

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
September 25, 2025 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. August 27, 2025, Commission Budget Workshop
- b. August 28, 2025, Regular Meeting
- c. September 3, 2025, Budget Workshop Minutes

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. IN THE SPOTLIGHT - Employee of the Month

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Mayor update on City-County Joint Meeting
- b. City of Palatka, Financial Report for the eleven months of the fiscal period ended on August 31, 2025
- c. Palatka Gas Authority Board of Directors - Ms. Carty
- d. R.C. Willis Water Treatment Plant taken off Consent Order
- e. City Manager Update

5. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

6. CONSENT AGENDA

- a. **Reappoint** Yvette Jones to the Library Board
- b. **Appoint** Sydney Breton to the Library Board
- c. **ADOPT RESOLUTION 2025-R-126** granting a special events permit to Sam Deputy of Downtown Palatka Experience for New Town Family Jam. This event will be held on St. Johns Ave. from 6th to 9th Street and from St. Johns Ave to Oak St. on May 23rd and 24th in the hours provided on the event application.
- d. **ADOPT RESOLUTION 2025-R-127** APPROVING THE FLORIDA POWER & LIGHT (FPL) LED LIGHTING AGREEMENT FOR THE REID STREET PROJECT (FINANCIAL PROJECT NO. 210026-2-52-01) AND

AUTHORIZING THE CITY'S LOCAL FUNDS CONTRIBUTION OF \$203,757.56

- e. **ADOPT RESOLUTION 2025-R-128** GRANTING A SPECIAL EVENTS PERMIT TO ERIN HEWES FOR THE PALATKA BLUE CRAB FESTIVAL, WHICH IS SCHEDULED TO BE HELD ON MAY 22ND, 23RD, AND 24TH 2026 IN THE TIMES PROVIDED ON EVENT APPLICATION.
- f. **ADOPT RESOLUTION 2025-R-129** PER RECOMMENDATION OF THE CITY COMMISSIONS, COMMUNITY AFFAIRS IS REQUESTING APPROVAL TO REDO THE GYM FLOORS AT ROBERT H. JENKINS NORTHSIDE COMMUNITY AND REC CENTER.
- g. **ADOPT RESOLUTION 2025-R-130** COMMUNITY AFFAIRS IS REQUESTING APPROVAL TO PURCHASE A NEW DEPARTMENT VEHICLE.
- h. **ADOPT RESOLUTION 2025-R-131** GRANTING A SPECIAL EVENTS PERMIT TO VITO RUSSO OF SOUTHSIDE HISTORICAL NEIGHBORHOOD ASSOCIATION HAS SUBMITTED AN EVENT APPLICATION FOR THE ANNUAL PALATKA PORCHFEST MUSIC FESTIVAL TO BE HELD ON 12/06/2025 IN THE HOURS SHOWN ON THE APPLICATION.
- i. **ADOPT RESOLUTION 2025-R-133** COMMUNITY IS REQUESTING THE TRANSFER OF \$100,000.00 FROM ONE G/L LINE TO ANOTHER TO COVER THE COST OF BEAUTIFYING HANK BRYAN PARK.
- j. **ADOPT RESOLUTION 2025-R-134** GRANTING A SPECIAL EVENTS PERMIT TO JENNIFER DELOACH OF PALATKA JR/ SR HIGH SCHOOL FOR THE ANNUAL HOMECOMING PARADE ON OCTOBER 16TH 2025.
- k. **ADOPT RESOLUTION NO. 2025-R-135**, A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST A MEMORANDUM OF UNDERSTANDING BETWEEN GEORGIA PACIFIC AND THE CITY OF PALATKA TO SUPPLY FIREFIGHTING CREWS AND OR SPECIALIZED RESCUE TEAM AT THE GEORGIA PACIFIC FACILITY.
- l. **ADOPT RESOLUTION 2025-R-136** FIRE LADDER TRUCK SOLE SOURCE PURCHASE AND FINANCING OF SUCH PURCHASE
- m. **ADOPT RESOLUTION 2025-R-137** A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR STATE OF FLORIDA FISCAL YEAR 2026-2027.

7. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. Auditor Selection Committee

8. PUBLIC HEARINGS

- a. **Second Reading: Adopt Ordinance 2025-55:** Fee Schedule: AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING THE PALATKA MUNICIPAL CODE AND AMENDING APPENDIX A (FEE SCHEDULE) OF THE MUNICIPAL CODE OF THE CITY OF PALATKA AS IT PERTAINS TO FEES AND OTHER CHARGES RELATING TO: CHAPTER 34. FIRE PREVENTION AND PROTECTION, CHAPTER 46 OFFENSES AND MISCELLANEOUS PROVISIONS, CHAPTER 50. PARKS AND RECREATION, CHAPTER 82. TRAFFIC AND VEHICLES, CHAPTER 86. UTILITIES, AND CHAPTER 95. ADMINISTRATIVE FEES; PROVIDING FOR CONFLICT, SEVERABILITY, EFFECTIVE DATE, AND SCRIVENER'S ERRORS.
- b. **Second Public Hearing - Adopting of the Millage Rate and Budget for Fiscal year 2025-2026**
 - i) Adopt Resolution 2025-R-124 Setting the Fiscal Year 2025-2026 Millage Rate 6.4000
 - ii) Adopt Resolution 2025-R-125 adopting the Budget for Fiscal Year 2025-2026 in the Amount of \$85,592,317
- c. **Second Reading: ADOPT ORDINANCE NO. 2025-31** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 16-10-26-0000-0240-0013 , S1/2 OF NE1/4 OF NW1/4 OR1715 P589, KELLEY SMITH SCHOOL ROAD, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA.

- d. **Second Reading: ADOPT ORDINANCE NO. 2025-33** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY AGRICULTURAL (AG) TO CITY OF PALATKA PUBLIC BUILDINGS AND GROUNDS (PBG-1), FOR THE PROPERTY LOCATED AT KELLEY SMITH SCHOOL ROAD PALATKA, FLORIDA 32177, PARCEL 16-10-26-0000-0240-0013
- e. Request to Annex, Amend and Rezone 136 Corbett Rd.(City Property)
- i) **ADOPT ORDINANCE NO. 2025-46** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 10-10-26-0000-0210-0001, LOCATED AT 136 CORBETT ROAD, PALATKA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA, PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- ii) **ADOPT ORDINANCE NO. 2025-47** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED WITH RESPECT TO THE FOLLOWING PARCEL OF LAND (LESS THAN 50 ACRES IN SIZE) FROM PUTNAM COUNTY URBAN RESERVE (UR) TO CITY OF PALATKA OTHER PUBLIC FACILITIES (OPF) FOR THE FOLLOWING PROPERTY: 136 CORBETT ROAD PALATKA, FLORIDA 32177, PT OF NE1/4 OF SE1/4 OR744, P108 (LIFT STATION), PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- iii) **ADOPT ORDINANCE NO. 2025-48** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY AGRICULTURAL (AG) TO CITY OF PALATKA PUBLIC BUILDINGS AND GROUNDS (PBG-1) FOR THE FOLLOWING PROPERTY:136 CORBETT ROAD, PALATKA, FL 32177, PT OF NE1/4 OF SE1/4 OR744, P108 (LIFT STATION) PARCEL NO. 10-10-26-0000-0210-0001, PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- f. Request to Annex, Amend and Rezone 625 S SR 19
- i) **ADOPT ORDINANCE NO. 2025-49** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 11-10-26-0000-0470-0021, THAT PT OF S1/2 OF S1/2OF, NW1/4EAST OF SR19 OR424 P1126+OR426 P1999 THAT LIES OUTSIDE OF THE CITY LIMITS OF PALATKA, 625 S STATE RD 19 # UNIT 1, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- ii) **ADOPT ORDINANCE NO. 2025-50** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED (LESS THAN 50 ACRES IN SIZE) FROM PUTNAM COUNTY URBAN SERVICE (US) TO CITY OF PALATKA COMMERCIAL (COM) FOR THE FOLLOWING PROPERTY: 625 SOUTH STATE ROAD 19 # UNIT 1, PALATKA, FLORIDA 32177, THAT PT OF S1/2 OF S1/2OF, NW1/4EAST OF SR19 OR424 P1126+OR426 P1999 THAT LIES OUTSIDE OF THE CITY LIMITS OF PALATKA, PARCEL 11-10-26-0000-0470-0021, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- iii) **ADOPT ORDINANCE NO. 2025-51** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY COMMERCIAL, INTENSIVE (C-4) AND RESIDENTIAL, TWO-FAMILY (R-2) TO CITY OF PALATKA INTENSIVE COMMERCIAL (C-2), THAT PT OF S1/2 OF S1/2OF, NW1/4EAST OF SR19 OR424 P1126+OR426 P1999 THAT LIES OUTSIDE OF THE CITY LIMITS OF PALATKA, PARCEL 11-10-26-0000-0470-0021, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA, FOR THE PROPERTY LOCATED AT 625 SOUTH STATE ROAD 19 # UNIT 1, PALATKA, FLORIDA 32177; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

