

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
July 24, 2025 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. June 4, 2025
- b. June 18, 2025
- c. June 26, 2025

3. PUBLIC RECOGNITION/PRESENTATIONS: (SPEAKERS LIMITED TO FIVE MINUTES)

- a. IN THE SPOTLIGHT - Employee of the Month
- b. Take Stock in Children Mentoring Presentation
- c. Legislative Update -- Becker
- d. Jeff Nations request for lease of W4 Terminal Building at Kay Larkin Airport
- e. Skeet Club lease status at Kay Larkin Airport by Alex Sharp

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Administrative Leave Policy
- b. Airport Operations Update
- c. Splash Pad Update
- d. June 2025 Financial Report

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. DISCUSSION/DIRECTION

- a. Blue Crab Festival

7. CONSENT AGENDA

- a. James Norwood - Reinstate Police Pension/Retirement Board
- b. ADOPT RESOLUTION 2025-R-84 authorizing the execution of a Federal Aviation Administration (FAA) grant agreement 3-12-0061-041-2025 \$95,308.75 (95%), and Florida Department of Transportation (FDOT) grant FM#441842-5-28J in the amount of \$5,017 (5%) for a total project cost \$100,325.75 to complete Phase 1 Final Design for the Taiway "Echo" Project.
- c. ADOPT RESOLUTION 2025-R-94 AUTHORIZING THE PURCHASE AND INSTALLATION OF A CONTROL PANEL AND VARIABLE FREQUENCY DRIVES (VFDs) FOR THE REUSE WATER IRRIGATION PUMP SYSTEM AT THE GOLF COURSE FROM POWER AND PUMPS AS A SOLE SOURCE PROVIDER
- d. ADOPT RESOLUTION 2025-R-86 Granting a Special events permit to Community Affairs for the Back-to-School Bash which will be held on August 8th from 4-6pm with the setup being 3-4.
- e. ADOPT RESOLUTION 2025-R-87 granting a special events permit to Stephanie Curry for Chez Sunday " A Day of No Violence." Event will be held at Jenkins.
- f. ADOPT RESOLUTION 2025-R-88 Authorizing the City of Palatka to join with the State of Florida and Other Local Governmental Units as a Participant in the Florida Memorandum of Understanding and Formal Agreements Implementing a Unified Plan on the Federal Opioid Litigation Class Action Lawsuit
- g. ADOPT RESOLUTION 2025-R-89 A Resolution of the City of Palatka, Florida, in solidarity with other Municipalities, Organizations, and Citizens of Putnam County, calling attention to the expiration of Enhanced Affordable Care Act Tax Credits (ACCA) in December 2025 and affirming the need for a unified community voice in a grossly underrepresented district.
- h. ADOPT RESOLUTION 2025-R-91 OF THE CITY OF PALATKA, FLORIDA, APPROVING AND ACCEPTING RESTRICTIVE COVENANTS IN CONNECTION WITH STATE HISTORIC PRESERVATION GRANT FUNDS FOR THE BRONSON MULHOLLAND HOUSE REHABILITATION PROJECT, GRANT NO. 25.H.SC.100.017
- i. ADOPT RESOLUTION 2025-R-92 OF THE CITY OF PALATKA, FLORIDA, APPROVING AND ACCEPTING RESTRICTIVE COVENANTS IN CONNECTION WITH STATE HISTORIC PRESERVATION GRANT FUNDS FOR THE ROBERT H. JENKINS, JR. MEMORIAL GYMNASIUM PROJECT, GRANT NO. 23.S.AA.900.078
- j. Adopt Resolution 2025-R-95 Awarding ITB 2025-04 – Northside Water Main Improvements to DB Civil Construction, LLC in the Amount of \$8,824,732.60 as the Lowest Responsive and Responsible Bidder. (100% Grant funded).
- k. ADOPT RESOLUTION 2025-R-96 AUTHORIZING ENTERING INTO A PIGGYBACK CONTRACT WITH THOMAS MAY CONSTRUCTION, INC. FOR THE PUBLIC WORKS FACILITY DESIGN-BUILD CONTRACT IN THE AMOUNT OF \$996,438.96.
- l. AUTHORIZING THE EXECUTION OF A BUDGET AMENDMENT FOR FISCAL YEAR 2024-2025 TO CARRY FORWARD APPROPRIATIONS PREVIOUSLY AUTHORIZED UNDER RESOLUTION 2024-R-77

8. REGULAR BUSINESS

- a. Recess for 10 minutes.

