ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
March 27, 2025 at 6:00 PM

1. CALL TO ORDER

a. Invocation

b. Pledge of Allegiance

c. Roll Call

2. APPROVAL OF MINUTES

a. February 19, 2025 Special Called Meeting Minutes

b. February 24, 2025 Special Called Meeting Minutes

c. March 13, 2025, Regular Meeting Minutes

3. PUBLIC RECOGNITION/PRESENTATIONS

a. IN THE SPOTLIGHT - Employee of the Month

b. PROCLAMATION for Autism Awareness month

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

a. Community Affairs Presentation

b. Project Updates Presentation

c. City Manager Verbal Report

d. Financial Report for the Five Months Ended February 28, 2025

5. PUBLIC COMMENTS

a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)

b. **Commission and Staff Response**

6. CONSENT AGENDA

a. ADOPT RESOLUTION 2025-R-32 Fairway Estates Final Plat

b. ADOPT RESOLUTION 2025-R-46 Ratifying the CRA's Recommendations from the February 10, 2025 Meeting Regarding the Award of the Building Improvement Grant for the September 2024 Cycle.

c. ADOPT RESOLUTION 2025-R-39 to Submit a 100% Grant-Funded FAA Grant Application in the Amount of $107,325 for the Design and Bidding of the Palatka Airport Taxiway Echo Project.

d. ADOPT RESOLUTION 2025-R-43 to amend the Public Transportation Grant Agreement with FDOT, increasing funding by $15,000 for access control and gate upgrades at Palatka Municipal Airport, and approve Change Order No. 1 with Santa Fe Overhead Doors LLC, increasing the contract value by $11,192.50.

e. ADOPT RESOLUTION 2025-R-48 Recommendation to Award Contract for Palatka Kay Larkin Fire Station Bay Door and Window Wind Retrofit to MIE, Inc. in the Amount of $312,396.52 (Grant-Funded Project).

f. ADOPT RESOLUTION 2025-R-45 Approving of applicant Megan Beville for the Historic Preservation Board.

g. ADOPT RESOLUTION 2025-R-34 Community Affairs is requesting a contract be in place for annual fireworks with Island Outdoor Management Inc. DBA North Florida Pyrotechnics for Juneteenth, 4th of July, and Jingle Jam

h. ADOPT RESOLUTION 2025-R-44 - Approving of Episcopal Childrens Services Lease for office space at Jenkins

i. ADOPT RESOLUTION 2025-R-47 Community Affairs is requesting the naming of the Newtown Museum & Cultural Center be approved.

j. ADOPT RESOLUTION 2025-R-49 to accept the Cost-Reimbursement Grant Agreement No. 25PLN18 with the Florida Department of Environmental Protection for the $400,000 award from the Resilient Florida Program for the City of Palatka Comprehensive Vulnerability Assessment.

k. ADOPT RESOLUTION 2025-R-35 Resolution of the City of Palatka authorizing the submission of a Hurricane Loss Mitigation Grant (HMLP) application to Florida Department of Emergency Services (FDEM) for City of Palatka tree trimming project for no less than $203,000; (100% grant funded);

l. ADOPT RESOLUTION 2025-R-50 Authorizing the submission of a Non-Point Source Management Grant Application To Florida Department of Environmental Protection (FDEP) for City of Palatka's Septic To Sewer Project for no less than $100,000; (UP TO 40% MATCH/ 60% GRANT FUNDED)

7. REGULAR BUSINESS

a. Recess for 10 minutes

b. DISCUSSION/DIRECTION - Riverfront Playground Equipment Replacement

c. DISCUSSION/DIRECTION - Request permission to utilize Carr St to S. 13th St. as a detour.

d. DISCUSSION/DIRECTION - Fireworks for the Blue Crab Festival to be included in the Island Outdoor Management Inc. DBA North Florida Pyrotechnics contract for an additional $12,000 to be paid by the City.

