

Elizabeth van Rensburg
Chair

Breanna Pierce
Vice Chair

Megan Beville
Board Member

Patti Vogt
Board Member

Timothy Jefferson
Board Member

Christopher Hollister
Board Member

Mary Jane Rosa
Alternate

MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

LORENZO AGHEMO, MRP
PLANNING DIRECTOR

KAREN HAYES, MMC
CITY CLERK



AGENDA
HISTORIC PRESERVATION BOARD MEETING
August 7, 2025 at 4:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call
- d. Meeting Purpose Disclosure: The purpose of the Historic Preservation Board is to steward the architecture of properties in our City's historic districts by applying the guidelines of the Secretary of the Interiors Standards for Historic Preservation.
- e. Appeal Procedures & ExParte Communication

2. APPROVAL OF MINUTES

- a. June 5, 2025
- b. July 3, 2025

3. PUBLIC COMMENTS

4. NEW BUSINESS

- a. HPB 25-13 South Historic District - CRA lamps post
- b. 221 South 5th St. COA

5. OTHER BUSINESS

6. BOARD MEMBER COMMENTS

7. STAFF COMMENTS

8. ADJOURN

Notices: Any person aggrieved by a decision of the Board may, within 15 days thereafter, apply to the City Commission for a review of the Board's decision. Such application must be filed with the City Manager in writing. Objections by property owners to National Register nomination(s) must be notarized to be included in the record. Section 54-4-74, Palatka Municipal Code.

Any person wishing to appeal any decision made by the Historic Preservation Board with respect to any matter considered at such meeting will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, at the applicant's expense, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.105.

Persons with disabilities requiring accommodations in order to participate in this meeting should contact the City Clerk's Office at 386-329-0100 at least 24 hours in advance to request accommodations.

ELIZABETH VAN RENSBURG CHAIR BREANNA PIERCE VICE CHAIR CHRISTOPHER HOLLISTER BOARD MEMBER PATTI VOGT BOARD MEMBER TIMOTHY JEFFERSON BOARD MEMBER MEGAN BEVILLE BOARD MEMBER MARY JANE ROSA ALTERNATE BOARD MEMBER	  HISTORIC PRESERVATION BOARD Regular meeting 1 st Thursday of each month at 4:00 p.m.	MARCIA CARTY CITY MANAGER JANE WEST, ESQ CITY ATTORNEY KAREN HAYES, MMC CITY CLERK LORENZO AGHEMO, ARP PLANNING DIRECTOR
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Historic Preservation Board Minutes June 5, 2025

Roll call: Chair Elizabeth van Rensburg, Christopher Hollister, Timothy Jefferson, and Megan Beville were present. Breanna Pierce, Patti Vogt and Mary Jane Rosa were absent.

Staff: City Attorney Jane West, City Clerk Karen Hayes, Planning Director Lorenzo Aghemo, Planner 1 Renee Brown and CRA Coordinator Kristen Odom.

Invocation

The invocation was led by Allegra Kitchens

Pledge of Allegiance

The pledge of allegiance was led by Tim Jefferson

Meeting Purpose Disclosure

The Meeting purpose disclosure was read by the chair Elizabeth van Rensburg.

Appeal and Procedures & Ex Parte Communication

Chair Elizabeth van Rensburg asked if there were any disclosures regarding Ex Parte communication. No disclosures were made.

Approval of Minutes

A motion to approve the minutes of May 1, 2025, meeting was made by Megan Beville and seconded by Christopher Hollister. The motion passed unanimously.

Public Comment

The floor was opened for public comment; however, none were made.

New Business

HPB 25-13 South Historic District CRA lamp post

Ms. Brown provided an overview of the lamp posts and their associated details. Following her remarks, Chair Elizabeth Van Rensburg invited questions for either Ms. Brown or Ms. Odom. Board members posed several questions, which were addressed by Ms. Odom. Following the discussion, Ms. Beville expressed interest in reviewing the detailed specifications of the lights, such as the materials and type of glass, before making a final decision.

Public Comment

Ms. Kitchens noted that her research indicated solar lighting may not be an effective option in Florida due to performance issues related to the state's climate and conditions.

A motion to approve the lamp post was made by Christopher Hollister; however, the motion died for lack of a second.

Timothy Jefferson made a motion to table the discussion until next month's meeting, requesting that the CRA provide a sample and consider the color of the lights referring to LED. The motion was seconded by Megan Beville and passed unanimously.

Board Members' Comments

Christopher Hollister expressed concern that the recent changes in the distribution of TIF (Tax Increment Financing) funds may have done a disservice to residents living in the historic districts. He voiced his reservations regarding the approval process.

Jane West responded by noting that the city is actively working on improving the process. She mentioned that Kristen Odom is developing a Building Improvement Grant program, and that adjustments are being made to the program's criteria.

Adjourn

Christopher Hollister moved to adjourn the meeting. Megan Beville seconded the motion which passed unanimously.

ELIZABETH VAN RENSBURG CHAIR BREANNA PIERCE VICE CHAIR CHRISTOPHER HOLLISTER BOARD MEMBER PATTI VOGT BOARD MEMBER TIMOTHY JEFFERSON BOARD MEMBER MEGAN BEVILLE BOARD MEMBER MARY JANE ROSA ALTERNATE BOARD MEMBER	 HISTORIC PRESERVATION BOARD Regular meeting 1st Thursday of each month at 4:00 p.m.	MARCIA CARTY CITY MANAGER JANE WEST, ESQ CITY ATTORNEY KAREN HAYES, MMC CITY CLERK LORENZO AGHEMO, ARP PLANNING DIRECTOR
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Historic Preservation Board Minutes July 3, 2025

Roll call: Chair Elizabeth van Rensburg, Breanna Pierce and Megan Beville were present. Patti Vogt, Mary Jane Rosa, Christopher Hollister, and Timothy Jefferson were absent.

Staff: City Attorney Jane West, City Clerk Karen Hayes, Planner 1 Renee Brown, and CRA Coordinator Kristen Odom.

Invocation

The invocation was led by Kristen Odem

Pledge of Allegiance

The pledge of allegiance was led by Jane West

Elizabeth van Rensburg announced there was no quorum for today's meeting. She asked for an adjournment.

Adjourn

Ms. Pierce moved to adjourn the meeting. Megan Beville seconded the motion which passed unanimously.



Staff Report

Meeting Date: June 5, 2025

Case#: HPB 25-13
Address: South Historic District Palatka, Florida
Parcel ID: Right-of-Way
Applicant: CRA

Application Summary

General

Request: Certificate of Appropriateness to replace gas lamp post globes in the South Historic District to solar lamp globes.
Parcel#: Right-of-Ways
Acres: N/A
Owner: City of Palatka
Agent: N/A

Background

The City Community Redevelopment Agency is in the process of replacement of existing streetlights powered by gas converted to solar. The CRA has not yet made a final decision and wants to ascertain whether a Certificate of Appropriateness can be issued for the proposed solar light fixtures in the South Historic District.

