

Elizabeth van Rensburg
Chair

Allen Sheffield
Vice Chair

Breanna Pierce
Board Member

Patti Vogt
Board Member

Timothy Jefferson
Board Member

Christopher Hollister
Board Member

Mary Jane Rosa
Alternate

MARCIA G. CARTY, CPA, CGFO
INTERIM CITY MANAGER
FINANCE DIRECTOR

JANE WEST, ESQ.
CITY ATTORNEY

LORENZO AGHEMO, MRP
PLANNING DIRECTOR



MINUTES
CITY OF PALATKA
December 5, 2024

1. CALL TO ORDER

a. Invocation

led by Chaplain Mulberry

b. Pledge of Allegiance

led by Mr. Willott

c. Roll Call

Present: Christopher Hollister
Timothy Jefferson
Allen Sheffield
Elizabeth van Rensburg
Alternate Mary Jane Rosa

Absent:
Breanna Pierce
Patti Vogt

Also Present: Jane West, City Attorney; Sunni Krantz, City Clerk; Peter Willott, Public Information Officer; Renee' Brown and Ryan Mickles, Planners; Alex Romero, Planning Clerk; Chris Taylor, Fire Chief; Allegra Kitchens, former City Commissioner; Alonzo Mulberry, City Chaplain (via telecommunications technology); Warren Berry

The Clerk introduced Ms. Brown as Planner I, Mr. Mickles as Planner I, and Alex Romero as Planning Clerk.

d. OATH OF OFFICE - Christopher Hollister

Mr. Hollister was administered the Oath of Office by the Clerk before the meeting

e. RECOGNITION - Larry Beaton - 21 years of service - Historic Preservation Board

Chair van Rensburg thanked Mr. Beaton for his many years of service on the Historic Preservation Board and for serving as the City's honorary historian. He offered his services as a historian on cases as requested by Staff.

f. Meeting Purpose Disclosure

The Chair read the disclosure.

g. Appeal Procedures & ExParte Communication

The appeal procedures were read by the Chair and time was allotted for ex parte disclosures.

2. APPROVAL OF MINUTES September 5, 2024

- a. September 5, 2024

Motion to approve by Mr. Hollister. Seconded by Ms. Rosa. The Motion Passed unanimously.

3. PUBLIC COMMENTS

- a. Speakers are limited to 3 minutes, no action taken on items.

The floor was opened to public comment.

Allegra Kitchens, Palatka, FL - spoke regarding the upcoming Women's Club Tour of Historic Homes and thanked Mr. Beaton for his service.

Hearing no further requests to comment, the floor was closed to public comment.

4. REGULAR BUSINESS

- a. HPB 24-18: Request for Certificate of Appropriateness for various improvements to 120 Kirkland St. Palatka, FL 32177

.Ms. Brown advised the home was built between 1892 -1897. The applicant is requesting to:

- Remove and replace rotten or compromised materials from soffit, siding, and porches. Replace with like materials.
- Repaint the structure in Extra White, with an Eucalyptus Wreath and Roof Top Garden on the trim. Both trim colors are green.
- Repair column appearance.
- Replace the existing wood fence with wood-stained Cordovan Brown.
- Replace the wood on the front porch and propose a rear wooden deck with the Cordovan Brown stain.
- Replace the front door without a screen door added.
- Refer to the current house photos and proposed material photos.

Staff recommended approval of a Certificate of Appropriateness for case number HPB24-18 as the intended work will restore this structure to the original appearance while creating a functional, habitable home that contributes to both the historic district and tax base.

The applicant, Warren Berry, addressed the board. He is living in St. Augustine until the home is renovated. Discussion commenced with the applicant regarding the columns. He advised the door will be fiberglass, however he would be willing to have a wooden door.

The floor was opened to public comment:

Larry Beaton, Palatka, FL 32177 - advised the address previously was 304/305 Kirkland and was originally built as a duplex. The address changed to 120A and 120B in 1909. Then it was remodeled to be a single-family residence in 1915. The original roof was wooden shingles. The back part (that appeared to be a kitchen) either had a slate or tin roof. The chimneys were terra cotta. not brick, which it was eventually replaced by brick.

Hearing no further requests to comment, the floor was closed to public comment.

Motion to approve plans with the condition of a wooden door. by Ms. Rosa. Seconded by Mr. Sheffield. The Motion Passed unanimously

5. BOARD MEMBER COMMENTS Mr. Sheffield advised the Historic District brochures have been distributed to the public.

6. STAFF COMMENTS The Clerk thanked the board for its efforts.
7. ADJOURN **Motion to adjourn at 4:31 PM by Mr. Sheffield**