9. PUBLIC HEARINGS

- a. ADOPT RESOLUTION 2025-R-93 Annual public hearing and annual consideration of non-ad valorem assessments to partially fund the cost of continual readiness and availability of fire protection services
- b. Second Reading: ORDINANCE 2025-23 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM CITY OF PALATKA COMMERCIAL, NEIGHBORHOOD

DISTRICT (C-1A) TO CITY OF PALATKA SINGLE FAMILY (R-1) FOR THE FOLLOWING PROPERTY LACATED AT 2405 PRESIDENT STREET PALATKA FLORIDA 32177, PARCEL 12-10-26-0820-0010-0030 PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

- c. ORDINANCE NO. 2025-24 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 50 ACRES IN SIZE) FROM CITY OF PALATKA RESIDENTIAL HIGH (RH) TO CITY OF PALATKA CONSERVATION DISTRICT (CON) FOR THE FOLLOWING PROPERTY: DICKS MAP OF PALATKA MB2 P46, BLK 146 ALL OF BLK (EX DIV A, OF LOT 8 BK243 29 OR34 P432, OR171 P495, EX ESMT OR1443 P854, EX ESMT DOT OR1444 P1911), PARCEL 42-10-27-6850-1460-0083, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA.
- d. ORDINANCE NO. 2025-25 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM CITY OF PALATKA MULTIPLE-FAMILY RESIDENTIAL (R-3) TO CITY OF PALATKA CONSERVATION (CON) FOR THE FOLLOWING PROPERTY: DICKS MAP OF PALATKA MB2 P46, BLK 146 ALL OF BLK (EX DIV A, OF LOT 8 BK243 29 OR34 P432, OR171 P495, EX ESMT OR1443 P854, EX ESMT DOT OR1444 P1911) PARCEL 42-10-27-6850-1460-0083
- e. ORDINANCE NO. 2025-26 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 50 ACRES IN SIZE) FROM CITY OF PALATKA RESIDENTIAL HIGH (RH) TO CITY OF PALATKA CONSERVATION DISTRICT (CON) FOR THE FOLLOWING PROPERTY: DICKS MAP OF PALATKA MB2 P46, BLK 146 DIV A OF LOT 8, PARCEL 42-10-27-6850-1460-0081, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA
- f. ORDINANCE NO. 2025-27 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM CITY OF PALATKA MULTIPLE-FAMILY RESIDENTIAL (R-3) TO CITY OF PALATKA CONSERVATION (CON) FOR THE FOLLOWING PROPERTY: DICKS MAP OF PALATKA MB2 P46, BLK 146 DIV A OF LOT 8 PARCEL 42-10-27-6850-1460-0081
- g. ORDINANCE NO. 2025-28 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 50 ACRES IN SIZE) FROM CITY OF PALATKA RESIDENTIAL HIGH (RH) TO CITY OF PALATKA PUBLIC BUILDINGS AND GROUNDS DISTRICT (PBG) FOR THE FOLLOWING PROPERTY: DICKS MAP OF PALATKA MB2 P46, ALL OF BLK 151 (TURNING LANE-, HWY 20 ONTO OSCEOLA ST) & ADJ, CLOSED FORWARD ST BK243 P291, PARCEL 42-10-27-6850-1510-0000, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA
- h. ORDINANCE NO. 2025-29 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM CITY OF PALATKA MULTIPLE-FAMILY RESIDENTIAL (R-3) TO CITY OF PALATKA PUBLIC BUILDINGS AND GROUNDS (PBG-1) FOR THE FOLLOWING PROPERTY: DICKS MAP OF PALATKA MB2 P46, ALL OF BLK 151 (TURNING LANE-, HWY 20 ONTO OSCEOLA ST) & ADJ, CLOSED FORWARD ST BK243 P291 PARCEL 42-10-27-6850-1510-0000.
- i. ORDINANCE NO. 2025-31
AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 16-10-26-0000-0240-0013 , S1/2 OF NE1/4 OF NW1/4 OR1715 P589, KELLEY SMITH SCHOOL ROAD, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA.
- j. ORDINANCE NO. 2025-32