The South Historic District features 17 gas lamps that are recognized as a visual and historical element of the community. Currently, these lamps are only lit during the month of December, with funding sourced entirely from donations by residents. This practice was initiated following the cessation of City and Palatka Gas Authority funding due to the substantial costs involved.

Before the lamps were lit through donations, the Palatka Gas Authority and the City covered the lighting costs. However, financial constraints eventually disrupted this arrangement.



Figure 1: Map of lamp posts South Historic District (SHD)



Figure 2: SHD Current Lamp Globe #1



Figure 3: SHD Current Lamp Globe #2



Figure 4: SHD Existing lamp posts.



EASY TO INSTALL



Pier Mount
Fits for 3IN Lamp Base
(Not Included)



Pole Mount
Fits for 3IN Lamp Post
(Not Included)

Figure 5: Proposed replacement lights and globes

Technical Details

Brand	LUTEC
Color	Black
Material	Aluminum
Style	Antique
Light fixture form	Island
Product Dimensions	11.02"L x 19.29"W x 11.02"H
Indoor/Outdoor Usage	Outdoor
Power Source	Solar Powered
Installation Type	Ground Installation
Special Feature	Energy Efficient
Control Method	Remote
Light Source Type	LED
Shade Material	Glass
Number of Light Sources	1
Light Color	White
Included Components	Bulb
Lighting Method	Solar

Bulb Base	E12
Efficiency	Energy Efficient
Shade Color	Clear
Manufacturer	LUTEC
Model Name	6974006012
Part Number	6974006012
Item Weight	8.88 pounds
Item model number	6974006012
Batteries	1 Lithium Ion batteries required. (included)
Special Features	Energy Efficient
Batteries Required?	Yes

Analysis

An assessment of the gas lamps indicates that a number of them require both maintenance and repair to function properly. The Palatka Gas Authority has identified locations having the highest incidence of outages. If not repaired, there is a concern regarding the unsafe accumulation of gas when lamps are temporarily extinguished, posing a fire risk.

The project will consist of replacing the existing globes and lights for new ones operated by solar energy. The visual appearance of the proposed fixture is very similar to the existing lamps and will not have a negative impact in the historic character of the South Historic District.

The lamp posts will remain the same.

Proposed Findings of Fact

1. Whereas the application for the Certificate of Appropriateness has been deemed complete for review.
2. Whereas the request has been properly noticed.
3. Whereas the request has been fully considered by the Historic Preservation Board at a public hearing.
4. Whereas the proposed replacement of the South Historic lamp globes need replacement due to deterioration and safety concerns, in order to preserve these historic landmarks.



APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

APPLICATION #: HPB 25-13
DATE RECEIVED: 5-14-25
HEARING DATE: _____

Application Requirements

This application must be completed and submitted with an application fee and ALL required attachments.
(Checks payable to the City of Palatka)

☐ \$50.00 (Administrative level) ☐ \$360.00 (HPB level) ☐ \$460.00 (After the fact)

- ☐ Application Fee
- ☐ Site Plan with dimensions
- ☐ Letter of Authorization for Agent is required if any person other than the property owner makes the application and acts on behalf of the owner.
- ☐ Plans – 2 copies for review drawn to scale
- ☐ Deed
- ☒ Photos - One (1) color photograph of the main façade of the site and photographs of any areas affected by the proposed project.
- ☐ Material(s) specifications and/or sample(s)
- ☒ Color samples.
- ☐ Demolition – Plans for what will be taking the demolished structure's place should be submitted.

Building & Site Information

1. Property Address: See site map.
2. Parcel Number: See site map.
3. Historic District: ☐ North or ☒ South

Property Owner/Applicant Information

Property Owner(s)

Name(s): City of Palatka
Mailing Address: 201 N 2nd Street, Palatka FL 32177
Phone Number(s): 386-329-0100 ext. 467 Email: kodom@palatka-fl.gov
Applicant Name(s): City of Palatka Community Redevelopment Agency

Agent/Contractor(s)

Name(s): _____
Mailing Address: _____
Phone Number(s): _____ Email: _____
Applicant Name(s): _____

Description of Requested Work

Please indicate the type of work requested:

- | | | | |
|---|--|---|--|
| ☐ Windows | ☐ Doors | ☐ Roof | ☐ Wood Repair |
| ☐ Porch | ☐ Fence | ☐ Signage | ☐ Exterior Painting |
| ☐ Addition | ☐ Alteration | ☐ Demolition | ☐ Relocation |
| ☐ New Construction | ☐ General Maintenance | ☒ Other: <u>Gas Lamps</u> | |
| Present Use of Property: | ☐ Single Family Residence | ☐ Multi-family Residence | ☐ Commercial |

Provide a detailed description of the proposed work to be performed: The CRA is requesting a COA to explore if 18 gas lamps in the South Historic District can be converted to solar.

This application submitted by:

Owner 1 (Print Name): Marcia Carty, City Manager

Signature of Owner 1: *Marcia Carty* Date: 5/14/2025

Owner 2 (Print Name): _____

Signature of Owner 2: _____ Date: _____

Print Agent Name: _____

Signature of Agent: _____ Date: _____

To Be Notarized

Name (Print Name): Marcia Carty

Signature: *Marcia Carty* Date: 5/14/2025

STATE OF Florida County of Putnam

Before me this day personally appeared Marcia Carty who executed the foregoing application and acknowledged to and before me executed this document for the purposes therein expressed.

WITNESS my hand and official seal, this 14 day of May A.D. 2025.

(Notary Seal)



K. Ayala
Notary Public



APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

APPLICATION #: _____
DATE RECEIVED: _____
HEARING DATE: _____

My commission expires: 2/16/26 State of Florida at Large.
Type of Identification Produced: Personally Known

For Official Use Only

Date Submitted: _____ Received By: _____ Preliminary Review By: _____

Signs Posted By: _____

Required Attachments Reviewed:

- | | | | |
|---|--|--|--|
| ☐ Proposed Site Plan
changing) | ☐ LOA | ☐ Legal Description | ☐ Existing Elevations (if |
| ☐ Product Information
changing) | ☐ Plans (if addition) | ☐ Photographs | ☐ Proposed Elevations (if |

Certificate of Appropriateness

HPB 25-16 221 South 5th Street STAFF REPORT

DATE: July 29, 2025
TO: Historic Preservation Board
FROM: Staff
OWNER: Munafo Holdings, LLC

Background

- The subject parcel of 0.09 acres contains a single-family house built in the late 1800's. It is zoned Downtown Business District (DB) and is located in the South Historic District. The current owner acquired the property on June 1, 2021. The house has an accessory structure in the back yard, which has been used in the past as an accessory dwelling unit. Over the years the house fell into despair and was subject to various Code Enforcement procedures and was subsequently repaired, including the accessory structure. The violations have all been resolved and the property in compliance, except for obtaining a Certificate of Appropriateness for the accessory structure.
- According to "One of the older buildings in Palatka, this Vernacular house was built between 1865 and 1884." Also, that the house is "significant as part of (the) district", "significant at local level", but not "eligible for National Register." The Florida Master Site File has been provided in the agenda which contains two photos at the end.
- The subject item is the accessory building that has been almost completely remodeled. Pictures will show that previously it seems to be plywood painted blue on the exterior. The structure now has Pine siding, new stairs, windows and doors.