8. PUBLIC HEARINGS

a. Ordinance 2025-1 Rezoning property at the intersection of Saint Johns Ave. and Zeagler from single family residential (R-1) to multi-family residential (R-3) Parcel No. 10-10-26-0000-0200-0050. (Second Reading)

b. Ordinance 2025-2 Establishing the Cypress Landing Townhomes Planned Unit Development overlay.
Development Parcel No. 10-10-26-0000-0200-0050 (Second reading)

c. Ordinance 2025-3 Annexation of property located on 1604 Husson Ave. into the corporate limits of the City of Palatka, Florida.
Parcel No. 13-10-26-2550-0010-0100. (Second reading)

d. Ordinance 2025-5 Rezoning property located at 1604 Husson Ave. Palatka, Florida from Putnam

County Single Family Residential (R-1A) to City of Palatka Single Family Residential (R-1A).
Parcel No. 13-10-26-2550-0010-0100. (Second Reading)

e. Ordinance 24-08 Rezoning property located at Azalea Place Subdivision, Phase II, 00 Kelly Smith School Rd. Palatka, Florida, From City of Palatka Commercial (COM) to City of Palatka Residential, Single-family (R-1)
Parcel Nos. 09-10-26-0213-0000-0010; 09-10-26-0213-0000-0020; 09-10-26-0213-0000-0030 (First Reading)

f. Ordinance 2025-10 - School Zone Speed Infraction Program (Second reading)

g. Ordinance 2025-06 Annexation of property located on 5019 Crill Ave. Palatka, Florida into the corporate limits of the City of Palatka, Florida.
Parcel No. 10-10-26-0000-0271-0000 (First Reading).

h. Ordinance 25-07 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regard to property located at 5019 Crill Ave. Palatka, Florida, From Putnam County Urban Reserve (UR) to City of Palatka Residential Low (RL)
Parcel No. 10-10-26-0000-0271-0000 (First Reading)

i. Ordinance 25-8 Rezoning property located at 5019 Crill Ave. Palatka, Florida from Putnam County Agriculture (AG) to City of Palatka Single Family Residential (R-1).
Parcel No. 10-10-26-0000-0271-0000 (First Reading)

j. Ordinance 2025-12 Annexation of property located at 1609 Edgemoor St. Palatka, Florida into the corporate limits of the City of Palatka, Florida.
Parcel No. 13-10-26-0000-0260-0002 (First Reading)

k. Ordinance 2025-13 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regard to property located at 1609 Edgemoor St. Palatka, Florida, From Putnam County Urban Reserve (UR) to City of Palatka Residential Low (RL) Parcel No. 13-10-26-0000-0260-0002 (First Reading).

l. Ordinance 2025-14 Rezoning property located at 1609 Edgemoor St. from Putnam County Urban Reserve (UR) to City of Palatka Single-Family Residential. Parcel No. 13-10-26-0000-0260 (First Reading)

m. Ordinance 2025-17 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regard to property located at 1822 Twigg St. Palatka, Florida, From City of Palatka Other Public Facilities (OPF) to City of Palatka Residential Medium (RM) Parcel No. 12-10-26-1070-0080-0020 (First Reading).

n. Ordinance 25-18 Rezoning property located at 1822 Twigg Street from Residential Single Family (R-1A) to Two Family Residential (R-2). Parcel No. 12-10-26-1070-0080-0020 (First Reading)

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events	**Board Vacancies**
March 27, 2025, Palatka City Commission Meeting 6:00 PM	Historic Preservation Board - 1 vacancy
April 1, 2025, Planning Board Meeting 4:00 PM	Zoning Board of Appeals - 3 vacancies
April 8, 2025, Police Benevolent Association Meeting 11:00 AM	General Employees Pension Board - 1 vacancies
	Putnam County Library Board - 1 City appointment vacancy

April 10, 2025, Student of the Month Ceremony 5:30 PM April 10, 2025, Palatka City Commission Meeting 6:00 PM April 14, 2025, CRA Board Meeting 5:00 PM April 15, 2025, Special Magistrate Hearing 1:30 PM	Putnam County Better Place Plan Oversight Committee - 1 City appointment Firefighters Pension Board -1 vacancy Palatka Housing Authority - 2 upcoming in April 2025