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED (LESS THAN 50 ACRES IN SIZE) FROM PUTNAM COUNTY PUBLIC BUILDINGS/GROUNDS/OTHER PUBLIC FACILITIES (PF) AND URBAN RESERVE (UR) TO CITY OF PALATKA PUBLIC BUILDINGS/GROUNDS/OTHER PUBLIC FACILITIES (PF) FOR THE FOLLOWING PROPERTY: KELLEY SMITH SCHOOL ROAD, PALATKA, FLORIDA 32177, S1/2 OF NE1/4 OF NW1/4 OR1715 P589 PARCEL 16-10-26-0000-0240-0013, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA

k. ORDINANCE NO. 2025-33

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY AGRICULTURAL (AG) TO CITY OF PALATKA PUBLIC BUILDINGS AND GROUNDS (PBG-1), FOR THE PROPERTY LOCATED AT KELLEY SMITH SCHOOL ROAD PALATKA, FLORIDA 32177, PARCEL 16-10-26-0000-0240-0013

l. ORDINANCE NO. 2025-34

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 16-10-26-0000-0200-0000, E1/2 OF S1/2 OF N1/2 OF NE, 1/4 OF NW1/4, SE1/4 OF NE, 1/4 OF NW1/4 (EX OR462 P716 OR468 P472 OR469, P1985 OR543 P658) 221 ROUND LAKE ROAD, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA.

m. ORDINANCE NO. 2025-35

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED (LESS THAN 50 ACRES IN SIZE) FROM PUTNAM COUNTY PUBLIC BUILDINGS/GROUNDS/OTHER PUBLIC FACILITIES (PF) AND URBAN RESERVE (UR) TO CITY OF PALATKA PUBLIC BUILDINGS/GROUNDS/OTHER PUBLIC FACILITIES (PF) FOR THE FOLLOWING PROPERTY: 221 ROUND LAKE ROAD, PALATKA, FLORIDA 32177, E1/2 OF S1/2 OF N1/2 OF NE, 1/4 OF NW1/4, SE1/4 OF NE, 1/4 OF NW1/4 (EX OR462 P716 OR468 P472 OR469, P1985 OR543 P658), PARCEL 16-10-26-0000-0200-0000, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA.

n. ORDINANCE NO. 2025-36

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY UNINCORPORATED AGRICULTURAL ESTATE (AE) TO CITY OF PALATKA PUBLIC BUILDINGS AND GROUNDS (PBG-1), FOR THE PROPERTY LOCATED AT 221 ROUND LAKE ROAD PALATKA, FLORIDA 32177, PARCEL 16-10-26-0000-0200-0000

o. ORDINANCE NO. 2025-37

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 02-10-26-0000-0420-0000, LOCATED AT 0 MOODY ROAD, PALATKA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA

p. ORDINANCE NO. 25-38

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 50 ACRES IN SIZE) FROM PUTNAM COUNTY URBAN SERVICES (US) TO CITY OF PALATKA RESIDENTIAL HIGH (RH) FOR THE FOLLOWING PROPERTY: 0 MOODY ROAD PALATKA, FLORIDA 32177, PT OF S1/2 OF NW1/4 OR287 P201, OR347 P432 (EX OR292 P918 OR604, P730 OR613 P1789 OR962 P12); AND PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

q. ORDINANCE NO. 25-39

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY LIGHT INDUSTRIAL (IL)

TO CITY OF PALATKA MULTIPLE-FAMILY RESIDENTIAL WITH A PLANNED UNIT DEVELOPMENT
 OVERLAY (R-3/PUD) FOR THE FOLLOWING PROPERTY: 0 MOODY ROAD, PALATKA, FL 32177, PT OF
 S1/2 OF NW1/4 OR287 P201, OR347 P432(EX OR292 P918 OR604, P730 OR613 P1789 OR962 P12)
 PARCEL 02-10-26-0000-0420-0000

10. COMMISSIONER COMMENTS

11. ADJOURN

Upcoming Events July 25, 2025, Uplift Gospel Music 6:00-9:00 p.m July 28, 2025, Firefighters Negotiation 9:30 a.m. August 5, 2025, Planning Board Meeting 4:00 p.m. August 5, 2025, 5:30-8:00 p.m. National Night Out August 6, 2025, Commission Workshop 5:00 p.m. August 7, 2025, Historic Preservation Board Meeting 4:00 p.m. August 8, 2025, Back to school bash 4:00–6:00 p.m. August 8, 2025, Run it Back R & B Music 6:00-10:00 p.m. August 11, 2025, CRA Meeting 5:00 p.m. August 19, 2025, Special Magistrate 1:30 p.m. August 27, 2025, CRA/Commission Workshop 5:00 p.m. August 28, 2025, Commission Meeting 6:00 p.m.	Board Vacancies Library Board: 1 Vacancy Planning Board: 1 Vacancy Tree Board: 1 Vacancy Police Pension Board: 1 Vacancy Firefighters Pension Board: 1 Vacancy Board of Zoning Appeals: 3 Vacancies
--	---