Application Request

The request is to obtain an after-the-fact COA for the repair and renovation of the accessory structure. Which is the replacement of windows, doors, siding, stairs and rotten wood.

Staff Analysis

The work performed is a significant improvement of the deteriorated structure and seems to be consistent with the architecture of the house and the overall character of the district.

Proposed Findings of Fact:

- The after the fact application for a Certificate of Appropriateness has been deemed sufficient.
- The request for the Certificate of Appropriateness has been fully considered with this public hearing, with legal notice duly published, and the subject property noticed as required by law.



Before photo of house and shed.



Before photo of shed.



July 24, 2025



July 24, 2025



July 24, 2025

Alex Romero

To:

Alex Romero

PINE



... / Exterior Doors / Front Doors / Steel Doors / Steel Doors Without Glass

IntemeU 801344144 Model# 76682 Store SKU # 1002857658



Masonite

0 49

36 in. x 80 in. Premium 6 Panel Left Hand Inswing Primed Impact Steel Prehung Front Exterior Door No Brickmold

*****1 (107) V Questions & Answers (35)

[JJ





☐ Share ☐ Print

Door name: Len-nana11nswmg

☒ Left-Hand/Inswing ☐ Right-Hand/Inswing

Pickup at St Augustine Delivering to 32084

Pickup	Delivery
Today	Tomorrow
2 in stock	15 available
FREE	

☐ **Get it delivered as soon as tomorrow.**
Schedule your delivery in checkout.

/jJ Get Expert Door Installation
A local pro will take care of the job for you
D Request door installation service
(D What to EXP.ect)

/iii Have Questions? We're Here to Help.
Speak to a Virtual Associate about Doors or Windows t<,>day.
Monday - Friday from 9AM - 11PM ET &
Saturday - Sunday from 9AM - 9PM IT
D Request Appointment
(D What to Ex□)
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Paycom

As low as \$23.31/mo or □% APR for 3 months with **A:r,,Pal-**□

Frequently Bought Together

CURRENT ITEM

rJ Select

m Select

1,11 Select

!!! Select

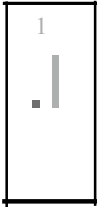
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Masonite
36 in. x 80 in. Premium 6
Panel Left Hand Inswtng
Primed Impact Steel
Prehung Front Exterior
Door No Brickmold



Masonite
36 in. x 80 in. Premium 6
Panel Right-Hand
Outswing Primed Impact
Steel Prehung Front
Exterior Door No...



Masonite
30 in. x 80 in. 6 Panel Split
Jamb Hollow-Core
Textured Primed
Composite Single Prehung
Interior Door



Defiant
Brandywine stainless
Steel Combo Pack with
Single Cylinder Deadbolt

--- □ ! (4.4/1577)



Masonite
30 in. x 80 in. 6 Pane
Textured Hollow Con
Primed Composite Ir
Door Slab with Bore
1/1

Subtotal: **\$72135**

Add 6 Items to Cart



Ask about this product

Get an immediate answer with AI

Ask a question

[Get an Answer](#)

AI-generated from the text of manufacturer documentation. To verify or get additional information, please contact The Home Depot customer service.

Product Details

Specifications

Dimensions

Door Height (in.)	80 in
Door Thickness (in.)	1.75 in
Door Width (in.)	36 in
Jamb Size (in.)	4-9/16"
Nominal Door Height (in.)	80 in
Nominal Door Thickness (in.)	2 in
Nominal Door Width (in.)	36 in
Rough Opening Height (in.)	82
Rough Opening Width (in.)	38.25

Details

Bore	Double Bore
Color	White
Finish	Primed
Door Configuration	Single Door
Door Handedness	Left-Hand/Inswing

DoorStyle	Traditional
DoorType	Exterior Prehung
Feature's	Lockset Bore (Double Bore),Weatherstripping
Finish Type	Primed
Frame Material	Wood
HingeFinish	Stainless Steel
HingeType	Standard
Included	Instructions
Material	Steel
Number of Hinges	3
Panel Type	6 Panel
Product Weight (lb.)	100lb
Suggested Application	Back, Basement Entry, Front, Garage Entry, Side

Feedback

Warranty/ Certifications

Energy Star Guardied	Southern
Fire rating	None
Manufacturer Warranty	Limited Lifetime Warranty

How can we improve our product information? Provide feedback.

Questions & Answers

35 Questions

Customer Reviews

4.3 out of 5 (107)

Customers Also Viewed

 Masonite 36 in. x 80 in. Premium 6 Panel Right-Hand Outswing Primed Impact Steel Prehung Front Exterior Door... ***** *167⁰⁰ (4/127)	 Masonite 36 in. x 80 in. Premium 6-Panel Primed Steel Front Door Slab *****	 Masonite 36 in. x 80 in. 6-Panel Left Hand Inswing Primed White Steel Prehung Front Exterior Door with Viny... ***** (5/1)	 Masonite 36 in. x 80 in. 6-Panel Left Hand Inswing Primed White Steel Prehung Front Exterior Door with Viny..* ***** (4.2/21)	 Masonite 36 in. x 80 in. 6-Panel Primed Steel Front Door with No Bric ***** (4.4/109) *234⁰⁰
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***244⁰⁰**

***638⁰⁰**

***568⁰⁰**

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More from Masonite

- All Items
- Steel Doors Without Glass
- Steel Doors With Glass
- Bifold Doors
- Pocket Doors
- Fiberglass Do



Masonite 36 in. x 80 in. 6-Panel Left Hand Inswing Primed White Steel Prehung Front Exterior Door with Vinyl...
***** (5/1)



Masonite Providence 36 In. x 80 in. 7 Panel Left-Hand Inswing 1/4 Lite Center Arch Primed White Steel Prehung...
***** (4.3/ 165)
\$736⁰⁰



Masonite 30 In. x 80 in. 6 Panel Textured Primed Hollow Core Composite Bi-fold Interior Door
***** (3.9/1009)
\$104⁰⁰



