

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

MARCIA G. CARTY, CPA
INTERIM CITY MANAGER/FINANCE
DIRECTOR

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT



AGENDA
CITY COMMISSION MEETING
October 24, 2024 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. September 12, 2024
- b. September 30, 2024

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. PROCLAMATION - The Arc of Putnam's 50th Anniversary
- b. PROCLAMATION - Family History Month - October 2024 - Putnam County Genealogical Society
- c. PROCLAMATION - Florida City Government Week October 21 - 27, 2024
- d. IN THE SPOTLIGHT - Employee of the Month of September and October

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. REPORT - Financial Report for the FY ended September 30, 2024.
- b. REPORT - Airport Department
- c. PRESENTATION - Team Palatka Renewal
- d. UPDATE - ARPA

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. SET HALLOWEEN TRICK OR TREAT DATE/TIME for October 31, 2024 from 6:00 PM to 8:00 PM
- b. ADOPT RESOLUTION 2024-R-212 authorizing execution of deductive reconciliation Change Order No 9 with TB Landmark for previously authorized work within the Palatka Heights ALT A Project in a

deductive amount of \$261,524.75 for a total contract cost of \$3,026,797.00.

- c. ADOPT RESOLUTION 2024-R-213 authorizing the execution of Florida Recreation Development Assistance Program (FRDAP) Grant Agreement No. P5086 for Shaw Buck Park Phase 1 in the amount of \$50,000 (100% grant funded).
- d. ADOPT RESOLUTION 2024-R-220 authorizing the execution of Florida Recreation Development Assistance Program (FRDAP) Grant Agreement No. P5096 for Palm Bowl (Triangle) Park Phase 1 in the amount of \$50,000 (100% grant funded).
- e. Authorize execution of FAA grant applications for Kay Larkin Airport Taxiway Echo Phase I Final Design Phase and Transient Aircraft Parking Apron.
 - i) ADOPT RESOLUTION 2024-R-222 authorizing a Federal Aviation Administration FY 2025 Pre-application for Kay Larkin Airport Taxiway Echo Phase I Final Design Phase (the amount requested from FAA is \$72,000 and \$8,000 will be requested from the Florida Department of Transportation during their FY 25 funding cycle for a total project cost of \$80,000 100% grant funded)
 - ii) ADOPT RESOLUTION 2024-R-223 authorizing a Federal Aviation Administration FY 2025 Pre-application for Kay Larkin Transient Aircraft Parking Apron (the amount requested from FAA is \$63,000 and \$7,000 will be requested from the Florida Department of Transportation during their FY 25 funding cycle for a total project cost of \$70,000 -100% grant funded)
- f. ADOPT RESOLUTION NO. 2024-R-218 authorizing the execution of grant agreement #PB007 with the Florida Department of Law Enforcement in the amount of \$250,000 for the purchase and outfit of ten patrol vehicles.
- g. ADOPT RESOLUTION 2024-R-221 awarding RFP 2024-05 to GIA Community Solutions Group for CRA Consulting Services in the amount not to exceed \$104,605 and authorizing execution of a contract and a budget amendment for FY 2024-25
- h. ACCEPT Resignation of Dana Jones and RATIFY the appointment of Mark Litten, Vice President of the Chamber of Commerce, to the Airport Advisory Board
- i. REAPPOINT - Chris Hollister to the Historic Preservation Board for a 3-year term

7. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. ADOPT RESOLUTION 2024-R-214 adopting the Mission, Vision, and Core Values of the City of Palatka
- c. DISCUSSION/DIRECTION - River Street retaining wall
- d. ADOPT RESOLUTION 2024-R-206 authorizing the City's Youth Ambassadors to host a canned food drive as its community service project for 2024-25
- e. ADOPT RESOLUTION 2024-R-219 establishing legislative appropriations and legislative priorities for the 2024-25 legislative session
- f. DISCUSSION/DIRECTION - Hank Bryan Park Restroom
- g. ADOPT RESOLUTION 2024-R-224 accepting the City of Palatka's Initial Lead Service Line Replacement Plan and authorizing the execution of a contract with Water Sensible Solutions
- h. DISCUSSION/DIRECTION - Interim City Manager discussion
- i. ADOPT RESOLUTION 2024-R-225 creating a Citizens' Advisory Committee

8. EMERGENCY ITEMS

- a. ADOPT RESOLUTION 2024-R-226 granting a special events permit to the Palatka Police Department

Palatka Police Department's 9th Annual Trunk or Treat to be held October 31, 2024.

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events November 14 - Student of the Month 5:30 PM November 14 - City Commission Meeting 6:00 PM December 9 - CRA Meeting 5:00 PM December 12- Student of the Month 5:30 PM December 12 - City Commission Meeting 6:00 PM	Board Vacancies Historic Preservation Board - 1 vacancy Zoning Board of Appeals - 3 vacancies Police Officers' Pension Board - 1 vacancy Putnam County Library Board - 1 City appointment vacancy Putnam County Better Place Plan Oversight Committee - 1 City appointment Upcoming vacancies Planning Board 2 in December 2024 General Employees Pension Board 2 in December 2024 Palatka Gas Authority 2 in January 2025 Firefighters Pension Board 1 in January 2025
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