

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
INTERIM CITY MANAGER
FINANCE DIRECTOR

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA

CITY COMMISSION MEETING (IMMEDIATELY FOLLOWING THE CRA MEETING SCHEDULED FOR 5:00 PM) October 14, 2024 at 6:00 PM

1) CALL TO ORDER

- a) Special Called Meeting Notice
- b) Roll Call

2) PUBLIC RECOGNITION/PRESENTATIONS

- a) PROCLAMATION - Domestic Violence Awareness Month - October, 2024 - Lee Conlee House & Palatka Police Department
- b) PROCLAMATION - recognizing Emanuel United Methodist Church's 150th Anniversary

3) CITY MANAGER AND ADMINISTRATIVE REPORTS

- a) PRESENTATION - Legal Department and Agenda Request procedure
- b) UPDATE - Hurricane Helene aftermath
- c) UPDATE - Team Building

4) PUBLIC COMMENTS

- a) **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b) **Commission and Staff Response**

5) CONSENT AGENDA

- a) ADOPT RESOLUTION 2024-R-179 authorizing execution of Change Order #1 with Kent Brothers, Inc. for the Moseley Avenue to Railroad tracks project in the amount of \$143,352.62 for changes due to unforeseen conditions and reconciliation of unused quantities and quantity overruns. (100% grant funded).
- b) ADOPT RESOLUTION 2024-R-193 authorizing execution of Supplement No. 1 to Hanson Professional Services Scope and Fee Agreement of the Florida Commerce CDBG COVID Sidewalk project in an amount not to exceed \$23,187.57 (100% grant funded).
- c) ADOPT RESOLUTION 2024-R-186 authorizing the execution of Amendment No. 1 to LPA0602 Palatka Water Main Replacement via Florida Department of Environmental Protection (FDEP) to increase the grant total award to \$10,500,000 (100% grant)

- d) ADOPT RESOLUTION 2024-R-207 authorizing the execution of Work Order 24-69R with Passero Associates in the amount of \$34,800 for Construction Administration of the Airport Obstruction and Tree Removal contract with Precision Development Group LLC (100% FDOT grant funded)
- e) ADOPT RESOLUTION 2024-R-205 of the City Commission of the City of Palatka, Florida, authorizing the Mayor or the Palatka Police Department to execute an agreement for the acceptance of the 75/25% funded COPS grant in the amount of \$500,000 to be utilized to obtain four Law Enforcement Officers positions and equipment
- f) ADOPT RESOLUTION 2024-R-208 awarding RFP 2024-21 Holiday Decorating & Light Display Services to Miller Lights, Inc. in an amount not to exceed \$29,133.57 (budgeted in FY '24-25)
- g) ADOPT RESOLUTION 2024-R-200 granting a special events permit to Brian Stahl for 2024 Xtreme Bass Series Championship to be held on November 1st - 2nd
- h) ADOPT RESOLUTION 2024-R-204 granting a special events permit to The Community Affairs Department for Leaves and Laughter Fall Block Party to be held at Jenkins Community Center on November 9th
- i) ADOPT RESOLUTION 2024-R-201 granting a special events permit to Veterans of Foreign War Post 33 for Veterans's Day Parade and Ceremony to be held November 11th
- j) ADOPT RESOLUTION 2024-R-203 granting a special events permit to the Rotary Club of Palatka for the Palatka Craft Beer Festival 2024 to be held on November 23rd
- k) ADOPT RESOLUTION 2024-R-202 granting a special events permit to Blue Crab Productions for Artist Event to be held on November 30th
- l) ADOPT RESOLUTION 2024-R-211 granting a special events permit to Community Affairs / Commissioner Jones for Break the Silence, Stop the violence Event to be held on October 19, 2024

6) REGULAR BUSINESS

- a) Recess for 10 minutes at 7:30 PM.
- b) DISCUSSION/DIRECTION: City Manager Search
- c) ADOPT RESOLUTION 2024-R-209 incorporating a policy regarding the acceptable use of City-owned IT equipment into the City's e-mail and internet policy (Appendix 19 of the Personnel Policy)
- d) DISCUSSION/DIRECTION - 2021 Lead and Copper Rule Implementation
- e) DISCUSSION - alleged violation of City code Section 78.166 - requester: Tavarence Clark

7) PUBLIC HEARINGS

- a) ADOPT ORDINANCE 2024-12 establishing a ban on Internet Cafe's within the City limits of Palatka (second reading)
- b) ORDINANCES 2024-13, 11, 14 land use changes 6201 St. Johns Ave and parcel on McLaury Drive - applicant Roberts Land and Timber Company PB Case 24-10 (adoption)
- l) ORDINANCE 2024-13 amending the official zoning map 6201 St. Johns Ave. parcel: 10-10-26-0000-0060, from Commercial Neighborhood (C-1) to Residential Multifamily (R-3) with a Planned Unit Development Overlay (adoption)
- II) Annexing, Amending the Future Land Use Map, and Rezoning Parcel: 10-10-26-0000-1030-0010 on McLaury Drive
- A) ORDINANCE 2024-11 annexation of the above-referenced parcel (25.23.+/- acres) into the city limits; amending the Future Land Use Map from Putnam County Urban Service to Palatka Residential Medium Density (adoption)
- B) ORDINANCE 2024-14 amending the official zoning map of the above referenced parcel from

Putnam County Residential Single Family (R-1) to City of Palatka Multifamily (R-3) with a Planned Unit Development (PUD) Overlay (adoption)

- c) Amending Future Land Use Map and Rezoning Parcel: 09-10-26-0213-0000-0010; 09-10-26-0231-0000-0020; and 09-1-26-0231-0000-0030 located on Kelly Smith School Road - first reading

I) ADOPT ORDINANCE 2024-07 amending the future land use map of 09-10-26-0231-0000-0010; 09-10-0231-0000-0020 and 09-1-26-0231-0000-0030 from the City of Palatka Commercial (COM) to City of Palatka Residential Low (RL) - first reading

II) ORDINANCE 20240-08 amending the zoning map of 09-10-26-0213-0000-0010;C; 09-10-26-0213-0000-0020; 09-10-26-0213-0000-0030 from City of Palatka General Commercial (C-1) to Residential Single Family (R-1) - first reading

8) APPEAL

- a) Appeal of Historic Preservation Board Case 24-21 426 Kirby Street

9) COMMISSIONER COMMENTS

10) ADJOURN

Upcoming Events	Board Vacancies
October 24 – Student of the Month 5:30 PM	Zoning Board of Appeals - 3 vacancies
October 24 – City Commission Meeting 6:00 PM	Police Officers' Pension Board - 1 vacancy
November 14 - Student of the Month 5:30 PM	Putnam County Library Board - 1 City appointment vacancy
November 14 - City Commission Meeting 6:00 PM	Putnam County Better Place Plan Oversight Committee - 1 City appointment
	Upcoming vacancies
	Historic Preservation Board 2 in October 2024
	Planning Board 2 in December 2024
	General Employees Pension Board 2 in December 2024
	Palatka Gas Authority 2 in January 2025
	Firefighters Pension Board 1 in January 2025