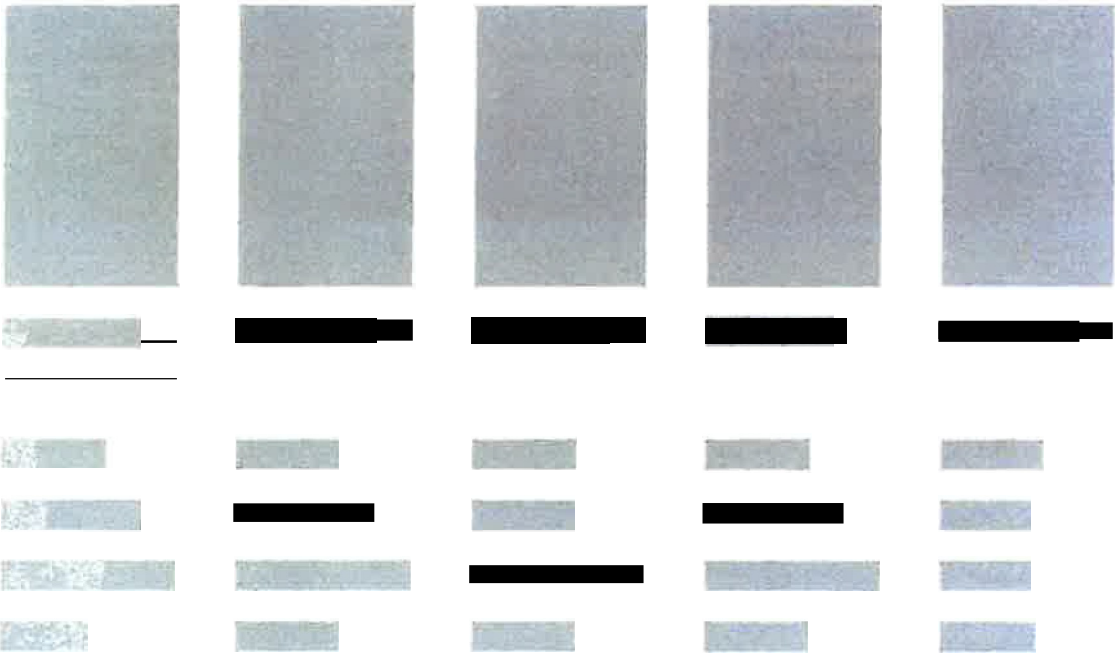
Masonite 32 in. x 80 in. Unfinished Wood Pocket Door Frame
★★★★☆ (3.5 / 145)
\$252⁰⁰



Masonite 36 In. x 80 In. Craftsman 6 Lite Right-Hand Inswing Primed White S Fiberglass Prehung For...
*****1' (4.4/ 264)
\$429⁰⁰

- Add to cart
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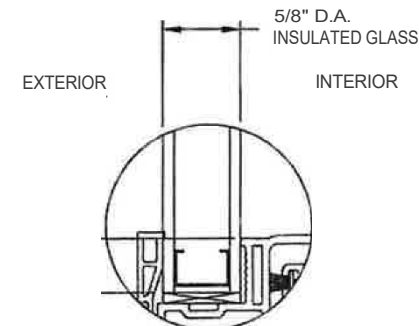
Loading Recommendations



{NON-HVHZ}(NON-JMPACT)

DESIGN PRESSURE TABLE			
SIZE	CONFIGURATION	DESIGN PRESSURE	MISSILE IMPACT RATING
36.0" X 62.0"	O/X	+50/-50 PSF	NON-IMPACT
45.0" X 62.0"	O/X	+40/-40 PSF	NON-IMPACT
52.0" X 73.0"	O/X	+30/-30 PSF	NON-IMPACT

TABLE OF CONTENTS		
SHEET	REVISION	SHEET DESCRIPTION
1		GENERAL NOTES & GLAZING DETAILS
2		ELEVATIONS & ANCHOR LAYOUTS
3		VERTICAL SECTIONS
4		HORIZONTAL SECTIONS
5		ANCHOR DETAIL & SCHEDULE



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DATE, **09.20.17**
DWG.8Y: CHJ! QY: **01** OF **4**

1/2" MIN. GLASS
BITE

GLAZING DETAIL

GLAZING NOTE:
GLASS THICKNESS AND TYPE SHALL
COMPLY WITH ASTM E-1300 GLASS
CHARTS REQUIREMENT

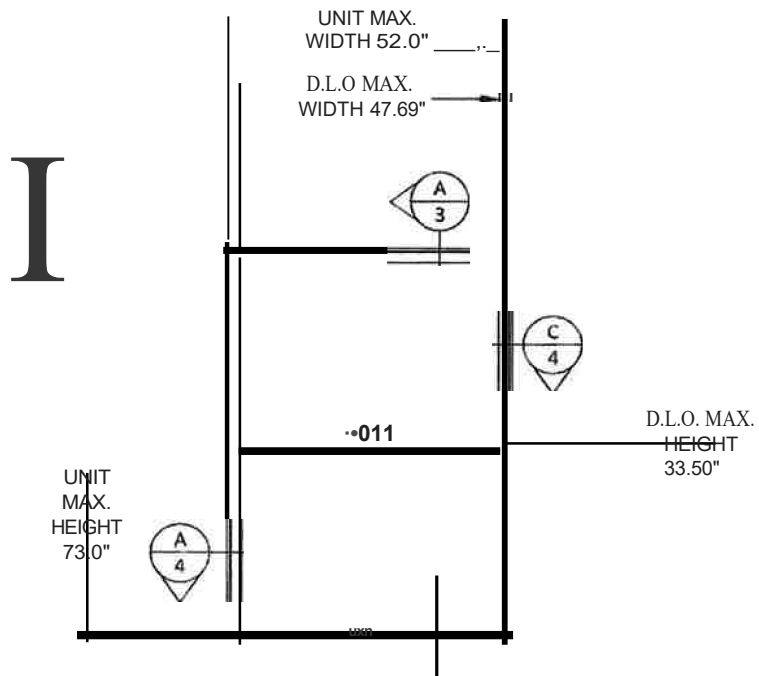
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SCALE: NTS

DWG. #: SWD018

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Date: 2020.10.28 12:28:44
HERMES F. WORTER
LICENSE

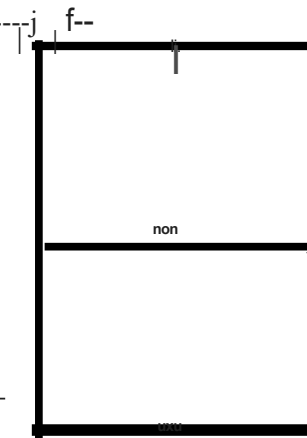


ELEVATION

6.0" FROM
CORNER (TYP.)

3.0' (TYP.)

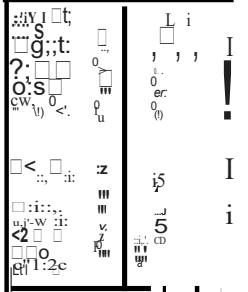
6.0" FROM
CORNER (TYP.)



