

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
INTERIM CITY MANAGER
FINANCE DIRECTOR

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
February 13, 2025 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. January 9, 2025
- b. January 23, 2025 Workshop
- c. January 23, 2025

3. PUBLIC RECOGNITION

- a. IN THE SPOTLIGHT - Employee of the Month

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. LEGAL DEPARTMENT - 2025 Legislative Special Session update and preview of the 2025 Regular Session
- b. City Manager Verbal discussion

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. REAPPOINT Elizabeth van Rensburg to the Historic Preservation Board
- b. REAPPOINT Breanna Pierce and Patti Vogt to the Historic Preservation Board
- c. Release of Lien Rachel Douglas-Jones 518 N. 10th Street
- d. Release of Lien Life Estate of Ruthie Camille Watson 2121 Oak St.
- e. Release of Lien Tiffany Chandler 1223 Reid St.
- f. Release of Lien Alfonso Gadala-Maria and Raul Gadala-Maria 400 N. 4th St

- g. Release of Lien Charles J. Smith and Terrance L. Parker Vacant Parcel in Tierra Woods
- h. Release of Lien Dawn Rawls and Richard Earl Burk 600 Emmett St.
- i. Release of Lien Wilhite and Sue Warren 418 River St.
- j. Release of Lien Heirs of Marian McCoy 612 N. 15th St.
- k. Release of Lien Eva Marie Rushton 120 Moseley Ave
- l. Release of Lien Rebecca Lynn Tyler 1000 Moseley Ave
- m. Release of Lien Heirs of Albert and Ruby Garvin 802 N. 18th St
- n. Release of Lien Shanell & BC Properties LLC 809 N.12th St
- o. Release of Lien Janet Reed Pettit and Susan Cynthia Pettit 1221 Kirkland St.
- p. Release of Lien Arliss C. Jr. and Connie F. Walker 1422 Washington St.
- q. Release of Lien Charleen E. House Hosein 313 Dodge St.
- r. Release of Lien Jerome Leonard Miller 516 Bronson St.
- s. Release of Lien Cypress Mills LLC c/o Joseph Jutras 900 River St
- t. Release of Lien Cypress Mills LLC c/o Joseph Jutras 722 River St.
- u. ADOPT RESOLUTION 2025-R-18 incorporating the proposed Flexible Work Schedule Policy, Remote Work Policy, and Exempt Employee Comp Time Off Policy into the City's Personnel Policy.
- v. ADOPT RESOLUTION 2025-R-16 granting a special events permit to Dreams Come True of Jacksonville for the 6th annual Dreams Come True Bass Tournament to be held 03-15-2025.
- w. ADOPT RESOLUTION 2025-R-17 Granting a special events permit to Krista Purcell for the Rodeheaver Boys Ranch Fishing Tournament to be held March 29th 2025.
- x. ADOPT RESOLUTION 2025-R-19 Authorizing the Reconciliation of Unused Contract Quantities for the Palatka Heights Water Main Improvements Project in the Amount of \$252,228.65.
- y. ADOPT RESOLUTION 2025-R-20 authorizing a reconciliation change order to the contract with P&S Paving for the St. Johns Avenue Resurfacing Project. This change order will clear the remaining open balance of \$4,019.71 on the contract, ensuring final reconciliation and project closeout.
- z. ADOPT RESOLUTION 2025-R-22 Urging the Florida State Legislature to Enact Legislation

7. REGULAR BUSINESS

- a. Recess for 10 minutes
- b. Blue Crab Festival Agreement with RQ Music
- c. The Interagency Agreement transferring property from the Airport to the City.
- d. City Manager hiring decision
- e. Policy for not-for-profit funding requests
- f. Discussion/Decision on Mayor Pro Tempore
- g. Interim City Manager hours worked review

8. PUBLIC HEARINGS

- a. Ordinance 2025-1 Rezoning property at the intersection of Saint Johns Ave. and Zeagler from single family residential (R-1) to multi-family residential (R-3) Parcel No. 10-10-26-0000-0200-0050. (First Reading)
- b. Ordinance 2025-2 Establishing the Cypress Landing Townhomes Planned Unit Development overlay.

Development Parcel No. 10-10-26-0000-0200-0050 (First Reading)

- c. Ordinance 2025-3 Annexation of property located on 1604 Husson Ave. into the corporate limits of the City of Palatka, Florida.
Parcel No. 13-10-26-2550-0010-0100. (First Reading)
- d. Ordinance 25-4 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regard to property located at 1604 Husson Ave. Palatka, Florida, from Putnam County Urban Reserve (UR) to City of Palatka Residential Low (RL)
Parcel No. 13-10-26-2550-0010-0100 (First Reading)
- e. Ordinance 25-5 Rezoning property located at 1604 Husson Ave. Palatka, Florida from Putnam County Single Family Residential (R-1A) to City of Palatka Single Family Residential (R-1A).
Parcel No. 13-10-26-2550-0010-0100. (First Reading)
- f. Ordinance 2025-06 Annexation of property located on 5019 Crill Ave. Palatka, Florida into the corporate limits of the City of Palatka, Florida.
Parcel No. 10-10-26-0000-0271-0000 (First Reading).
- g. Ordinance 25-07 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regard to property located at 5019 Crill Ave. Palatka, Florida, From Putnam County Urban Reserve (UR) to City of Palatka Residential Low (RL)
Parcel No. 10-10-26-0000-0271-0000 (First Reading)
- h. Ordinance 25-8 Rezoning property located at 5019 Crill Ave. Palatka, Florida from Putnam County Agriculture (AG) to City of Palatka Single Family Residential (R-1).
Parcel No. 10-10-26-0000-0271-0000 (First Reading)
- i. Ordinance 2025-09 Accessory Dwelling Unit Ordinance (First reading)
- j. Ordinance 24-07 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regards to property located at Azalea Place Subdivision, Phase II, 00 Kelly Smith School Rd. Palatka, Florida, From City of Palatka Commercial (COM) to City of Palatka Residential Low (RL)
Parcel Nos. 09-10-26-0213-0000-0010; 09-10-26-0213-0000-0020; 09-10-26-0213-0000-0030 (First Reading)
- k. Ordinance 24-08 Rezoning property located at Azalea Place Subdivision, Phase II, 00 Kelly Smith School Rd. Palatka, Florida, From City of Palatka Commercial (COM) to City of Palatka Residential, Single-family (R-1)
Parcel Nos. 09-10-26-0213-0000-0010; 09-10-26-0213-0000-0020; 09-10-26-0213-0000-0030 (First Reading)

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events	Board Vacancies
February 13, 2025 Student of the Month Ceremony	Historic Preservation Board - 1 vacancy
February 13, 2025 Palatka City Commission Meeting 6:00 PM	Zoning Board of Appeals - 3 vacancies
February 25, 2025 Firefighter, Police, and General Employee Pension Boards Meeting	Police Officers' Pension Board - 1 vacancy
February 27, 2025 Palatka City Commission Meeting 6:00 PM Canceled due to conflict with FBC LEO Conference	General Employees Pension Board - 2 vacancies
March 13, 2025 Palatka City Commission Meeting 6:00 PM	Putnam County Library Board - 1 City appointment vacancy
	Putnam County Better Place Plan Oversight Committee - 1 City appointment
	Firefighters Pension Board -1 vacancy

March 19-20, 2025 Rural Counties Day - Tallahassee, FL	Palatka Housing Authority - 2 upcoming in April 2025
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