CITY of Palatka FLORIDA

MINUTES
CITY OF PALATKA
January 2, 2025

1. CALL TO ORDER
   The meeting was called to order at 4:01 PM.

   a. Invocation

Invocation was led by Clerk Krantz

   b. Pledge of Allegiance

Pledge of Allegiance was led by Mr. Romero

   c. Roll Call

Present:	Absent:
Christopher Hollister	Allen Sheffield
Timothy Jefferson	
Elizabeth van Rensburg	
Alternate Mary Jane Rosa	

Also present: Lorenzo Aghemo, Planning Director; Renee Brown, Planner I; Sunni Romero, City Clerk; Alex Romero, Planning Clerk; Jane West, City Attorney; Kristin Odom, CRA Project Manager; Tate and Jessie Miller, June Thompson.

   i Selection Chair and Vice Chair for 2025

Motion to Nominate Ms. van Rensburg as Chair and Ms. Pierce as Vice Chair by Vogt. Seconded by Jefferson. The Motion Passed unanimously.

   d. Meeting Purpose Disclosure

Disclosures were read by the Chair

   e. Appeal Procedures & ExParte Communication

The appeal procedures were read by the Chair and time was allotted for ex parte disclosures.

2. APPROVAL OF MINUTES

a. December 5, 2024

Motion to Approve by Hollister. Seconded by Alternate Rosa. The Motion Passed unanimously.

3. PUBLIC COMMENTS

a. Speakers are limited to 3 minutes, no action taken on items.

The floor was opened to public comment. Hearing none, the floor was closed to public comment.

4. REGULAR BUSINESS

a. HPB 24-27 603 Emmett St. Request a Certificate of Appropriateness for two historical markers.

Ms. Brown addressed the board concerning a request for a certificate of appropriateness to place a historic marker on site and another marker across the street at the riverfront. The structure was built in 1886. Ms. Brown spoke regarding the tunnel that leads from the house to the river, which they want to highlight on the marker. The first 10 feet of the tunnel have been excavated and restored.

Mr. Miller, the applicant, advised he would like to inform the public of the gems of the South Historic District and came up with the idea to place markers at Dodge and River Streets. He has suggested placing the sign on the River side of the street, as some neighbors may not like the sign to be on the sidewalk, and the river is more of a focal point for drivers passing by.

The floor was opened and closed to public comment.

Board discussion commenced. Chair van Rensburg and Ms. Pierce had some concerns regarding an off-site sign. Mr. Hollister and Ms. Vogt expressed they do not have a concern on this matter. The Clerk referenced an off-site sign (Ft. Shannon) that currently exists.

The Board discussed the size and cost of the sign with the applicant. The size of the historical marker will be similar to that of the historical marker for the Bronson Mulholland House. Mr. Miller will be paying for the signage. He said each sign is about $3,000.

The Board discussed sign verbiage, Mr. Aghemo spoke of concern that the verbiage of the signs is proposed to be the same. Mr. Miller said he would be willing for the off-site sign to mention the South Historic District; however, if that is the case, he would like the sign to be labeled the Sherman Conant House in the South Historic District.

Motion to accept the sign as read in the agenda packet for the property by Ms.Pierce. Seconded by Ms. Vogt. The Motion Passed unanimously.

Motion to the sign at the River be approved with the Sherman House name being in it and a mention of the South Historic District being in it by Ms.Vogt. Seconded by Ms. Pierce. Motion Passed unanimously.

5. BOARD MEMBER COMMENTS

Ms. Rosa asked if we could have a future agenda item regarding additional historic signage.

6. STAFF COMMENTS City Clerk Sunni Krantz introduced Karen Hayes as the new City Clerk and Kristen Odom as the new CRA project coordinator.

7. ADJOURN **Motion to adjourn by Mr. Hollister at 4:23 PM.**