ANCHOR LAYOUT
THROUGH FRAME

AMEIUCAN CRAFTSMAN WINDOW
SILVERLINE WINDOWS AND DOOR

ONE SILVER LINE DRIVE
NORTH BRUNSWICK, NJ 08902
PH: (888) 741-0354



REMARKS BY: DLT/1
6TH FBC EDITION FM 10/99
7TH FBC EDITION NUS 0/0/

1-4NH:.....JHQ-IT (ccw.d. r(-1...
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FLORIDA P.E. No. 37278
DANIEL D. BROWN, INC.
388 E. DANA BEACH BLVD. # 330
DANA BEACH, FL 33404
FBIPE CERT. OF AUTHORIZATION No. 24578

FL U:
FL14911

DATE: 09.20.17
DWG BY: CHK.BV:

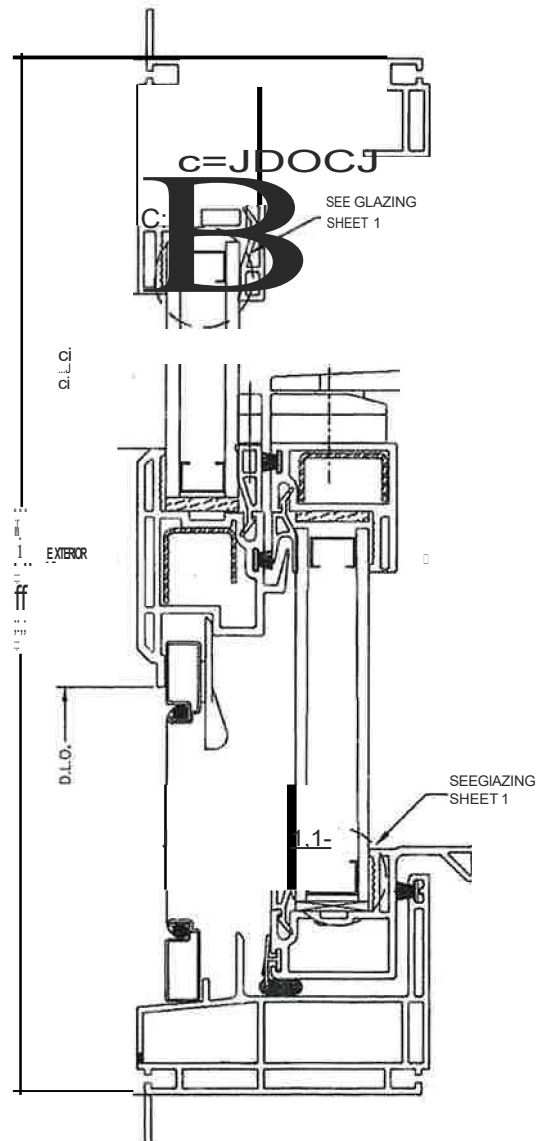
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OF 4

SCALE: **NTS**
DWG. U: **SWD018**
SHEET:



VERTICAL SECTION



AMERICAN CRAFTSMAN WINDOW
SILVER LINE WINDOWS AND DOORS
ONE SILVER LINE DRIVE
NORTH BRUNSWICK, NJ 08902
PH: (888) 741-0354

Y1	Y2	Y3	Y4	Y5	Y6	Y7	Y8	Y9	Y10	Y11	Y12	Y13	Y14	Y15	Y16	Y17	Y18	Y19	Y20	Y21	Y22	Y23	Y24	Y25	Y26	Y27	Y28	Y29	Y30	Y31	Y32	Y33	Y34	Y35	Y36	Y37	Y38	Y39	Y40	Y41	Y42	Y43	Y44	Y45	Y46	Y47	Y48	Y49	Y50	Y51	Y52	Y53	Y54	Y55	Y56	Y57	Y58	Y59	Y60	Y61	Y62	Y63	Y64	Y65	Y66	Y67	Y68	Y69	Y70	Y71	Y72	Y73	Y74	Y75	Y76	Y77	Y78	Y79	Y80	Y81	Y82	Y83	Y84	Y85	Y86	Y87	Y88	Y89	Y90	Y91	Y92	Y93	Y94	Y95	Y96	Y97	Y98	Y99	Y100
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REMARKS	BY	DATE
6TH FBC EDITION	FM	11/07
7TH FBC EDITION	NU	11/07

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DANA BEACH, FL 33404
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FL 14911

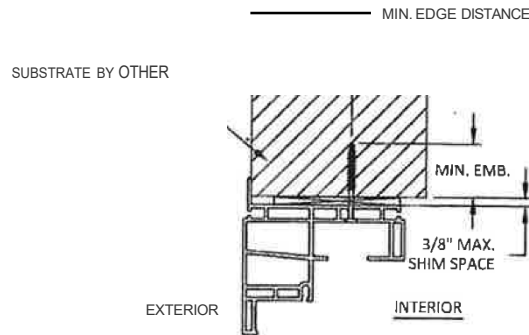
DATE: Q9.2Q.17

OWG.CL ICHI(.HFN)

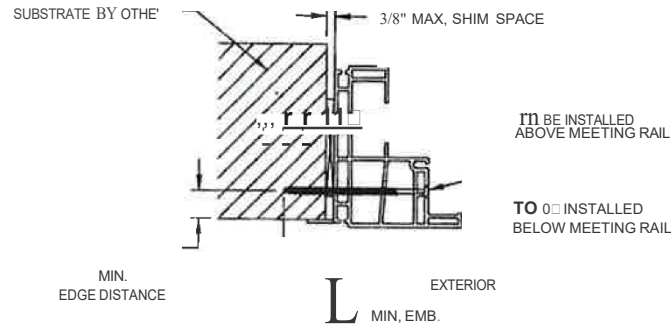
SCAIE: NTS

DWG. #: SWD018

SHUT:



EB **ANCHOR DETAIL**
THROUGH FRAME (HEAOI)



ffW **ANCHOR DETAIL**
THROUGH FRAME (IAMB)

INSTALLATION NOTES

- ONE (1) INSTALLATION ANCHOR 15 REQUIRED AT EACH ANCHOR LOCATION SHOWN.
- THE NUMBER OF INSTAUAION ANCHORS DEPICTED IS THE MINIMUM NUMBER OF ANCHORS TD BE USED FOR PRODUCT INSTALLATION OF THE MAXIMUM SIZE LISTED.
- INSTALL INDIVIDUAL INSTALLATION ANCHORS WITHIN A TOLERANCE OF ± 1.000 INCH THE DEPICTED LOCATION & SPACING IN THE ANCHOR LAYOUT DETAILS (I.E., WITHOUT CONSIDERATION OF TOLERANCES). TOLERANCES ARE NOT CUMULATIVE FROM ONE INSTALLATION ANCHOR TO THE NEXT.
- SHIM AS REQUIRED AT EACH INSTALLATION ANCHOR WITH LOAD BEARING SHIM(S). MAXIMUM ALLOWABLE SHIM STACK TO BE 3/8 INCH. SHIM WHERE SPACE OF 1/16 INCH OR GREATER OCCURS. SHIM(S) SHALL BE CONSTRUCTED OF HIGH DENSITY PLASTIC OR BITTER.
- MINIMUM EMBEOMENT AND EDGE DISTANCE EXCLUDE WALL FINISHES, INCLUDING BUT NOT LIMITWD TO STUCCO, FOAM, BRICK VENEER, AND SIDING.
- INSTALLATION ANCHORS AND ASSOCIATED HARDWARE MUST BE MADE OF CORROSION RESISTANT MATERIAL OR HAVE A CORROSION RESISTANT COATING.
- FDR MASONRY OR CONCRETE OPENINGS, A IX WOOD BUCK MAY BE USED (OPTIONAL) AS LONG AS THE MINIMUM EMBEOM(N) AND EDGE OISTANCE REQUIREMENTS **ARE STILL** MET WITHIN THE **CORRESPO OING** HOSHIJ85TRATE. SEE GENERAL NOTE #3 ON SHEET 1 FOR MORE INFORMATION.

