

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
April 10, 2025 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. March 18, 2025, Workshop Minutes
- b. March 27, 2025, Regular Meeting Minutes

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. 2025 Proclamation for Bartram Trail Celebration

4. CITY MANAGER AND ADMINISTRATIVE REPORTS (SPEAKERS LIMITED TO FIVE MINUTES)

- a. Summer Internship program
- b. Grievance Policy
- c. Employee Conference Room Use Policy
- d. Charter Review Committee Update
- e. Airport Advisory Update
- f. City Manager Verbal Report

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. ADOPT RESOLUTION 2025-R- 51 AUTHORIZING THE SUBMISSION OF A HAZARD MITIGATION GRANT (HMGP) APPLICATION TO FLORIDA DEPARTMENT OF EMERGENCY SERVICES (FDEM) FOR RODDY ROAD SEWER MAIN RELOCATION PROJECT FOR \$310,750; (75% GRANT FUNDED/ UP TO 25% CITY MATCH)
- b. ADOPT RESOLUTION 2025-R-56 to Award ITB 2025-03 – Hot Mixed Asphalt Paving Services

(Resurfacing Program – North Side) to Cooper Roads, LLC

- c. ADOPT RESOLUTION 2025-R-58 authorizing submission of the FY 2025 FAA Grant Application for design of the Transient Aircraft Parking Apron Expansion at Palatka Municipal Airport (North Terminal Area), and authorizing the City Manager to execute all necessary documents.
- d. ADOPT RESOLUTION 2025-R-57 authorizing the construction and maintenance agreement with FDOT for Project Number 428797-3-52-01 to improve the intersection of FDOT-owned property located at the intersection of SR 20 (Crill Ave and Morris St). 100% FDOT funded construction and maintenance project
- e. ADOPT RESOLUTION 2025-R-52 granting a special events permit to Gerald Donnelly for the Memorial Day Parade which will be held on May 26th 2025 from 10 am until 12pm.
- f. ADOPT RESOLUTION 2025-R-54 granting a special events permit to Community Affairs for the Spring, Summer Jam series to be held on May 9th, June 6th and June 27th from 6pm until 10pm with road closures at 3:30pm for setup.
- g. ADOPT RESOLUTION 2025-R-55 granting a special events permit to Community Affairs for 2nd Annual Juneteeth celebration, which will be held on June 21st.
- h. REAPPOINT - Mary Jane Rosa to Historic Preservation Board
- i. REAPPOINT - Allen Bush to the General Employee Pension Board

7. REGULAR BUSINESS

- a. Recess for 10 minutes (mandatory)
- b. Commissioner Davis appointment to North Central Florida Homeless Continuum of Care (CoC)
- c. Team Building - Discussion/Direction

8. PUBLIC HEARINGS

- a. Ordinance 2025-12 Annexation of property located at 1609 Edgemoor St. Palatka, Florida into the corporate limits of the City of Palatka, Florida.
Parcel No. 13-10-26-0000-0260-0002 (Second Reading)
- b. Ordinance 2025-14 Rezoning property located at 1609 Edgemoor St. from Putnam County Urban Reserve (UR) to City of Palatka Single-Family Residential. Parcel No. 13-10-26-0000-0260 (Second Reading)
- c. Ordinance 25-18 Rezoning property located at 1822 Twigg Street from Residential Single Family (R-1A) to Two Family Residential (R-2). Parcel No. 12-10-26-1070-0080-0020 (Second Reading)
- d. Ordinance 2025-06 Annexation of property located on 5019 Crill Ave. Palatka, Florida into the corporate limits of the City of Palatka, Florida.
Parcel No. 10-10-26-0000-0271-0000 (First Reading).
- e. Ordinance 25-07 Amendment of the Future Land Use Map of the Adopted Comprehensive Plan in regard to property located at 5019 Crill Ave. Palatka, Florida, From Putnam County Urban Reserve (UR) to City of Palatka Residential Low (RL)
Parcel No. 10-10-26-0000-0271-0000 (First Reading)
- f. Ordinance 25-8 Rezoning property located at 5019 Crill Ave. Palatka, Florida from Putnam County Agriculture (AG) to City of Palatka Single Family Residential (R-1).
Parcel No. 10-10-26-0000-0271-0000 (First Reading)

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events April 14, 2025 - CRA Meeting at 5:00 p.m., Commission Chambers April 15, 2025 - Special Magistrate Hearing at 1:30 p.m., Commission Chambers April 19, 2025 - Hippity Hoppity Event from 11:00 a.m. to 2:00 p.m., Riverfront April 21, 2025 - Firefighters Union Meeting at 10:00 a.m. April 21, 2025 - Youth Ambassador Meeting at 5:00 p.m., City Annex April 23, 2025 - Airport Advisory Board Meeting at 12:00 p.m., Airport Meeting Chambers April 24, 2025 - Palatka City Commission Meeting at 6:00 p.m., Commission Chambers May 8, 2025 - City Commission Meeting at 6:00 p.m., Commission Chambers May 9, 2025 - Spring/Summer Jam from 6:00 p.m. to 10:00 p.m., Riverfront	Board Vacancies Historic Preservation Board - 1 vacancy Putnam County Library Board - 1 vacancy