegiance led by Commissioner Borom
- D) Roll Call

2) CITY MANAGER AND ADMINISTRATIVE REPORTS

- A) Update: Riverfront Park Phase II Revitalization Projects
- B) Update: St. Johns Avenue Reconstruction/Resurfacing Project led by County.
- C) Update: St. Johns River Environmental Center - Port Consolidated properties land swap

3) PUBLIC COMMENTS

- A) **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- B) **Commission and Staff Response**

4) CONSENT AGENDA

- A) ADOPT RESOLUTION 2024-R-184 approving of a utility easement from the City of Palatka Kay Larkin Airport property to the Florida Gas Transmission Company for the installation and operation of an interstate natural gas pipeline system to be regulated by the Federal Energy Regulatory Commission ("FERC") for consideration in the amount of \$75,000 to the City of Palatka.
- B) ADOPT RESOLUTION 2024-R-185 granting extension to Mullis Lawn Service for turf maintenance at Kay Larkin Airport
- C) ADOPT RESOLUTION 2024-R-198 awarding ITB 2024-18 Airport Obstruction and Tree Removal and authorizing the execution of the contract with Precision Development Group, LLC in the amount of \$256,617.38. (100% grant funded)
- D) ADOPT RESOLUTION 2024-R-183 authorizing the submission of an application for the Florida Recreation Development Assistance Program (FRDAP) to the Florida Department of Environmental Protection for State of Florida FY 2025-2026 in the amount of \$200,000 for Riverfront Park Phase II.

- E) ADOPT RESOLUTION 2024-R-191 granting a special events permit to Cindy Bear for NFFN Fall Folk Festival to be held on October 12, 2024.
- F) ADOPT RESOLUTION 2024-R-187 granting a special events permit to Toby Williams for the 2024 Fall Festival/Annual Pink Walk to be held on October 19, 2024
- G) ADOPT RESOLUTION 2024-R-188 granting a special events permit to Sam Deputy for Boo-on-the-Ave to be held on October 31, 2024.
- H) ADOPT RESOLUTION 2024-R-190 granting a special events permit to Robin Robinson at Hope FM for Trot for Hope to be held on November 28, 2024.
- I) ADOPT RESOLUTION 2024-R-196 to execute Florida Commerce Technical Assistance Grant Agreement #P0510 for Comprehensive Plan Update in the amount of \$75,000. (100% grant funded)
- J) ADOPT RESOLUTION-R-197 approving the Vision Plan of the City of Palatka as prepared by the NorthEast Florida Regional Council
- K) ADOPT RESOLUTION 2024-R-199 to execute Florida Commerce Community Planning Technical Assistance Grant Agreement #P0511 for the development of a 5-Year Downtown Strategic Action Plan in the amount of \$40,000 (100% grant funded)

5) REGULAR BUSINESS

- A) Recess for 10 minutes at 7:30 PM.
- B) PRESENTATION/DIRECTION incorporating a policy regarding the acceptable use of City-owned IT equipment into the City's e-mail and internet policy (Appendix 19 of the Personnel Policy)
- C) DISCUSSION/DIRECTION - Shrimping and Fishing on City Docks
- D) DISCUSSION/DIRECTION Investigation of former employees
- E) ADOPT RESOLUTION 2024-R-195 setting salary for Marcia Carty, CPA, CGFO while serving as Interim City Manager

6) PUBLIC HEARINGS

- A) ORDINANCES 2024-13, 11, 14 land use changes 6201 St. Johns Ave and parcel on McLaury Drive - applicant Roberts Land and Timber Company PB Case 24-10
 - I) ORDINANCE 2024-13 amending the official zoning map 6201 St. Johns Ave. parcel: 10-10-26-0000-0060, from Commercial Neighborhood (C-1) to Residential Multifamily (R-3) (first hearing)
 - II) Annexing, Amending the Future Land Use Map, and Rezoning Parcel: 10-10-26-0000-1030-0010 on McLaury Drive
 - a) ORDINANCE 2024-11 annexation of the above-referenced parcel (25.23.+/- acres) into the city limits; amending the Future Land Use Map from Putnam County Urban Service to Palatka Residential Medium Density
 - b) ORDINANCE 2024-14 amending the official zoning map of the above referenced parcel from Putnam County Residential Single Family (R-1) to City of Palatka Multifamily (R-3) with a Planned Unit Development (PUD) Overlay.
- B) ADOPT ORDINANCE 2024-10 combining Sections 30-214 and 30-215 concerning the registration of vacant structures and foreclosed blighted, unsecured, or abandoned structures and amending the City's fee schedule (Appendix A) (second reading)
- C) Second Public Hearing - Adoption of the Millage Rate and Budget for fiscal year 2024-25 .
 - I) ADOPT RESOLUTION 2024-R-190 setting the FY 2024-2025 Millage Rate at 6.4000 Mills

- II) ADOPT RESOLUTION 2024-R-192 adopting the Budget for Fiscal Year 2024-25 in the amount of \$75,985,566.

7) COMMISSIONER COMMENTS

8) ADJOURN

Upcoming Events October 10 - Student of the Month 5:30 PM October 10 – City Commission Meeting 6:00 PM October 14 – Community Redevelopment Agency Meeting 5:00 PM October 24 – City Commission Meeting 6:00 PM	Board Vacancies Zoning Board of Appeals - 3 vacancies Police Officers' Pension Board - 1 vacancy Putnam County Library Board - 1 City appointment vacancy Putnam County Better Place Plan Oversight Committee - 1 City appointment Upcoming vacancies Historic Preservation Board 2 in October 2024
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