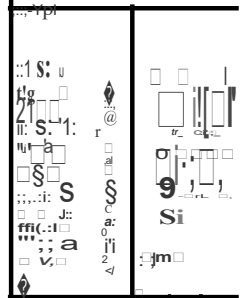
8. FDR HOLLOW BLOCK AND GROUT FILLED BLOCK. DO NOT INSTALL INSTALLATION ANCHORS INTO MORTAR JOINTS. EDGE DISTANCE IS MEASURED FROM FREE EDGE OF BLOCK OR EDGE OF MORTAR JOINT INTO FACE SHELL OF BLOCK.

9. INSTALLATION ANCHORS SHALL BE INSTALLED IN ACCORDANCE WITH ANCHOR MANUFACTURER'S INSTALLATION INSTRUCTIONS, AND ANCHORS SHALL NOT BE USED IN SUBSTRATES WITH STRENGTHS LESS THAN THE MINIMUM STRENGTH SPECIFIED BY THE ANCHOR MANUFACTURER.

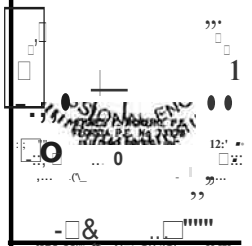
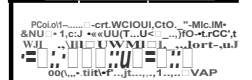
ANCHOR SCHEDULE				
METHOD	SUBSTRATE	ANCHOR SCHEDULE	MIN EMBEOMENT	MIN. EOGT: DJST ANr.E
THROUGH FRAME	WOOD: MIN. SG = 0.55	#10 WOOD SCREW	1.s*	0.75"
	METAL: 18 GAUGE Staal, MIN. Fy = 33KSI	#10 TEK SCREW	3 THREADS MIN PENETRATION BEYOND METAL	D.75"
	CONCRETE: f _c = 2000PSI	3116" FTW TAPCON	1.	2.5"
	MASONRY: CMU per ASTM C90	3116" FTW TAPCON	1.	2.s*

AMERICAN CRAFTSMAN WINDOW
SILVER LINE WINDOWS AND DOOR

ONE SILVER LINE DRIVE
NORTH BRUNSWICK, NJ 08902
PH: (BBB) 741-03S4



REMARKS BY 10/2/17
6TH FBC EDITION FM 30/41
7TH FBC EDITION NUS 0/U/



FL#
FL14911
DATE: **Q9.2Q,17**

DWG BY: **CL** CHK BY: **HFN**

SCALE: **NTS**
DWG. #: **SWD048**
SHEET:



APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

APPLICATION #: HPB 25-16
DATE RECEIVED: 6/13/25
HEARING DATE: _____

Application Requirements

This application must be completed and submitted with an application fee and ALL required attachments.
(Checks payable to the City of Palatka)

☐ \$50.00 (Administrative level) ☐ \$360.00 (HPB level) ☐ \$460.00 (After the fact) \$ 500.00

☐ Application Fee

☐ Site Plan with dimensions

☒ Letter of Authorization for Agent is required if any person other than the property owner makes the application and acts on behalf of the owner.

☐ Plans – 2 copies for review drawn to scale

☐ Deed

☒ Photos - One (1) color photograph of the main façade of the site and photographs of any areas affected by the proposed project.

☒ Material(s) specifications and/or sample(s)

☐ Color samples.

☐ Demolition – Plans for what will be taking the demolished structure's place should be submitted.

Building & Site Information

- Property Address: 221 S. 5th ST PALATKA, FL 32177
- Parcel Number: 42-10-27-6850-0260-0022
- Historic District: ☐ North or ☒ South

Property Owner/Applicant Information

Property Owner(s)

Name(s): MUNAFO Holdings LLC

Mailing Address: 205 S.R. 207 ST. AUG., FL 32084

Phone Number(s): 904-669-9085 Email: STANG TIRE Towing@gmail.com

Applicant Name(s): William J. Riggs / ALFREDO MUNAFO

Agent/Contractor(s)

Name(s): William J. Riggs

Mailing Address: 6836 Cypress Point DR. ST. AUG., FL. 32086

Phone Number(s): 904-669-2332 Email: W.RIGGS@DELSouth.NET

Applicant Name(s): William J. Riggs

Description of Requested Work

Please indicate the type of work requested:

- | | | | |
|---|--|---|--|
| ☒ Windows | ☒ Doors | ☐ Roof | ☐ Wood Repair |
| ☐ Porch | ☐ Fence | ☐ Signage | ☐ Exterior Painting |
| ☐ Addition | ☐ Alteration | ☐ Demolition | ☐ Relocation |
| ☐ New Construction | ☐ General Maintenance | ☐ Other: _____ | |
| Present Use of Property: | ☐ Single Family Residence | ☐ Multi-family Residence | ☐ Commercial |

Provide a detailed description of the proposed work to be performed: REPLACE TWO 36X36
WINDOWS AND TWO EXTERIOR DOORS REPLACED ROTTEN
WOOD FOUND. M/I Windows #14196-R2 DOORS PLASTPRO #15213

This application submitted by:

Owner 1 (Print Name): _____

Signature of Owner 1: _____ Date: _____

Owner 2 (Print Name): _____

Signature of Owner 2: _____ Date: _____

Print Agent Name: William J. Riggs

Signature of Agent: William J. Riggs Date: _____

To Be Notarized

Name (Print Name): MARY N. YORK

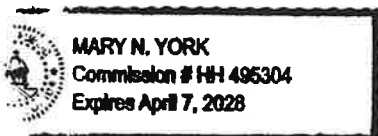
Signature: Mary N. York Date: _____

STATE OF Florida County of St. Johns

Before me this day personally appeared William J. Riggs who executed the foregoing application and acknowledged to and before me executed this document for the purposes therein expressed.

WITNESS my hand and official seal, this 28th day of MAY A.D. 2025.

(Notary Seal)



Mary N. York
Notary Public

City of Palatka
201 N 2ND ST
PALATKA FL 32177-3735
(386) 329-0100
CASH RECEIPT

Date: 06/13/2025 OPER ID: AROMERO RECEIPT NO:F000737
RECEIVED FROM: 221 S. 5TH ST.

