

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
September 10, 2025 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. Special Called Meeting August 4, 2025
- b. August 6, 2025, Budget Workshop

3. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. City Manager Report/Updates
- b. My Palatka GoGov App

4. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

5. CONSENT AGENDA

- a. **ADOPT RESOLUTION - 2025-R-98** Davis Easement and Grant of Right of First Refusal to the City of Palatka
- b. **ADOPT RESOLUTION 2025-R-106** Community Affairs and Recreation Policy.
- c. **ADOPT RESOLUTION 2025-R-117** granting a special events permit to Kathy Griffin for the Annual Azalea Festival to be held on February 26th-March 1st 2026. Hours will vary from 12pm- 6pm and 10pm.
- d. **ADOPT RESOLUTION 2025-R-118** granting a special events permit to Bartram Trail Society of Florida for the annual Bartram Frolic Festival, which will be held April 21st through the 26th of 2026 with hours being 8am-4pm.
- e. **ADOPT RESOLUTION 2025-R-119** granting a special events permit to North Folk Network for the Annual NFFN Fall Festival which will be held on October 4th 2025.
- f. **ADOPT RESOLUTION 2025-R-116** Approval of McLaury Cove PUD Final Plat
- g. **ADOPT RESOLUTION 2025-R-120** granting a special events permit to Robin Robinson of 91.3 Hope FM for the Annual Trot for Hope Walk/Run Fundraiser for the local radio station which will be held on November 27th 2025.
- h. **ADOPT RESOLUTION 2025R-121** Community Affairs is requesting approval for the renaming of the

Jenkins Building, the colors of the Jenkins building and logo for community affairs.

- i. ADOPT RESOLUTION 2025-R-122 granting a special events permit to the Palatka Police Department for the 10th Annual Trunk or Treat event which will be held on 10/31/2025.
- j. Approval of the Professional Firefighters of Palatka Local 2992 contract with the City of Palatka 2025-2028
- k. Approval of City of Palatka and the Coastal Florida Police Benevolent Association contract

6. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. Larimer RFP Bid Protest

7. DISCUSSION/DIRECTION

- a. Legislative priorities and appropriations

8. PUBLIC HEARINGS

- a. **Second Reading: Airport Chapter 7: ORDINANCE 2025-16** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, ESTABLISHING CHAPTER 7 OF THE MUNICIPAL CODE OF THE CITY OF PALATKA, FLORIDA PERTAINING TO THE AIRPORT, ESTABLISHING THE JURISDICTIONAL AND TERRITORIAL LIMITS, RULES AND REGULATIONS AND THE AIRPORT ADVISORY BOARD, PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND SCRIVNER'S ERRORS.
- b. **Second Reading: ORDINANCE NO. 2025-40**
AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 12-10-26-0820-0010-0050, BROOKS S/D OF HUSSONS ADD, MB2 P37 BLK A LOTS 5 6 + W'LY, 100 FT OF LOTS 7 8 9, 2409 PRESIDENT STREET, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- c. **Second Reading: ORDINANCE NO. 2025-42**
AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY COMMERCIAL, GENERAL LIGHT (C-2) TO CITY OF PALATKA SINGLE-FAMILY RESIDENTIAL (R-1), FOR THE PROPERTY LOCATED AT 2409 PRESIDENT STREET PALATKA, FLORIDA 32177, PARCEL 12-10-26-0820-0010-0050; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- d. **Second Reading: ORDINANCE NO. 2025-43**
AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 12-10-26-4030-0040-0406, LOCATED AT 2706 CECILLE AVENUE, PALATKA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA, PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- e. **Second Reading: ORDINANCE NO. 2025-45**
AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY RESIDENTIAL (R-1A) TO CITY OF PALATKA RESIDENTIAL SINGLE-FAMILY (R-1A) FOR THE FOLLOWING PROPERTY: 2706 CECILLE AVENUE, PALATKA, FL 32177, HUSSONS ADD TO PALATKA HEIGHTS, MB1 P18 BLK 4 PT OF LOT 4, OR21 P510 (EX OR198 P703 RD) PARCEL NO. 12-10-26-4030-0040-0406, PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- f. **Adopt Ordinance 2025-55: Fee Schedule:** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING THE PALATKA MUNICIPAL CODE AND AMENDING APPENDIX A (FEE SCHEDULE) OF THE MUNICIPAL CODE OF THE CITY OF PALATKA AS IT PERTAINS TO FEES AND OTHER CHARGES RELATING TO: CHAPTER 34. FIRE PREVENTION AND PROTECTION, CHAPTER 46 OFFENSES AND MISCELLANEOUS PROVISIONS, CHAPTER 50. PARKS AND RECREATION, CHAPTER 82. TRAFFIC AND VEHICLES, CHAPTER 86. UTILITIES, AND CHAPTER 95. ADMINISTRATIVE FEES; PROVIDING FOR CONFLICT, SEVERABILITY, EFFECTIVE DATE, AND SCRIVENER'S ERRORS.
- g. **ORDINANCE NO. 2025-31**
AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 16-10-26-0000-0240-0013, S1/2 OF NE1/4 OF NW1/4 OR1715 P589, KELLEY SMITH SCHOOL ROAD, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA.

h. **ORDINANCE NO. 2025-33**

AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY AGRICULTURAL (AG) TO CITY OF PALATKA PUBLIC BUILDINGS AND GROUNDS (PBG-1), FOR THE PROPERTY LOCATED AT KELLEY SMITH SCHOOL ROAD PALATKA, FLORIDA 32177, PARCEL 16-10-26-0000-0240-0013

i. First Public Hearing - Proposed Millage Rate and Budget for fiscal year 2025-2026 6.4000 mills proposed.

- i) Adopt Resolution 2025-R-114 Setting the Proposed FY 2025-2026 Millage Rate at 6.4000 mills
- ii) Adopt Resolution 2025-R-123 Adopting the Tentative Budget for Fiscal Year 2025-2026 in the amount of \$85,592,317

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events September 16, 2025, Special Magistrate September 25, 2025, Regular Commission Meeting October 2, 2025, Historic Preservation Board Meeting October 7, 2025, Planning Board Meeting October 9, 2025, Commission Regular Meeting October 21, 2025, Special Magistrate October 23, 2025, Commission Regular Meeting.	Board Vacancies Airport Advisory Board - 5 vacancies Firefighters Pension Board - 1 vacancy Planning Board - 2 vacancies Tree Committee - 1 vacancy General Employee Pension - 2 Vacancies Police Pension - 1 Vacancy
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