

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
INTERIM CITY MANAGER
FINANCE DIRECTOR

JANE WEST, ESQ.
CITY ATTORNEY

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
January 9, 2025 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance led by Commissioner Campbell
- c. Roll Call

2. APPROVAL OF MINUTES

- a. December 12, 2024 meeting
- b. December 18, 2024 Special Called Meeting

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. PROCLAMATION - 50th Anniversary of the St. Johns-Putnam-Flagler Charmettes
- b. PROCLAMATION - Arbor Day, January 17, 2025
- c. PROCLAMATION - Martin Luther King, Jr Day - Jan. 20, 2025
- d. PRESENTATION - Jenkins Community Center "Newtown Museum and Cultural Center of Palatka"
- e. RECOGNITION - Police and Fire Departments Life Saving Awards

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. PRESENTATION - Police Department
- b. UPDATE - City Manager Search, Jim Hanson, Senior Advisor FCCMA
- c. UPDATE - Replacement of Aeration Tower and Repair of Aeration Tower 2
- d. Final Investigative Report - Greg Rossman, Esq.

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. RATIFY APPOINTMENT of Amanda Hayes as the Acting City Clerk
- b. ACCEPTANCE of the resignation of Nicole Grace from the Tree Committee

- c. ADOPT RESOLUTION 2025-R-01 ratifying a Residential Purchase and Services Agreement with Vector Security, Inc. for Alarm Services
- d. ADOPT RESOLUTION 2025-R-02 authorizing the execution of an agreement for Employee Assistance Provider services with Dr. Townsend & Associates
- e. ADOPT RESOLUTION 2024-R-03 authorizing execution of a contract agreement with ADP for Payroll and Human Resource Services Software
- f. ADOPT RESOLUTION 2025-R-04 authorizing a FY 2024-2025 budget transfer in the amount of \$423,394.18 from City Share Downtown Streetscapes for the County led St. Johns Avenue Reconstruction Resurfacing project
- g. ADOPT RESOLUTION 2025-R-05 rejecting all bids for Request for Proposals (RFP) 2024-22 City of Palatka Fire Department Main Station #1 Re-Roof
- h. ADOPT RESOLUTION 2025-R-06 authorizing the Mayor to sign and certify the Palatka Housing Authority 2025 Annual Plan for consistency with the City Comprehensive Plan
- i. ADOPT RESOLUTION 2025-R-07 granting a special events permit to DPI/DPE for Gem City Vintage Market to be held the first Saturday of each month through April 2025
- j. ADOPT RESOLUTION 2025-R-08 granting a special events permit to The African American Cultural Arts Council for the Annual MLK festival to be held on January 20, 2025
- k. ADOPT RESOLUTION 2025-R-09 granting a special events permit to DPI/DPE for Historic Palatka Treasure Market to be held March 15 and October 11, 2025.
- l. ADOPT RESOLUTION 2025-R-10 granting a special events permit to DPE/DPI for St. Patrick's Day parade to be held March 17, 2025
- m. ADOPT RESOLUTION 2025-R-11 granting a special events permit to DPI/DPE for the Fourth of July Parade to be held July 4, 2025

7. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. DISCUSSION/DIRECTION - Re: Interim City Manager
- c. DISCUSSION/DIRECTION - Team Building

8. PUBLIC HEARINGS

- a. ORDINANCE 2024-15 establishing the McLaury Cove Townhome Community Planned Unit Development Parcel Nos.:10-10-26-0000-0130-0010; 10-10-26-0000-0200-0060 (first reading)
- b. ORDINANCE 2024-16 rezoning 110 South State Rd. 19 Rezone from General Commercial (C-1) to Intensive Commercial (C-2) Parcel No.:11-10-26-0000-0143-0020 Applicant: Pellicer Trust (first reading)

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events January 17, 2025 Arbor Day January 20, 2025 City Offices Closed - Martin Luther King Jr.	Board Vacancies Historic Preservation Board - 1 vacancy - 5 upcoming in February 2025
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Day	Zoning Board of Appeals - 3 vacancies
January 23, 2025 Palatka City Commission Meeting 6:00 PM	Police Officers' Pension Board - 1 vacancy
February 10, 2025 Palatka Community Redevelopment Meeting 5:00 PM	General Employees Pension Board - 2 vacancies
February 13, 2025 Palatka City Commission Meeting 6:00 PM	Putnam County Library Board - 1 City appointment vacancy
March 13, 2025 Palatka City Commission Meeting 6:00 PM	Putnam County Better Place Plan Oversight Committee - 1 City appointment
March 19-20, 2025 Rural Counties Day - Tallahassee, FL	Palatka Gas Authority 2 in January 2025
	Firefighters Pension Board -1 vacancy and 1 upcoming in January 2025
	Palatka Housing Authority - 2 upcoming in April 2025