AMOUNT RECEIVED: 500.00 TYPE: CK CHECK: 2852
CHANGE DUE: 0.00
TOTAL RECEIVED: 500.00

DISTRIBUTION:		
AMOUNT	ACCOUNT NUMBER	DESCRIPTION / FOR
500.00		221 S. 5TH ST. COA APP FEE (AFTER THE FACT)

Page 1
original
☒ update

**HISTORIC STRUCTURE FORM
FLORIDA MASTER SITE FILE**

Version 1.1: 3/89

Site 8PU556

Recorder # _____

Site Name 221 South Fifth Street
Historic Contexts Palatka South Historic District
Nat. Register Category Building
Other Names or MSF Nos. _____
County Putnam Ownership Type Private
Project Name Palatka Redevelopment Plan DHR No. 4025

LOCATION (Attach copy of USGS map, sketch-map of immediate area)

Address 221 S. 5th St.
Vicinity of / Route to _____

Subdivision Palatka Block No. 26 Lot No. pt. of 2
Plat or Other Map _____
Township T10S Range R27E Section 42 1/4 _____ 1/4-1/4 _____
Irregular Section? yes ☒ no Land Grant _____
USGS 7.5 Map Palatka
UTM: Zone 17 Easting 438700 Northing 3279460
Coordinates: Latitude 29 D 38 M 71 S Longitude 81 D 38 M 02 S

HISTORY

Architect: F Unknown M _____ L _____
Builder: F Unknown M _____ L _____
Const. Date: 1865-84 Circa _____ Restoration Date(s) _____
Modification Date(s): _____
Move: Date NA Original Location _____
Original Use(s) Private Residence
Present Use(s) Private Residence

DESCRIPTION

Style Frame Vernacular
Plan: Exterior Rectangular
Interior _____
No. of: Stories 2 Outbuildings 1 Porches 2 Dormers 0
Structural System(s) Wood Frame
Exterior Fabric(s) Wood Weatherboard
Foundation: Type Piers Materials Brick
Infill Pierced Brick
Porches 3 bay porch across front has south 2 bays enclosed; small porch projects from dormer
Roof: Type Gable Surfacing Composition shingles
Secondary Structures Main roof curves to engage shed roof over porch, Shed dormer
Chimney: No. 1 Mtls Brick Locns near north wall east of ridge
Windows Wood double hung 6/6
Exterior Ornament Wood trim at doors and windows, & porch column
Condition Good Surroundings Residential
Narrative (general, interior, landscape, context; 3 lines only)
Attractive wood frame house with partially enclosed front porch. Main gable roof curves to become shed roof over ground floor porch. Second floor dormer has 3 windows which open out onto a small uncovered porch with low balustrade.

ARCHAEOLOGICAL REMAINS AT THE SITE

FMSF Archaeological form completed? yes ☒ no (If yes attach)
Artifacts or Other Remains _____

RECORDER'S EVALUATION OF SITE

Areas of Significance Modest house which is well maintained and detailed. Porch has been partially enclosed. Porch columns are clad with wood weatherboard without cornerboards. Unusual porch columns, dormer and curved roof.

Eligible for National Register? Yes ☒ No ☐ Likely ☐ need info. ☐ insf. info.
 Significant as part of district? ☒ Yes ☐ No ☐ Likely ☐ need info. ☐ insf. info.
 Significant at local level? ☒ Yes ☐ No ☐ Likely ☐ need info. ☐ insf. info.

SUMMARY ON SIGNIFICANCE (Limit to three lines provided; see page 3)

An attractive house which is well detailed and sited and contributes to the historic character of the district.

* * * DHR Use Only * * * * * DHR Use Only * * *

* Date Listed On National Register _____ *

* Keeper Determination of Eligibility (Date): Yes _____ No _____ *

* SHPO Evaluation of Eligibility (Date): Yes _____ No _____ *

* Local Determination of Eligibility (Date): Yes _____ No _____ *

* Office _____ *

* * * DHR Use Only * * * * * DHR Use Only * * *

Recorder Information: Name F Richard M W. L Pohlman

Date: Month 3 Year 94 Affiliation University of Florida

Photographs (Attach a labeled print bigger than contact size.)

Location of Negatives DAHRM

Negative Number E05

P H O T O G R A P H

M A P
 Street/Plat Map
 (Not USGS Map)

Attach a B/W photographic print here with plastic clip. Label the print itself with at least:

the FMSF site number

(Use survey number or site name if not available)

Direction and Date of photograph.

Prints larger than contact size are preferable.

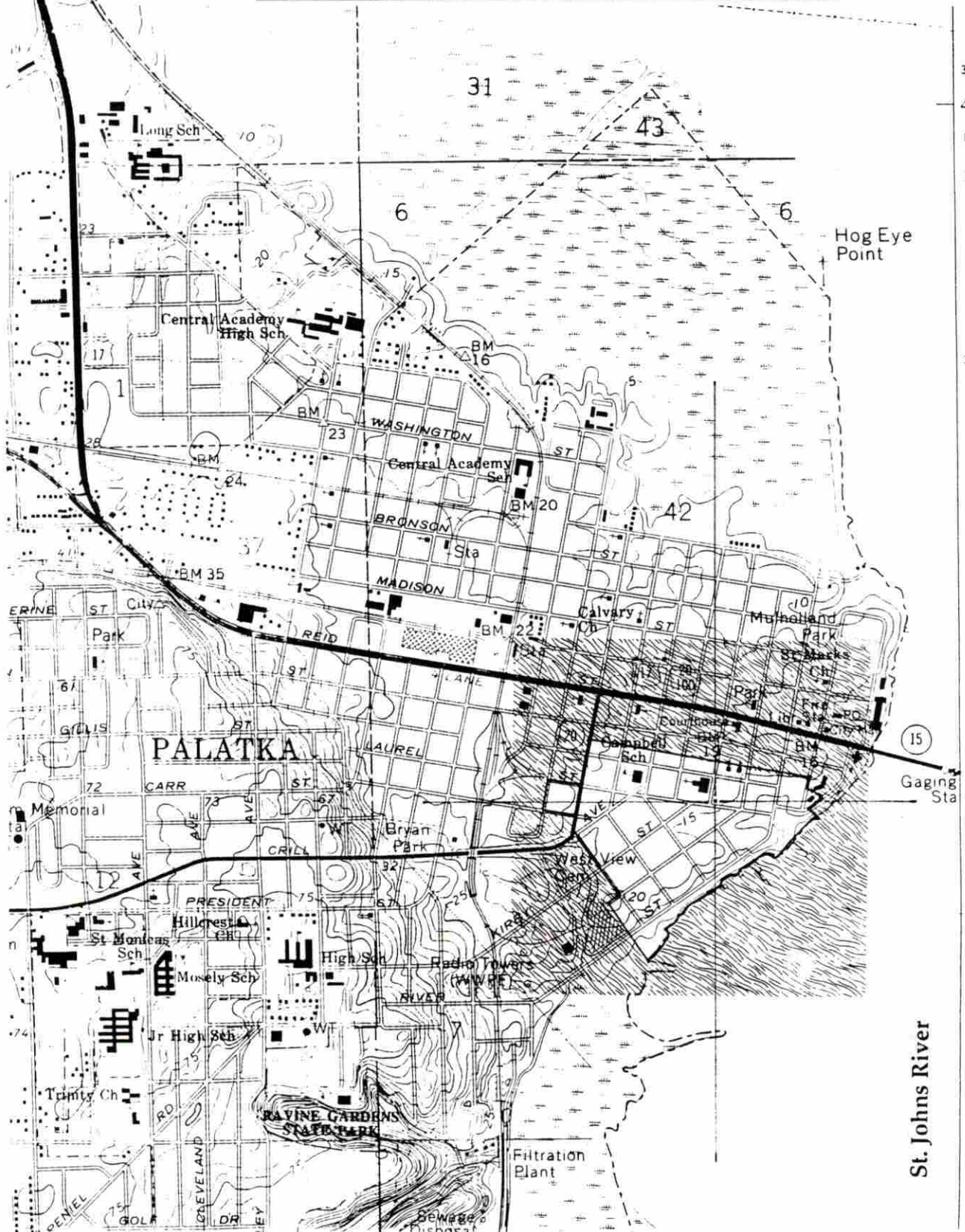
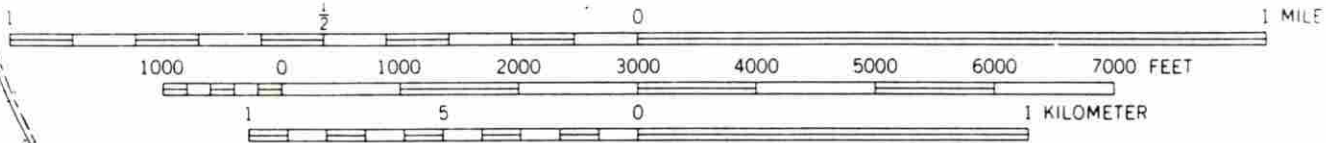
1930 Sanborn Map

