

Elizabeth van Rensburg
Chair

Allen Sheffield
Vice Chair

Breanna Pierce
Board Member

Larry F. Beaton
Board Member

Patti Vogt
Board Member

Timothy Jefferson
Board Member

Christopher Hollister
Board Member

Mary Jane Rosa
Alternate

MARCIA G. CARTY, CPA, CGFO
INTERIM CITY MANAGER
FINANCE DIRECTOR
JANE WEST, ESQ.
CITY ATTORNEY
LORENZO AGHEMO, MRP
PLANNING DIRECTOR



MINUTES
HISTORIC PRESERVATION BOARD
February 6, 2025

1. CALL TO ORDER

a. Invocation

Invocation led by Chaplin Mulberry

b. Pledge of Allegiance

Led by Ms. Pierce

c. Roll Call

Present:

Breanna Pierce
Christopher Hollister
Patti Vogt
Timothy Jefferson
Elizabeth van Rensburg

Absent:

Allen Sheffield
Alternate Mary Jane Rosa

Also Present: Lorenzo Aghemo Planning Director, Ryan Mickles, Planner 1, Jane West, City Attorney, Alex Romero, Planning Clerk; Present via telecommunications technology: Alonzo Mulberry, City Chaplain; Allegra Kitchens, former City Commissioner; Paul Donahue; John Donahue via telecommunications technology

d. Meeting Purpose Disclosure

Read by the chair

e. ExParte Communication

read by the chair

2. APPROVAL OF MINUTES

a. Minutes

January 2, 2025 Draft Meeting Minutes

Motion to approve by Hollister. Seconded by Vogt. The Motion Passed unanimously.

3. PUBLIC COMMENTS The floor was opened to public comment. Upon hearing none, the floor was closed to public comment.

4. NEW BUSINESS

a. HPB 24-29 414 River Street Proposed Improvements to Detached Garage

Mr. Mickles presented the request for a Certificate of Appropriateness for improvements to an existing, two-car, detached garage located in the South Historic District. The home on the site was constructed in 1905. The applicant is proposing to add a second floor, wing addition to the south side of the garage. The proposed improvements include a new lavatory on the first floor and a complete bathroom and bedroom are proposed for the second floor. The exterior paint and proposed materials for the new dormer would be consistent with the existing garage and house. All proposed windows, doors, and railing for the garage currently exist on the single-family dwelling. There will not be an increase in impervious surfaces as the existing footprint of the garage would not be augmented. The height of the garage will not change and remain 22-ft at the peak of the roof. By using similar/like material, color, and style, the applicant believes the proposal keeps within the existing character of the property.

The applicant, Paul Donahue, Springfield, Massachusetts, addressed the board regarding the desire to approve the aesthetics of the property, and construct a second-floor dormer on his property.

The floor was opened to public comment. Upon hearing none, the floor was closed to public comment.

Board discussion commenced, Mr. Jefferson had a question about parking regulations of an ADU in the historic district. Staff explained that this home is not an ADU and there are no parking regulations of single-family homes in the historic district.

Motion to approve a Certificate of Appropriateness by Vogt. Seconded by Hollister. The Motion Passed unanimously.

HPB 24-29 414 River Street Proposed Improvements to Detached Garage

5. OTHER BUSINESS Nothing further.

6. BOARD MEMBER COMMENTS Chair van Rensburg has applied for reappointment to the Board with the recommendation of the Putnam County Historical Society. Ms. Pierce and Ms. Vogt have also applied for reappointment to the Board.

7. STAFF COMMENTS Ms. West advised the code requires the Historic Preservation Board to report annually to the City Commission. Mr. Aghemo advised he will prepare a draft of the report for the Board's review at the next meeting.

8. ADJOURN **Motion to adjourn at 4:17 PM by Hollister. Seconded by Vogt. The Motion Passed unanimously.**