

ROBERTA M. CORREA
MAYOR - COMMISSIONER

TAMMIE McCASKILL
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
INTERIM CITY MANAGER
FINANCE DIRECTOR

JANE WEST, ESQ.
CITY ATTORNEY

SUNNI L. KRANTZ, CMC
CITY CLERK

MARCIA G. CARTY, CPA
MS-Taxation
FINANCE DIRECTOR

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
November 14, 2024 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. June 11, 2024 Executive Session
- b. July 16, 2024 Executive Session
- c. August 27, 2024 Executive Session
- d. October 14, 2024 Special Called Meeting
- e. October 24, 2024 Regular Meeting

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. RECOGNITION - Lucy F. Hutcherson - 100th birthday December 18, 2024
- b. PROCLAMATION - Recognition of the Rotary International and the Interact Club's service to the community during World Interact Week November 4 - 10, 2024
- c. IN THE SPOTLIGHT - Employee of the Month
- d. RECOGNITION - City's employees - U.S. Military Veterans
- e. RECOGNITION - Palatka Fire Department B-Shift personnel, Captain Kenny Reed and Firefighter Lauren Futch deployment to Dixie County after catastrophic hurricane damage
- f. PRESENTATION - Florida Department of Transportation closing of "Short" Crill Avenue
- g. PRESENTATION - Policy Updates
- h. PRESENTATION - New Hires

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. PRESENTATION - American Rescue Plan Act funding (ARPA)
- b. UPDATE - Airport Land Swap

- c. UPDATES - Interim City Manager verbal reports
- d. Update - City Manager Search

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. ADOPT RESOLUTION 2024-R-227 ratifying the Community Redevelopment Agency's recommendation of renewing the Memorandum of Understanding with the Small Business Development Center
- b. ACCEPTANCE of the resignation of Arthur Leary of the Firefighters Pension Board
- c. ADOPT RESOLUTION 2024-R-234 authorizing the execution of an extension to Svein Bakken's Building Improvement Grant as recommended by the Community Redevelopment Agency during its October 14, 2024 meeting
- d. ADOPT RESOLUTION 2024-R-228 authorizing the execution of a 1-year renewal agreement with Becker & Poliakoff, PA for lobbyist services in an amount of \$60,000.
- e. ADOPT RESOLUTION 2024-R-237 authorizing the purchase of two vehicles for Public Works from Beck Auto Sales (total cost: \$128,678.91, budgeted in the FY 2024-25 budget)
- f. ADOPT RESOLUTION 2024-R-229 rejecting all bids for Invitation to Bid (ITB) 2024-08 Palatka City Hall Renovation project
- g. ADOPT RESOLUTION 2024-R-232 awarding ITB 2024-20 and execution of a contract for the Lift Station 16 Improvements project to Ferreira Construction Company in amount not to exceed \$1,686,680. (\$340,196 grant funded with remaining budgeted with City funds in FY 24-25)
- h. ADOPT RESOLUTION 2024-R-235 authorizing a FY 2024-25 budget amendment for the use of evidence funds
- i. ADOPT RESOLUTION 2024-R-236 authorizing a FY 2024-25 budget amendment for Justice Assistance Grant D funding in the amount of \$6,275
- j. ADOPT RESOLUTION 2024-R-233 authorizing the purchase of 10 police vehicles and equipment in a not-to-exceed amount of \$603,000 (\$250,000 of the amount is grant-funded)
- k. ADOPT RESOLUTION 2024-R-240 authorizing a FY 2024-25 budget transfer to accommodate the donation to the Animal Rescue Konsortium (ARK) for a mobile animal clinic in the amount of \$10,000 utilizing ARPA funding
- l. ADOPT RESOLUTION 2024-R-242 - authorizing approval of a settlement concerning 424 Emmett Street in City of Palatka v. Maria Corporation of Seminole, Inc.
- m. ADOPT RESOLUTION 2024-R-243 - authorizing a reduction of the lien on 411 Laurel Street
- n. ADOPT RESOLUTION 2024-R-244 authorizing a Special Events Permit to DPI, Inc. and DPE, Inc. for the Palatka Christmas Parade to be held November 29, 2024
- o. ADOPT RESOLUTION 2024-R-215 granting a special events permit to Bread of Life for Beck 5-K Run to be held on December 7, 2024
- p. ADOPT RESOLUTION 2024-R-245 granting a special events permit to Southside Historical Neighborhood Association for the Palatka Porch Music Fest to be held on December 7, 2024
- q. ADOPT RESOLUTION 2024-R-216 granting a special events permit to Sunshine State Bass Nation Tournament Series, Inc for Florida B.A.S.S. Nation Junior /High School Fall & North Regional

qualifiers to be held on December 14 - 15, 2024

- r. ADOPT RESOLUTION 2024-R-194 granting a special events permit to City of Palatka Community Affairs for Jingle Jam to be held on December 21, 2024
- s. ADOPT RESOLUTION 2024-R-217 granting a special events permit to Blue Crab Productions for Old Years Day to be held December 31, 2024
- t. ADOPT RESOLUTION 2024-R-231 granting a special events permit to The Putnam County Chamber of Commerce for Bassmaster Elite Series Tournament and the 76th Azalea Festival (Angelers and Azaleas) to be set up and held on February 16–23, 2025
- u. ADOPT RESOLUTION 2024-R-238 authorizing the emergency purchase of an Aeration Tower for the Water Treatment Plant in an amount not to exceed \$45,532.60 (to be funded by the Water Treatment Plant Capital Outlay budget)

7. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. ADOPT RESOLUTION 2024-R-206 authorizing the City's Youth Ambassadors to host a canned food drive as its community service project for 2024-25
- c. ADOPT RESOLUTION 2024-R-194 authorizing the designation of the Live Oak at Riverfront Park as a Liberty Tree to make the 250th anniversary of the American Revolution - requestors: St. Augustine Chapter of the Sons of the American Revolution and the William Bartram Chapter of the Daughters of the American Revolution
- d. ADOPT RESOLUTION 2024-R-241 authorizing the execution of a union agreement with the Police Benevolent Association
- e. ADOPT Commission Calendar for 2025
- f. ADOPT RESOLUTION 2024-R-239 authorizing the execution of an employment agreement with Terrill L. Hill as Interim City Manager
- g. DISCUSSION/DIRECTION for the funding of the demolition of 1122 Bronson Street (Old Best Packers)

8. PUBLIC HEARINGS

- a. ADOPT RESOLUTION 2024-R-230 approving the Palatka Mall Final Plat (400 N. SR 19)

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events December 9 - CRA Meeting 5:00 PM December 12- Student of the Month 5:30 PM December 12 - City Commission Meeting 6:00 PM	Board Vacancies Historic Preservation Board - 1 vacancy Zoning Board of Appeals - 3 vacancies Police Officers' Pension Board - 1 vacancy Putnam County Library Board - 1 City appointment vacancy Putnam County Better Place Plan Oversight Committee - 1 City appointment Upcoming vacancies Planning Board 2 in December 2024 General Employees Pension Board 2 in December 2024
--	---

	Palatka Gas Authority 2 in January 2025 Firefighters Pension Board 1 in January 2025
--	---