REQUIRED: USGS MAP OR COPY WITH SITE LOCATION MARKED

The City of Palatka South Historic District

South Historic District
Site 8PU556
221 S. 5th St.

3283



3282

3281

3279

St. Johns River

JULY 1930
PALATKA
FLA.



S. 6TH ST.

S. 5TH ST.

LEMON

OAK

LAUREL

EMMETT

12

25

26

28

27

KIRBY

SEE SITE FILE STAFF FOR ORIGINAL PHOTO(S) OR MAP(S)

STATE OF FLORIDA
DEPARTMENT OF STATE
Division of Archives, History
and Records Management
DS-HSP-3AAA Rev. 3-79

FLORIDA MASTER SITE FILE Site Inventory Form

FDAHRM 802 ==
1009 ==

Site No. BP 556

Site Name 221 S. Fifth St., Palatka, FL 830 == Survey Date 8012 820 ==

Address of Site: 221 S. Fifth St., Palatka, FL 32077 905 ==

Instruction for locating _____ 813 ==

Location: Palatka 26 pt. 2 868 ==
subdivision name block no. lot no.

County: Putnam 808 ==

Owner of Site: Name: Porter, Sumpter Q., heirs of ;

Address: 221 S. Fifth St., Palatka, FL 32077 902 ==

Type of Ownership private 848 == Recording Date _____ 832 ==

Recorder: _____

Name & Title: Historic Property Associates ;

Address: 120 Lobelia Rd., St. Augustine, FL 32084 818 ==

Condition of Site: Integrity of Site: Original Use priv. residence 838 ==

Check One Check One or More Present Use priv. residence 850 ==

☐ Excellent 863 == ☒ Altered 858 == Dates: Beginning +1884 844 ==

☒ Good 863 == ☐ Unaltered 858 == Culture/Phase American 840 ==

☐ Fair 863 == ☒ Original Site 858 == Period 19th Century 845 ==

☐ Deteriorated 863 == ☐ Restored () (Date: X) 858 ==

☐ Moved () (Date: X) 858 ==

NR Classification Category: Building 916 ==

Threats to Site:

Check One or More

☒ Zoning (X) 878 == ☐ Transportation (X) 878 ==

☐ Development (X) 878 == ☐ Fill (X) 878 ==

☐ Deterioration (X) 878 == ☐ Dredge (X) 878 ==

☐ Borrowing (X) 878 ==

☐ Other (See Remarks Below): _____ 878 ==

Areas of Significance: Architecture 910 ==

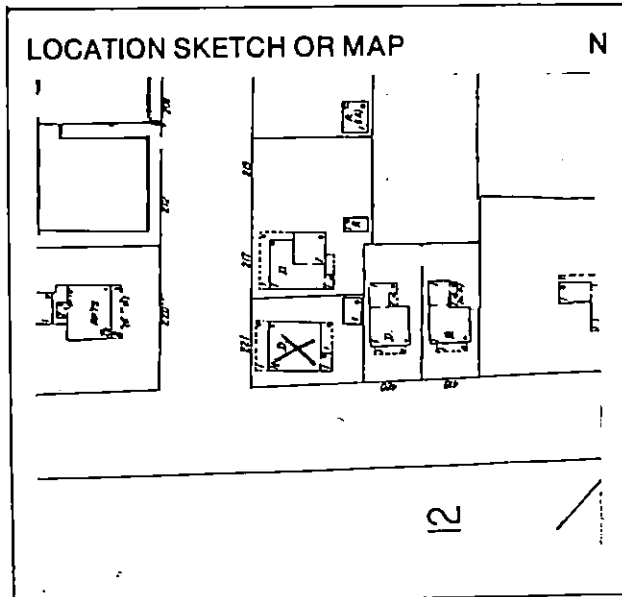
Significance: One of the older buildings in Palatka, this Frame Vernacular house was built between 1865 and 1884. Second floor space projects through roof as large shed dormer with 3 6/6 double hung windows. Gabled roof (parallel to street) splays out at wall line to enclose 3-bay porch. Four weatherboard clad columns rest on masonry piers. The center and south bays are infilled with weatherboard and each with a 6/6 double hung window. Prominent corner location.

Source: Birds-eye View, 1884

911 ==

ARCHITECT _____ 872 ==
 BUILDER _____ 874 ==
 STYLE AND/OR PERIOD Frame Vernacular 964 ==
 PLAN TYPE rectangular 966 ==
 EXTERIOR FABRIC(S) wood: weatherboard 854 ==
 STRUCTURAL SYSTEM(S) wood frame 856 ==
 PORCHES W/1-story porch with 4 weatherboard columns on masonry piers
forming 3-bays, access through N bay, remaining bays closed 942 ==
 FOUNDATION: piers: brick, pierced brick 942 ==
 ROOF TYPE: splayed gable 942 ==
 SECONDARY ROOF STRUCTURE(S): shed dormer (N) 942 ==
 CHIMNEY LOCATION: N: lateral slope, interior 942 ==
 WINDOW TYPE: DHS, 6/6, wood # DHS, 6/1, wood 942 ==
 CHIMNEY: brick 882 ==
 ROOF SURFACING: composition shingles 882 ==
 ORNAMENT EXTERIOR: wood 882 ==
 NO. OF CHIMNEYS 1 952 == NO. OF STORIES 2 950 ==
 NO. OF DORMERS 1 954 ==
 Map Reference (incl. scale & date) USGS Palatka 7.5MTN 1968
 _____ 809 ==
 Latitude and Longitude: _____ 800 ==

 Site Size (Approx. Acreage of Property): _____ 833 ==



Township	Range	Section	
T10S	R27E	42	812 ==

UTM Coordinates:

17 438700 3279460 890 ==
 Zone Easting Northing

Photographic Records Numbers _____ 860 ==

Contact Print





221 S. 5th St.

West Elevation

M. Arias / M. Mondell

March, 1994

E05; DAHRM

Photo No. 1 of 1

Site 8PU556

< > 27 31+00 NNNN 964

