

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
March 13, 2025 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call
- d. City Manager Resolution 2025-R-40/Oath
- e. Oath for Chief Shaw to Police Pension Board

2. APPROVAL OF MINUTES

- a. February 12, 2025 City Manager Interview Minutes
- b. February 13, 2025, Regular Commission Meeting

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. PROCLAMATION - Safe Place Month - March 2025 - Requestor: CDS Family & Behavioral Health Services, Inc.
- b. City of Palatka New Hires
- c. Unsung Hero Award: Willie Henry Mitchell

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Fire Department Review
- b. City Manager Report (verbal)

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. ADOPT RESOLUTION 2025-R-29 – Grant Agreement for \$500,000 in State Funding for Land Acquisition at Kay Larkin Airport.
- b. ADOPT RESOLUTION 2025-R-31 – FDOT Grant Agreement for \$600,000 in State Funding for Wildlife Hazard Trench Fencing.

- c. ADOPT RESOLUTION 2025-R-36 AUTHORIZING THE SUBMISSION OF A HAZARD MITIGATION GRANT (HMGP) APPLICATION TO FLORIDA DEPARTMENT OF EMERGENCY (FDEM) FOR THREE AREAS OF EROSION FOR NO LESS THAN \$180,000 (75% GRANT FUNDED/ 25% CITY MATCH)
- d. ADOPT RESOLUTION 2025-R-37, AUTHORIZING THE SUBMISSION OF A HAZARD MITIGATION GRANT (HMGP) APPLICATION FOR TIERRA WOODS PROJECT TO FLORIDA DEPARTMENT OF EMERGENCY SERVICES (FDEM) FOR NO LESS THAN \$250,000; (75% GRANT FUNDED/ UP TO 25% CITY MATCH);
- e. ADOPT RESOLUTION 2025-R-23 granting a special events permit to Community Affairs for Night Beats, a city social to be held March 21st 2025.
- f. ADOPT RESOLUTION 2025-R-24 granting a special events permit to Community Affairs for the Annual Hippy Hoppity Easter event to be held on 04/19/2025 at the St. Johns River-Front.
- g. ADOPT RESOLUTION 2025-R-25 granting a special events permit to Kiwanis of the Azalea City for the Bass Tournament to be held 04/26/2025 at 319 River St.
- h. ADOPT RESOLUTION 2025-R-26 granting a special events permit to Papa Rays BBQ for Papa Ray's 2nd Annual Car and Bike show to be held 04/03/2025 at 816 St. Johns Ave.
- i. ADOPT RESOLUTION 2025-R-27 granting a special events permit to Bartram Trail Society of Florida for the 2025 St. Johns River Bartram Frolic to be held April 11th, 12th, and 13th at the St. Johns River-Front.
- j. ADOPT RESOLUTION 2025-R-28 granting a special events permit to The Rudder Club of Jacksonville for the 71st Annual Mug Race to be held on 05/02/2025 and 05/03/2025.
- k. ADOPT RESOLUTION 2025-R-30 granting a special events permit to the Palatka Police Department for the Law Enforcement Special Olympics Torch Run to be held on 05/03/2025.
- l. ADOPT RESOLUTION 2025-R-33 granting a special events permit to Wolfson Children's Hospital for the Wolfson Children's Hospital Bass tournament to be held on 05/14/2025, 05/15/2025, 05/16/2025 and 05/17/2025 at the St. Johns River-Front.
- m. MOU with Palatka Athletic League to use Gym at Jenkins for Basketball
- n. Resolution 2025-R-38 Bid Acceptance for the plumbing and pipeline for the St. John's Station.
- o. ADOPT RESOLUTION 2025-R-42 - Jag C Grant Agreement for \$22,406.00 (100% GRANT FUNDED)
- p. Release of Lien - 702 Olive Street
- q. Release of Lien - 4506 Royal St

7. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. Ordinance - School Zone Speed Infraction Program (First reading)
- c. Approve policy for not-for-profit funding requests

8. PUBLIC HEARINGS

- a. Ordinance 2025-1 Rezoning property at the intersection of Saint Johns Ave. and Zeagler from single family residential (R-1) to multi-family residential (R-3) Parcel No. 10-10-26-0000-0200-0050. (First Reading)
- b. Ordinance 2025-2 Establishing the Cypress Landing Townhomes Planned Unit Development overlay.
Development Parcel No. 10-10-26-0000-0200-0050 (first reading)
- c. Ordinance 2025-3 Annexation of property located on 1604 Husson Ave. into the corporate limits of

the City of Palatka, Florida.

Parcel No. 13-10-26-2550-0010-0100. (First reading)

- d. Ordinance 25-4 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regard to property located at 1604 Husson Ave. Palatka, Florida, from Putnam County Urban Reserve (UR) to City of Palatka Residential Low (RL)
Parcel No. 13-10-26-2550-0010-0100 (First Reading)
- e. Ordinance 25-5 Rezoning property located at 1604 Husson Ave. Palatka, Florida from Putnam County Single Family Residential (R-1A) to City of Palatka Single Family Residential (R-1A).
Parcel No. 13-10-26-2550-0010-0100. (First Reading)
- f. Ordinance 2025-09 Accessory Dwelling Unit Ordinance (Second reading)
- g. Ordinance 24-07 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regards to property located at Azalea Place Subdivision, Phase II, 00 Kelly Smith School Rd. Palatka, Florida, From City of Palatka Commercial (COM) to City of Palatka Residential Low (RL)
Parcel Nos. 09-10-26-0213-0000-0010; 09-10-26-0213-0000-0020; 09-10-26-0213-0000-0030 (First Reading)
- h. Ordinance 24-08 Rezoning property located at Azalea Place Subdivision, Phase II, 00 Kelly Smith School Rd. Palatka, Florida, From City of Palatka Commercial (COM) to City of Palatka Residential, Single-family (R-1)
Parcel Nos. 09-10-26-0213-0000-0010; 09-10-26-0213-0000-0020; 09-10-26-0213-0000-0030 (First Reading)

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events

March 13, 2025, Student of the Month Ceremony 5:30 PM
March 13, 2025, Palatka City Commission Meeting 6:00 PM
March 18, 2025, Police Benevolent Association Meeting 11:00 AM
March 18, 2025, Special Magistrate Hearing 1:30 PM
March 18, 2025, Special Called City Commission Workshop 5:00 PM
March 19-20, 2025, Rural Counties Day - Tallahassee, FL
March 24-26, 2025, Legislative Action Days - Tallahassee, FL
March 24, 2025, Charter Review Committee, Annex Building
March 26, 2025, Airport Advisory Board Meeting 12:00 PM
March 27, 2025, Palatka City Commission Meeting 6:00 PM

Board Vacancies

Historic Preservation Board - 1 vacancy
Zoning Board of Appeals - 3 vacancies
Police Officers' Pension Board - 1 vacancy
General Employees Pension Board - 2 vacancies
Putnam County Library Board - 1 City appointment vacancy
Putnam County Better Place Plan Oversight Committee - 1 City appointment
Firefighters Pension Board -1 vacancy
Palatka Housing Authority - 2 upcoming in April 2025