g. **First Reading: 300 N HWY 17 Annexation, FLUM and Rezone**

- i) **First Reading: ORDINANCE 2025-52** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA ANNEXING INTO THE CORPORATE LIMITS OF THE CITY OF PALATKA, FLORIDA CERTAIN ADJACENT TERRITORY IDENTIFIED AS PARCEL 37-09-26-0000-0060-0140, STINWILL SUBURBAN FARMS MB2, P39 PT OF LOT 14 OR475 P812, (SUBJECT TO EASE OR384 P1341, N'LY OF CENTER LINE OF, DRAINAGE EASEMENT) (SUBJECT TO, EASEMENT OR785 P201), (MAP SHEET 37E), 300 NORTH HIGHWAY 17, PALATKA, FLORIDA 32177, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- ii) **First Reading: ORDINANCE NO. 2025-53** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, PROVIDING THAT THE FUTURE LAND USE MAP OF THE ADOPTED COMPREHENSIVE PLAN BE AMENDED (LESS THAN 50 ACRES IN SIZE) FROM PUTNAM COUNTY INDUSTRIAL (IN) TO CITY OF PALATKA INDUSTRIAL (IN) FOR THE FOLLOWING PROPERTY: 300 NORTH HIGHWAY 17, PALATKA, FLORIDA 32177, STINWILL SUBURBAN FARMS MB2, P39 PT OF LOT 14 OR475 P812, (SUBJECT TO EASE OR384 P1341, N'LY OF CENTER LINE OF, DRAINAGE EASEMENT) (SUBJECT TO, EASEMENT OR785 P201), (MAP SHEET 37E); 300 NORTH HIGHWAY 17, PARCEL 37-09-26-0000-0060-0140, CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF PALATKA; AND PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.
- iii) **First Reading: Ordinance 2025-54** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA PROVIDING THAT THE OFFICIAL ZONING MAP OF THE CITY OF PALATKA, FLORIDA BE AMENDED FROM PUTNAM COUNTY INDUSTRIAL, HEAVY (IH) TO CITY OF PALATKA INDUSTRIAL (M-1), STINWILL SUBURBAN FARMS MB2, P39 PT OF LOT 14 OR475 P812, (SUBJECT TO EASE OR384 P1341, N'LY OF CENTER LINE OF, DRAINAGE EASEMENT) (SUBJECT TO, EASEMENT OR785 P201), (MAP SHEET 37E) FOR THE PROPERTY LOCATED AT 300 NORTH HIGHWAY 17 PALATKA, FLORIDA 32177, PARCEL 37-09-26-0000-0060-0140; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

9. COMMISSIONER COMMENTS

10. ADJOURN

Upcoming Events Historic Preservation Meeting October 2, 2025 4 p.m. Planning Board Meeting October 7, 2026 4 p.m. Regular Commission Meeting October 9, 2025 6 p.m. Regular Commission Meeting October 23, 2025 6 p.m.	Board Vacancies Airport Advisory Board - 5 vacancies Board of Zoning Appeals - 3 vacancies Firefighters Pension Board - 1 vacancy Planning Board - 2 vacancies Tree Committee - 1 vacancy Library Board - 4 vacancies
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