

ROBERTA M. CORREA
MAYOR - COMMISSIONER

ANNIE H. DAVIS
COMMISSIONER

JUSTIN R. CAMPBELL, SR.
COMMISSIONER

WILL JONES
COMMISSIONER

RUFUS J. BOROM
COMMISSIONER



MARCIA G. CARTY, CPA, CGFO
CITY MANAGER

JANE WEST, ESQ.
CITY ATTORNEY

KAREN HAYES, MMC
CITY CLERK

JASON L. SHAW, SR
CHIEF, POLICE DEPT.

CHRIS TAYLOR
CHIEF, FIRE DEPT

AGENDA
CITY COMMISSION MEETING
November 13, 2025 at 6:00 PM

1. CALL TO ORDER

- a. Invocation
- b. Pledge of Allegiance
- c. Roll Call

2. APPROVAL OF MINUTES

- a. October 15, 2025, Special Called Meeting
- b. October 20, 2025, Special Called Meeting
- c. October 23, 2025, Regular Meeting

3. PUBLIC RECOGNITION/PRESENTATIONS

- a. IN THE SPOTLIGHT - Employee of the Month
- b. Charter Review Committee status update - Terrill Hill
- c. Proclamation: Youth Homelessness (Hope) Month

4. CITY MANAGER AND ADMINISTRATIVE REPORTS

- a. Community Affairs Department update - Progress updates at Northside Community and Recreation
- b. Police Department update
- c. City Manager Report

5. MAYOR CORREA AND COMMISSIONER CAMPBELL REPORTS

6. PUBLIC COMMENTS

- a. **Public Comments** - (Speakers limited to three minutes - no action taken on items)
- b. **Commission and Staff Response**

7. CONSENT AGENDA

- a. ADOPT RESOLUTION 2025-R-158 Appointing Members of the Audit Selection Committee
- b. ADOPT RESOLUTION 2025-R-159 OF THE CITY OF PALATKA GRANTING THE PUBLIC WORKS DEPARTMENT PERMISSION TO PURCHASE 2 NEW 2025 FORD F150 WORK TRUCKS THROUGH BECK AUTO SALES, INC. WITH TALLAHASSEE VEHICLE CONTRACT 5180 (\$89,986.64)
- c. Adopt resolution 2025-R-160 approving the First Amendment to Water Taxi and Dock Services Agreement between Palatka Boathouse Marina, LLC (PBM) and City of Palatka
- d. ADOPT RESOLUTION 2025-R-161 AUTHORIZING THE PURCHASE OF A SEWAGE PUMP FOR THE

PUMP STATION LOCATED AT 840 RIVER STREET FROM BARNEYS PUMPS AS A SOLE SOURCE PROVIDER FOR A TOTAL AMOUNT OF \$82,447 (100% City funded capital project).

- e. Adopt Resolution 2025-R-162 – Approval of Work Order #4 with Hanson Professional Services Inc. for Post Design Services on 3 Areas of Flooding Project (CDBG-MIT-IRMA) for a Total Amount of \$96,820.75 (100% Grant Funded)
- f. Adopt Resolution 2025-R-163 – Award of Construction Contract to DB Civil Construction, LLC for the CDBG-MIT-IRMA (3 Flooding Areas) Project in the Amount of \$998,900.00 (100% Grant Funded)
- g. ADOPT RESOLUTION 2025-R-164 granting a special events permit to Develop Palatka Inc for Luminaries on St. Johns Ave on 12/20/2025 from 5pm until 10pm.
- h. ADOPT RESOLUTION 2025-R-166 Northside Community and Recreation is requesting final approval of the Funding Reimbursement application.
- i. Adopt Resolution 2025-R-167 Authorizing the purchase of new skid steer from Florida Coast Equipment, LLC, using Sourcewell pricing for a total amount of \$69,375.26 (100% City funded capital project)
- j. Adopt Resolution 2025-R-168 Authorizing the purchase of new flow meters and installation to AutoLogic LLC, in the amount of \$26,000. (100% City funded capital project)
- k. Adopt Resolution 2025-R-169 Authorizing funds for S.C.A.D.A (Supervisory Control And Data Acquisition) rebuild, to AutoLogic LLC in the amount of \$150,000 (100%City funded capital project)
- l. Adopt Resolution 2025-R-171 Viking Manor Speed Tables

8. REGULAR BUSINESS

- a. Recess for 10 minutes at 7:30 PM.
- b. Ratification of the 2026 Legislative Priorities

9. PUBLIC HEARINGS

- a. **Second Reading: ADOPT Ordinance 2025-57 Administrative Approval of Plats** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, AMENDING MUNICIPAL CODE CHAPTER 74, SECTION 12 TO REQUIRE DEVELOPERS TO FURNISH THE CITY WITH A SURETY BOND FOR THEIR IMPROVEMENTS UPON A PLAT OR SUBDIVISION AND AMENDING CHAPTER 74, SECTIONS 7-9 AUTHORIZING THE ADMINISTRATIVE APPROVAL OF PLATS IN CONFORMANCE WITH STATE LAW SB 784, AUTHORIZING THE EXECUTION AND RECODIFICATION THEREOF; PROVIDING FOR SEVERABILITY, SCRIVENER'S ERRORS AND AN EFFECTIVE DATE.
- b. **Second Reading: ADOPT Ordinance 2025-59** AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, ESTABLISHING A MUNICIPAL CIVIL INFRACTION PROCESS FOR VIOLATIONS OF CITY ORDINANCES; PROVIDING FOR THE APPOINTMENT AND AUTHORITY OF A SPECIAL MAGISTRATE;; IDENTIFYING THE LOCAL OFFICIALS AUTHORIZED TO ISSUE CITATIONS OF VIOLATIONS OF MUNICIPAL CIVIL INFRACTIONS, PROVIDING PROCEDURES FOR ENFORCEMENT, HEARINGS AND PENALTIES, AND CREATING SECTION 46-8 ARTICLE I, CHAPTER 46 OF THE MUNICIPAL CODE OF THE CITY OF PALATKA, FLORIDA. PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND SCRIVENER'S ERRORS.
- c. **First Reading: Ordinance 2025-60**, Certified Recovery Residences Ordinance - 2025-60 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, ESTABLISHING PROCEDURES FOR REVIEW AND APPROVAL OF CERTIFIED RECOVERY RESIDENCES; PROVIDING FOR A PROCESS FOR REASONABLE ACCOMMODATION FROM LAND USE REGULATIONS; PROVIDING APPLICATION REQUIREMENTS, REVIEW PROCEDURES, AND TIMEFRAMES; PROVIDING FOR CONSISTENCY WITH FEDERAL LAW; PROVIDING FOR REVOCATION FOR CAUSE; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; AND PROVIDING AN EFFECTIVE DATE.

- d. First Reading: Ordinance 2025-61 AN ORDINANCE OF THE CITY OF PALATKA, FLORIDA, VACATING AND ABANDONING THAT PORTION OF LAUREL STREET LOCATED BETWEEN S. 10TH STREET AND S. 11TH STREET AND ADJACENT TO PARCEL 42-10-27-6850-1600-0010, WITHIN THE CITY OF PALATKA, ACCORDING TO THAT COPY ON DICK'S MAP OF PALATKA ON FILE AT THE CIRCUIT CLERK OF COURT OF PUTNAM COUNTY, FLORIDA; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR SCRIVENER'S ERRORS.

10. COMMISSIONER COMMENTS

11. ADJOURN

Upcoming Events November 18, 2025, Special Magistrate December 8, 2025, CRA Meeting December 11, 2025, Regular Commission Meeting	Board Vacancies Airport Advisory Board - 5 vacancies Board of Zoning Appeals - 3 vacancies Planning Board - 1 vacancies Tree Committee - 1 vacancy Library Board - 1 vacancies
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